

Policy Subcommittee Meeting Minutes

Monomoy Regional High School

Tuesday, August 24, 2026 at 5:30 PM

Present: Brett Fortin, Heather Morgan, Lucia Quinn, Katie Cutter

Administration Present: Melissa McGuire

1. Call to Order at 5:30pm
2. Public Comments - none
3. Vote- Voted on Chair for the 2026-2027 school year. Brett Fortin was nominated. Lucia Quinn made a motion to approve Brett for chair. Heather Morgan seconded the motion. Voted for the recording secretary. Heather Morgan was nominated. Brett Fortin made the motion to approve Heather for secretary, Lucia Quinn seconded.
4. Goals and Roles of the Policy Subcommittee
 - a. Schedule meetings for the year, meeting Monday's at 5:30pm
September 14
October 5
November 2
December 7
January 4
February 1
March 1
April 5
May 3
June 7
 - b. Establish policy review process,
We will review current policies starting with section "C". New legislation may require policy revisions.
5. Policy Review
 - a. Copy of File JKAA-Prevention of Physical Restraints and Requirements if Used
New legislation changes the wording of existing policy.
Discussed definitions of "Time Out" and "Seclusion" and when each should be appropriately used.

Note that procedures regarding this have already been in place and are not being changed.

b. File JLCD- Administering Medicines to Students.

Nurses will now be able to delegate the administering of medications.

6. Adjournment - motion made by Brett Fortin; seconded by Lucia Quinn.
Adjourn at 7:15pm