

**HARRISON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
120 N. MAIN STREET
MULLICA HILL, NEW JERSEY**

**REGULAR MEETING
JULY 20, 2026
7:00 PM**

Mrs. Shannon Williams, Board President, called the meeting of the Harrison Township Board of Education to order in the music room at Pleasant Valley School at 7:01 p.m. It was announced that the Board might adjourn into Executive Session during the meeting to discuss personnel, student issues, property, or any other matter appropriate for this session, the results of which would be made public at a later date.

- I. **Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk, the South Jersey Times, and the Courier Post.

II. **Roll Call:**

Mr. Todd Baron
Mr. Tim Bast
Mrs. Jennifer Bowen
Mr. Walter Bright
Mr. John Cavanaugh

Mrs. Janette Coslop
Mrs. Colleen Kendrick
Ms. Alexis Rubino
Mrs. Shannon Williams

Others Present:

Dr. Missy Peretti, Superintendent of Schools and Mr. Christopher DeSanto, Business Administrator /Board Secretary.

III. **Flag Salute:**

Led by Shannon Williams, Board President of the Harrison Township Board of Education.

IV. **President's Welcome:**

There was a motion to add the addendum.

Motion: Mr. Bright
Roll Call: Voice

Second: Mrs. Bowen
Carried: Yes

V. Audience Participation I:

None

VI. Approval of Minutes:

Motion: For the Board of Education to approve the following action item:

1. Approval of the minutes of the June 22, 2026 Regular Session (**Attachment: Min. #1**) and Executive Session (**Attachment: Min. #2**) Board of Education Meeting.

Item 1:

Motion: Mrs. Kendrick

Second: Mr. Bright

Roll Call: (8-0-1)

Carried: Yes

Abstained: Mr. Cavanaugh

VII. Committee Reports:

1. Standing Committees
 - a. Finance – Walter Bright
Mr. Bright reported that there will be discussion in Executive Session tonight.
 - b. Curriculum – Shannon Williams (No report at this time.)
 - c. Personnel – Tim Bast (No report at this time.)
 - d. Negotiations – Jennifer Bowen (No report at this time.)
 - e. Board Development – Todd Baron (No report at this time.)
2. Ad Hoc Committees
 - f. Public Relations – Janette Coslop (No report at this time.)
 - g. School Safety – Alexis Rubino (No report at this time.)
 - h. Shared Services – Colleen Kendrick (No report at this time.)
 - i. Transportation – John Cavanaugh (No report at this time.)
3. Delegate/Representative Reports (No report at this time.)

VIII. Correspondence: (Copies of Correspondence are included in backup materials)

1. Letter from Kristina Guarro received June 29, 2026 re: retirement.
2. Letter from Laurie Holland received July 1, 2026 re: retirement.

IX. Business Administrator's Report:

- A. Finance

Motion: For the Board of Education to approve the following action items:

1. Budget Transfer List for June 2026 – Business Administrator certifies that pursuant to NJAC 6A:23A:-13.3 et. seq., no cumulative transfers exceed 10 percent of the amount of the accounts that were included in the school district's budget as certified for taxes. (**Attachment: Fin. #1**)
2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2026. (**Attachment: Fin. #2**) The Cash Reconciliation Report and Secretary's Reports are in agreement for the month of June 2026.

3. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2026. (**Attachment: Fin. #3**) The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
5. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Payment of Bills:
 - a. June 2026 Ratified Bill List \$1,956,626.86 (**Attachment: Fin. #6a**)
 - b. July 2026 Bill List \$380,689.96 (**Attachment: Fin. #6b**)
7. Accept the Consolidated Food Services Report for the Month of June 2026. (**Attachment: Fin. #7**)

Items 1-7:

Motion: Mrs. Bowen

Second: Mr. Bright

Roll Call: (9-0)

Carried: Yes

X. Resolutions

1. Approve Resolution 2026-27#1: Renew the Bid Threshold (**Attachment: Res. #1**)

Item 1:

Motion: Mrs. Coslop

Second: Mr. Baron

Roll Call: (9-0)

Carried: Yes

2. Approve Resolution 2026-27#2: Appoint a Qualified Purchasing Agent (**Attachment: Res. #2**)

Item 2:

Motion: Mr. Baron

Second: Mrs. Coslop

Roll Call: (9-0)

Carried: Yes

XI. Superintendent's Report:

A. Personnel

Motion: For the Board of Education to approve the following action items:

1. When necessary, the Board authorizes the Superintendent of Schools to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates to ensure uninterrupted operation of the school district. As always, employment is contingent upon criminal history review clearance and issuance of appropriate certification.

