2026 - 2027

Student Handbook

Reviewed by the Krum ISD Board of Trustees

July 15, 2026

STUDENT HANDBOOK

2026 – 2027

DR. JASON COCHRAN
SUPERINTENDENT OF SCHOOLS

KRUM ISD
ADMINISTRATIVE CENTER
1200 BOBCAT BLVD.
KRUM, TX 76249
940-482-6000

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Preface Parents and Students:

Welcome to the new school year!

Education is a team effort. Students, parents, teachers, and other staff members working together will make this a successful year.

The **Krum HighSchool** Student Handbook is a general reference guide that is divided into two sections:

Section One: Parental Rights describes certain parental rights as specified in state or federal law.

Section Two: Other Important Information for Parents and Students is organized alphabetically by topic. Where applicable, the topics are further organized by grade level.

Note: Unless otherwise noted, the term "parent" refers to the parent, legal guardian, any person granted some other type of lawful control of a student, or any other person who has agreed to assume school-related responsibility for a student.

The Student Handbook is designed to align with law, board-adopted policy, and the Student Code of Conduct, a board-adopted document intended to promote school safety and an atmosphere for learning. The Student Handbook is not meant to be a complete statement of all policies, procedures, or rules in any given circumstance.

In case of conflicts between board policy (including the Student Code of Conduct) and any Student Handbook provision, the district will follow board policy and the Student Code of Conduct.

Therefore, parents and students should become familiar with the Krum ISD Student Code of Conduct. To review the Code of Conduct, visit the district's website at:

https://www.krumisd.net/students-families/documents-policies/document-library

State law requires that the Code of Conduct be prominently displayed or made available for review at each campus.

The Student Handbook is updated annually. However, policy adoption and revisions may occur throughout the year. The district encourages parents to stay informed of proposed policy changes by attending board meetings and reviewing communications explaining changes in policy or other rules that affect Student Handbook provisions. The district reserves the right to modify the Student Handbook at any time. Notice of revisions will be provided as is reasonably practical.

Although the Student Handbook may refer to rights established through law or district policy, it does not create additional rights for parents and students. It does not, nor is it intended to, represent a contract between any parent or student and the district.

A hard copy of either the Student Code of Conduct or Student Handbook can be requested at your child's campus

Note: References to board policy codes are included for ease of reference. The hard copy of the district's official policy manual is available for review in the district administration office, and an unofficial electronic copy is available at https://pol.tasb.org/PolicyOnline?key=386

The policy manual includes:

- Legally referenced legal policies that contain provisions from federal and state laws and regulations, case law, and other legal authorities that provide the legal framework for school districts
- Board-adopted local policies that articulate the board's choices and values regarding district practices

For questions about the material in this handbook, please contact your campus principal or assistant principal. Also, please complete all back to school forms in Skyward Family Access (preferred) or request a paper copy if needed to return to your child's campus at the beginning of the year or upon the student's enrollment. These forms include:

- Acknowledgment of Electronic Distribution of Student Handbook, Student Code of Conduct, and district Acceptable Use Policy,
- Notice Regarding Directory Information and Parent's Response Regarding Release of Student Information, and
- Parent's Objection to the Release of Student Information to Military Recruiters and Institutions of Higher Education (if you choose to restrict the release of information to these entities).

[See Objecting to the Release of Directory Information and Consent Required Before Student Participation in a Federally Funded Survey for more information.]

Accessibility

If you have difficulty accessing this handbook because of a disability, please contact:

Shelie Coulter

Public Information Officer

1200 Bobcat Blvd.

Krum, TX, 76249

Phone: 940-482-6000

KISD Mission Statement

Krum ISD's mission is to create a collaborative atmosphere with parents, students and members of the community in order to ensure students will reach their full potential by providing every child with an exceptional education. We will strive to prepare our students academically and socially to embrace their future challenges, as well as ignite the desire to be lifelong learners, by providing a safe, respectful and positive learning environment.

Our students:

1. Are socially responsible and conscientious members of society;
2. Are effective problem-solvers, decision makers, and life-long learners;
3. Graduate and are well prepared to succeed in college and future endeavors;
4. Have a vision of their future and the skills and self-confidence to actively pursue their goals;
5. Are fully prepared to meet the challenges of a technological and a rapidly changing world;
6. Are happy, healthy, and eager to learn; and
7. Achieve the highest state accountability ratings.

We provide a learning environment that:

1. Challenges our students to achieve their maximum potential;
2. Encourages parents and staff to work together as partners in the education of our children;
3. Has a strong sense of pride and commitment among the staff, parents, and students that allows and encourages everyone to succeed;
4. Ensures schools are safe, both physically and emotionally;
5. Provides modern facilities and technology to prepare our students and staff for the future; and
6. Promotes an evolving and innovative curriculum that meets the diverse needs of all students.

Our district works with the community to:

1. Have education as the top priority;
2. Exhibit great pride and support of our students;
3. Work as a team providing resources and support for all students to achieve goals for academic success and character building;
4. Foster high expectations for success and recognize the value of each student;
5. Expect and demand a quality education for all children; and
6. Acknowledge education as a privilege and proudly accept responsibility for the learning process.

ACKNOWLEDGEMENT

Dear Student and Parent:

The Krum Independent School District provides this Student Handbook to parents and students to provide you with information about the general rules and guidelines for attending and receiving an education in our schools. You are required under Texas law to provide the District with the contact information requested below within the first two weeks of the start of each school year. If this information changes at any time during the school year, you must update the information no later than two weeks after the date of the change.

We urge you to read this publication thoroughly and to discuss it among your family. If you have any questions about the information here, we encourage you to ask for an explanation from the student's teacher, school counselor, or campus administrator.

The student and parent should each sign this page on the space provided below, then return the page to the student's school. Thank you.

☞----------

We acknowledge that we have received the Krum ISD's Krum High School Student Handbook for the 2026-2027 school year, and that we are responsible for reading and understanding the information contained here.

Student's Name: _____

(Please print)

Student's Signature:_____ Date: _____

Parent's Name:_____

(Please print)

Parent's Signature: _____Date: _____

Parent's Address:_____

Parents Email:_____

Parent's Phone #: _____

School:_____ Grade Level: _____

Required Legal Notices

Nondiscrimination: Krum ISD does not discriminate in its educational programs and services, including its career and technology education programs, on the basis of sex or gender (including pregnancy), race, religion, color, national origin, or disability. The District complies with Title IX of the Education Amendments of 1972 and with Section 504 of the Rehabilitation Act of 1973, as amended. Any questions or concerns about the district's compliance with these federal programs should be brought to the attention of the person shown below as Title IX or Section 504 Coordinator.

The Title IX Coordinator for the school district is **Robert Butler**, whose office is located at 1200 Bobcat Boulevard Krum, Texas 76249 and who can be reached by telephone by calling 940-482-6000.

The Section 504 Coordinator for the school district is **Pamela Tutt**, whose office is located at 1200 Bobcat Boulevard Krum, Texas 76249 and who can be reached by telephone by calling 940-482-6000.

Homeless Liaison and Title I Participants

Nancy Shipley is our liaison for services to students who are determined to be homeless, as defined by federal law. If you believe your child may be eligible for services or assistance, contact Nancy Shipley at 940-482-6000.

Nancy Shipley is also our Parent Involvement Coordinator who works with families and children participating in Title I programs. If you have questions about the program or need assistance related to the program, contact Mrs. Shipley at 940-482-6000.

Family Educational Rights and Privacy Act: The school district creates and keeps general education records for all students enrolled in district schools. Those records are confidential and generally are available only to parents and school personnel or other people who are acting on behalf of the school district. When we say "parents" have a right of access to and copies of all education records pertaining to their children, we mean all biological or legal parents—whether married, divorced, or separated—and any other person with whom the child resides and who is acting as a parent in the absence of the child's parent or legal guardian.

Parents control the access to their children's education records until the child becomes an adult at age 18. When the child reaches age 18, she or he controls the access to his or her records and is the one who can consent to the release of the records to other persons. However, parents continue to have a right to see and obtain a copy of their children's education records so long as the child is a dependent for federal income tax purposes, even if the child does not want them to.

If a parent wants to see or obtain a copy of his or her child's education records, she or he should contact the principal of the child's school if the child is currently enrolled. If the child has withdrawn or graduated, parents should contact the school superintendent for access to records. Records can be reviewed in administrative offices during regular office hours, from 8:15 a.m. to 4:15 p.m., and someone will be available to answer questions about the records.

Originals cannot be removed from an administrator's office. Copies will be provided to parents within a reasonable time after parents have made a written request for copies. Parents will be charged the district's usual copying fees for copies; however, if the student is eligible for free or reduced price lunches and the parents cannot come to school to review the records, the school will provide one copy of the requested records at no charge.

If you disagree with the information in your child's records or believe some information is inaccurate, you can ask for a correction. If the principal does not make the correction, you can ask for a hearing with the superintendent to explain why you believe the record is wrong or misleading. If the superintendent does not direct an amendment to be made, you have 30 days to place a comment in the student's record about the information. **Under no circumstances can students or parents use this process to challenge a grade recorded for a student.**

Because parents generally control access to their children's education records, the district ordinarily will not permit access to or copies of education records without at least one parent's written authorization to release the records. **However, under some circumstances, the district can and will provide access to or copies of education records without parent authorization. The most common circumstances are these:**

- The district will forward education records on request to a public or private school or institution of higher education in which the student seeks or intends to enroll.
- The district may disclose education records to a contractor, consultant, volunteer, or other person who is performing services for the district, who is under the district's control related to the use of the records, and who has complied with district limitations on redisclosure of personally identifiable information from education records.
- The district will comply with a lawful subpoena for student education records, but will make reasonable efforts to notify the parents before complying, unless the subpoena indicates that parents should not be notified.
- The district will release directory information about students to any person who submits a written request for the information, as provided in the DIRECTORY INFORMATION notice included in this Student Handbook.
- The district will release educational records to a juvenile justice agency in accordance with an agreement between the district and the agency. The information will be released before the student is adjudicated and will be provided so that the juvenile agency can appropriately serve the student.
- The district will release educational records to "school officials," meaning any employees, trustees, or agents of the district, including persons employed in shared services arrangements or cooperatives of which the district is a member, school volunteers, parents or students serving on official committees, and the district's legal counsel, who have a "legitimate educational interest" in the records, meaning they are persons who work directly with your child at school or any school activity, including officials involved in disciplinary or academic

decisions affecting your child directly, persons who are compiling statistical data for the district, who are reviewing such records to fulfill their employment responsibilities, or who are investigating or evaluating district programs.

If you want to review the school's entire policy regarding student records, please contact the campus principal, who will be glad to provide a copy for you and to answer any questions you may have about the policy or this notice. You may also view or download the policy (coded FL (LEGAL) and (LOCAL)) from the District's online policy manual. If you believe the district is not following the law regarding student records, you have the right to file a complaint with the United States Department of Education, Family Policy Compliance Office.

Consent to Display a Student's Original Works and Personal Information

Teachers may display a student's work in classrooms or elsewhere on campus as recognition of student achievement without seeking prior parental consent. These displays may include personally identifiable student information. Student work includes:

- Artwork,
- Special projects,
- Photographs,
- Original videos or voice recordings, and
- Other original works.

However, the district will seek parental consent before displaying a student's work on the district's website, a website affiliated or sponsored by the district (such as a campus or classroom website), or in district publications, which may include printed materials, videos, or other methods of mass communication.

Consent, Opt-Out, and Refusal Rights

Consent to Conduct a Psychological Evaluation

Unless required under state or federal law, a district employee will not conduct a psychological examination, test, or treatment without obtaining prior written parental consent.

Note: An evaluation may be legally required under special education rules or by the Texas Education Agency for child abuse investigations and reports.

Human Sexuality Instruction

Policy CQA (LEGAL) requires a district's website to contain a statement listing any curriculum materials in the public domain used for the district's human sexuality

instruction and the link to where these materials are located. Materials used in Krum ISD include:

- Glencoe Health Texas Edition ISBN 0-07-861213-6, 2005

These materials have gone through the SHAC committee and were available for public preview by parents at the time the decision was made. These materials are not online, and thus no link to the materials are available.

Consent Before Human Sexuality Instruction

Before a student receives human sexuality instruction, the parent must give written consent. Parents will be sent a request for written consent at least 14 days before the instruction will begin.

Consent to Provide a Mental Health Care Service

The district will not provide a mental health care service to a student or conduct a medical screening of a student as part of the district's intervention procedures except as permitted by law.

The district has established procedures for recommending to a parent an intervention for a student with early warning signs of mental health concerns, substance abuse, or suicide risk. The district's mental health liaison will notify the student's parent within a reasonable amount of time after the liaison learns that a student has displayed early warning signs and provide information about available counseling options.

The district has a developmental counseling and guidance program. Each secondary campus has one or more school counselors who are available to help students with questions about planning their course of instruction, applications to college or other post-secondary education and training programs, scholarships and financial assistance, and other academic issues.

We also have trained school counselors available to talk and listen to students about situations and experiences that may be affecting their ability to get all they can from their instructional program. We encourage students to seek the assistance of school counselors whenever they need to, and school counselors can also refer students or parents to other sources of assistance.

Some aspects of the counseling program require prior written parent consent for the student's participation. As parents, you also have the right to preview all the written materials used in the school counseling program. For full information, please contact your school principal or school counselor.

The district has also established procedures for staff to notify the mental health liaison regarding a student who may need intervention.

The mental health liaison/school counselor can be reached at:

Nadalee Daves- Counselor- KHS

nadalee.daves@krumisd.net

(940) 482-2601

Keely Baker - Counselor- KHS

keely.baker@krumisd.net

(940) 482-2601

Consent to Instruction on Prevention of Child Abuse, Family Violence, Dating Violence, and Sex Trafficking

Before a student receives instruction on the prevention of child abuse, family violence, dating violence, and sex trafficking, the district must obtain written consent from the student's parent. Parents will be sent a request for written consent at least 14 days before the instruction will begin.

Students receive instruction related to the prevention of child abuse, family violence, dating violence, and sex trafficking. The School Health Advisory Council (SHAC) makes recommendations for curriculum materials, and the school board adopts the materials and determines the specific content of the instruction.

In accordance with state law, a parent may:

• Review, receive a copy of, or purchase a copy of curriculum materials depending on the copyright of the materials. As required by law, any curriculum materials in the public domain used in this instruction will be posted on the district's website at the location indicated above.

• Remove their child from any part of this instruction without academic, disciplinary, or other penalties. • Become involved in the development of this curriculum by becoming a member of the district's SHAC or attending SHAC meetings. See the campus principal for details.

• Use the district's grievance procedure concerning a complaint. [See Complaints and Concerns (All Grade Levels) and policy FNG for information on the grievance and appeals process.]

Communications

Parent Contact Information

A parent is legally required to provide in writing the parent's contact information, including address, phone number, and email address.

A parent must provide the contact information to the district upon enrollment and again within two weeks after the beginning of each following school year while the student is enrolled in the district.

If the parent's contact information changes during the school year, the parent must update the information in writing no more than two weeks after the date the information changes.

A parent may update contact information by contacting KMS PEIMS Clerk Katie Bailey at katie.bailey@krumisd.net or calling 940-482-2601.

Automated Emergency Communications

The district will rely on contact information on file with the district to communicate with parents in an emergency situation, which may include real-time or automated messages. An emergency situation may include early dismissal, delayed opening, or restricted access to the campus due to severe weather, another emergency, or a security threat. It is crucial to notify your child's school when a phone number changes.

Automated Non-emergency Communications

Your child's school periodically sends information by automated or pre-recorded messages, text messages, or real-time phone or email communications that are closely related to the school's mission and specific to your child, your child's school, or the district.

Standard messaging rates of your wireless phone carrier may apply.

If you do not wish to receive such communications, please contact your child's principal.

Directory Information

Certain information about district students is considered directory information and will be released to anyone who follows the procedures for requesting information unless the parent or guardian objects to the release of the directory information about the student.

If you do not want Krum ISD to disclose directory information from your child's education records without your prior written consent, you must notify the district in writing by September 1, 2027.

Krum ISD has designated the following information about your child as directory information:

FL (Local)-A1 Policy

- School Sponsored Purposes: Directory information shall include student name, address, telephone listing, electronic mail address, photograph, date and place of birth, major field of study, degrees, honors, awards, dates of attendance, grade level, most recent educational institution attended, enrollment status,

participation in officially recognized activities and sports, and weight and height of members of athletic teams.

- For all other purposes: Directory information shall include student name, photograph, honors, awards, grade level, enrollment status, participation in officially recognized activities and sports, and weight and height of members of athletic teams.

Directory Information Consent Form

If you DO NOT want us to release ANY information about your child without your written consent, check this box and return the form or complete it online by September 1, 2026.

We have designated the following categories of information as pertinent to limited school-sponsored purposes. “School-sponsored purposes” means for publication in a student directory, a school yearbook, or official school publications including the school’s website and programs for school-sponsored events.

❑ Name	❑ Address
❑ Telephone listing	❑ School electronic mail address
❑ Photographs or videos open to the public	❑ Degrees, honors, awards received
❑ Grade level	❑ Most recent school attended
❑ Participation in officially recognized activities and sports or those events open to the public	❑ Height & weight of members of athletic teams

❑ If you CONSENT to the use of all of the above-listed items for limited school-sponsored purposes ONLY, check this box and return this form to us by September 1, 2026.

❑ If you CONSENT to the use of some but not all of the above listed items for limited school-sponsored purposes ONLY, check this box AND the categories for which you are providing consent and return this form to us by September 1, 2026.

Krum ISD receives federal funds under the Elementary and Secondary Education Act of 1965 (20 U.S.C. § 6301 et seq.), and we are therefore required to disclose your secondary (grades 7-12) child’s name, address, and phone number to a military recruiter or an institution of higher education, on their request, unless you have told us that you do not want that information released without your prior written consent. Please note that you may not selectively withhold this information from military recruiters but provide it to institutions of higher education.

❑ If you DO NOT want us to release your secondary school (grades 7-12) child’s name, address, and telephone number to a military recruiter or an institution of higher education, check this box.

_____ _____

Student’s Name (printed) Parent/Guardian Name (printed)

_____ _____

Parent/Guardian’s Signature Date

Campus Information

KHS Administrative Team

Krum High School
700 Bobcat Blvd
Krum, TX 76249

Phone: 940-482-2601 Fax: 940-482-2997

★ Dr. Samuel Bonsu Jr., Principal	Samuel.bonsu@krumisd.net
★ Bryan Gaines, Assistant Principal	Bryan.gaines@krumisd.net
★ Nema House, Assistant Principal	Nema.House@krumisd.net
★ Keely Baker, Counselor	Keely.Baker@krumisd.net
★ Nadalee Daves, Counselor	Nadalee.daves@krumisd.net
★ Cala Willis, Attendance	Cala.willis@krumisd.net
★ Katie Bailey, Registrar	Katie.bailey@krumisd.net
★ Brandy Hudson, Administrative Assistant	Brandy.hudson@krumisd.net
★ Miriam Woods, Receptionist/Counselors' Secretary	Miriam.perdue@krumisd.net

Campus Leadership Team

★ Social Studies	Emily Thomas
★ CTE	Jennifer Gilbreath
★ Science	Jamie Flowers
★ Fine Arts	Brandon Huff
★ Math	Marissa Arevalo
★ English	Mary Davenport
★ Special Education	Nancy Hughlett
★ Counselor	Keely Baker
★ Counselor	Nadalee Daves
★ Assistant Principal	Bryan Gaines
★ Assistant Principal	Nema House
★ Principal	Dr. Samuel Bonsu Jr.

Extra-Curricular Sponsors

★ Band	Brandon Huff
★ Cheerleaders	Nadalee Daves
★ Choir	Tristino Ali
★ Theatre/One Act Play/Thespians	Cecilia Gonzales
★ FFA	Jennifer Gilbreath
★ Career Tech	Jennifer Gilbreath
★ National Honor Society	Tera Riney

★ Student Council	Amelia Sprabary
★ UIL Coordinator	Jennifer Reynolds
★ Yearbook	Sydney Wallace
★ Prom	Scarlet Elkington
★ Key Club	

RESPONSIBILITIES OF THE HIGH SCHOOL COMMUNITY

Each member of the Krum High School community must fulfill certain responsibilities if a positive learning environment is to be achieved. A cooperative relationship between students, parents, and educators requires that:

Parents and/or Guardians

1. Ensure student's compliance with school attendance requirements and promptly report and explain absences and tardies to school;
2. Assist their students in being properly attired, consistent with stated guidelines for dress and grooming;
3. Take an active interest in the overall school program;
4. Communicate regularly with the school concerning their student's conduct and progress;
5. Discuss report cards and work assignments with their students;
6. Bring to the attention of school authorities any problem or condition which affects the student;
7. Maintain up-to-date home, work, and emergency telephone numbers at school;
8. Cooperate with school administrators and teachers in their efforts to achieve and maintain a quality school system.

