FEDERAL WAY
PUBLIC SCHOOLS

POLICY TITLE: BOARD ADVISORY COMMITTEE PRINCIPLES	**POLICY SECTION:** GOVERNANCE PROCESS	**POLICY NO:** GP-4
APPROVED BY: BOARD	**REGULAR BOARD POLICY REVIEW FREQUENCY:** EVERY TWO YEARS (EVEN YEARS)	**BOARD MONITORING OF BOARD COMPLIANCE FREQUENCY:** EVERY TWO YEARS
DATE APPROVED: SEPTEMBER 28, 2010	**DATE REVIEWED/REVISED:** OCTOBER 14, 2014, DECEMBER 6, 2016, NOVEMBER 14, 2018, JUNE 9, 2020, AUGUST 26, 2022, AUGUST 22, 2024, AUGUST 27, 2026	

Board advisory committees, when needed, will be used to support the work of the Board, broaden the Board's perspective, reinforce the wholeness of the Board's job, and will not interfere with delegation of authority from the Board to the Superintendent.

Accordingly:

1. A committee is a Board Advisory Committee only if its existence and charge come from the Board and its work is intended to support the Board's work, whether or not Directors serve on the committee. Committees of the Board may be created by a majority vote of the Board. Only committees which are created by the Board and defined in this policy will be Board Advisory Committees. No more than two (2) Directors, approved by a majority vote of the Board at a regular meeting, may sit on any Board committee.

2. The Committee Charter (including purpose, terms, and duration of each committee) will be approved by a majority vote of the Board unless otherwise indicated, a committee ceases to exist as soon as its task is complete or at the end of its term, whichever comes first.

3. Board advisory committees are to assist the Board, not to direct or advise the staff. Committees ordinarily, will assist the Board by preparing policy alternatives and implications for Board consideration. In keeping with the Board's broader focus, Board Advisory Committees will not have direct dealings with staff operations unless specifically given that authority by the Board.

4. Board advisory committees may not speak or act for the Board except when formally given such authority for specific and time-limited purposes. Expectations and authority will be carefully stated by the Board to assure committee authority will not conflict with authority delegated to the Superintendent.

5. Board advisory committees may not exercise authority over the Superintendent or staff. Because the Superintendent works for the full Board, any direction to the Superintendent related to a committee recommendation must come from the full Board.

6. Board advisory committees are expected to avoid over-identification with organizational parts rather than the whole. Therefore, a Board committee that has helped the Board create policy will not be used to monitor organizational performance on that same subject.

7. This policy does not apply to committees formed under the authority of the Superintendent.