



## Frequently Asked Questions (FAQ): Volunteer Requirements

**Q. What is the process to register as a parent or community volunteer?**

**A.** All volunteers should register through the District's Frontline Education System. To get started, go to the LUHSD Volunteers webpage.

**Q. Why does the District have these requirements?**

**A.** These requirements have been implemented as an additional safety measure to ensure an appropriate level of screening for adult volunteers.

**Q. What is the minimum age to be a volunteer?**

**A.** 18 years of age (Under the age of 21 must be approved by HR and Site Administration and cannot be left alone with students).

**Q. Do parents need to register as volunteers?**

**A.** If a parent is performing a volunteer role that is beyond the scope of working only with their child, they are required to be registered as a Qualified Volunteer. These roles include, but are not limited to, the following: classroom support, school campus support, and field trip and overnight chaperone.

**Q. What is the Frontline Education System and is my information kept confidential?**

**A.** LUHSD has partnered with *Frontline Education* to support the application of registration process for volunteers. All information is kept private and is used only by the school district.

**Q. What type(s) of clearance do I need in order to volunteer at a school?**

**A.** LEVEL 1: Standard "Visitor" (less than 32 hours per year)

*This level of clearance will allow one to act as a visitor in classrooms and support campus activities under the supervision of staff.*

Level 2 Qualifying Volunteer Classroom/Club Volunteer, Overnight Field Trip Chaperone (16 hours per month or more than 32 hours per year)

*This level of clearance will allow one to act as a volunteer in classrooms, support campus activities, driver to transport students, chaperone overnight fieldtrips, etc.*

**Q. Can I bring my other children when volunteering on a field trip?**

**A.** No. Siblings are not permitted per Board Policy.

**Q. What types of school events can I attend that do NOT require clearance through the volunteer clearance process LUHSD uses via Frontline, including TB clearance, Mandated Reporting training, or fingerprinting?**

**A.** Most events that are intended for students to attend with their parents/guardians and events where students are not present do not require clearance through LUHSD's Frontline volunteer system, including TB clearance, Mandated Reporter Training and fingerprinting. Examples include Open

House, Back-to-School Night, performances, parent-teacher conferences, award ceremonies, movie night, carnivals, theater or music events, PTA meetings and ELAC meetings, etc.

**Q. Do adults attending a meeting with a Principal or other staff member on a school campus need to be registered in Frontline and show proof of TB clearance?**

**A.** No. Adults attending these types of meetings on school campuses are not in direct contact with students, and do not require clearance through LUHSDs volunteer management system.

**Q. Why is TB clearance required for volunteers?**

**A.** [California Education Code 49406](#) and Board Policy require TB clearance for volunteers with frequent or prolonged contact with students. EC 49406 states: "A volunteer in a school shall also be required to have on file with the school a certificate showing that, upon initial volunteer assignment, the person submitted to a tuberculosis risk assessment and, if tuberculosis risk factors were identified, was examined and found to be free of infectious tuberculosis."

**Q. Who pays for volunteers to get TB tested?**

**A.** The volunteer covers any cost associated with getting clearance from their medical provider. Please refer to the Volunteer Handbook for more information on providers.

**Q. Can volunteers complete a [Risk Assessment Waiver](#) instead of the actual test?**

**A.** The volunteer should consult with their medical provider about the best option for them.

**Q. If I am requesting clearance as a Level 2 Volunteer how far in advance must proof of completion of Training be submitted?**

**A.** Volunteers should submit proof of completion of Mandated Reporter Training at least two (2) weeks prior to their anticipated first volunteer date. Submitting documentation early allows sufficient time for review and processing of volunteer clearances and notification to school sites. During peak volunteer periods, additional processing time may be required.

**Q. Is Mandated Reporter Training required for certain volunteer levels?**

**A.** Yes. Volunteers serving in roles that require Level II clearance must provide proof of completion of California Mandated Reporter Training (yearly), Sexual Harassment and Youth Suicide (every two years) as part of the volunteer clearance process.

**Q. How often do I need to renew the Mandated Reporter Training requirement if I am volunteering over the course of more than one school year?**

**A.** As of July 1, 2026, Senate Bill 848 requires all mandated reporters, including applicable school volunteers, to complete and submit proof of Mandated Reporter Training annually. Volunteers who continue serving from one school year to the next must renew their training each year and provide updated proof of completion to maintain their volunteer clearance status.

**Q. Where can I complete the required Training?**

**A.** Volunteers may access the training through Keenan Safe Schools. Access will be provided during the clearance process.

**Q. Do I have to complete the volunteer online process all at once?**

**A.** You are allowed to complete the application in several steps. You do not have to complete all the steps in a single session. You can complete them at different times, even on different days. You can save the application and return to it up to 25 days by clicking "Continue/Modify my application for employment, but you will need to remember the email and password used.

**Q. How long does the Frontline application process take?**

**A.** The application consists of multiple steps and will take you 10-15 minutes to complete. You can stop and save at any time, without losing any work.

**Q. Do staff members need to be fingerprinted again to be cleared as volunteers?**

**A.** No, they do not need to be fingerprinted again.