Students

1. Attend all classes, daily and on time;
2. Be prepared for each class with appropriate materials and assignments;
3. Be properly attired consistent with the stated guidelines for dress and grooming;
4. Exhibit an attitude of respect toward individuals and property, and conduct themselves in a responsible manner;
5. Give their best effort on all challenges presented;
6. Obey all school rules at all times.

School Personnel

1. Maintain an atmosphere conducive to good behavior;
2. Be in regular attendance, on time and prepared to perform duties with appropriate working materials;
3. Exhibit an attitude of respect toward individuals and property, and conduct themselves in a responsible manner;
4. Plan a flexible curriculum to meet the needs of **all** students;
5. Promote effective training and discipline based upon fair and impartial treatment of all students;
6. Encourage parents or guardians to keep in regular communication with the school and encourage parental participation in school affairs;
7. Develop a cooperative working relationship among staff and students;
8. Obey district and school policies and regulations.

PRINCIPAL

The principal directs and manages the instructional program and supervises operations at the campus level. The principal also provides instructional leadership to ensure high standards of instructional services. The principal directs the implementation of District policies, instructional programs and manages the operations of all campus activities.

ASSISTANT PRINCIPAL

The assistant principal works with the principal to coordinate and administer the various programs of the school within the framework of the philosophy, goals, and policies established by the Board. The assistant principal assumes the responsibility of maintaining the best possible learning environment for all students and enforcing the District's Student Code of Conduct.

COUNSELOR

Counselors serve an integral role in understanding and responding to the challenges facing students as they develop their academic self-concept and their feelings of competence as learners. The counselors facilitate student acquisition of the knowledge, attitudes, and skills in the areas of academic, career, and personal/social development to serve as a foundation for future success. Counselors provide proactive leadership to engage all stakeholders in the delivery of programs and services to help students achieve school success. Parents/Guardians and students are encouraged to contact their school counselor.

CAMPUS LEADERS

Each department chairperson is an experienced teacher directly responsible for the immediate supervision and operation of the respective department. Each department chairperson is responsible to the principal and assistant principals.

CLASSROOM TEACHERS

Classroom teachers are specialists in the fields in which they teach and have either a major or a minor in these subject areas. They are responsible for helping students get the most from their classes. They are also responsible for helping to carry out the administrative policies established by the Board of Trustees of Krum ISD and any additional policies that have been set up by the administrators of the school. Each teacher has a conference period. Parents/Guardians are encouraged to schedule appointments to discuss their child's progress. Teachers regularly perform supervisory assignments in the cafeteria, on the parking lot, and at other places on the campus.

LIBRARIAN

The librarian assists students and staff in locating reading and research materials using print, audiovisual and electronic resources. The teacher-librarian provides students access to the library during the school day, before and after school. Classes are scheduled to use the library during the school day. The teacher-librarian coordinates use of audiovisual materials and equipment in the school.

OTHER SCHOOL PERSONNEL

- Campus Secretary
- Attendance Clerk
- PEIMS Clerk
- AP Secretary
- Receptionist
- Counselor Secretary
- School Nurse
- Student Teachers
- Cafeteria Personnel
- Homeless Family Liaison
- Substitute Teachers
- Bus Drivers
- Custodians
- Maintenance Personnel
- Teacher Assistants

Krum Fight Song

Fight on, Krum High, and shout it LOUD
We will cheer our team and fire up the crowd
Stand and show your pride for the Blue and White
We are here to sing and cheer and FIGHT, FIGHT, FIGHT
We'll take the field and never yield
Hear us chant our battle cry
No matter what the game, our cheer's the same
that "Bobcat fight will never die!"
GO!.....BOBCATS!
BLUE....WHITE....BOBCAT FIGHT NEVER DIES!

Krum Alma Mater

Hail Krum High School
Hail White and Blue
We're Always Loyal
Sons and Daughters True

List to our Praises
Hear our Pledge Anew
Hail to the Alma Mater
Krum High We Love You

2026-2027 School Calendar

Krum ISD 2026-2027 School Calendar

July 2026

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2026

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	[12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2026

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
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October 2026

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June 2027

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Holidays 2026-2027

First/Last Day of School | School Holiday | [ ] Beginning/End of Nine Wks | Veterans Day Program | New Employee Orientation

Staff Days/Blue Days | * Early Release | Bad Weather Day | District Testing | Comp Day/Student Holiday

Board Approved: 6/24/2026

STUDENT'S LEGAL NAME

While we recognize that there are circumstances when a parent may wish his or her child to be enrolled under a name other than the child's legal name, we are required to maintain all school records for your child under the child's legal surname as shown on the birth certificate or other recognized document to prove the child's identity or as shown in a court order changing the child's name.

ADMISSION, RELEASE, WITHDRAWAL

(Admission Application Questions and Residency Power of Attorney forms available)
These are the basic requirements for admission to district schools:

1. The student lives in the district with a parent or legal guardian or one of the student's parents lives in the district, even if the student does not live with that parent.
   - To be eligible for admission based on just the parent's residence in the district, the court issued a final order in a divorce proceeding must have designated that parent as a managing or possessory conservator for the child.
   - The parent enrolling a student based on only the parent's residence in the district must provide a copy of a current final order, signed by the judge and showing a file stamp from the court, designating the parent as a managing or possessory conservator.
2. The student is under age 18 and, subject to District policy at FD (LOCAL) and FDA (LOCAL), lives in the district with an adult resident of the district who has accepted a Power of Attorney from the child's parent or legal guardian or who is a grandparent, adult aunt or uncle, or adult sibling who has accepted responsibility for the child by an Authorization Agreement in compliance with Texas Family Code § 34.002. The school district has Power of Attorney forms to be completed by both the parent and the person the student lives with.
3. The student is under age 18 and does not reside in the district, but a grandparent who provides a substantial amount of after-school care for the person resides in the district. The school district has the appropriate forms to be completed by parent and grandparent. These forms must be approved and signed by the superintendent.
4. The student resides with a parent or guardian who is an active member of the U.S. armed forces stationed in a military installation in or adjacent to the district's attendance zone.
5. The student resides with a parent on a residential homestead that is located on a parcel of property with any part of the parcel being located in the school district.

6. Students under the age of 18 must be enrolled by a parent, legal guardian, or adult resident who has a valid Power of Attorney for the student. Students who are 18 or older, who are legally married, or who have ever been legally married, and who have not graduated from high school can enroll themselves.
7. The adult enrolling the student must present current immunization records or show proof that the required immunizations have been begun.
8. No later than 30 days after a student has been enrolled, the adult enrolling the student must provide a copy of a birth certificate or other acceptable identification for the child and copies of education records from the school the child last attended.

We do not admit underage students to school. Your child must be 5 years old on or before September 1 of the current school year to be admitted to kindergarten. To be admitted to first grade, your child must be 6 years old on or before September 1 of the current year or must have completed kindergarten, or been enrolled in first grade, in the public schools of another state.

We do not ordinarily admit over age students to school. However, a student who is 21 or younger and who has completed a GED program, but has not graduated from any high school, will be admitted.

As part of our dropout recovery programs, we may admit someone between the ages of 21 and 26 for the purpose of completing the requirements for a high school diploma. A student admitted for this purpose and who has not attended school in the preceding three years will not be placed in a classroom setting, cafeteria, or other school-sanctioned activity with a student who is 18 or younger; however, those students remain free to attend all school-sponsored events that are open to the public.

The application for admission and enrollment forms are official government records, and it is a crime to provide false information of any kind or false records for identification. School officials can ask parents or another adult enrolling a student to provide some evidence that they are bona fide residents of the school district. As required by law, we will record the name, address, and date of birth of the person enrolling a student.

At the time of enrollment, we will request that you disclose whether your child has a food allergy or a severe food allergy (including the food to which the child is allergic and the nature of the allergic reaction) that, in your judgment, should be disclosed so that district officials may take necessary precautions regarding the child's safety. This information is confidential and will be disclosed only to those employees who need the information to appropriately care for your child.

If school officials have reason to question the legitimacy of a child's residency information, they can investigate to determine the student's actual place of residence. If the district finds that a student is not really a district resident, the student will be withdrawn, and school officials will take the necessary legal steps to recover the maximum tuition fee the school district can charge or the amount the board of trustees budgets as an expense per student.

Protection of Pupil Rights Amendment

We do not require students to participate in any surveys that are funded with any U.S. Department of Education funds that concern the following topics unless you (or your child if he or she is an adult) give us your prior consent. You will also have the opportunity to inspect the survey in advance. If we administer surveys that concern any of these topics that are funded from other sources, we will give you advance notice of the survey, allow you an opportunity to inspect the survey, and give you an opportunity to opt-out of the survey. The topics that are covered by this notice are:

1. political affiliations or beliefs of the student or his or her parent;
2. mental or psychological problems of the student or his or her family;
3. sex behavior or attitudes;
4. illegal, antisocial, self-incriminating, or demeaning behavior;
5. critical appraisals of others with whom the responding students have close family relationships;
6. legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. religious practices, affiliations, or beliefs of the student or his or her parent; or
8. income, other than as required by law to determine program eligibility.

Invasive Examinations or Screenings

We do not perform any invasive physical examinations or screenings as a condition of attendance. We do perform vision, hearing, acanthosis nigricans, and scoliosis screenings, as required by state law. Please contact the principal if you have questions regarding those screenings.

Teacher Qualifications

You may request the following information, which we will provide to you in a timely manner:

1. Whether your child's teacher(s) have met state qualification and licensing criteria for their grade levels and subject areas.
2. Whether your child's teacher(s) are serving under emergency or other provisional status that is less than full state certification.
3. The bachelor's degree major of your child's teacher(s) and any graduate degrees held, and the field of certification or degree.
4. Whether your child receives services from paraprofessionals and, if so, their qualifications.

Providing assistance to students who have learning difficulties or who need special education services

If a child is experiencing learning difficulties, the parent may contact the person listed below to learn about the district's overall general education referral or screening system for support services. This system links students to a variety of support options, including referral for a special education evaluation. Students having difficulty in the regular classroom should be considered for tutorial, compensatory, and other academic or behavior support services that are available to all students, including a process based on Response to Intervention (RtI). The implementation of RtI has the potential to have a positive impact on the ability of districts to meet the needs of all struggling students.

At any time, a parent is entitled to request an evaluation for special education services. The district must respond within 15 school days by either (a) providing the parent an opportunity to give written consent to the evaluation or (b) providing the parent with notice of its refusal to conduct an evaluation. The district must complete the evaluation and the report within 45 school days of the date of the district receives the written consent, except that if a student has been absent from school during that period on three or more school days, that period must be extended by a number of school days equal to the number of school days during that period on which the student has been absent. The district must give a copy of the report to the parent.

If the district determines that the evaluation is not needed, the district will provide the parent with prior written notice that explains why the child will not be evaluated. This written notice will include a statement that informs the parent of their rights if they disagree with the district. The district is required to give parents the *Notice of Procedural Safeguards—Rights of Parents or Students with Disabilities*. Additional information regarding the IDEA is available from the school district in a companion document *A Guide to the Admission, Review, and Dismissal Process.*

The following websites provide information to those who are seeking information and resources specific to students with disabilities and their families.

- Legal Framework for the Child-Centered Special Education Process
- Partners Resource Network
- Special Education Information Center
- Texas Project First

The designated person to contact regarding options for a child experiencing learning difficulties or a referral for evaluation for special education is:

Contact Persons:

Krum ISD:	**TracyAllen** (940) 435-7127	Krum High School:	Nancy Hughlett (940) 482-2601

Bacterial Meningitis Information:

What is meningitis?

Meningitis is an inflammation of the covering of the brain and spinal cord---also called the meninges. It can be caused by viruses, parasites, fungi, and bacteria. Viral (aseptic) meningitis is common; most people recover fully. Medical management of viral meningitis consists of supportive treatment and there is usually no indication for the use of antibiotics. Parasitic and fungal meningitis are very rare. Bacterial meningitis is very serious and may involve complicated medical, surgical, pharmaceutical, and life support management.

There are two common types of bacteria that cause meningitis: - *Strep pneumoniae* causes pneumococcal meningitis; there are over 80 subtypes that cause illness - *Neisseria meningitidis*—Meningococcal meningitis; there are 5 subtypes that cause serious illness—A, B, C, Y, W-135

What are the symptoms?

Someone with meningitis will become very ill. The illness may develop over one or two days, but it can also rapidly progress in a matter of hours. Not everyone with meningitis will have the same symptoms, but any of the following are possible. Children (over 1 year old) and adults with meningitis may have:

- Severe headache
- High temperature
- Vomiting
- Sensitivity to bright lights
- Neck stiffness, joint pains
- Drowsiness or confusion

**In both children and adults, there may be a rash of tiny, red-purple spots or bruises caused by bleeding under the skin. These can occur anywhere on the body. They are a sign of blood poisoning (septicemia), which sometimes happens with meningitis, particularly the meningococcal strain.*

What is the risk of getting bacterial meningitis?

The risk of getting bacterial meningitis in all age groups is about 2.4 cases per 100,000 population per year. However, the highest risk group for the most serious form of the disease, meningococcal meningitis, is highest among children 2 to 18 years old.

How serious is bacterial meningitis?

If it is diagnosed early and treated promptly, the majority of people make a complete recovery. In some cases it can be fatal or a person may be left with a permanent disability, such as deafness, blindness, amputations or brain damage (resulting in mental retardation or paralysis) even with prompt treatment.

How is bacterial meningitis spread?

Fortunately, none of the bacteria that cause meningitis are as contagious as diseases like the common cold or the flu, and they are not spread by casual contact or by simply breathing the air where a person with meningitis has been. The germs live naturally in the back of our noses and throats, but they do not live for long outside the body. They are spread when people exchange saliva (such as by kissing; sharing drinking containers, utensils, or cigarettes). The germ **does not** cause meningitis in most people. Instead, most people become **carriers** of the germ for days, weeks or even months. Being a carrier helps to stimulate the body's natural defense system. The bacteria rarely overcomes the body's immune system and causes meningitis or another serious illness.

How can bacterial meningitis be prevented?

Do not share food, drinks, utensils, toothbrushes, or cigarettes. Limit the number of persons you kiss. Vaccines against pneumococcal disease are recommended both for young children and adults over 64. A vaccine against four meningococcal serogroups (A, C, Y, W-135) is available. These four groups cause the majority of meningococcal cases in the United States. This vaccine is recommended by some groups for college students, particularly freshmen living in dorms or residence halls. The vaccine is safe and effective (85-90%). It can cause mild side effects, such as redness and pain at the injection site lasting up to two days. Immunity develops within 7 to 10 days after the vaccine is given and lasts for up to 5 years.

What should you do if you think you or a friend might have bacterial meningitis?

Seek prompt medical attention.

How is bacterial meningitis diagnosed?

The diagnosis is usually based on a combination of clinical symptoms and laboratory results from spinal fluid and blood. Spinal fluid is obtained by a lumbar puncture (spinal tap).

For more information

Your school nurse, family doctor, and the staff at your local or regional health department office are excellent sources for information on all communicable diseases. You may also call your local health department or Regional Texas Department of Health office to ask about the meningococcal vaccine.

Additional information may also be found at the web sites for the Centers for Disease Control and Prevention: www.cdc.gov and the Texas Department of Health: www.tdh.state.tx.us.

Lice (All Grade Levels)

Head lice is very common among children. Although not an illness or a disease, it spreads easily through head-to-head contact during play, sports, nap time, and when children share things like brushes, combs, hats, and headphones.

If careful observation indicates that a student has head lice, the school nurse will contact the student's parent to discuss a treatment plan using an FDA-approved medicated shampoo or cream rinse that may be purchased from any drug or grocery store. The district recommends that students be picked up from school and treated for lice or nits. After the student undergoes one treatment, the parent should contact the school nurse to discuss the treatment used. The nurse can also offer additional recommendations, including subsequent treatments, how best to get rid of lice, and how to prevent lice from returning.

The district will provide notice to parents of elementary school students in an affected classroom no later than the fifth school after the date the administrator or nurse is aware of the situation without releasing personally identifiable information.

More information on head lice can be obtained from the DSHS website Managing Head Lice in School Settings and at Home (https://www.dshs.state.tx.us/schoolhealth/lice.shtm).

[See policy FFAA for more information.]

Pest Control

Periodically, district buildings and grounds are treated by licensed or trained individuals to control unwanted pests, such as insects and rodents. We will post notices of those treatment dates as required by law and will schedule treatment times when students or employees are least likely to be in the building or on the grounds. If you have any questions, please contact **Bobby Carey (940) 465-1914.**

Library

The district provides a wide range of library materials for students and faculty that support student achievement and present varying levels of difficulty, diversity of appeal, and a variety of points of view. The district follows the Texas State Library and Archive Commission's standards for school library collection development. Parents are the primary decision-makers regarding their student's access to library material. The district encourages parental involvement in library acquisition, maintenance, and campus activities. Parents are encouraged to communicate with the district librarian, Cheryl Eagers and their child's teacher about special considerations regarding library materials self-selected by their student. A parent who wants to access the school's library or any available online catalog should submit a request to the principal. The district welcomes student and parent feedback on library materials and services. Parents may contact

[insert position, such as the campus librarian]. A district employee or parent may request the reconsideration of a library material by contacting [insert position, such as the campus librarian] or another administrator or by submitting a reconsideration of library material request on a form available [align with policy EFB(LOCAL): in the District's administrative office OR on the District's website and in the District's administrative office OR on the District's Website]. For more information, see EFB(LOCAL).

Asbestos Management Plan

The district's Asbestos Management Plan, designed to be in compliance with state and federal regulations addressing asbestos that may have been used in district facilities, is available in the superintendent's office during regular business hours, 8:00 a.m. to 4:00 p.m., Monday through Friday. If you have any questions, please contact **Bobby Carey (940) 465-1914.**

Covid 19 or Other Widespread Illness or Epidemic

The district will adhere to all orders of local, state, and federal authorities and government officials with respect to school closure and social distancing as a result of a widespread illness or epidemic such as COVID-19. In addition, the district will follow the guidance of the Texas Department of State Health Services (TDSHS), the Centers for Disease Control and Prevention (CDC), and any other appropriate federal, state, or local health authorities when determining the standards for admittance to school after exposure to, symptoms of, and/or infection with COVID-19 or other widespread illness or epidemic; for sending home students who have been exposed to or are displaying symptoms of COVID-19 or other widespread illness or epidemic; for excluding students from school attendance with COVID-19 or other widespread illness or epidemic exposure, symptoms, or diagnoses; for holding campus-based instruction and district-sponsored activities and events; and for any other recommendations pertaining to and/or affecting school district operations and student health and safety

ATTENDANCE ZONES

The Board of Trustees has established geographic boundaries for each school, and students generally must attend the schools in the zone for their street address. You can

make a written request for your child to attend a particular school and will have a chance to explain to the superintendent why you think your request should be granted. Contact the superintendent for further information if you are not satisfied with the superintendent's decision.

CERTAIN TRANSFERS—VICTIMS OF BULLYING AND SEXUAL ASSAULT OR STUDENTS WHO HAVE ENGAGED IN BULLYING

If you believe that your child is the victim of bullying (see the definition in the Student Code of Conduct), you may request a transfer to another classroom at the same campus or to another campus within the school district. If we verify that your child is a victim of bullying, the transfer will be made. If the transfer is to another campus, we will not provide transportation to that campus. Our decision on this kind of transfer is final and cannot be appealed to the board or any other authority.

If your child is determined to have engaged in bullying of any other student, he or she may be transferred to another classroom at the same campus or to another campus. We will consult with you about the transfer before it is accomplished.