2. Acceptance of the retirement of Kristina Guarro, Speech-Specialist at Harrison Township School, effective July 1, 2026.

Dr. Peretti thanked Mrs. Guarro for her years of service.

3. Acceptance of the retirement of Laurie Holland, Second Grade Teacher at Harrison Township School, effective October 31, 2026.

Dr. Peretti thanks Mrs. Holland for her 32 years of service.

Mrs. Bowen also thanked Mrs. Holland.

4. Acceptance of the resignation of Eileen Woods, General Aide at Harrison Township School, effective for the 2026-2027 school year.

Dr. Peretti thanked Ms. Woods for her 10 years of service.

5. Approval of the employment of Kaitlyn Sosnoski as a Full-time Special Education Teacher at Pleasant Valley School, effective September 1, 2026 through June 30, 2027, with salary established at BA, Step 2 in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E., plus benefits, pending receipt of required clearances. **(Attachment: Pers. #5)**

6. Approval of the employment of Shannon Little as Full-time Third Grade Teacher at Harrison Township School, effective September 1, 2026 through June 30, 2027, with salary established at MA, Step 10 in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E., plus benefits, pending receipt of required clearances. **(Attachment: Pers. #6)**

7. Approval of the employment of Heather Lontz, of Sicklerville, NJ, as Long-term Substitute Teacher at Pleasant Valley School during the absence of Angela Dubrow for the period of September 1, 2026 through December 23, 2026, with salary established at the daily substitute rate for the first 20 days of service in this role, in accordance with State Statute, followed by a salary established at BA, Step 1 (pro-rated) in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances. **(Attachment: Pers. #7)**

8. Approval of the employment of Nadia Cornew as 10-month School Office Receptionist at Harrison Township School, effective September 1, 2026 through June 30, 2027 with a salary established at Step 2 in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E., plus benefits.

9. Approval of the employment of the following individuals as substitute teachers, nurses, general aides, bus drivers, bus aides and custodians for the district on an as-needed basis, effective September 1, 2026 through June 30, 2027, at the currently-approved hourly and daily rates, pending receipt of required clearances.

Allison Maziarz - Nurse	Heather Lontz - Teacher
Shawn Donahue – Bus Driver	Madison Haber – Teacher & Aide

10. Approval of the employment of Camille Washko as a full-time Speech Language Specialist at Harrison Township School, effective September 1, 2026 through June 30, 2027, with salary established at MA, Step 10 in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E., plus benefits, pending receipt of required clearances.

Items 1-10:

Motion: Mrs. Coslop

Second: Mr. Bright

Roll Call: (9-0)

Carried: Yes

B. Education

Motion: For the Board of Education to approve the following action items:

1. Approve the contract with Archbishop Damiano School (Westville) for Student #33030.
 - a. Total Tuition Costs: \$68,113.50 (\$58,383.00 Regular SY plus \$9,730.50 ESY)
 - b. Total 1:1 Aide costs: \$46,410.00 (\$39,780.00 Regular SY plus \$6,630.00 ESY)
2. Approve the contract with GCSSSD – Cress for Student #34004.
 - a. Physical Therapy: \$13,334.00 (up to 113 hours x \$118.00/hour) for the regular school year
 - b. Physical Therapy: \$1,298.00 (up to 11 hours x \$118.00/hour) for ESY
3. Approve the contract with GCSSSD – Cress for Student #28004.
 - a. Homebound Instruction: \$32,809.00 (up to 301 hours x \$109.00/hour) for the regular school year
 - b. Homebound Instruction: \$3,488.00 (up to 32 hours x \$109.00/hour) for ESY
 - c. Speech Therapy: \$6,844.00 (up to 58 hours x \$118.00/hour) for the regular school year
 - d. Speech Therapy: \$708.00 (6 hours x \$118.00/hour) for ESY

Items 1-3:

Motion: Mrs. Kendrick

Second: Mrs. Bowen

Roll Call: (9-0)

