Southwestern Elementary School Title I Information



September 24, 2026

About Title I, Part A: Improving Basic Programs

- Title I, Part A provides financial assistance through state educational agencies to school divisions and public schools with high numbers or percentages of children from low-income families to help ensure that all children meet challenging state academic content and achievement standards.
- School divisions target the Title I funds they receive to public schools with the highest percentages of children from low-income families.
- Schools enrolling at least 40 percent of students from low-income families, or schools who have received a schoolwide eligibility waiver, are eligible to use Title I funds for schoolwide programs that are designed to upgrade their entire educational programs for all students, particularly the lowest-achieving students.

Southwestern Elementary School is operated under a Title I Schoolwide Program Model

Schoolwide means:

- The school uses Title I funds to enhance the entire educational program of the school.
- Title I funds are used to serve all children in order to increase academic achievement.
- Students will be provided with targeted interventions and support to increase their academic achievement in the areas of literacy, mathematics, and science based on multiple data points.
- The following criteria and data points are used to determine which students will receive services: VALLSS, STAR Reading and Math, LETRS Spelling Screener, Checkpoint and Benchmark Assessments, SOL Assessments
- Title I funds will be used to provide additional assistance to all students who experience difficulties in passing Virginia's Standards of Learning Assessments and/or are in danger of not passing.
- The Comprehensive School Support Plan will be available for your review.

Title I Family Engagement

Family Engagement at Southwestern Elementary

Families at Southwestern Elementary School have and/or will be involved in the development of the listed plans/policies through the following ways face to face meetings, phone contact, emails, surveys, and/or written format:

- Comprehensive School Support Plan
- School Family Engagement Policy
- Family Engagement Plan & spending of Family Engagement Funds
- Division Family Engagement Policy (Citizens' Advisory Committee of the School Board- 1 parent & 1 parent alternate per school; 4 meetings per year)

Family Engagement at Southwestern Elementary

Southwestern Elementary School will have opportunities in the following ways for our parents of students who receive Title I services and/or English Learner services to share recommendations, celebrations, and concerns:

- Family Engagement Activities
- Parent Teacher Conferences
- School Representatives For District Title 1 Parent Advisory Committee
- Surveys
- Phone Calls
- Email
- Class Dojo
- Texts

School Family Engagement Policy

- This plan explains how the school and the school district supports the important role of families in education.
- Each Title I school in SPS is required to develop one.
- Each family will receive a copy of both the school and division policy.
- 26-27 SPS District Wide Title I Family Engagement Policy

Family Engagement Events at Southwestern Elementary School

Back To School Block Party Title I Meeting	September 24, 2026 5:30pm-7:00pm
Storybook STEM	November 19, 2026 5:30pm-7:00pm
The Gift Of Reading And Math	December 10, 2026 5:30pm-7:00pm
Mad Science Family Night	February 25, 2027 6:00pm-7:30pm
Are You Smarter Than A Mustang SOL Review and Parent Workshop	April 16, 2027 10:00am-11:30am

Title I Complaint Information & Procedures

Title I Complaint Information

Definition of a Complaint

A complaint is a signed written statement that includes: 1) an allegation that a requirement applicable to the Title I local educational agency (LEA) program has been violated; and 2) information that supports the allegation.

Who May Complain

Any parent, teacher, other concerned individual(s),or organization(s) may file a complaint.

Title I Complaint Procedures

1. Receiving Complaints: Complaints should be formally registered with the LEA Title I office. A complaint statement will be filed at the Title I office, and the signature of the complainant will be required. The written complaint will be delivered to the LEA superintendent.

2. Investigating Complaints: Upon receipt of the written complaint from the Title I coordinator, the LEA superintendent or his appointee will investigate the complaint within 15 business days. If the investigation is of such a nature that it requires additional time, an extension will be requested from the office of program administration and accountability at the Virginia Department of Education.

3. Resolving Complaints: Within 15 business days of the completion of the investigation and hearing, if required, a resolution and written decision will be rendered by the LEA. The dissemination of information concerning these procedures will be provided to interested parties, including all school division and school parent advisory committees.

4. Appealing Complaints: The complainant is provided the right to appeal the final resolution of the LEA to the Virginia Department of Education within 30 business days after receipt of the written decision. The department will respond within 15 business days.

Title I Parent Notification Requirements

Parents' Right To Know

- The professional qualifications of the classroom teachers instructing your child.
  - Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
  - Whether the teacher is teaching under emergency or other provisional status because of special circumstances.
  - Whether the teacher is teaching in the field of discipline of the certification or degree he/she received
  - Whether paraprofessionals provide services to your child and, if so, their qualifications.
- If your child is assigned a teacher for four or more consecutive weeks who does not meet applicable state certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.
- About state or division policies regarding student participation in any assessments mandated by ESSA, including any policy, procedure, or parental right to opt students out of such assessments.
- Parents of all identified English learners (ELs) of their child's placement in a language instruction educational program (LIEP).
- Information on the level of achievement and academic growth of their student, if applicable and available, on each of the State academic assessments required under Title I, Part A

Parents' Right To Know & Curriculum & Assessment Information

- School's State and Federal Accreditation Status→ ***Accreditation Status***
- VDOE School Profile→ ***School VDOE School Quality Profile For SWES***
- School's Standards of Learning Performance →***Standards Of Learning Performance By Test***
- Overview of the division's curriculum → ***Curriculum Overview***
- Overview of the academic assessments used to measure student progress→ VALLSS, STAR Reading and Math, LETRS Spelling Screener, Checkpoint and Benchmark Assessments, SOL Assessments
- School specific explanation of how parents may be involved with their child learning →

  At Southwestern Elementary, we encourage you to be involved with your child's learning by attending family engagement events and engaging in regular communication with your child's teacher to discuss progress.

Title I Team

Lori Mounie	Principal	lorimounie@spsk12.net
Natalie Karakla	Assistant Principal	nataliekarakla@spsk12.net
Kimberly Bass	Title I Interventionist	kimberlybass@spsk12.net
Abygail Newsome	Academic Coach	abygailnewsome@spsk12.net
Jennifer McCune	Reading Specialist	jennifermccune@spsk12.net

Southwestern Elementary: 757-925-5782

Please scan the QR code to complete the Title I Annual Meeting Parent Feedback Survey.