If another student in the district is convicted of committing continuous sexual abuse of a young child or children or convicted and placed on deferred adjudication for a sexual assault or aggravated sexual assault against your child (see definitions in the Student Code of Conduct), you may request that your child be transferred to a neighboring school district, and the request will be granted. We will not provide transportation to the new campus. If you do not want to transfer your child, we will take appropriate steps regarding the other student to ensure that both students are not assigned to the same campus. Our decision on this kind of transfer is final and cannot be appealed to the board or any other authority. A student or parent may anonymously report an alleged incident of bullying by using the Anonymous Alerts application using a Chromebook, computer, or personal electronic device.

RELEASE DURING THE SCHOOL DAY

Students will be allowed to leave school during the school day only with the permission of the principal or someone in the principal's office who has been given the authority to release students. Parents cannot go directly to their children's classroom and take the child away from school during the day. Teachers do not have the authority to let children leave their classroom with anyone. If you need to take your child from school before the end of the school day, such as for a medical appointment or a family emergency, you should go to the principal's office and sign the child out. The teacher will send the child to the principal's office, and she or he will be released to you at that

time. Even students 18 years of age and older will need to be signed out by a legal guardian.

At the time children are enrolled, the parent or other adult completing the enrollment forms should list those people who are authorized to pick up children during the school day.

Unless the principal has a current court order signed by a judge, showing an official file stamp with the court, and indicating that a parent's right of access to and possession of his or her children has been limited in some way, the principal will release children to either parent.

Students will not ordinarily be released during the school day to participate in private lessons or other instruction. If you believe you have a special situation that would warrant an exception to this rule, please contact the campus principal to schedule a conference about your situation.

WITHDRAWING FROM SCHOOL

Children who are under age 18 will not be permitted to withdraw from school unless a parent, legal guardian, or other adult with responsibility for the child comes to the school to complete the necessary forms. Students must return all textbooks and instructional technology issued to them and clear any library fines and other outstanding fees in order for the school to release an official copy of the student's records to the parents or to another school district.

Students who are age 18 or older and/or legally emancipated can withdraw themselves from school.

ATTENDANCE REQUIREMENTS

State compulsory attendance laws generally require all children between the ages of six and 19 to attend school each day that school is in session. A student who is younger than six and has ever been enrolled in the first grade is required to attend school. Once a parent enrolls a child in kindergarten or pre-kindergarten, the child is required to attend school that school year.

A student who voluntarily remains enrolled after the age of 19 is required to attend school. A student who is at least 19 years old and under the age of 21 will be required to attend school until the end of the school year.

If a 19-year-old student has more than five unexcused absences in a semester, we may revoke his or her enrollment for the rest of the school year, but will not take such action on a day when the student is physically present at school. We will issue a warning notice to the student after the third unexcused absence that enrollment may be revoked for the remainder of the school year if the student has more than five unexcused absences in a semester.

If we revoke enrollment, the student will be treated as an unauthorized person and may be arrested for trespassing if he or she comes on school property.

Regular attendance is critical to your child's success in school. It is also critical to the school district's success because it is a factor in the district and campus rating under the state accountability system and is a significant factor in the amount of state financial aid the district is entitled to receive. In the event of a temporary school closure due to a widespread illness or epidemic, such as COVID-19, all attendance policies will apply to virtual learning on remote platforms and all other forms of distance learning as they would during classroom instruction.

School officials aggressively enforce the state compulsory attendance laws. If your child, age 12 or older, is absent three or more days or partial days during a four-week period, but has not had absences that would require a referral to truancy court, we will implement truancy prevention measures in hope of minimizing the need to refer your child to truancy court. If your child age 12 or older is absent from school on 10 or more days or partial days within a six-month period in the same school year, you will be referred for prosecution for contributing to truancy and your child will be referred to truancy court, unless the truancy is a result of your child's pregnancy, assignment to a state foster program, homelessness, or being the principal income earner for your family.

You will be notified when your child has three unexcused absences within a four-week period or less to advise you that you must monitor your child's attendance, to inform you that you may be prosecuted, and to request a conference to discuss the absences. Every day that a child is out of school in violation of compulsory attendance laws is a separate offense. You may be assessed a fine for each offense and may also be ordered to participate in a class designed to help you make sure your child attends school as required.

Of course, there are times that children are sick or have other legitimate reasons for being absent from school. Regardless of the age of your child, if she or he is sick and will not be at school that day, you should call the school office to let them know of the absence. Krum ISD will allow parent notes to excuse up to five absences per semester, any additional absences will require proper documentation such as medical, court, etc. The principal, or designee, will make the final decision whether an absence is classified as excused or unexcused. A doctor's note may be required if excessive parent excuse notes are submitted.

If the child does not bring a signed note, the absence will be classified as unexcused. Students ordinarily will not be permitted to make up missed work for credit if the absence is unexcused.

Although students who are married are legally adults, this fact does not mean that they are not legally required to attend school until they are age 19. We will work aggressively with local authorities to make sure that all students who are within compulsory attendance requirements come to school.

Doctor’sNotes After an Absence Dental/Illness

Parents or guardians may submit a statement from a doctor or health clinic verifying a student's illness or medical condition at any time following an illness-related absence. Documentation may be used to support the excusal of absences and to verify the reason for the student's absence from school.

If a student develops a pattern of frequent or excessive absences, the principal or attendance committee may request medical documentation from a doctor or health clinic to verify the illness or condition that caused the absence and to determine whether the absence will be classified as excused or unexcused in accordance with district policy and applicable attendance laws.

Certification of Absence Due to Severe Illness or Treatment

If a student is absent because of a serious or life-threatening illness or related treatment that makes a student’s attendance infeasible, a parent must provide certification from a physician licensed to practice in Texas specifying the student’s illness and the anticipated period of absence related to the illness or treatment.

Religious Holidays

Absences for religious holy days, including up to two days of travel time if necessary, will be classified as excused absences.

Court Appearances

Absences for required court appearances will be classified as excused absences upon presentation to the campus attendance official of a copy of the document requiring the student’s appearance in court.

Foster Care Activities

Absences for court-required activities attendant to the student’s being in foster care will be classified as excused absences upon presentation to the campus attendance official of a copy of the document requiring the student’s attendance at the activities, provided it is not practicable to schedule the activity outside of school hours. Absences are excused if they are required under a foster care service plan.

Sounding “Taps” at a Veteran’s Funeral

Absences by students in grades 6-12 for the purpose of sounding “Taps” at a veteran’s funeral with military honors may be excused upon verification that the student provided the service noted.

Citizenship/Naturalization Activities

Absences for appearing at a government office to complete citizenship application paperwork and for taking part in a United States naturalization oath ceremony will be excused upon verification of the student’s participation.

Military Deployment

No more than five absences in a school year for visiting with a student’s parent, stepparent, or legal guardian who is on active duty and who is called to duty for, on leave from, or immediately returned from a continuous deployment of at least four months away from the person’s regular residence will be excused. The absences must occur not earlier than 60 days before the date of deployment or 30 days after the date of return from deployment.

Election Clerk Activities

Students who are serving as election clerks or early voting clerks may receive a maximum of two excused absences in a school year for such activities.

Obtaining a Driver’s License

Students aged 15 and older may receive a maximum of one excused absence to visit a driver’s license office to obtain a driver’s license and up to one excused absence to obtain a learner license. Absences will be excused upon presenting verification of their visit to the campus attendance official.

ATTENDANCE: ARRIVAL AND DISMISSAL

Upon arrival at school, students must go immediately to their assigned area. Once on campus, students are not permitted to leave without specific permission (c.f. Sign In / Sign Out). Students not in their assigned area must have a pass signed by school personnel; Students who leave campus without permission will receive two days of ISS; Students may only be in a classroom when a teacher is present; Students are not to remain on the school premises past 4:00 p.m. except for school activities.

ATTENDANCE AND CREDIT

Separate and apart from the compulsory attendance requirements, students in all grade levels K-12 must attend school a certain amount of time in order to get credit or a final grade for a class. State law generally requires students to be “in attendance” for at least 90 percent of the days or minutes a class is taught during a semester or year. All absences from class, excused or unexcused, are counted in determining whether a student has met attendance requirements for credit or a final grade.
Students who are in attendance in a class at least 75% of the days or minutes but less than 90% are eligible to receive credit or a final grade if they complete a plan approved by the principal providing for the student to meet the instructional requirements for the class. Students who are under the jurisdiction of a court in a criminal or juvenile justice proceeding must also obtain the court’s consent before credit may be granted.
In the 2026- 2027 school year, we require students to be in a class for 74 days in the Fall Semester and 77 days in the Spring Semester to meet the 90% attendance for credit requirements. Each campus has an attendance committee that will review student attendance records. If the committee decides that extenuating circumstances prevented a student from meeting the minimum attendance for credit standard or fulfilling the principal’s plan for meeting instructional requirements, the committee can award credit or tell the student what additional work, additional time, or both time and work must be completed in order for the student to get credit for the grade level or course.

The attendance committee will consider:

- Whether the student has mastered the essential knowledge and skills and maintained passing grades in the course or subject.
- Whether the student has completed makeup work satisfactorily.
- Whether the student or the student’s parent had any control over the absences.
- Any information presented by the student or parent to the committee about the absences.

The student or parent may appeal the committee’s decision to the board by following policy FNG(LOCAL).

We offer a Saturday school program as one way students can make up time. If your child needs this program, his/her assistant principal will provide complete information about the times and cost before your child is assigned.

Saturday School will be offered as needed from 8:00 am-12:00 pm. You will be notified when your child is in danger of losing credit because of absences and will have the chance to meet with the attendance committee to discuss your child's situation.

TARDINESS

Being on time is an expectation of the school and a good habit to develop. Begin by being on time to school and to all classes. Tardiness disrupts the learning environment in the classroom.

Excessive tardiness can be interpreted as truancy to the classroom and will result in more serious consequences. A student who is tardy to class by more than 10 minutes will be considered absent. Repeated instances of tardiness will result in more severe disciplinary action, in accordance with the Student Code of Conduct.

Tardy Consequences

We understand the importance of instructional time and therefore tardies will be corrected using a variety of approved techniques.

1-3	Warning
4-6	1 hour after school detention
7-10	2 hours of after school detention
11-15	ISS
16 or more	Saturday School & ISS

Subsequent tardy problems may result in DAEP

The truancy prevention facilitator for KHS is:

Samuel.bonsu@krumisd.net

940-482-2601

For any questions about student absences, parents should contact the facilitator or any other campus administrator.

CONDUCT AND DISCIPLINE

Bryan Gaines and Nema House are the designated KHS Campus Behavior Coordinators. Along with this Student Handbook, your child has also received a copy of the Krum ISD Student Code of Conduct. The Code of Conduct contains the school district's requirements for student conduct and behavior while at school or under the school's jurisdiction. The Code of Conduct also explains the kinds of disciplinary action school officials can take in response to violations of the rules for student conduct and the steps involved in taking disciplinary action. If you have any questions about conduct or discipline rules, please refer to the Code of Conduct or call the Campus Behavior Coordinators or Campus Principal.

A student aged 21 or older who has been admitted to District schools to complete the requirements for a high school diploma will not be placed in the District's DAEP or a JJAEP in which the District participates for violations of the Code of Conduct. Instead, the District will revoke the student's admission to the District.

Students are subject to all of the disciplinary management policies/actions noted in the Student Handbook and Student Code of conduct. As required by law, the board has adopted a Student Code of Conduct that prohibits certain behaviors and defines standards of acceptable behavior—both on and off campus—and consequences for violation of these standards. The district has disciplinary authority over a student in accordance with the Student Code of Conduct. Students and parents should be familiar with the standards set out in the Student Code of Conduct, as well as campus and classroom rules.

Krum High School has established, as a part of the school-wide discipline management system, clear expectations of behavior for all of our students. These expectations will be taught directly to all students and reinforced through the system of recognition and consequences by which we operate.

- **Listen and communicate:** Be silent, still, and speaker focused. Choose appropriate words and volume, stay on topic, and do not interrupt.

- **Respect self and others:** Respect differences, use encouraging statements, respect personal space and property, and perform at your personal best.

- **Demonstrate Civic Virtue:** Be on-time, be involved, exhibit pride, develop personal responsibility, and maintain campus cleanliness

- **Solve problems:** Collaborate, use a problem-solving model, and do what is best for all.

The teachers and administrators have positive expectations for our students and believe we have the ability to influence our students in a positive manner. We attempt to model the positive behaviors and attitudes we expect from our students.

Master teachers and administrators are aware of the students' need for positive limits and are prepared to set those limits. At the same time, teachers and administrators are aware of the students' need for positive feedback and therefore do not allow students' appropriate behavior to go unrecognized. We will actively respond to a student's inappropriate behavior by clearly describing for the student the behavior.

Students will be expected to experience consequences for inappropriate behaviors. It is our hope that students will learn trust and respect within the parameters of acceptable and unacceptable behavior. Students have the opportunity to choose how they want to behave, knowing fully the consequences for inappropriate behaviors. Students want firm limits and each student at Krum High School has the right to expect those limits.

- No smoking, possession or use of nicotine/tobacco products at any school related or school sanctioned activity on or off school property by students. (Including but not limited to electronic cigarettes.) School personnel will enforce this policy.
- Electronic cigarettes, personal vaporizers, and electronic nicotine delivery systems are not permitted.
- Hats of any kind are not allowed in the building. A student who brings one into the building will have it confiscated until the end of the day. Repeated violations could result in further discipline.
- When students arrive at school after the instructional day has started, they should enter the building through the main entrance. For the safety of students and staff, all other entrances will be locked.
- If a student arrives at school after the tardy bell, he/she needs to get a late pass from the main office prior to reporting to class.
- Students are encouraged not to bring large amounts of money or other valuables to school. The school cannot be responsible for any of these items that may be damaged or stolen.
- No food or drink, other than water, will be permitted in the halls or classroom, or outside the school building. Students are allowed to carry clear water bottles.
- No outside shoes on the gym floor at any time. No food or drinks, other than water, will be allowed in the gym during school hours.

- Corridors or hallways are traffic lanes that enable you to reach your classes quickly and safely. Consequently, your conduct in the halls is most important. Walk on the right side of the hallway –do not run. No horseplay on campus.
- Avoid loud talking, whistling, slamming doors, etc.
- Refrain from pushing, shoving, holding arms/hands, etc.
- Do not loiter in the halls- students must be in the classroom and be seated before the tardy bell rings.
- Students may not receive or send flowers, cakes, balloons, etc., during school hours. Any messages of this nature will be held in the office until the end of the school day.
- Students must wear shoes at all times, rollerblades, skates or shoes with rollers will not be permitted.
- ***House shoes are not permitted***
- **Skateboards are not permitted.** Repeated offenses will result in confiscation of items until the last day of school.
- During class time, a student must have a hall pass to be outside the classroom for any purpose.

Teachers and administrators have full authority over student conduct before or after-school activities on District premises and at school-sponsored events off District premises, such as play rehearsals, club meetings, athletic practice, and special study groups or tutorials. Students are subject to the same rules of conduct that apply during the instructional day and will be subject to consequences established by the Student Code of Conduct or any stricter code of conduct for extracurricular participants established by the sponsor in accordance with Board policy.

Prohibiting the Use of Corporal Punishment

Corporal punishment—spanking or paddling a student—may be used as a discipline management technique in accordance with the Student Code of Conduct and district policy FO(LOCAL).

However, in accordance with law, the district may not administer corporal punishment if a student's parent submits a signed, written statement prohibiting its use.

A parent who does not want corporal punishment administered to his or her child must submit a written statement to the campus principal stating this decision]. This signed statement must be submitted each school year. A parent may revoke this prohibition at any time during the school year by providing a signed statement to the campus principal.

Note:

- District personnel may use discipline methods other than corporal punishment if a parent requests that corporal punishment not be used.

- If the district knows that a student is in temporary or permanent custody of the state (through foster care, kinship care, or other arrangements), corporal punishment will not be administered, even when the student's caregiver or caseworker has not submitted a signed statement prohibiting its use.

SOCIAL EVENTS

It is a privilege to attend school-related events. Students who display inappropriate behavior during one of these events will be asked to leave. A student attending a social event will be asked to sign out when leaving before the end of the event. Anyone who leaves before the official end of the event will not be readmitted.

Students are expected to behave as expected in the classroom. All KHS policies and the KISD Student Code of Conduct will be enforced at all times. Students not following these discipline regulations will be asked to leave and will lose their privileges to attend these events. Other behavioral consequences may be enforced pending further investigation of any incident.

Students who participate in extracurricular activities must have an Extra-Curricular Code of Conduct form on file with the front office. These forms must be completed and signed by both the student and his/her parent or guardian in order for the student to be eligible.

DRESS CODE AND GROOMING

We expect students to come to school in clothes that are clean and neat, and we expect students to exhibit basic cleanliness and grooming that will not be a health or safety threat to themselves or to other students or staff. We do not permit students to wear clothing with pictures, emblems, or writing that is lewd, offensive, vulgar, or obscene or that advertises or depicts tobacco products, alcoholic beverages, drugs, or any other substance that students are prohibited from having or using at school. The principal makes decisions about dress and grooming violations.

In the event of a temporary school closure due to a widespread illness or epidemic, such as COVID-19, all dress and grooming policies will apply to virtual learning on remote platforms as they would during classroom instruction.

KHS Dress and Grooming Code

Standards and Expectations

Clothing Attire Standards and Expectations:

Students should dress in a manner that is not disruptive to the educational process.

Appropriate Attire:

- Students are expected to come to school in clothes that are clean, neatly kept, and modest in nature.
- Students may wear long pants. Pants must be worn at the natural waistline. No sagging is allowed. Holes in jeans are allowed provided they are located below the length permissible for shorts.
- Students may wear shorts of appropriate length. Shorts, skirts, and dresses may not be shorter than the length of the student's fingertips when arms are relaxed at the students sides.
- No track shorts with the exception of Physical Education / Athletics during the period.
- Tights, leggings, or any spandex type material under a dress, skirt, shorts, or shirt that extends to cover the front and backside at a modest length. Mesh panels in yoga, or athletic pants must be below the fingertip level (when fingertips are placed at the side).
- Students may wear shirts and blouses that are neat, clean, properly buttoned, and worn in a manner appropriate for the educational environment.
- Clothing worn at school or school-related or-sanctioned activities may not display printed statements or pictures:
    - that are vulgar or obscene;
    - that are related to or depict sexual activity;
    - that promote hate or violence in general or are directed at any specific person or group of persons; or
    - that are related to or depict the use of drugs, alcohol, guns, ammunition, or tobacco.
- Students must have at least a three-finger shoulder seam. More than one shirt may not be used to reach this three-finger minimum. Undergarments should not be visible in the armhole area. Muscle shirts, shirts with oversized armholes, or backless shirts or tops are not permitted.
- Any top showing a student's bare midriff, when hands/arms are extended (in all directions) are not permitted
- Hats, caps, beanies, bandanas or other head coverings (such as hoods) are not allowed to be worn in the building. With administration approval, hats and caps may be allowed to be worn during extracurricular, school sponsored activities.
- Bedtime attire, pajamas, undershirts, or undergarments may not be worn as outerwear.
- Blankets are not allowed to be brought to school.
- Clothing, grooming, or any attire that identifies or connects a student with a gang (please refer to KISD Student Code of Conduct for definition) is prohibited.

Grooming Standards and Expectations:

- Students should keep hair clean and neatly groomed.
- Hair should not be worn in a manner as to be a danger, distraction, and/or interfere in the educational process, as well as worn in a style that does not cover the students' eyes.
- Students' hair must be a natural color or shade.
- No sculpted designs will be allowed on the eyebrows.
- All facial hair must be neatly groomed, trimmed with a guard, and have an edge.

Piercing and Tattoo Standards and Expectations:

- Male students may wear **one** small stud earring only.
- "Gage" piercings are not permitted.
- Nose piercings shall be limited to **one** stud nose ring only.
- Tattoos must be completely covered while on campus and during school-related events.

With the ever changing fashions and fads, the administration reserves the right to determine acceptability regarding items that may not be specifically addressed within this handbook. Extra-curricular activities are also subject to any additional requirements set forth by the sponsor or coach.

If the administration determines that a student's grooming or clothing violates the KHS/KMS dress and grooming standards, the student will be placed in in-school suspension until the student is in compliance. We will make efforts to notify the parent/guardian of the student as soon as possible, and if the student's clothes or otherwise come into compliance with the dress and grooming standards, the student will promptly return to regular class. Repeated offenses may result in more serious disciplinary action in accordance with the Student Code of Conduct. * Religious exceptions to any of the above expectations should be presented to administration and will be considered on a case by case basis.