Carried: Yes

C. Administration

Motion: For the Board of Education to approve the following action items:

1. Approve 2026-2027 anticipated contracts to be renewed, awarded, or set to expire during the school year, pursuant to P.L. 2015 Chapter 47. (**Attachment: Admin. #1**)

Q. Mr. Cavanaugh asked about the school physician contract.

A. Dr. Peretti explained the RFP process and that we received one submission.
2. Approve the contract renewal with SPOT Therapy, LLC for the provision of homebound PT services for the 2026-2027 school year. (**Attachment: Admin. #2**)
3. Approve the contract renewal with Amazing Transformations, LLC for student support services for the 2026-2027 school year. (**Attachment: Admin. #3**)

4. Rescind the following action items previously approved at the May 18th board meeting (the district has an interlocal agreement with Clearview Regional School District for these services):
 - a. The contract for Participation in the Nonpublic Transportation Aid-in-Lieu Program with the Gloucester County Special Services School District (GCSSSD) for the 2026-2027 school year.
 - b. The contract for Participation in the Choice School Transportation Aid-in-Lieu Program with Gloucester County Special Services School District (GCSSSD) for the 2026-2027 school year.
5. Acknowledgement of the Harrison Township School District Reports of Harassment, Intimidation, and Bullying for June 2026.
6. Approval of the School Nursing Practicum Placement of Erika Mainart with Lauren D'Ariano at Harrison Township School from September 2026 through December 2026 under the auspices of Rowan University.
7. Approval of the placement of Jennifer Culling as mentor teacher to Heather Lontz at Pleasant Valley School for a period of 15 weeks during the 2026-2027 school year under the auspice of the NJ Provisional Teacher Program.
8. Approval of the placement of Laura Richardson as mentor teacher to Kaitlyn Sosnoski at Pleasant Valley School for a period of 30 weeks during the 2026-2027 school year under the auspice of the NJ Provisional Teacher Program.
9. Approval of Teddy Bear Clinics sponsored by the Department of Nursing at Rowan College of Burlington County.
10. Approval of the reimbursement of graduate tuition cost to Laura Richardson following successful completion of the following course through Rowan University, according to terms in the negotiated agreement, requested amounts stated, with reimbursement June 2027:
 - a. Education and Psychology of Students with Disabilities – September 1, 2026 through October 26, 2026 - \$2,631.00
 - b. Applied Tests and Measurements – October 27, 2026 through December 21, 2026 - \$2,631.00
11. Acknowledgement of safety drills conducted in the district schools:
 - a. Secure Drill
 - 1) Harrison Township School – July 1, 2026 (AM)
 - b. Fire Drill
 - 1) Harrison Township School – July 1, 2026 (AM)

Items 1-11:

Motion: Mr. Baron
Roll Call: (9-0)

Second: Mr. Bright
Carried: Yes

D. Policy

None

E. Transportation

None

F. Buildings & Grounds

Motion: For the Board of Education to approve the following action items:

1. Approval of the following groups to utilize the facilities for the 2026-2027 fiscal years as outlined below:

<u>Name/Organization</u>	<u>Location/Date</u>	<u>Type of Use</u>
Harrison Twp. Recreation Committee	PVS Cafeteria	Theatre Performance

Item 1:

Motion: Ms. Rubino

Roll Call: (9-0)

Second: Mrs. Coslop

Carried: Yes

XII. New Business:

None

XIII. Old Business:

Mrs. Kendrick indicated that she received an email about summer reading.

Dr. Peretti indicated that curriculum sent a list to the library.

XIV. Audience Participation II:

None

XV. Recess into Executive Session:

RESOLUTION: To enter into Executive Session at 7:14 p.m.

Motion: Mrs. Bowen

Roll Call: Voice

Second: Mrs. Coslop

Carried: Yes

XVI. Out of Executive Session:

RESOLUTION: To return to Regular Session at 8:09 p.m.

Motion: Mrs. Kendrick

Roll Call: Voice

Second: Mrs. Bowen

Carried: Yes

XVII. Adjournment:

There was no further business. There was a motion to adjourn at 8:10 p.m.

Motion: Ms. Rubino
Roll Call: Voice

Second: Mr. Baron
Carried: Yes

Respectfully Submitted,

Christopher C. DeSanto
Board Secretary