HARASSMENT OR BULLYING OF STUDENTS

We prohibit students from sexually harassing other students and from sexually harassing employees; we also prohibit harassment based on anyone's race, color, religion, gender (including pregnancy), national origin, or disability. Likewise, we prohibit students from bullying each other. Engaging in harassment or bullying is a violation of the Student Code of Conduct. We, of course, prohibit employees from having any kind of sexual contact or a romantic relationship with students enrolled in our schools, even if the student is willing and the parents do not object. See the Student Code of Conduct for a complete description of the offense of "harassment" and possible disciplinary consequences.

If you or your child have a complaint about sexual comments, conduct, contact, or any other inappropriate conduct by a school employee or about any other kind of harassment or bullying, do not hesitate to contact the Title IX coordinator whose name appears at the beginning of this Handbook regarding sexual harassment or the superintendent regarding any other harassment or bullying. We will listen to your

concerns and conduct a prompt investigation, if warranted based on the allegations. We also will look into reports that other students have been making sexual or other harassing comments to, or engaging in, bullying or sexual or other inappropriate conduct or contact with your child at school or school activities and take appropriate disciplinary action according to the requirements of the Code of Conduct.

Although we will provide you a general report of the results of our investigation of harassment complaints, the same federal law that protects the confidentiality of information about your child (see Family Educational Rights and Privacy Act) protects the confidentiality of information about the student you reported for investigation. In other words, we will not ordinarily disclose to you the specific discipline imposed on another student, unless that student's parents give us permission to disclose that information. If the complaint is about an employee's conduct, we will inform you of the results of the investigation and of the general action taken in response if there is a finding of wrongdoing on the employee's part.

Copies of the complete policies and procedures addressing prohibited bullying, harassment, or retaliation and the process for making reports or complaints related to alleged harassment or retaliation are included in the appendix of this handbook.

Bullying

Bullying is defined in state law as a single significant act or pattern of acts by one or more students directed at another student that exploits an imbalance of power and involves engaging in written or verbal expression through electronic means, or physical conduct that:

a. Has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property;

b. Is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student;

c. Materially and substantially disrupts the educational process or the orderly operation of a classroom or school; or

d. Infringes on the rights of the victim at school; and

Cyberbullying.

"Cyberbullying" means bullying that is done through the use of any electronic communication device, including through the use of a cellular or other type of telephone, a computer, a camera, electronic mail, instant messaging, text messaging, a social media application, an Internet website, or any other Internet-based communication tool.

These provisions apply to:

2. Bullying that occurs on or is delivered to school property or to the site of a school-sponsored or school-related activity on or off school property;
3. Bullying that occurs on a publicly or privately owned school bus or vehicle being used for transportation of students to or from school or a school-sponsored or school-related activity; and
4. Cyberbullying that occurs off school property or outside of a school-sponsored or school-related activity if the cyberbullying:
    a. Interferes with a student's educational opportunities; or
    b. Substantially disrupts the orderly operation of a classroom, school, or school-sponsored or school-related activity

Dating Violence, Discrimination, Harassment, and Retaliation

The district believes that all students learn best in an environment free from dating violence, discrimination, harassment, and retaliation and that their welfare is best served when they are free from this prohibited conduct while attending school. Students are expected to treat other students and district employees with courtesy and respect, to avoid behaviors known to be offensive, and to stop those behaviors when asked or told to stop. District employees are expected to treat students with courtesy and respect. The board has established policies and procedures to prohibit and promptly respond to inappropriate and offensive behaviors that are based on a person's race, color, religion, sex, gender, national origin, disability, age, or any other basis prohibited by law.

A copy of the district's policy is available in the principal's office and in the superintendent's office www.krumisd.net [**See policy FFH**.]

Dating Violence Dating

Dating violence occurs when a person in a current or past dating relationship uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control the other person in the relationship. Dating violence also occurs when a person commits these acts against a person in a marriage or dating relationship with the individual who is or was once in a marriage or dating relationship with the person committing the

offense. This type of conduct is considered harassment if the conduct is so severe, persistent, or pervasive that it affects the student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; or substantially interferes with the student's academic performance. Examples of dating violence against a student may include, but are not limited to, physical or sexual assaults; name-calling; put-downs; threats to hurt the student, the student's family members, or members of the student's household; destroying property belonging to the student; threats to commit suicide or homicide if the student ends the relationship; threats to harm a student's current dating partner; attempts to isolate the student from friends and family; stalking; or encouraging others to engage in these behaviors.

For more information on dating violence, see:

- Texas Attorney General's office recognizing and responding to dating violence flier (https://www.texasattorneygeneral.gov/sites/default/files/files/child-support/papa/session%2010/recognizing-relationship-violence-en.pdf)
- The CDC's Preventing Teen Dating Violence (https://www.cdc.gov/violenceprevention/intimatepartnerviolence/teendatingviolence/fastfact.html).

Child Sexual Abuse, Trafficking, and Other Maltreatment of Children

The district has established a plan for addressing child sexual abuse, trafficking, and other maltreatment of children. Trafficking includes both sex and labor trafficking.

Warning Signs of Sexual Abuse

Sexual abuse in the Texas Family Code is defined as any sexual conduct harmful to a child's mental, emotional, or physical welfare as well as a failure to make a reasonable effort to prevent sexual conduct with a child. A person who compels or encourages a child to engage in sexual conduct commits abuse. It is illegal to make or possess child pornography or to display such material to a child.

Anyone who suspects that a child has been or may be abused or neglected has a legal responsibility, under state law, to report the suspected abuse or neglect to law enforcement or to Child Protective Services (CPS).

A child who has been or is being sexually abused may exhibit physical, behavioral, or emotional warning signs, including:

- Difficulty sitting or walking, pain in the genital areas, and claims of stomachaches and headaches;

- Verbal references or pretend games of sexual activity between adults and children, fear of being alone with adults of a particular gender, or sexually suggestive behavior; or
- Withdrawal, depression, sleeping and eating disorders, and problems in school.

Be aware that children and adolescents who have experienced dating violence may show similar physical, behavioral, and emotional warning signs.

Warning Signs of Trafficking

Child trafficking of any sort is prohibited by the Penal Code. Sex trafficking involves forcing a person, including a child, into sexual abuse, assault, indecency, prostitution, or pornography. Labor trafficking involves forcing a person, including a child, to engage in forced labor or services.

Traffickers are often trusted members of a child's community, such as friends, romantic partners, family members, mentors, and coaches. Some traffickers make contact with victims online.

Possible warning signs of sexual trafficking in children include:

- Changes in school attendance, habits, friend groups, vocabulary, demeanor, and attitude;
- Sudden appearance of expensive items (for example, manicures, designer clothes, purses, technology);
- Tattoos or branding;
- Refillable gift cards;
- Frequent runaway episodes;
- Multiple phones or social media accounts;
- Provocative pictures posted online or stored on the phone;
- Unexplained injuries;
- Isolation from family, friends, and community; and
- Older romantic partners.

Additional warning signs of labor trafficking in children include:

- Being unpaid, paid very little, or paid only through tips;
- Being employed but not having a school-authorized work permit;
- Being employed and having a work permit but clearly working outside the permitted hours for students;
- Owing a large debt and being unable to pay it off;

- Not being allowed breaks at work or being subjected to excessively long work hours;
- Being overly concerned with pleasing an employer and/or deferring personal or educational decisions to a boss;
- Not being in control of his or her own money;
- Living with an employer or having an employer listed as a student's caregiver; and
- A desire to quit a job but not being allowed to do so.

Reporting and Responding to Sexual Abuse, Trafficking, and Other Maltreatment of Children

Anyone who suspects that a child has been or may be abused, trafficked, or neglected has a legal responsibility, under state law, to report the suspected abuse or neglect to law enforcement or to Child Protective Services (CPS).

A child who has experienced sexual abuse or any other type of abuse or neglect should be encouraged to seek out a trusted adult. Children may be more reluctant to disclose sexual abuse than physical abuse and neglect and may only disclose sexual abuse indirectly. As a parent or trusted adult, it is important to be calm and comforting if your child or another child confides in you. Reassure the child that he or she did the right thing by telling you.

If your child is a victim of sexual abuse, trafficking, or other maltreatment, the school counselor or principal will provide information on counseling options for you and your child available in your area. The Texas Department of Family and Protective Services (DFPS) also manages early intervention counseling programs.

To find out what services may be available in your county, see Texas Department of Family and Protective Services, Programs Available in Your County (http://www.dfps.state.tx.us/Prevention_and_Early_Intervention/Programs_Available_In_Your_County/default.asp).

Reports of abuse, trafficking, or neglect may be made to the CPS division of the DFPS at 1-800-252-5400 or on the web at Texas Abuse Hotline Website (www.txabusehotline.org).

Further Resources on Sexual Abuse, Trafficking, and Other Maltreatment of Children

The following websites might help you become more aware of child abuse and neglect, sexual abuse, trafficking, and other maltreatment of children:

- Child Welfare Information Gateway Factsheet (https://www.childwelfare.gov/pubPDFs/*whatiscan*.pdf)
- KidsHealth, For Parents, Child Abuse (https://kidshealth.org/en/parents/child-abuse.html)

- Office of the Texas Governor's Child Sex Trafficking Team (https://gov.texas.gov/organization/cjd/childsextrafficking)
- Human Trafficking of School-aged Children (https://tea.texas.gov/about-tea/other-services/human-trafficking-of-school-aged-children)
- Child Sexual Abuse: A Parental Guide from the Texas Association Against Sexual Assault (https://taasa.org/product/child-sexual-abuse-parental-guide/)
- National Center of Safe Supportive Learning Environments: Child Labor Trafficking (https://safesupportivelearning.ed.gov/human-trafficking-americas-schools/child-labor-trafficking)

Discrimination

Discrimination is defined as any conduct directed at a student on the basis of race, color, religion, sex, gender, national origin, disability, age, or any other basis prohibited by law that negatively affects the student.

Harassment

Harassment, in general terms, is conduct so severe, persistent, or pervasive that it affects the student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; or substantially interferes with the student's academic performance. Examples of harassment may include, but are not limited to, offensive or derogatory language directed at a person's religious beliefs or practices, accent, skin color, or need for accommodation; threatening, intimidating, or humiliating conduct; offensive jokes, name-calling, slurs, or rumors; physical aggression or assault; graffiti or printed material promoting racial, ethnic, or other negative stereotypes; or other kinds of aggressive conduct such as theft or damage to property. In addition to dating violence as described above, two other types of prohibited harassment are described below

Sexual Harassment and Gender-Based Harassment

Sexual harassment and gender-based harassment of a student by an employee, volunteer, or another student are prohibited. Examples of sexual harassment may include, but not be limited to, touching private body parts or coercing physical contact that is sexual in nature; sexual advances; jokes or conversations of a sexual nature; and other sexually motivated conduct, communications, or contact. Sexual harassment of a student by an employee or volunteer does not include necessary or permissible physical contact not reasonably construed as sexual in nature, such as comforting a child with a hug or taking the child's hand. However, romantic and other inappropriate social relationships, as well as all sexual relationships, between students and district employees are prohibited, even if consensual. Gender-based harassment includes harassment based on a student's gender, expression by the student of stereotypical characteristics associated with the student's gender, or the student's failure to conform to stereotypical behavior related to gender.

Examples of gender-based harassment directed against a student, regardless of the student's or the harasser's actual or perceived sexual orientation or gender identity, may include, but not be limited to, offensive jokes, name-calling, slurs, or rumors; physical aggression or assault; threatening or intimidating conduct; or other kinds of aggressive conduct such as theft or damage to property.

Pregnancy or Related Conditions

The district does not discriminate on the basis of pregnancy or a related condition. Please contact Robert Butler at robert.butler@krumisd.net for pregnancy-related accommodations.

Retaliation

Retaliation against a person who makes a good faith report of discrimination or harassment, including dating violence, is prohibited. Retaliation against a person who is participating in an investigation of alleged discrimination or harassment is also prohibited. A person who makes a false claim or offers false statements or refuses to cooperate with a district investigation, however, may be subject to appropriate discipline. Examples of retaliation may include threats, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Unlawful retaliation does not include petty slights or annoyances.

ANTI – BULLYING/HARASSMENT PLAN

1st Report: ● Administrative Investigation ● Counselor Mediation ● Administrative Conference ● Phone Call to Parents ● 1st Discipline Referral ● Consequences	2nd Report: ● 2nd Discipline Referral ● Administrative Investigation ● Administrative Conference ● ISS Placement ● Phone Call to Parents
3rd Report: ● 3rd Discipline Referral ● Administrative Investigation ● Administrative Conference ● Multiple Days of ISS ● Phone Call to Parents	4th Report: ● 4th Discipline Referral ● Administrative Investigation ● Administrative Conference ● DAEP Placement ● Phone Call to Parents

RELATIONSHIPS

All relationships during school or on the school campus will be kept on a public, modest, and respectable basis. Public displays of affection (holding hands, hugging, kissing, etc.) will not be permitted at school.

CONDUCT BEFORE AND AFTER SCHOOL

Teachers and administrators have full authority over student conduct at before or after school activities on district premises and at school-sponsored events off district premises, such as play rehearsals, club meetings, athletic practices, and special study groups or tutorials. Students are subject to the same rules of conduct that apply during the instructional day and will be subject to consequences established by the ***Student Code of Conduct*** or any stricter standards of behavior established by the sponsor for extracurricular participants.

STUDENTS ARE TO VACATE THE CAMPUS BY 4:00 P.M. UNLESS THEY ARE IN TUTORIALS, AFTER SCHOOL DETENTION, OR OTHER ACTIVITIES AND UNDER THE DIRECT SUPERVISION OF A STAFF MEMBER.

Tutorials – If students are assigned tutorial time by a teacher or administrator, they are expected to attend. Disciplinary consequences will be administered for skipping prescribed accelerated instruction.

USE OF HALLWAYS DURING CLASS TIME

Loitering or standing in the halls during class time is not permitted. During class time, a student must have a hall pass to be outside the classroom for any purpose. Failure to obtain a pass will result in disciplinary action in accordance with the Student Code of Conduct.

SEARCHES OF STUDENTS, LOCKERS, PHONES, AND VEHICLES ON SCHOOL PROPERTY

The principal or other school administrator can search a student's outer clothing, pockets, or property if she or he has a reasonable basis to suspect that the search will reveal evidence that the student has violated a school rule. The scope of the search will be related to the suspected violation.

Lockers are school property and remain under the school's control at all times. Lockers can be searched at any time. Because students are responsible for any contraband that is found in their lockers and will be disciplined accordingly, they should not give any other student the combination to their locker or otherwise let anyone else have access to their lockers.

Vehicles parked on school property are also subject to search by the principal or other school administrators if the administrator has a reasonable basis to suspect that there may be contraband of any kind, such as weapons, alcohol, drugs, or any other prohibited substance, in the car.

We periodically bring in trained dogs to sniff around vehicles parked on school property or within 300 feet of school property. If the trained dog alerts a vehicle, that alert provides a reasonable basis to search the car. We will always ask the student for permission to search when a dog alerts or we have any reasonable basis, such as a reliable tip, to search the vehicle. If the student does not consent, we will ordinarily contact a parent and local law enforcement and turn the matter over to the police. Because students are responsible for any contraband that is found in a vehicle they have parked on school property and will be disciplined accordingly, they should be aware of and very careful about what goes on in any vehicle they drive to school.

QUESTIONING STUDENTS AT SCHOOL

As school officials, we have the right to question your child about his or her own conduct at school and, in the investigation of alleged misconduct by other students or employees, to question him or her about the conduct of others. We expect students to cooperate in this process, and the refusal to cooperate will be treated as insubordination and disciplined accordingly. We will not ordinarily contact you before questioning your child about his or her own conduct or about the conduct of other students or employees, but certainly will contact you as provided in the Student Code of Conduct if our investigation shows that your child has violated school conduct rules. The Code of

Conduct provides a complete explanation of the discipline processes and when you will be contacted. Our investigation of possible violations of the Code of Conduct is not a criminal proceeding, and there is no such thing as “taking the Fifth” or a student’s right not to incriminate himself or herself in a school discipline investigation.

Sometimes law enforcement officials or investigators from Child Protective Services (CPS) ask to interview students at school. In the case of an investigator from Child Protective Services conducting a child abuse or neglect investigation, we are required by state law to permit the investigator to talk to the child at school. We will also make every effort to cooperate with law enforcement officials conducting an investigation that requires talking to students.

Ordinarily, we will attempt to contact you before the interview by an outside person takes place. However, if the CPS investigator or law enforcement official asks or tells us not to contact you, we will comply.

Students Taken into Custody

State law requires the district to permit a student to be taken into legal custody:

- To comply with an order of the juvenile court.
- To comply with the laws of arrest.
- By a law enforcement officer if there is probable cause to believe the student has engaged in delinquent conduct or conduct in need of supervision.
- By a law enforcement officer to obtain fingerprints or photographs for comparison in an investigation.
- By a law enforcement officer to obtain fingerprints or photographs to establish a student’s identity where the child may have engaged in conduct indicating a need for supervision, such as running away.
- By a probation officer if there is probable cause to believe the student has violated a condition of probation imposed by the juvenile court.
- By an authorized representative of Child Protective Services (CPS), Texas Department of Family and Protective Services (DFPS), a law enforcement officer, or a juvenile probation officer, without a court order, under the conditions set out in the Family Code relating to the student’s physical health or safety.
- To comply with a properly issued directive from a juvenile court to take a student into custody.

Before a student is released to a legally authorized person, the principal will verify the person’s identity and, to the best of his or her ability, will verify the person’s authority to take custody of the student.

The principal will immediately notify the superintendent and will attempt to notify the parent, unless the legally authorized person raises what the principal considers to be a valid objection to notifying the parents. Because the principal does not have the

authority to prevent or delay a student's release to a legally authorized person, any notification will most likely be after the fact.

Krum Independent School District is a Gang-Free Zone

Gang-Free Zones (All Grade Levels) Certain criminal offenses, including gang-related crimes, will be enhanced to the next-highest category of offense if they are committed in a gang-free zone. Gang-free zones include a school bus and any location in, on, or within 1,000 feet of any district-owned or leased property or campus playground.

PLEDGES, MINUTE OF SILENCE, PRAYER, AND MEDITATION

Each day teachers will lead students in the recitation of the Pledge of Allegiance to the U.S. flag and to the Texas flag. If you do not want your child to participate in this activity, please make a written request to the principal for your child to be excused. Following the recitation of the pledges, the school will observe a minute of silence. During this time, students may choose to reflect, pray, meditate, or engage in any other silent activity that is not likely to interfere with or distract other students.

Each student has a right to individually, voluntarily, and silently pray or meditate in school or at any school activity in a manner that does not disrupt or interfere with the delivery of instruction or other activities in the school. No school employee can or will require, encourage, or coerce a student to engage in or to refrain from such prayer or meditation during any school activity.

Curriculum and Programs

General Curriculum Information

Krum ISD operates a Pre-K—12 program that meets all state curriculum requirements. Schools are organized by grade level, with separate campuses.

- Pre K-5th: Dixie Hansel Elementary
- Pre K-5th: Blanche Dodd Elementary
- Pre K-5th: Hattie Dyer Elementary
- 6th-8th: Krum High School
- 9th-12th: Krum High School

Right of Access to Curriculum Materials

Instructional Materials

A parent has the right to review teaching materials, textbooks, and other teaching aids and instructional materials used in the curriculum, and to examine tests that have been administered, whether instruction is delivered in-person, virtually, or remotely. The district will provide login credentials to each student's parent for any learning management system or online learning portal used in instruction to facilitate parent access and review.

A parent is also entitled to request that the school allow the student to take home instructional materials the student uses. The school may ask the student to return the materials at the beginning of the next school day.

A school must provide printed versions of electronic instructional materials to a student if the student does not have reliable access to technology at home.

Structured Physical Activity Requirements

In accordance with state law, we have the following policies in place to ensure that all students in elementary school, High school, and junior high school engage in the amount and level of physical activity required by the State Board of Education:

High School

In accordance with policies at EHAB, EHAC, EHBG, and FFA, the district will ensure that students in High or junior high school will engage in 30 minutes of moderate or vigorous physical activity per day for at least four semesters OR at least 225 minutes of moderate or vigorous physical activity within each two-week period for at least four semesters.

SPECIAL PROGRAMS

To meet the requirements of state and federal law, we also offer several programs designed to meet specific needs of some of our students. We identify students as eligible for one or more of these programs based on assessments made after referrals and recommendations from teachers and counselors and will always inform you about the program beforehand. We also can identify students based on an assessment after a request or referral from you. If you have any questions about the referral and identification process for any of the following programs, please contact your child's teacher(s), counselor, or the campus principal.

Special Education

Krum ISD provides special education and related services for students with disabilities according to individualized plans developed by teachers, parents,

counselors, and other professionals. You may request an evaluation of your child to determine eligibility for special education at any time. We decide whether a student needs special education after we complete a comprehensive assessment. Please contact **Tracy Allen**, Special Education Director at 940-435-7127 or your principal to receive full information about our special education programs. See also the required Notice at the beginning of this Handbook.

Section 504

Some students who are not eligible for special education and related services may also have disabilities that interfere with their ability to benefit from the regular school program. A committee of educators who have knowledge of the student and his or her needs and limitations will determine what accommodations to the regular method and requirements of instruction are necessary in order for the student to participate. Please contact Pamela Tutt 940-435-7117 to receive full information about the school's Section 504 program. The Campus 504 Coordinator is Reina Johnson.

Gifted and Talented Students

Some children demonstrate or show a potential for demonstrating a remarkably high level of accomplishment when compared to other children of similar age, experience, or environment. These children may perform at a very high level in an intellectual, creative, or artistic area, show an unusually high capacity for leadership, or excel in a particular academic field. We provide a variety of programs, activities, and learning opportunities for these students.

Accelerated or Intensive Instruction/Students At-Risk

Some students do not qualify for special education programs or Section 504 accommodations, but still need some additional assistance to be successful in school and complete the high school program. We provide tutorial programs and intensive or accelerated instruction in subjects where students are showing special difficulty and may provide specially focused instruction to improve students' language and math skills. Some of our specialized programs are designed to help students who are pregnant or are parents or who have been involved in the juvenile justice system. Others are designed to provide additional assistance to students who have been retained at any grades or have had serious discipline problems.

We will not remove your child from a regularly scheduled class in order to provide remedial tutoring or test preparation if that removal would cause the student to miss the regularly scheduled class more than 10 percent of class time, unless you provide written consent for removal from the class for remedial tutoring or test preparation.

In addition to the circumstances listed above, accelerated instruction will be required during the 2026-2027 school year or subsequent summer 2027 for any student who did not pass STAAR grades 3-8 or EOC assessments. In this case, we will not remove your student from the foundation curriculum, recess, or any other physical activity in which your student is participating.

English Learners

A student who is an English learner is entitled to receive specialized services from the district. To determine whether the student qualifies for services, a Language Proficiency Assessment Committee (LPAC) will be formed, which will consist of both district personnel and at least one parent representative. The student's parent must consent to any services recommended by the LPAC for an English learner. However, pending the receipt of parental consent or denial of services, an eligible student will receive the services to which the student is entitled and eligible.

To determine a student's level of proficiency in English, the LPAC will use information from a variety of assessments. If the student qualifies for services, and once a level of proficiency has been established, the LPAC will then designate instructional accommodations or additional special programs that the student will require to eventually become proficient at grade level work in English. Ongoing assessments will be conducted to determine a student's continued eligibility for the program.

The LPAC will also determine whether certain accommodations are necessary for any state- mandated assessments. The STAAR Spanish, as mentioned at Standardized Testing on page 96, may be administered to an English learner for a student up to grade 5. In limited circumstances, a student's LPAC may exempt the student from an otherwise required state-mandated assessment or may waive certain graduation requirements related to the English I end-of- course (EOC) assessment. The Texas English Language Proficiency Assessment System (TELPAS) will also be administered to English learners who qualify for services.

If a student is considered an English learner and receives special education services because of a qualifying disability, the student's ARD committee will make instructional and assessment decisions in conjunction with the LPAC.

Contact Person(s):

Krum ISD: **Tracy Allen**
(940)435-7127

Krum High School: Nancy Hughlett
(940) 482-2601

A Student in the Conservatorship of the State (Foster Care)

A student in the conservatorship (custody) of the state who enrolls in the district after the beginning of the school year will be allowed credit-by-examination opportunities at any point during the year.

The district will assess the student's available records to determine transfer of credit for subjects and courses taken before the student's enrollment in the district.

The district will award partial course credit when the student only passes one half of a two-half course. [For provisions on partial course credit for students who are not in the conservatorship of the state, see EI(LOCAL).]

A student in the conservatorship of the state who is moved outside the district's or school's attendance boundaries—or who is initially placed in the conservatorship of the state and moved outside the district's or school's boundaries—is entitled to remain at the school the student was attending prior to the placement or move until the student reaches the highest grade level at that particular school.

A Student Who Is Homeless

A student who is homeless will be provided flexibility regarding certain district provisions, including:

- Proof of residency requirements;
- Immunization requirements;
- Educational program placement (if the student is unable to provide previous academic records or misses an application deadline during a period of homelessness);
- Credit-by-examination opportunities at any point during the year (if the student enrolled in the district after the beginning of the school year), per State Board of Education (SBOE) rules;
- Assessment of the student's available records to determine transfer of credit for subjects and courses taken before the student's enrollment in the district;
- Awarding partial credit when a student passes only one half of a two-half course;
- Eligibility requirements for participation in extracurricular activities; and
- Graduation requirements.

Federal law allows a student who is homeless to remain enrolled in the "school of origin" or to enroll in a new school in the attendance area where the student is currently residing.

If a student who is homeless in grade 11 or 12 transfers to another district but does not meet the graduation requirements of the receiving district, state law allows the student to request a diploma from the previous district if the student meets the criteria to graduate from the previous district.

A student or parent who is dissatisfied by the district's eligibility, school selection, or enrollment decision may appeal through policy FNG(LOCAL). The district will expedite local timelines, when possible, for prompt dispute resolution.

Course Credit

A student in grades 9–12, or in a lower grade when a student is enrolled in a high school credit- bearing course, will earn credit for a course only if the final grade is 70 or above. For a two- semester (1 credit) course, the student's grades from both semesters will be averaged and credit will be awarded if the combined average is 70 or above. Should the student's combined average be less than 70, the student will be required to retake the semester in which he or she failed.

Credit by Examination If a Student Has Taken the Course/Subject

A student who has previously taken a course or subject—but did not receive credit or a final grade for it—may, in circumstances determined by the principal or attendance committee, be permitted to earn credit or a final grade by passing an examination approved by the district's board of trustees on the essential knowledge and skills defined for that course or subject. Prior instruction may include, for example, incomplete coursework due to a failed course or excessive absences, homeschooling, or coursework by a student transferring from a non- accredited school. The opportunity to take an examination to earn credit for a course or to be awarded a final grade in a subject after the student has had prior instruction is sometimes referred to as "credit recovery."

If the student is granted approval to take an examination for this purpose, the student must score at least 70 on the examination to receive credit for the course or subject. The attendance review committee may also offer a student with excessive absences an opportunity to earn credit for a course by passing an examination.
[For further information, see the school counselor and policy EHDB(LOCAL).]

Credit by Examination for Advancement/Acceleration If a Student Has Not Taken the Course / Subject

A student will be permitted to take an examination to earn credit for an academic course or subject area for which the student has had no prior instruction, i.e., for advancement or to accelerate to the next grade level. The examinations offered by the district are approved by the district's board of trustees.

The only exceptions to the published dates will be for any examinations administered by another entity besides the district or if a request is made outside of these time frames by a student experiencing homelessness or by a student involved in the foster care system. When another entity administers an examination, a student and the district must comply with the testing schedule of the other entity. During each testing window provided by the district, a student may attempt a specific examination only once.

If a student plans to take an examination, the student (or parent) must register with the school counselor no later than 30 days prior to the scheduled testing date. [For further information, see policy EHDC.]

Students in Grades 6–12

A student in grade 6 or above will earn course credit with a passing score of at least 80 on the examination, a scaled score of 50 or higher on an examination administered through the CLEP, or a score of 3 or higher on an AP examination, as applicable. A student may take an examination to earn high school course credit no more than twice. If a student fails to achieve the designated score on the applicable exam before the beginning of the school year in which the student would need to enroll in the course according to the school's high school course sequence, the student must complete the course.

Career and Technical Education (CTE) Programs (Secondary Grade Levels Only)

The district offers career and technical education programs in the following areas:

- Agriculture
- Architecture and Construction
- Arts, AV, Tech & Communication
- Business, Marketing and Finance
- Cosmetology
- Culinary Arts
- Education and Training

- Human Services
- Health Science
- Hospitality and Tourism
- Information Technology
- Law & Public Safety and Government Admin
- Manufacturing

Admission to these programs is based on student course selection and availability.

It is the policy of the district not to discriminate on the basis of race, color, national origin, sex, or handicap in its vocational programs, services, or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

It is the policy of the district not to discriminate on the basis of race, color, national origin, sex, handicap, or age in its employment practices as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975, as amended; and Section 504 of the Rehabilitation Act of 1973, as amended.

The district will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs.

COUNSELING PROGRAMS AND SERVICES

The district has a developmental counseling and guidance program. Each secondary campus has one or more school counselors who are available to help students with questions about planning their course of instruction, applications to college or other post-secondary education and training programs, scholarships and financial assistance, and other academic issues. We also have trained school counselors available to talk and listen to students about situations and experiences that may be affecting their ability to get all they can from their instructional program. We encourage students to seek the assistance of school counselors whenever they need to, and school counselors can also refer students or parents to other sources of assistance.

Some aspects of the counseling program require prior written parent consent for the student's participation. As parents, you also have the right to preview all the written materials used in the school counseling program. For full information, please contact your school principal or school counselor.

Consent to Provide a Mental Health Care Service

The district will not provide a mental health care service to a student or conduct a medical screening of a student as part of the district's intervention procedures except as permitted by law.

The district has established procedures for recommending to a parent an intervention for a student with early warning signs of mental health concerns, substance abuse, or suicide risk. The district's mental health liaison will notify the student's parent within a reasonable amount of time after the liaison learns that a student has displayed early warning signs and provide information about available counseling options.

The district has also established procedures for staff to notify the mental health liaison regarding a student who may need intervention.

The KHS mental health liaison can be reached at:

Nadalee Daves

Counselor

Nadalee.daves@krumisd.net

940-482-2601

The mental health liaison can provide further information regarding these procedures as well as curriculum materials on identifying risk factors, accessing resources for treatment or support on and off campus, and accessing available student accommodations provided on campus.

Academic Counseling

The school counselor will provide information to students and parents about college and university admissions and the importance of planning for postsecondary education, including appropriate coursework and financial aid availability and requirements.

In either grade 7 or 8, each student will receive instruction on how best to prepare for high school, college, and a career.

TESTING AND ASSESSMENT PROGRAMS

The statewide assessment program continues to change. Students and parents will be informed of changes in the program affecting them as those changes are implemented. Secondary students in core curriculum courses will take and generally must pass five end-of-course examinations; students who are unsuccessful on no more than two of those assessments may graduate under a plan established by an Individual Graduation Committee. Students in grades 3-8 will be assessed using the State of Texas Assessment of Academic Readiness (STAAR).

Results of the state examinations are used to assess individual student progress, as well as being a significant factor in the campus and district ratings under the statewide and federal accountability systems. There is no available option under Texas law for students to opt-out of a STAAR exam for any grade level. Please make every effort to have your children at school on state test administration days and to be sure that they have had plenty of rest the night before and a good breakfast that morning.

STAAR (State of Texas Assessments of Academic Readiness) Grades 9–12

In addition to routine tests and other measures of achievement, students at certain grade levels are required to take the state assessment, called STAAR, in the following subjects:

- Mathematics, Algebra 1
- ELAR, English 1 and 2
- Science, Biology
- Social Studies, US History

STAAR Alternate 2 is available for eligible students receiving special education services who meet certain state-established criteria as determined by the student's ARD committee.

Accountability under State and Federal Law (All Grade Levels)

Krum ISD and each of its campuses are held to certain standards of accountability under state and federal law. A key component of accountability is the dissemination and publication of certain reports and information, including:

- The Texas Academic Performance Report (TAPR) for the district, compiled by the Texas Education Agency (TEA), based on academic factors and ratings;
- A School Report Card (SRC) for each campus in the district, compiled by TEA;
- The district's financial management report, which includes the financial accountability rating assigned to the district by TEA; and
- Information compiled by TEA for the submission of a federal report card that is required by federal law.

Accountability information can be found on the district's website at *https://www.krumisd.net/apps/pages/index.jsp?uREC_ID=431894&type=d&pREC_ID=940360*

Hard copies of any reports are available upon request to the district's administration office.

TEA maintains additional accountability and accreditation information at TEA Performance Reporting Division (https://tea.texas.gov/texas-schools/accountability/academic-accountability/performance-reporting).

GRADING AND REPORT CARDS

Teachers establish their grading standards, including penalties for late work, but those standards must be consistent with guidelines approved by the campus principal. If you have a question about a grade your child receives on an assignment, you should talk first with the teacher. An exam or course grade issued by the teacher is final and will not be changed unless we determine that it was arbitrary, erroneous, or not consistent with the grading standards and policy.

Report cards will be sent home at the end of each grading period. If your child is having trouble in a class, the teacher may ask you to schedule a conference. We encourage you to attend those conferences. If your child's performance in language arts, math, science, or social studies is consistently unsatisfactory, you will receive grade reports every three weeks.

With the report of grades for the first grading period of the school year, we will inform you of the most recent performance rating of your child's campus under the state's Student Achievement Indicator System, along with a definition and explanation of each performance rating.

If you have a question about a grade your child receives on an assignment, you should talk first with the teacher. An exam or course grade issued by the teachers is final and will not be changed unless we determine that it was arbitrary, erroneous, or not consistent with the grading standards and policy.

In the event of a temporary school closure due to a widespread illness or an epidemic, such as COVID-19, the Board of Trustees may amend policies for grading and report cards as necessary.

When letter grades are used, the following conversion table shall be used:

- A = 90 - 100
- B = 80 - 89
- C = 70-79
- F = 69 – below ***(70 is the lowest passing grade.)***

Citizenship grades will be as follows:

- S=Satisfactory
- N=Needs Improvement
- U=Unsatisfactory

Nine Weeks' Average will be determined using the following criteria:

- **Daily average 60%**
  - A minimum of **10** daily assignments with at least one of these given each week.
- **Tests/Projects 40%**

    - A minimum of **3** tests or projects during the nine week period.
    - ELAR classes will have 2 test or projects and 1 Extended Constructed response
- **Semester Average will be determined using the following criteria:**
    - **1ST nine week grade 45%**
    - **2nd nine week grade 45%**
    - **Semester Exam 10%**

Minimum Grade Requirements:

- A teacher can decide to enter additional grades at his/her discretion per grading period, but there is a minimum requirement per grading cycle as follows:

  For secondary:

Daily (i.e, labs or daily assignments)	10	60%	of the total grade
Tests/Projects	3	40%	of the total grade

Addressing Failing Grades:

- If a student fails a test or assignment, the student must earn the right to retest or correct an assignment by attending a tutorial session before/after school with the teacher for content review.
- Make up tests will be given during the before school tutorial period so as not to disrupt the regular class schedule.
- The maximum grade on a corrected assignment is 70.
- Parent communication and partnership is paramount to the student's success. A phone call or email home communicating the concern and explaining the process should be documented in a parent communication folder that is kept yearly by the teacher.
- A student has three days from the time they received the graded assignment to complete any tutoring and corrections for a higher grade.
- A student has one opportunity to make any corrections and cannot continue to turn in work repeatedly for a higher grade. A nine week test cannot be corrected for a higher grade.
- Tutoring is available to students to make up a missing assignment.
- Tutorials will be held at teachers' scheduled tutorial times. Those times will be included in their syllabus or posted on their teacher websites.

Addressing Late Work/Missing Assignments:

When a student fails to turn in an assignment the following deductions can be made to the assignment:

- Missing on the first day-grade drops 30 points
- Missing on the second day-grade drops 50 points
- Missing on the 3rd day-grade becomes a zero

Tutoring or Test Preparation

A teacher may determine that a student needs additional targeted assistance for the student to achieve mastery in state-developed essential knowledge and skills based on:

- Informal observations;
- Evaluative data such as grades earned on assignments or tests; or
- Results from diagnostic assessments.

The school will always attempt to provide tutoring and strategies for test-taking in ways that prevent removal from other instruction as much as possible.

In accordance with state law and policy EC, districts must obtain parental permission before removing a student from a regularly scheduled class for remedial tutoring or test preparation for more than ten percent of the days the class is offered.

Under state law, students with grades below 70 for a reporting period are required to attend tutorial services—if the district offers these services.

[For questions about school-provided tutoring programs, contact the student's teacher and see policies EC and EHBC.]

ABSENCES AND MAKE-UP WORK

For each day a student is absent they have one day to make up the work assigned. If a student returns to school on the day a test is scheduled and the student has missed important information, the student should be given the opportunity for remediation during the tutorial period before testing. Parents and students may request make-up work when a student exceeds two or more consecutive days of absence. The student will be responsible for obtaining and completing their assignments within the number of days they were absent. A student who does not make up assigned work within the time allotted by the teacher will receive a grade of zero for the assignment.

Research papers, projects and long-term assignments that have been previously assigned and due on a specified date need prior teacher approval if makeup work will be granted. Scheduled field trips/other activities where students know ahead of time they will be absent on a certain day(s) will be responsible for getting assignments before the field trip/activity. The burden of responsibility for completing make-up work rests entirely upon the student rather than the teacher. Teachers may assign a late penalty to any long-term project in accordance with time lines approved by the principal and previously communicated to students.

Uniform Distribution of Information

In an effort to establish consistency across each campus, the following dates have been established for the distribution of the mid-point progress report and report card.

- The **elementary** campuses will distribute these in an envelope home in the weekly Friday Folder.
- The **secondary** campuses will distribute progress reports to students who are failing via mail. Passing progress reports will be hand delivered to the student in class to take home.

PROMOTION, RETENTION, AWARD OF CREDIT

Students are promoted from grade to grade, or awarded credit for a course, based on their mastery of the knowledge and skills that will let them be successful at the next grade level. In secondary grades, students receive credit for a course when they have met all the state and local requirements for that credit.

Students in the fifth or eighth grade who are taking courses above the student's grade level will substitute subject tests appropriate to the grade level, which may include end-of-course examinations in courses for which the student may receive high school graduation credit. If your child does not pass the STAAR, we will provide intensive instruction in your child's area(s) of academic weakness in accordance with guidelines set out by HB 4545. Contact your principal for more information or see policy EIE (LOCAL).

In the event of a temporary school closure due to a widespread illness or an epidemic, such as COVID-19, the Board of Trustees may amend policies for grading and promotion, retention, and award of credit as necessary.

PLAGIARISM/CHEATING/ACADEMIC DISHONESTY

Academic dishonesty includes cheating or copying the work of another student, plagiarism, and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or other supervising professional employee, taking into consideration written materials, observation, or information from students. Students found to have engaged in academic dishonesty shall be subject to the following disciplinary penalties:

- **First offense**—receive a grade of zero for the work in question
- **Second offense**—receive a grade of zero and 2 days of ISS
- **Third offense**—receive a grade of zero and 3 days of ISS

AI GUIDELINES

Purpose

These guidelines are designed to guide the responsible and ethical use of Artificial Intelligence (AI) programs, such as ChatGPT, across all educational activities within the school. While AI can significantly enhance the educational experience by supporting learning and creativity, its improper use may undermine academic integrity and learning objectives. These guidelines ensure that the use of AI tools aligns with our educational values and standards.

Procedure Guidelines

Approval and Oversight

- The use of AI programs for any school-related activity must receive prior approval from the relevant authority (teacher). This ensures that the integration of AI tools into the curriculum or administrative tasks is pedagogically sound and meets our educational objectives.

Responsible and Ethical Use

- AI programs should be used to supplement and enhance learning, not to replace student effort or traditional learning methods. Users must engage with these tools ethically, respecting copyright and privacy laws.

Originality and Attribution

- Work produced with the aid of AI must be original and include proper attribution when AI-generated content is used. The school does not tolerate plagiarism, regardless of whether the content is generated by AI or obtained through other means.

Academic Integrity

- Students must maintain the highest levels of academic integrity when using AI tools. This includes honesty in how AI-generated work is presented and used within the school's academic frameworks.

Privacy and Data Security

- Users must respect privacy and data security guidelines when using AI programs, ensuring that sensitive information is protected and that AI tools are used in compliance with data protection regulations.

Educational Enhancement

- AI should serve as an educational tool to assist learning and understanding, not as a substitute for critical thinking or personal academic effort. It's crucial that the use of AI remains aligned with the educational goals.

Verification and Accountability

- Assignments or projects created with the assistance of AI are subject to review. Students may be required to verbally explain their work and the extent of AI's role in it to ensure understanding and original contribution.

Consequences for Guidelines Violation

Violations of these guidelines will be taken seriously and may result in disciplinary action, including but not limited to:

- An earned grade of ZERO on the assignment and ability to reassess/resubmit at the discretion of the teacher
- Warning and mandatory educational session on ethical AI use.
- Loss of AI tool access privileges for a specified period, parent/guardian notification, and a reflective assignment on the importance of academic integrity.
- More severe disciplinary actions, such as detention, suspension, or expulsion, based on the school's disciplinary framework. Academic penalties may also apply, including grade reduction or failure for the related assignment or course.

Conclusion

By adhering to these guidelines, our school community can leverage AI technologies to enrich our educational environment while upholding our commitment to academic excellence and integrity. This policy encourages all stakeholders to engage with AI tools thoughtfully, responsibly, and ethically.

LIBRARY FACILITIES, HOURS, AND ACCESS

The district provides a wide range of library materials for students and faculty that support student achievement and present varying levels of difficulty, diversity of appeal, and a variety of points of view. The district follows the Texas State Library and Archives Commission's standards for school library collection development. Parents are the primary decision-makers regarding their student's access to library materials, and the district encourages parental involvement in library services and collection development.

Parents may communicate with the district librarian, **Jennifer Barns**, or their child's teacher regarding questions or special considerations about library materials selected by their student. She can be reached at jennifer.barns@krumisd.net

The district provides parent access to the online library catalog and their child's library checkout history through the **Bookmarked** platform. Through Bookmarked, parents can:

- View the online library catalog.
- See materials currently checked out by their child.
- Set preferences to restrict their child from checking out specific books.

Parents who would like access to Bookmarked may contact the district librarian to request an account. As implementation continues, access will become available to all district families.

The district welcomes student and parent feedback on library materials and services.

EDUCATIONAL TECHNOLOGY AND ACCEPTABLE USE

We are steadily acquiring computers for school use and access to other instructional and research resources through connections to the Internet and the World Wide Web. These electronic instructional resources are for use at school and for school-related purposes. Before your child is permitted to receive a User Identification and password to use school computers, you and your child must sign a User Agreement that explains acceptable and unacceptable use of school educational technology. You will have the choice to prevent your child from having access to the Internet on school computers.

The following kinds of use of the school's equipment or network are classified as unacceptable under our policy and the User Agreement:

1. Unauthorized use of copyrighted material, including violating District software licensing agreements or installing any personal software on district equipment without approval of the Technology Director.
2. Viewing, posting or distribution of messages that are obscene, vulgar, profane, harassing, sexually oriented, sexually explicit, pornographic, offensive to others, threatening to others, or illegal, because a significant part of the District's educational mission is to inculcate or instill the habits and manners of civility and to teach students the boundaries of socially appropriate behavior.
3. Personal political use to advocate for or against a candidate, officeholder, political party, or political position, measure, or proposition. Research or electronic communications regarding political issues or candidates is not a violation when the activity is to fulfill an assignment for course credit.
4. Viewing or participating in social network sites or chat rooms other than those sponsored and overseen by the District.
5. Tampering with anyone else's computer, files, or e-mail.
6. "Hacking," i.e., attempting unauthorized access to any computer whether within the district's network or outside it.
7. Attempting to change, disable, or destroy District equipment, files, or data or any other user's data or files, including introducing computer viruses into the District's system by any means.
8. Any use that would be unlawful under state or federal law.
9. Unauthorized disclosure, use, or distribution of personal identification information regarding students or employees.
10. Forgery of electronic mail messages or transmission of unsolicited junk e-mail chain messages.
11. Use that violates the student code of conduct.
12. Use related to commercial activities or for commercial gain.
13. Advertisement for purchase or sale of a product.

Students who violate the terms of the User Agreement may lose their computer privileges at school, as well as incur consequences under the school's Student Code of Conduct.(Parent Information and Authorization and Student User Agreement forms available)

Virtual Instruction

In the event the District provides notice of its intent to offer only virtual instruction for more than one grading period during the regular school year, you may transfer your student to another district that provides in-person instruction during the same school

year. Such a transfer is contingent upon the receiving district's acceptance of the student as a transfer. You have the right to view materials used during your child's participation in virtual or remote instruction, as well as a limited right to observe virtual remote instruction in which your child is participating in.

Of Special Interest to Students

Extracurricular Activities

We offer a variety of school-related extracurricular activities and encourage students to participate in those that are of interest to them. Some activities, such as FFA, Spanish Club, and Theater are closely related to subjects taught in the curriculum; others, such as the Student Council, help students build leadership skills. All of the academic, athletic and sports teams that participate in University Interscholastic League (UIL) athletic competition are extracurricular, as is the Marching Band, Choir, cheerleading, and color guard. Although most extracurricular activities are designed for secondary students, those in grades 7 to 12, we encourage elementary age students to participate in UIL Academic activities and competitions.

Participation in some of these activities may result in events that occur off-campus. When the district arranges transportation for these events, students are required to use the transportation provided by the district to and from the events. Exceptions to this may only be made with the approval of the activity's coach or sponsor.

Student safety in extracurricular activities is a priority of the district. The equipment used in football is no exception. As a parent, you are entitled to review the district's records regarding the age of each football helmet used by the campus, including when a helmet has been reconditioned.

Participation in extracurricular activities is a privilege, not a right. In addition, the following provisions apply to all extracurricular activities:

- By state law, students must make a passing grade in all their classes in each grading period in order to be eligible to participate in any extracurricular performance or competition in the next grading period. A student who receives at the end of a grading period a grade below 70 in any academic class—other than an Advanced Placement (AP) or International Baccalaureate (IB) course; or an honors or dual credit course in English language arts, mathematics, science, social studies, economics, or languages other than English—may not participate in extracurricular activities for at least three school weeks.

- Students who are ineligible because of one or more grades below 70 will be allowed to practice or rehearse during a suspension, but cannot perform or compete.

- A student who receives special education services and who fails to meet the standards in the individualized education program (IEP) may not participate for at least three school weeks.

- An ineligible student may practice or rehearse but may not participate in any competitive activity.

- An absence for participation in an activity that has not been approved will receive an unexcused absence.

Many of our approved extracurricular activities have standards of conduct, dress, and grooming that are stricter than those that apply to all students. You and your child will be informed of those rules at the beginning of the semester, school year, or activity and will be asked to sign a form acknowledging that you are aware of those standards and know that violation of those standards will result in suspension or removal from the activity. These additional rules are authorized by the school board, which has delegated to the superintendent the authority to approve them.

This paragraph—and the actual development and communication of the rules and standards it refers to—gives you certain abilities to affect student eligibility based on off-campus conduct. On June 23, 2021, the United States Supreme Court's decision in Mahanoy Area Sch. Dist. v. B.L. restricted the right of school districts to regulate off-campus student speech absent a demonstration of special interests sufficient to overcome the student's interests. The Supreme Court specifically acknowledged the following areas of permissible regulation by a school district: 1) serious or severe bullying or harassment targeting particular individuals, (2) threats aimed at teachers or other students, (3) the failure to follow rules concerning lessons, the writing of papers, the use of computers, or participation in other online school activities, and (4) breaches of school security devices are areas where schools still have authority to maintain discipline.

To ensure the health and safety of our student athletes and others who participate in extracurricular activities, we have implemented a random drug testing program. At the time your child expresses an interest in participation in an activity subject to the drug-testing program, you and your child will receive complete information about the program, which is a requirement for participation in affected activities. Please contact your school principal if you would like more information about this program or see policy FNF (LOCAL).

Students who participate in UIL academic and/or athletic, and extracurricular activities will be subject to random testing for the presence of illegal steroids as required by UIL rules and regulations.

If a student tests positive during drug testing, the following consequences will occur:

- 1st Offense: Student will not be able to participate in extracurricular activities for 7 days and will not be able use the Krum High School parking lot until he/she shows proof of 4 hours of substance abuse counseling. The student will be tested in the next 6 drug tests.

- 2nd Offense: Student will not be able to participate in extracurricular activities for 30 days and will not be able to use the Krum High School parking lot until he/she shows proof of 4 hours of substance abuse counseling. The student will be tested in the next 6 drug tests.

- 3rd Offense: Students will not be able to participate in extracurricular activities for 365 days and will not be able to use the Krum High School parking lot until he/she shows proof of 8 hours of substance abuse counseling. The student will be tested in the next 6 drug tests.

Our secondary schools have established a limited open forum that permits students to meet on school premises during non-instructional time before or after school in groups that are not related to the curriculum. Meetings of these groups must be student-initiated and student-run. School employees cannot be sponsors of these groups, and adults from outside the school system cannot direct, conduct, control, or regularly attend these meetings.

The District shall make no distinction between absences for UIL activities and absences for other extracurricular activities approved by the Board. A student shall be allowed in a school year a maximum of 15 extracurricular absences not related to post-district competition; however, a student shall be allowed unlimited absences for participation in post-district or state competition.

The following groups, activities, and organizations are authorized extracurricular activities in Krum ISD. The District shall not limit an eligible student's absences related to participation in extracurricular activities. [See FM(LEGAL) and FM(LOCAL].

Extracurricular activities include:

- All UIL events (academic and athletic)
- FFA competitions
- FCCLA competitions
- Approved School Sponsored Academic Club activities

Student Publications/Distribution of Materials

All materials prepared and published as part of a school's journalism or language arts programs are under the control and supervision of the administration and the Board of

Trustees. The principal has final approval authority on all materials published or distributed in the name of the school.

Each campus has an area in the school where non-school publications or materials that have been approved by the principal can be made available to students. Students are not permitted to distribute non-school publications or materials in the classroom or hallways.

Before non-school materials or publications are made available to students in the designated area, they must be submitted to the principal for review and approval. The principal will make a decision within two school days after the materials are submitted, and his or her failure to act within that time is interpreted as disapproval. If the materials are disapproved, students can appeal to the superintendent using the student complaint policy FNG (LOCAL) http://www.krumisd.net/Domain/701.

Schedule Change Guideline

Only schedules that meet the following criteria will be *considered* for changes:

- A change is needed to balance a class size.
- Students scheduled in a course for which they already have credit.
- A student is enrolled in a course for which the student does not have the prerequisite.
- Students with incomplete schedules.
- Students are cut from the athletic program.

Exit Guidelines for Advanced Courses

- A student may request to exit the Advanced course during the first three weeks of each semester or after each designated grading period.
- A student that exits out of an Advanced course will retain this grade in the new course. If a student exits with a grade below 70 in the original course, this will impact their UIL eligibility.
- Due to scheduling demands, changes will be dependent upon class size and availability.

Exams for Acceleration:

These tests are used to award credit for courses not previously attempted. All students shall be eligible to take exams for acceleration. Students must score at least 80% to receive credit. *(refer to EHDC legal policy)*

Of Special Interest to Parents

Parent Rights

Academic Programs

- You can ask the principal to change your child's teacher or class assignment; however, the principal is not required to make the reassignment and will not do so ordinarily if that change would affect the assignment or reassignment of another student.
- You can ask the school board to add a specific academic course to the schedule and offerings. If the administration and the board determine that the course is among those included in the State Board of Education-approved curriculum and that there is sufficient interest in the class to make it economically practical to offer the class, the request will not be unreasonably denied.
- You can ask that your child be permitted to attend a class for credit above his or her grade level. If the counselor and child's current and prospective teacher expects that the child can perform satisfactorily in the class, the request will not be unreasonably denied.

Teaching Materials

- You may review all teaching materials, textbooks and other teaching aids used in your child's classroom and may review all tests administered to your child, after the test is given. To review these materials, please contact the principal, who will make arrangements to provide you access to those materials at school during regular school hours.
- Some textbooks are so expensive that we purchase classroom sets rather than a textbook for each student taking the course. You may request that your child be permitted to take home any textbook used by the student, and if a book is available, we will gladly honor that request. If the teacher requests it, the student must return the textbook to school the following school day.

Records and Other Information

- As we stated in the "Required Notices" section of this Handbook, you have a right of access to all written educational records that we maintain concerning your child.

- You also can receive full information about any and all school activities in which your child is involved. However, as we explained in the section on "Questioning Students at School," we must comply with a request or directive from a Child Protective Services investigator regarding contact with or information to parents about an investigation.

Video and Audio Recording

We will seek and obtain your written consent before any school employee makes an audio or video recording of your child, except that your prior consent is not required before a recording that will be used only for:

- safety purposes, including maintaining order and discipline in common areas of the school or on school buses;
- a purpose related to a co-curricular or extracurricular activity;
- a purpose related to regular classroom instruction;
- video surveillance of special education settings in accordance with Texas Education Code section 29.022; or
- media coverage of the school.

Psychological Examinations

We will seek and obtain your written consent before conducting any psychological examination, test, or treatment of your child, unless the examination is part of an investigation by Child Protective Services in response to a report of known or suspected child abuse or neglect. If the examination or test is part of the comprehensive assessment to see if your child needs special education or related services, before we obtain consent, on your request, we will provide you with information about the name and type of examination and how the examination will be used to develop an appropriate individualized program for your child.

Exemption from Instruction

You may temporarily remove your child from a class or other school activity that conflicts with your religious or moral beliefs if you provide a written statement authorizing the removal to your child's teacher. However, you are not entitled to remove your child from class or an activity to avoid taking a test, including a state assessment, or to prevent your child from taking a subject for an entire semester. Your child will be required to satisfy grade level or graduation requirements, regardless of any periods of temporary removal based on your religious or moral beliefs.

Campus Performance and Accountability

We will keep you informed annually of your children's campus ratings and whether the campus has been identified under state and federal law as one that needs improvement. If the campus is so identified, we will inform you of your rights regarding

public school choice and transportation at that time. You will receive information with your child's report card for the first reporting period of each year related to the campus performance rating under the state accountability system.

Classroom Celebrations

Although a parent or grandparent may provide food to share for a school-designated function or for a student's birthday, please be aware that children in the school may have severe allergies to certain food products. Therefore, it is imperative to discuss any classroom allergies with the teacher before bringing food to share.

Occasionally, the school or a class may host functions or celebrations tied to the curriculum that involve food. The school or teacher will notify students and parents of any known food allergies when soliciting potential volunteers to provide food.

School Marshals

You may request in writing to be informed in writing whether any school employee at your child's campus is currently appointed as a school marshal; however, we will not disclose the identity of that person.

VISITING SCHOOL

You are welcome to visit your children's schools from time to time; however, you must comply with our policy requiring **all** visitors to go first to the Main office and sign in. We have this policy for the safety of your children and our staff. Parents and any other person on campus without the principal's knowledge will be considered as trespassers and may be subject to arrest.

We also expect parents to be polite and civil in their dealings with all school staff. We do not permit or tolerate abusive, disrespectful, threatening, lewd, profane, or offensive language from your children at school, and we will not tolerate it from parents. Parents who create a disruption at school or behave unacceptably may be prohibited from coming onto school property without specific authority and will be treated as criminal trespassers if they disregard the principal's or superintendent's directive.

While we encourage you to be involved in your children's education and knowledgeable about their classes, teachers, and curriculum, it has been our experience that frequent and lengthy visits to the classroom are disruptive both to teaching and learning. The principal can limit or restrict the frequency and duration of classroom visits to be sure that disruption of the instructional process does not occur.

In the event of a temporary school closure due to a widespread illness or epidemic, such as COVID-19, Krum ISD may deliver instruction to its students virtually through a remote learning platform. If you wish to view or attend a virtual learning session, you must first obtain approval of such a request from the campus principal. The principal can limit or restrict the frequency and duration of virtual classroom visits to ensure that disruption of the instructional process does not occur.

We encourage you to come to school occasionally and eat lunch with your child **(immediate family members only; parents, siblings, grandparents, legal guardians)**; however, children can be removed from the campus during lunch period only by following the established process of signing the child out from the principal's office. Unless we have possession of a court order that specifically limits a parent conservator's access to their child while at school, a parent appointed as a conservator of a child has at all times the right to attend school activities, including, but not limited to, school lunches, performances, and field trips.

Deliveries

Except in emergencies, delivery of messages or packages to students will not be allowed during instructional time. A parent may leave a message or a package, such as a forgotten lunch, for the student to pick up from the front office during a passing period or lunch. Meal delivery services such as DoorDash and GrubHub are not allowed for students.

Unauthorized Persons

In accordance with Education Code 37.105, a school administrator, school resource officer (SRO), or district police officer has the authority to refuse entry or eject a person from district property if the person refuses to leave peaceably on request and:

- The person poses a substantial risk of harm to any person; or
- The person behaves in a manner that is inappropriate for a school setting and the person persists in the behavior after being given a verbal warning that the behavior is inappropriate and may result in refusal of entry or ejection.

Appeals regarding refusal of entry or ejection from district property may be filed in accordance with FNG(LOCAL) or GF(LOCAL). [See the Student Code of Conduct.]

COMPLAINT PROCESS

We realize that situations may arise when parents disagree with a decision that affects their child or believe that a policy has been improperly applied to their child. A number of these types of disputes or controversies have specific processes for pursuing those concerns. The principal can provide you with a copy of the relevant policies and procedures as outlined in FNG (LOCAL) Link to Complaint Packet

In general, all parent complaints should be brought initially to the teacher involved or the campus principal within 15 business days of the events or situation that you are concerned about. Often the problem can be resolved through an informal conference

with the teacher or principal. On those occasions when a conference does not take care of the problem, you should request a copy of the complaint policy and complaint form from the principal's office. In order for your concern to be resolved at the earliest possible level, you must put your complaint in writing on the form provided before meeting formally with the principal.

The principal will schedule a conference with you and give you a written response within ten business days after the conference. You will also have an opportunity for a conference with the superintendent if the principal has not resolved the matter. If the superintendent is not able to take care of the problem, you can make a written request for the board of trustees to consider the matter at a future meeting. You must, however, follow our established policies and use our forms.

Individual trustees cannot respond to parent complaints beyond referring the matter to the administration. Furthermore, the board of trustees will not permit complaints to be heard in the public comment or open forum portion of board meetings. In order for the board to take any action on a complaint, you must follow the complaint process established in policy.

STUDENT HEALTH CONCERNS

We have adopted and enforced policies to ensure that our campuses comply with Texas Department of Agriculture guidelines for restricting student access to vending machines containing foods of minimal nutritional value. Generally, this means that soft drinks and other foods of minimal nutritional value will not be available to elementary students during the school day or to secondary students during any designated meal periods.

As required by state law, we have and enforce prohibitions against student possession and use of tobacco, tobacco products, and e-cigarettes on campuses or at school-sponsored or related activities. These prohibitions are addressed in the Student Code of Conduct and also in board policy and the employee handbook.

The district's student health advisory council met during the preceding school year and will meet at least four times during each school year.

In collaboration with you and, if possible, your child's physician, we will develop an individualized health plan for children with diabetes who need care for diabetes while in school or participating in a school activity. If your child has diabetes and will need care at school or while participating in a school activity, you must submit the diabetes management and treatment plan prepared by you and your child's physician before or at the beginning of the school year, on enrollment after the beginning of the school year, or as soon as practicable following a diagnosis of diabetes.

Students with a diagnosed food allergy that places them at risk for anaphylaxis (sudden onset, whole body reaction to an allergen that can involve closing of airways, hives, swelling, irregular heartbeat, wheezing, and other symptoms) shall be cared for in accordance with District policy.

Students are permitted to possess and use over-the-counter sunscreen at school to avoid over-exposure to the sun, provided that the sunscreen is not being used for medical treatment of any injury or illness.

Unassigned Epinephrine Auto-injectors

In accordance with Chapter 38, Subchapter E of the Education Code, the board has adopted a policy to allow authorized [*school personnel and/or school volunteers*] who have been adequately trained to administer an unassigned epinephrine auto-injector to a person who is reasonably believed to be experiencing a severe allergic reaction (anaphylaxis).

An "unassigned epinephrine auto-injector" is an epinephrine auto-injector prescribed by an authorized health-care provider in the name of the school issued with a non-patient-specific standing delegation order for the administration of an epinephrine auto-injector.

Epinephrine auto-injectors include brand-name devices such as EpiPens®.

Authorized and trained individuals may administer an epinephrine auto-injector at any time to a person experiencing anaphylaxis on a school campus.

The district will ensure that at each campus a sufficient number of [*school personnel and/or school volunteers*] are trained to administer epinephrine so that at least one trained individual is present on campus during regular school hours and whenever school personnel are physically on site for school-sponsored activities.

[Include the paragraph below only if applicable.]

Authorized and trained individuals may administer an unassigned epinephrine auto-injector to a person experiencing anaphylaxis *[at an off-campus school event or while in transit to or from a school event]* when an unassigned epinephrine auto-injector is available.

For additional information, see FFAC(LOCAL).

Unassigned Prescription Asthma Medication

In accordance with Chapter 38, Subchapter E of the Education Code, the board has adopted a policy to allow a school nurse to administer an unassigned prescription asthma medication on a school campus to a student with diagnosed asthma if the nurse, in his or her professional judgment, reasonably believes the student is experiencing symptoms of asthma that warrant administration of the medication and the district has obtained prior written consent from the student's parent or guardian.

The school nurse may only administer unassigned prescription asthma medication to a student on a school campus. Please be aware that a school nurse will not always be available at a campus to administer this medication.

"Unassigned asthma medication" means a fast-acting bronchodilator delivered by metered dose inhaler with single use spacer or by nebulizer as a rescue medication, prescribed by an authorized health-care provider in the name of the district with a

non-patient-specific standing delegation order for the administration of an asthma medication, and issued by an authorized health-care provider.

For additional information, see FFAC(LOCAL).

Unassigned Opioid Antagonists

In accordance with Chapter 38, Subchapter E of the Education Code, the board has adopted a policy to allow authorized and trained [align with policy at FFAC: school personnel and/or school volunteers] at each campus to administer an opioid antagonist, such as Narcan or Naloxone, to an individual who is reasonably believed to be experiencing an opioid-related drug overdose. One or more authorized and trained individuals will be present on each campus subject to this policy during regular school hours.

Hazing

Hazing is defined as an intentional, knowing, or reckless act, on or off campus, by one person alone or acting with others, directed against a student for the purpose of pledging, initiation into, affiliation with, holding office in, or maintaining membership in a student organization if the act meets the elements in Education Code 37.151, including:

- Any type of physical brutality;
- An activity that subjects the student to an unreasonable risk of harm or that adversely affects the student's mental or physical health, such as sleep deprivation, exposure to the elements, confinement to small spaces, calisthenics, or consumption of food, liquids, drugs, or other substances;
- An activity that induces, causes, or requires the student to perform a duty or task that violates the Penal Code; and
- Coercing a student to consume a drug or alcoholic beverage in an amount that would lead a reasonable person to believe the student is intoxicated.

The district will not tolerate hazing. Disciplinary consequences for hazing will be in accordance with the Student Code of Conduct. It is a criminal offense if a person engages in hazing; solicits, encourages, directs, aids, or attempts to aid another in hazing; or has firsthand knowledge of an incident of hazing being planned or having occurred and fails to report this to the principal or superintendent.

Physical and Mental Health Resources

The district's board policies promoting student physical and mental health may be found online at [KISD Policy Online]. Some of the relevant Board policies include:

- Food and Nutrition Management: CO, COA, COB

- Wellness and Health Services: FFA
- Physical Examinations: FFAA
- Immunizations: FFAB
- Medical Treatment: FFAC
- Communicable Diseases: FFAD
- School-Based Health Centers: FFAE
- Care Plans: FFAF
- Crisis Intervention: FFB
- Trauma-informed Care: FFBA
- Student Support Services: FFC
- Student Safety: FFF
- Child Abuse and Neglect: FFG
- Freedom from Discrimination, Harassment, and Retaliation: FFH
- Freedom from Bullying: FFI

Each campus has a school nurse (RN) and full-time school counselor. Parents and students who have physical or mental health concerns may contact the following:
• The school nurse, **Brittney Pelts** at (940) 482-2601.
• The school counselor, **Nadalee Daves** at (940) 482-2601.
• The local public health authority, Denton County Public Health Department, at (940) 349-2900.
• The local mental health authority, at Denton MHMR, at (940) 391-381-5000.
The district's student health advisory council met 3 times during the preceding school year and will meet at least four times during each school year.

In collaboration with you and, if possible, your child's physician, we will develop an individualized health plan for children with diabetes who need care for diabetes while in school or participating in a school activity.

If your child has diabetes and will need care at school or while participating in a school activity, you must submit the diabetes management and treatment plan prepared by you and your child's physician before or at the beginning of the school year, on enrollment after the beginning of the school year, or as soon as practicable following a diagnosis of diabetes.

Students with a diagnosed food allergy that places them at risk for anaphylaxis (sudden onset, whole body reaction to an allergen that can involve closing of airways, hives, swelling, irregular heartbeat, wheezing, and other symptoms) shall be cared for in accordance with district policy.

Students are permitted to possess and use over-the-counter sunscreen at school to avoid over-exposure to the sun and over-the-counter insect repellent to prevent mosquito bites, provided that the sunscreen or repellent is not being used for medical treatment of any injury or illness.

STUDENT ILLNESS OR INJURY AT SCHOOL

We will promptly attempt to notify you or a person you have authorized us to notify if we have knowledge that your child has been injured at school or has become ill at school. We have school nurses/licensed vocational nurses/trained aides available on each campus and a secluded area where your child can stay if she or he is injured or becomes ill.

One of the forms we ask you to complete at the beginning of each school year is a form authorizing designated school employees to consent to medical treatment in case your child is injured at school or a school-related activity and requires emergency treatment. We, of course, will call you in such a situation and will also call for emergency medical assistance, if needed. **It is important, however, that you understand that the school district is not responsible for any cost of medical treatment or services provided after an injury at school or a school-related activity. We cannot and will not use public funds to pay individual student medical expenses.** (Student Activity Permission and Student Activity and Transportation Permission forms available)

At the beginning of each school year, we offer you the opportunity to purchase low-cost student accident insurance that covers the student while at school. You may also purchase a policy that covers the student 24 hours a day. The school district is not the policyholder for this insurance; if you decide that additional protection would be a benefit and protection to you and your family, the contract is between you and the insurance company. We are authorized to and do purchase accident insurance for students who participate in interscholastic athletic practice and competition.

Although we want your child to attend school every day, we do not want your child at school if she or he has a communicable disease or is running a fever of 100° or more. Under State and local Health Department regulations, if your child has certain medical conditions, she or he must be excluded from school for a period of time. The principal can provide you a complete list of those conditions and periods of exclusion.

ADMINISTERING MEDICINE AT SCHOOL

Often, students have to take prescription medication for a certain period of time as a treatment for a medical condition. If at all possible, we ask that you schedule the timing of the doses so that the child takes the medicine at home. If children have to take medicine at school, you must make a written request to the principal or nurse. The school nurse or other authorized school employee will administer medications only from a container that appears to be the properly labeled original prescription container or from a properly labeled unit dosage container filled by the nurse from a properly labeled original prescription container. Only the nurse or other authorized school employees

are permitted to administer prescription medicines at school. Other than prescription asthma medicine or anaphylaxis treatment for students with severe allergies that may result in anaphylaxis, we do not permit students to carry their own medications and self-administer.

Children with asthma or children with severe allergies that may result in anaphylaxis will be allowed to carry and self-administer their prescription asthma or anaphylaxis medicine under certain conditions. The student must have demonstrated to his or her doctor and to the school nurse that the child has the skills necessary to self-administer the asthma or anaphylaxis medicine. Additionally you must provide us a written authorization for self-administration and a written statement from child's doctor that the student has asthma and is capable of self-administration and that includes the name and purpose of the medicine, the prescribed dosage, the times and circumstances for administration, and the period for which the medicine is prescribed.

We keep commonly used over-the-counter treatments, such as antacids, aspirin, acetaminophen, ibuprofen, antibiotic ointments, and the like in the nurse's office. Nurses or authorized personnel will administer these medications according to the labeled instructions if you make a written request to the nurse, providing the same basic information as is required for administering prescription drugs.

If your child has unique medical conditions or any other condition that requires virtually immediate administration of medications under specified conditions, please contact the principal, who will schedule a meeting of appropriate personnel to ensure that your child's needs are met.

If your child has a food allergy or a severe food allergy that, in your judgment, would require immediate medical attention if the student were exposed to the allergen, we will ask you to disclose that information, including the food to which the child is allergic and the nature of the allergic reaction, at enrollment so that we may take necessary precautions for the child's safety. The information provided is confidential and will be disclosed only to those employees who need the information in order to appropriately care for your child.

LOST, DAMAGED, OR STOLEN PERSONAL ITEMS

We ask that you discourage your child from wearing or bringing to school expensive or irreplaceable jewelry, watches, sunglasses, or personal clothing that may be removed during the days, such as winter coats. Students are responsible for all their personal possessions while at school or at any school-sponsored or school-related event. **It is important that you understand that the school district is not responsible for any personal items that are lost, damaged, or stolen at school or a school-related activity.**

Each campus maintains a “Lost and Found” in the administrative offices; clothing and other items that are turned in as “lost” and not claimed by the end of the school year will be donated to a local charity.

TELEPHONE USE

School telephones are for school business use. Students will be permitted to use school telephones only for emergencies and only with permission. If you call for your child during the school day, we will take a message and deliver it to the student at the end of the class period or other time that will least interfere with instruction. Student cell phones are not permitted for any reason during classes. Airpods/headphones may not be used in the classroom or hallways.

Possession and Use of Other Personal Electronic Devices

KRUM ISD STUDENT PERSONAL COMMUNICATION DEVICE POLICY

IN COMPLIANCE WITH HOUSE BILL 1481- EFFECTIVE AUGUST, 2025

PURPOSE

To foster a safe, focused, and distraction-free learning environment.

DEFINITION OF PERSONAL COMMUNICATION DEVICES

- Phones
- Tablets
- Laptops not issued by the school
- Smart accessories with communication capabilities (e.g., earbuds, ear pods, headphones)

STUDENT EXPECTATIONS

- Devices must be powered off and not visible during the school day.
- Smartwatches, earbuds, headphones, ear pods, or similar devices are not permitted.
- School-issued devices (e.g., Chromebooks) are permitted for academic use.

PARENT-STUDENT COMMUNICATION

- Call the campus front office
- Use student email for non-urgent communication

ENFORCEMENT

IF IT IS OUT, IT WILL BE CONFISCATED!

Devices will only be returned to a parent or guardian.

Limiting Electronic Communications between Students and District Employees

The district permits teachers and other approved employees to use electronic communications with students within the scope of professional responsibilities, as described by district guidelines.

For example, a teacher may create a social networking page for his or her class to relay information regarding class work, homework, and tests. A parent is welcome to access such a page.

However, direct messages sent to an individual student are only allowed through a district approved platform.

In the event of a temporary school closure due to a widespread illness or epidemic, such as COVID-19, students will not be permitted to use their cell phones during virtual instruction on virtual learning platforms **except as necessary to access remote learning materials**.

Acceptable Use of District Technology Resources

District-owned technology resources for instructional purposes may be issued to individual students. Use of these technological resources, which include the district's network systems and use of district equipment is restricted to approved purposes only. Students and parents will be asked to sign a user agreement (separate from this handbook) regarding use of these district resources. Violations of the user agreement may result in withdrawal of privileges and other disciplinary action.

Unacceptable and Inappropriate Use of Technology Resources

Students are prohibited from possessing, sending, forwarding, posting, accessing, or displaying electronic messages that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal. This prohibition also applies to conduct off school property, whether on district-owned or personally owned equipment, if it results in a substantial disruption to the educational environment.

Any person taking, disseminating, transferring, possessing, or sharing obscene, sexually oriented, lewd, or otherwise illegal images or other content—commonly referred to as "sexting"—will be disciplined in accordance with the Student Code of Conduct, may be required to complete an educational program related to the dangers of this type of behavior, and, in certain circumstances, may be reported to law enforcement where there are possible legal consequences, including criminal penalties. (TEC Sec. 37.218) (TEC Sec. 37.0832) (TPC 43.25) (TPC 43.261)

This type of behavior may constitute bullying or harassment, we encourage parents to review with their child the following course provided by the Texas School Safety Center, "Before You Text" Sexting Prevention Course (https://txssc.txstate.edu/tools/courses/before-you-text) This is a state developed program that provides parents, guardians and students information on sexting and the consequences.

In addition, any student who engages in conduct that results in a breach of the district's

computer security will be disciplined in accordance with the Student Code of Conduct, and, in some cases, the consequence may rise to the level of expulsion.

PARENT ORGANIZATIONS/VOLUNTEER OPPORTUNITIES

Every campus in the district has an active Parent-Teacher Organization, and we encourage you to actively participate in the group at your child's or children's campuses. At the secondary schools, parents have formed booster clubs and organizations to support several types of student activities.

We encourage parents to volunteer in our schools. All volunteers must complete an application form, and the district will obtain a Criminal History Report on all applicants for volunteer programs. Approved volunteers participate in a training and orientation program before they are permitted to assist in school programs and activities.

We encourage parents to volunteer in our schools. **All volunteers must complete an application form, and the district will obtain a Criminal History Report on all applicants for volunteer programs.**

TRANSPORTATION PROGRAM

We provide transportation on school buses to and from school for those children who live more than two miles away from the school they attend. Students are required to comply with rules for conduct on school buses and to comply with the Student Code of Conduct while at authorized school bus stops waiting for the bus. Students who misbehave or violate the Code of Conduct while on the bus will be disciplined according to the Code of Conduct and may be suspended from the bus for a period of time.

Safety Rules & Regulations:

- Follow the driver's directions at all times.
- Enter and leave the bus or van in an orderly manner at the designated stop.
- Keep feet, books, instrument cases, and other objects out of the aisle.
- Not deface the bus, van, or its equipment.
- Not put head, hands, arms, or legs out of the window, hold any object out of the window, or throw objects within or out of the bus or van.
- Observe all usual classroom rules.
- Be seated while the vehicle is moving.
- Fasten their seat belts, if available.
- Wait for the driver's signal upon leaving the bus or van and before crossing in front of the vehicle.
- Remain seated at all times.
- Sit in assigned seats at the driver's discretion.
- Emergency doors and windows may not be entered or exited except for emergency purposes.
- No type of weapon, explosive, fireworks, sharp or pointed articles will be permitted.

- No type of alcoholic beverage, controlled drug, or substance will be permitted.
- No nicotine/tobacco product or paraphernalia (including but not limited to electronic cigarettes) will be permitted.
- Cursing, obscenities, harassment and scuffling are forbidden.
- Students must not depart at unauthorized stops unless a school administrator grants approval.
- Drivers are not required to wait for students at the bus stop, or to sound the horn while students come out of their residence. Students must be at the stop before the bus arrives.
- KISD students and staff are the only authorized persons to board the busses. Parents and guests must receive authorization from administrators to board.
- No type of animal, pet or bird is permitted on the bus.
- Fighting is absolutely forbidden.
- Students may not eat, drink, or litter while on the bus.
- Students may be denied bus privileges and required to pay for any damage to any part of the bus including seats.

DISCIPLINE Bus Discipline Procedures: RIDING A SCHOOL BUS THAT SERVES THIS DISTRICT IS A PRIVILEGE.

The driver is recognized as the authority on the bus and has control over daily operations. Cooperation of every rider is necessary for the safety and comfort of all.

1. The Principal/Asst.Principal of each campus shall be responsible for enforcing discipline on all buses. All transportation personnel are authorized to ensure that department and district discipline management guidelines are followed.

2. The Principal/Asst.Principal will investigate a violation and contact parents by phone, mail or Bus Violation Report if their child is involved in inappropriate behavior. If consequences dictate a suspension, the parent/guardian will be notified by phone or home delivery of the suspension dates.

3. Misconduct will be reported by the driver to the Principal/Asst. Principal using a Bus Violation Report. Copies of the Bus Violation Reports will be sent to the parent, building principal and placed on file at the Transportation Department Office.

- **1st Offense:** The student may be subject to disciplinary action, and written notice will be sent to the parent. The notice will inform the parent that if a second offense is committed, the student will be excluded from riding the bus for a minimum of 5 school days. For severe behavior problems, a student may be suspended from the bus immediately for the number of days determined appropriate by the principal.
- **2nd Offense:** A notice will be sent to the parent advising that the child is excluded from riding the bus for 5 days. The student may be subject to other discipline actions.

- **3rd Offense:** The student will be excluded from riding the bus for a period of 10 school days. The student will be subject to other disciplinary action.
- **4th Offense:** The student will be excluded from the bus for the remainder of the semester. The student will be subject to other disciplinary action. Prior to the student being readmitted to the bus in the next semester, the parent must contact the principal and give concrete assurance that the student's behavior will conform to rules and regulations

AUTHORIZED FEES

Although the basic cost of your child's public education is provided through local tax revenues, state funding, and some federal funds, we may assess fees for certain kinds of materials and services, as described in the following list:

- a fee to cover the cost of materials when the student makes, builds, or prepares some product that becomes the student's personal property.
- dues for voluntary student organizations and clubs and admission fees to voluntary extracurricular activities.
- security deposits for materials, supplies, or materials that must be returned to the district.
- fees for personal PE equipment and clothing, unless the student provides his or her own clothing and equipment that meets school health and safety standards.
- fees for items of personal use or products a student chooses to purchase, such as student publications, class rings, annuals, and graduation announcements.
- a reasonable fee, not more than the annual cost of maintenance, for school-owned musical instruments and uniforms.
- fees for personal apparel used in extracurricular activities that become the student's personal property, such as cheerleader, pep squad, or drill team uniforms.
- a fee for vehicle identification for cars regularly parked on school property.
- a fee for student identification cards.
- a fee for school-provided driver training courses.
- a fee for an elective course taken for credit if it requires using facilities not available on school premises or employment of an educator who is not part of the regular staff.
- fees for attendance at summer school. If the course is one required for graduation, summer school fees will be assessed if the course is also offered during the regular school year.
- fees, not more than $50, for attendance in a program offered outside of regular school hours that allows students who have excessive absences that would require losing credit to make up missed instruction and receive credit. This fee

will be assessed only if a parent signs a form stating that paying the fee will not create a financial hardship or discourage the student from attending the program.

- a reasonable fee for transporting a student to and from school if the student is not an eligible rider and the district does not receive any state funds for a transportation allotment.

You may request a waiver of any required fee that you are unable to pay by contacting the principal who will determine ability to pay based on the criteria for identifying students who are eligible for participation in the free and reduced-price school breakfast and lunch program.

FOOD SERVICE/FREE AND REDUCED-PRICE FOOD PROGRAM

Students must follow directions for entering the cafeteria and observe good table manners and courteous behavior at all times, e.g., no cutting in line. Wearing hats in the cafeteria, loud talking, and unnecessary noise are considered poor manners and may result in disciplinary action.

The district participates in the School Breakfast Program and National School Lunch Program and offers students nutritionally balanced meals daily in accordance with standards set forth in state and federal law.

Free and reduced-price meals are available based on financial need or household situation. Information about a student's participation is confidential. The district may share information such as a student's name and eligibility status to help enroll eligible children in Medicaid or the state children's health insurance program (CHIP) unless the student's parent notifies the district that a student's information should not be disclosed. Participating students will be offered the same meal options as their peers and will not be treated differently from their peers.

See the front office to apply for free or reduced-price meal services.

See CO for more information.

Parents are strongly encouraged to continually monitor their child's meal account balance. When a student's meal account is depleted, the district will notify the parent. The student will be allowed to continue purchasing meals according to the grace period set by the school board, and the district will present the parent with a schedule of repayment for any outstanding account balance and an application for free or reduced meals. If the district is unable to work out an agreement with the student's parent on replenishment of the student's meal account and payment of any outstanding balance, the student will receive a meal. The district will make every effort to avoid bringing attention to the student.

MEAL PRICES ARE AS FOLLOWS:

Students

- Breakfast Pre-K – 12th $2.50
- Lunch 6th – 12th $3.75

Adults/Visitors

- Breakfast $3.50
- Lunch $4.75

Charge Policy

Students may charge two breakfasts and two lunches. After this time, students will be provided a substitute meal for two additional days if the charges are not paid. After the charge limit has been reached and two days of alternative meals have been served, the child will be sent to the principal's office to call a parent to pay the balance of their account. Students will be served alternative meals until the charge is paid in full.

Students may not charge a la carte items at any campus at any time (i.e. ice cream, milk, second meals and any other a la carte items). All charging privileges will stop a month before the end of school.

- **Menus** - Menus are available online or can be picked up at each campus. Krum ISD menus follow the guidelines set forth by the USDA and TDA and are subject to change without notice.
- **Payments** - It is the responsibility of the parent or guardian to make sure their student has money on their account. Account balances and purchases may be viewed at www.mymealtime.com. Payment may be made online anytime or at each campus cafeteria. Debit and credit card payments may only be used online. Families with more than one child at one campus may be put on a household account at parent's request. In addition, parents may set a daily spending limit for accounts.
- **Free and Reduced Lunch Applications** - Applications to receive free and reduced lunch and breakfast prices are available online or in the cafeteria. Applications must be completed in full before benefits can be received. Incomplete applications will be denied. Parents are responsible for all charges before any application is approved. Applications may be turned in at any time throughout the year.
- **Food Allergies** - Students with food allergies must provide a doctor's note specifying what food the student can and cannot eat. A parent note will not be sufficient.
- **Snacks** – The KMS cafeteria offers snacks such as ice cream and crackers throughout the week for the students to purchase. Snacks may be purchased

with money from student accounts or with cash. Students may not charge snacks. Parents who do not want their children to purchase snacks may make arrangements with their child's cafeteria manager.

- **Field Trips** - A sack lunch for field trips will be available for students at their normal lunch price upon request to the cafeteria manager or through the student's teacher. One day's notice is required.

"In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer."

Our schools participate in the federal Child Nutrition Programs, which provide free and reduced-price breakfast and lunch programs to students based on family income levels. We maintain strict confidentiality as to whether students participate in the program. If you would like more information about the program or an application, please contact the Director of Food Services, Ashley Doyal at ashley.doyal@krumisd.net .

APPENDIX

GLOSSARY

- **Accelerated instruction** is an intensive supplemental program designed to address the needs of an individual student in acquiring the knowledge and skills required at his or her grade level.
- **ACT** refers to one of the two most frequently used college or university admissions exams: the American College Test. The test may be a requirement for admission to certain colleges or universities.
- **ARD** is the admission, review, and dismissal committee convened for each student who is identified as needing a full and individual evaluation for special education services. The eligible student's parents are part of the committee.
- **Attendance Review Committee** is sometimes responsible for reviewing a student's absences when the student's attendance drops below 90 percent of the days the class is offered. Under guidelines adopted by the board, the committee will determine whether there were extenuating circumstances for the absences and whether the student needs to complete certain conditions to master the course and regain credit lost because of absences.
- **DAEP** stands for disciplinary alternative education program, a placement for students who have violated certain provisions of the ***Student Code of Conduct***. Students in the DAEP will be separated from students not assigned to the program. The DAEP will focus instruction on English language arts, mathematics, science, history, and self-discipline, and provide for students' educational and behavioral needs, as well as supervision and counseling.
- **FERPA** refers to the federal Family Educational Rights and Privacy Act that grants specific privacy protections to student records. The law contains certain exceptions, such as for directory information, unless a student's parent or a student 18 or older directs the school not to release directory information.
- **IEP** is the written record of the Individualized Education Program prepared by the ARD committee for a student with disabilities who is eligible for special education services. The IEP contains several parts, such as a statement of the student's present educational performance; a statement of measurable annual goals, with short-term objectives; the special education and related services and supplemental aids and services to be provided, and program modifications or support by school personnel; a statement regarding how the student's progress will be measured and how the parents will be kept informed; accommodations for state or district wide tests, etc.
- **ISS** refers to in-school suspension, a disciplinary technique for misconduct found in the ***Student Code of Conduct***. Although different from out-of-school

suspension and placement in a DAEP, ISS removes the student from the regular classroom.

- **LAT** stands for Linguistically Accommodated Testing, which is an assessment process for recent immigrant English language learners who are required to be assessed in certain grades and subjects under the NCLB Act.
- **NCLB Act** is the federal No Child Left Behind Act of 2001.
- **Personal Graduation Plan (PGP)** is recommended for all students entering grade 9 and is required by state law for any student in High school or higher who fails a section on a state-mandated test or is identified by the district as not likely to earn a high school diploma before the fifth school year after he or she begins grade 9
- **SAT** refers to one of the two most frequently used college or university admissions exams: the Scholastic Aptitude Test. The test may be a requirement for admissions to certain colleges or universities.
- **Section 504** is the federal law that prohibits discrimination against a student with a disability, requiring schools to provide opportunities for equal services, programs, and participation in activities. Unless the student is determined to be eligible for special education services under the Individuals with Disabilities Education Act (IDEA), general education with appropriate instructional accommodations will be provided.
- **STAAR** is the State of Texas Assessment of Academic Readiness, the state's standardized achievement test currently given to students in certain subjects in grades 3-11.
- **STAAR-Alternate** is an alternate state mandated assessment designed for students with severe cognitive disabilities receiving special education services who meet the participation requirements, as determined by the student and his or her ARD committee.
- **STAAR-Accommodated** is a STAAR test which is accommodated using state approved accommodations. This state mandated assessment is based on and is administered to eligible students receiving special education or 504 services, as determined by the student and his or her ARD committee or 504 committee.
- **State-mandated assessments** are required of students at certain grade levels and in specified subjects. Successful performance sometimes is a condition of promotion, and passing the grade 11 exit-level test is a condition of graduation. Students have multiple opportunities to take the tests if necessary for promotion or graduation.
- **Student Code of Conduct** is developed with the advice of the district-level committee and adopted by the board; identifies the circumstances, consistent with law, when a student may be removed from the classroom or campus. It also sets out the conditions that authorize or require the principal or another administrator to place the student in a DAEP. It outlines conditions for out-of-school suspension and for expulsion, and states whether self-defense is a consideration in suspension, DAEP placement, or expulsion. The ***Student Code of Conduct*** also addresses notice to the parent regarding a student's violation of one of its provisions.

- **TELPAS** stands for the Texas English Language Proficiency Assessment System, which assesses the progress that English language learners make in learning the English language, and is administered for those who meet the participation requirements in kindergarten–grade 12.
- **UIL** refers to the University Interscholastic League, the statewide voluntary nonprofit organization that oversees educational extracurricular academic, athletic, and music contests.

KRUM ISD

STUDENT/PARENT COMPLAINT FORM

LEVEL ONE

To file a formal complaint, please fill out this form completely and submit it by hand delivery, fax, or U.S. mail to the appropriate administrator within the time established in FNG(LOCAL). All complaints will be heard in accordance with FNG(LEGAL) and (LOCAL) or any exceptions outlined therein.

1. Name _____

2. Address _____

   _____

   Telephone number (___)_____

3. Campus _____

4. If you will be represented in voicing your complaint, please identify the person representing you.

   Name _____

   Address _____

   _____

   Telephone number (___)_____

5. Please describe the decision or circumstances causing your complaint (give specific factual details).

   _____

   _____

   _____

   _____

   _____

6. What was the date of the decision or circumstances causing your complaint?

   _____

7. Please explain how you have been harmed by this decision or circumstance.

   _____

   _____

8. Please describe any efforts you have made to resolve your complaint informally and the responses to your efforts.

_____

_____

_____

With whom did you communicate? _____

On what date? _____

9. Please describe the outcome or remedy you seek for this complaint.

_____

_____

_____

_____

Student or parent signature _____

Signature of student's or parent's representative _____

Date of filing _____

Complainant, please note:

A complaint form that is incomplete in any material way may be dismissed, but may be refiled with all the required information if the refiling is within the designated time for filing a complaint.

Attach to this form any documents you believe will support the complaint; if unavailable when you submit this form, they may be presented no later than the Level One conference. Please keep a copy of the completed form and any supporting documentation for your records.

KRUM ISD STUDENT/PARENT COMPLAINT FORM

LEVEL TWO APPEAL NOTICE

To appeal a Level One decision, or the lack of a timely response after a Level One conference, please fill out this form completely and submit it by hand delivery, fax, or U.S. mail to the Superintendent or designee within the time established in FNG(LOCAL). Appeals will be heard in accordance with FNG(LEGAL) and (LOCAL) or any exceptions outlined therein.

10. Name _____

11. Address _____

    _____

    Telephone number (___)_____

12. Campus _____

13. If you will be represented in voicing your appeal, please identify the person representing you.

    Name _____

    Address _____

    _____

    Telephone number (___)_____

14. To whom did you present your complaint at Level One? _____

    Date of conference _____

    Date you received a response to the Level One conference _____

15. Please explain specifically how you disagree with the outcome at Level One.

    _____

    _____

16. Attach a copy of your original complaint and any documentation submitted at Level One.

17. Attach a copy of the Level One response being appealed, if applicable.

Student or parent signature _____

Signature of the student's or parent's representative _____

Date of filing _____

KRUM ISD STUDENT/PARENT COMPLAINT FORM

LEVEL THREE APPEAL NOTICE

To appeal a Level Two decision, or the lack of a timely response after a Level Two conference, please fill out this form completely and submit it by hand delivery, fax, or U.S. mail to the Superintendent or designee within the time established in FNG(LOCAL). Appeals will be heard in accordance with FNG(LEGAL) and (LOCAL) or any exceptions outlined therein.

18. Name _____

19. Address _____

    _____

    Telephone number (___)_____

20. Campus _____

21. If you will be represented in voicing your appeal, please identify the person representing you.

    Name _____

    Address _____

    _____

    Telephone number (___)_____

22. To whom did you present your appeal at Level Two? _____

    Date of conference _____

    Date you received a response to the Level Two conference _____

23. Please explain specifically how you disagree with the outcome at Level Two.

    _____

    _____

24. Do you want the Board to hear this appeal in open session? _____
    If so, the Board will consider your request; however, you may not have a legal right under the Texas Open Meetings Act to require a meeting in open session.

25. Attach a copy of your original complaint and any documentation submitted at Level One and a copy of your Level Two appeal notice.

26. Attach a copy of the Level Two response being appealed, if applicable.

Student's or parent's signature _____

Signature of student's or parent's representative _____

Date of filing _____

Incident Report pursuant to HB1942

This form may be used by any student or adult to report 'mistreatment by others'.
This may include alleged bullying, harassment, discrimination, injury or cyber related incidents.

Reporting person (optional)**:**

_____

Contact info (home phone/cell/email) (optional)

_____

Today's date: _____

Incident date:_____

Name of adult (s) you've already contacted (if any): _____

Name(s) of accused (if known)**:**

_____

_____

Where did the incident happen? Circle location:

Classroom	Hallway	Restroom	Gym	Locker room	Lunchroom	Sport field
School bus	Internet	Cell phone	Outside	Another campus	To/from school	Other

Please check the box that best describes what the accused did. Please choose all that apply.

- ☐ Physical: Hitting, kicking, shoving, spitting, etc
- ☐ Teasing, name calling, put downs, criticizing, jokes
- ☐ Threatening in person, by phone, by e-mail, etc.
- ☐ Excluding or rejecting the student
- ☐ Demanding money/homework/etc.
- ☐ Getting another person to hit or harm the student
- ☐ Property issues. (hiding, damaging, taking)
- ☐ Making rude and/or threatening gestures
- ☐ Spreading harmful rumors or gossip
- ☐ Other

Incident Report pursuant to HB1942

Describe what happened. Use all exact language and as much detail as possible.

If I were watching it on a video, what exactly would I see?

I agree that all of the information on this form is accurate to the best of my knowledge.

_____ _____

Signature of complainant Date

_____ _____

Signature of school official receiving Incident Report Date

NOTIFICATION OF STUDENT DRUG TESTING PROGRAM AND CONSENT

The Superintendent shall require that this policy be included annually as a portion of the student handbook and the Student Code of Conduct.

Extracurricular students and their parents or guardians shall be provided with a copy of the District drug use testing policy and procedures and a copy of the District drug use testing consent form that shall be signed and dated by students and their parents or guardians before the student shall be eligible to practice or participate in any extracurricular program, including off-season training.

The consent requires the student to provide a sample: (a) as part of the student's initial test for eligibility for participation; and (b) when the activity student is selected by the random selection basis to provide a sample. No student shall be allowed to practice or participate in any extracurricular activities involving interscholastic competition unless the student has returned the properly signed student drug testing consent form.

Only one form shall be required for a student regardless of the number of school activities in which he or she participates. Only one form shall be required for the period of time that the student is enrolled in grades 7-12 at the District High school or high school.

Prior to the commencement of drug testing each year, an orientation session shall be held with each student to educate them of the sample collection process, privacy arrangements, drug testing procedures, and other areas that may help to reassure the student and help avoid embarrassment or uncomfortable feelings about the drug testing process. The head coach, sponsor, or principal shall be responsible for explaining the policy to all prospective students.

The parents or guardians of a student who does not participate in any extracurricular activity may request in writing that the student participate in the drug use testing program. Such requests may be withdrawn at any time.

SCOPE

Students may be tested for use of:

1. Drugs that an individual may not buy, possess, or use without a prescription, or sell or distribute under either federal or Texas law. Such drugs include, but are not limited to, marijuana, cocaine, opiates, amphetamines, methaqualone, benzodiazepines, phencyclidine (PCP), methadone, barbiturates, and propoxyphene.
2. All prescription drugs upon reasonable suspicion that they were obtained without authorization.
3. All prescription drugs and over-the-counter drugs upon reasonable suspicion that they are being used in an abusive manner.
4. Performance-enhancing drugs.
5. Alcohol

PROCEDURES

Any drug use test shall be administered by or at the direction of a professional laboratory chosen by the District. The professional laboratory shall be required to use scientifically validated toxicological testing methods and have detailed written specifications to assure chain of custody of the specimens and proper laboratory control and scientific testing. Drug testing shall be performed by urinalysis. The student shall fill out, sign, and date any form that may be required for testing.

All students shall be required to provide an initial sample at or near the beginning of each school year before the student may participate in an extracurricular activity covered under this policy. A student who moves into the District after the school year begins shall have to undergo a drug test before he or she is eligible for participation.

Drug use testing shall also be required for students chosen on a random selection basis monthly from a list of all students who are involved in off-season or in-season activities. The District shall determine a monthly number of student names to be drawn at random to provide a sample for drug use testing for illegal drugs or performance-enhancing drugs.

Each participating student shall be assigned a number. Numbers shall be randomly drawn from one large pool of those agreeing to be tested. The selection of participants to be tested shall be done by the professional laboratory chosen by the District, and selection shall be made from time to time throughout the school year. Testing may occur on any day, Monday through Friday.

No student shall be given advance notice or early warning of the testing. In addition, a strict chain of custody shall be enforced to eliminate invalid tests or outside influences.

The monitor shall give each student a form on which the student may list any medications legally prescribed for the student that he or she has taken in the preceding 30 days. The parent or legal guardian shall be able to confirm the medication list submitted by their child during the 24 hours following any drug test. The medication list shall be submitted to the lab in a sealed and confidential envelope and shall not be viewed by District employees.

The monitor obtaining the urine specimen shall be of the same gender as the student. All aspects of the drug use testing program, including the taking of specimens, shall be conducted so as to safeguard the personal and privacy rights of the student to the maximum degree possible. The test specimen shall be obtained in a manner designed to minimize intrusiveness of the procedure. In particular, the specimen must be collected in a restroom or other private facility behind a closed stall. The monitor shall not observe the student while the specimen is being produced, but the monitor shall be present outside the stall to listen for the normal sounds of urination in order to guard against tampered specimens and to ensure an accurate chain of custody.

The monitor shall verify the normal warmth and appearance of the specimen. If at any time during the sampling procedure the monitor has reason to believe that a student is tampering with the sample, the supervisor shall notify the principal or administrative

designee who shall then determine if a new urine sample should be obtained. If it is proven that tampering or cheating has occurred during the collection, or if a student refuses to provide a sample, the student shall receive the consequences of a confirmed positive test.

An invalid or diluted specimen shall result in the student being retested as soon as possible. The retested specimen shall be transported by courier to the laboratory chosen by the District. If a specimen/sample provided by the student is considered by the laboratory to be adulterated or substituted, the test shall be treated as a positive test.

If a student is unable to produce a specimen on the first try, he or she shall be allowed to drink up to 40 ounces of water and must provide a specimen within three hours of the first attempt. If after three hours a student cannot produce an acceptable sample, the attempt shall be treated as a refusal to submit to a drug test.

If a student selected for random testing is absent from school on the day of the testing, the student shall be retested upon return to school.

Students may request, at their expense, a split specimen tested at an alternative certified laboratory. The alternative laboratory shall be a College of American Pathologist/Forensic Urine Drug Testing (CAP) certified laboratory.

REFUSAL TO SUBMIT TO DRUG USE TEST

A participating student who refuses to submit to a drug test authorized under this policy shall be treated as if a positive test were verified and shall not be eligible to participate in any activities covered under this policy including all meetings, practices, performances, contests, and competitions. Additionally, such students shall not be considered for any of the school's interscholastic activity honors or awards.

The principal, Superintendent, or their designee shall be notified of any positive test. To keep the positive test results confidential, the principal, Superintendent, or their designee shall notify only the student and the student's parent or custodial guardian of the results. The principal shall schedule a conference with the student and parent or guardian to explain the student's opportunity to submit additional information to the principal or to the lab.

The District shall rely on the opinion of the laboratory that performed the test to determine whether the positive test result was produced by something other than consumption of an illegal or performance-enhancing drug.

Test results shall be kept in files separate from the student's other educational records, shall be disclosed only to the principal/Superintendent, and shall not be turned over to any law enforcement authorities.

APPEAL

A student who has been determined by the principal or designee to be in violation of this policy shall have the right to appeal the decision to the Superintendent or designee(s).

Such a request for a review must be submitted to the Superintendent in writing within five calendar days of notice of the positive test. The student shall be ineligible for participation pending the appeal.

The Superintendent or designee(s) shall then determine whether the original finding was justified. The student may appeal the Superintendent's decision within five calendar days from receipt of the decision. The Board shall consider the appeal at a regular or specially called Board meeting. The Board may only consider whether the administration complied with the Board's policy.

CONSEQUENCES

Any student who tests positive in a drug test under this policy shall be subject to the following restrictions:

FIRST OFFENSE

For the first offense:

1. The parent/guardian shall be contacted immediately and a private conference shall be scheduled to present the test results to the parent/guardian. A meeting shall then be scheduled with the student, parent/guardian, and principal or designee concerning the positive drug test.
2. The student shall be suspended from all contests, competitions and outside school day practice for seven calendar days.
3. In order to continue participation in the activity the student and parent/guardian must, within seven days of the joint meeting, show proof that the student has received drug counseling, at the student's expense, from a qualified drug treatment program or counseling entity.
4. The student must submit to the next six random tests at the student's expense. If all six test results are negative, the student shall go back into the random pool.

SECOND OFFENSE

For the second offense:

1. The parent/guardian shall be contacted immediately and a private conference shall be scheduled to present the test results to the parent/guardian. A meeting shall then be scheduled with the student, parent/guardian, and principal or designee concerning the positive drug test.
2. The student shall be suspended from participation in competition, contests, and practices in extracurricular activities covered under this policy for 30 calendar days (which can carry over into the next school year).
3. The student and parent/guardian must show proof of the successful completion of four hours of substance abuse education/counseling, at the student's expense, within ten days of the joint meeting.
4. The student must submit to the next six random tests at the student's expense. If all six test results are negative, the student shall go back into the random pool.

THIRD OFFENSE

For the third offense:

1. Complete suspension from participation in all extracurricular activities including meetings, practices, performances, contests, and competition for 365-calendar days from the date of the notice of positive test results.
2. Successfully complete eight hours of substance abuse education/counseling, at the student's expense, within 30 days from a qualified drug treatment program or counseling entity.
3. The student shall remain in the pool that shall be randomly tested for the 365-day suspension period. The first six tests shall be at the expense or the student. If all six test results are negative, the District shall pay the cost of drug testing through the remaining 365-day suspension period.

These restrictions and requirements shall begin immediately, and shall be consecutive in nature, unless a review appeal is filed following receipt of a positive test.