

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' WORK SESSION MEETING MINUTES
SEPTEMBER 3, 2026
BOARD ROOM
6:30 PM**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the board room of the High School. The meeting was called to order by Board President Jenna Ogburn at 6:32 p.m.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MOMENT OF SILENCE

D. ROLL CALL

<u>YES</u> Donna Dively	<u>YES</u> Josh Milburn	<u>YES</u> Tom Smith
<u>NO</u> J.T. Kline	<u>YES</u> Jenna Ogburn	<u>YES</u> Craig Stiffler
<u>NO</u> Brian Leonard	<u>NO</u> Allison Rohrs	<u>YES</u> Cathy Webreck

F. REVIEW OF THE AGENDA

G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS

1. Regular Board Meeting, August 13, 2026. [Exhibit G-1](#)
2. Athletic Account, August 31, 2026. [Exhibit G-2](#)
3. Activity Account, August 31, 2026. [Exhibit G-3](#)
4. General, Construction, Capital Reserve, and Investment Accounts, August 31, 2026. Exhibit G-4
5. Cafeteria and Payroll Funds, August 31, 2026. Exhibit G-5

H. SUPERINTENDENT'S REPORT

1. Facilities Project Update
2. Tenure - Mikayla O'Brien
3. USS Somerset - Student presentations on September 10.
4. Open Grants
5. Penn Highlands Community College Dual Enrollment Grant
6. BBSD Flexible Instructional Day and Remote Day Usage for 2026-2027.

Upcoming Meetings: Board Meeting - Thursday, September 10, 2026 - 6:30 p.m.

All meetings will be held in the Board room.

J. BUSINESS ITEMS

1. Approve the payment of bills as presented on this date. [Exhibit J-1](#)

"BBSD Board Goals"

1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics

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| <p style="text-align: center;">2</p> <p style="text-align: center;">“BBSD Board Goals”</p> <p>1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics</p> | |
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Treasurer
(three-year term)
PSBA Insurance Trustees
(three-year term)

David Hein
Marianne L. Neel
Dr. Michael Faccinnetto

K. INSTRUCTIONAL

1. Approve the Kesler Middle School Science curriculum at a cost of \$796/year.
2. Approve Connect Education, a High School Science curriculum resource at no cost to the district.

L. ADMINISTRATION

1. Approve the addition of Ski Club to the list of clubs.
2. Approve the Non-Resident Student Tuition Agreement as presented.
[Exhibit L-1](#)
3. Approve Student #0001 as a non-resident tuition student for the 2026-2027 school year.
3. Approval to administer the PAYS survey to students in grades 6, 8, 10, & 12.
4. Approve to waive the tuition for the children of the following district employees who do not reside in the district:
Employee #2197569
Employee #8629409
Employee #8402312
Employee #9570294
Employee #3731029
Employee #9689478
Employee #1795124
Employee #7839373
Employee #6141984
5. Approve the 2026-2027 bus routes as presented. [Exhibit L-2](#)
6. Approve Colton Custer and Ila Ebersole as Student Representatives to the Board for the 2026-2027 school year.

M. PERSONNEL

1. Approve the following teachers to participate in the 2026-2028 IU8 Two-Year District Induction Program:
Casadie Miller
Josie Rohrs
Stephanie Maddy
Riley Bodes
2. Approve the following teachers to participate in the second year of the 2025-2027 IU8 Two-Year District Induction Program:
Emma Mumau
Maleah Murphy

Laika Zarefoss

3. Approve a \$500 stipend for Erin Karwatsky as Chief Science Officer for the 2025-2026 school year.
4. Approve the tentative agreement as presented between Berlin Brothersvalley School District and Berlin Brothersvalley Education Association for a five (5) year term with payment for salaries approved retroactively to the first pay period of the 2026-2027 fiscal year. [Exhibit M-1](#)

N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by _____, seconded by _____, to approve the following conference/field trip/workshop requests:

- Emma Mumau’s request to attend Flight 93 National Memorial observance, Stoystown, PA, September 11, 2026. Cost - \$163 for substitute wages. District funds.
- Fourth Grade’s request to take 50 students to Mountain Craft Days, Somerset, PA, September 11, 2026. No cost to the district - PTSO will pay for this trip.
- Sixth grade’s request to take 60 students to Fort Ligonier, Ligonier, PA, September 25, 2026. No cost to the district - PTSO will pay for this trip.
- Doug Spiri’s request to take 8 Chorus students to Flight 93, Stoystown, PA, September 11, 2026, to perform. Cost - \$178.00. General funds.

Conference/Field Trip/workshop requests already approved:

O. FACILITIES USE REQUESTS

Motion by _____, seconded by _____, to approve the following facilities use requests:

- Berlin Girls Varsity Soccer’s request to use the MS gym, Thursdays, November 19, December 3, 10, & 17, 2026, January 7, 14, 21, 28, February 4, 11, 18, & 25, 2027, 6:30-8:00 p.m., indoor soccer.
- Berlin Youth Football’s request to use the baseball field & football stadium, Saturdays, September 12, October 3, 10, & 24, 2026, 8:00 a.m.-2:00 p.m., youth games.
- Berlin Volleyball’s request to use the HS gym, Sundays, October 18, 25, November 1 & 8, 2026, 1:00-5:00 p.m., practice.

Facilities Use requests already approved:

- Berlin Youth Cheer’s request to use the playground map/elementary gym-if raining-Tuesdays, August 18-September 29, 2026, 5:00-6:00 p.m., practice.
- BBHS Cheerleading’s request to use the elementary gym, Mondays, Wednesdays, & Thursdays, September 2-30, 2026, 3:30-6:00 p.m., varsity cheer practice.
- Berlin Youth Football’s request to use the football practice field & baseball outfield, Tuesday, September 2, 2026, 6:30-8:00 p.m., scrimmage.

P. INFORMATIONAL

COMMENTS FROM THE PUBLIC

Motion by Donna Dively, seconded by Cathy Webreck, to adjourn to Executive Session to discuss personnel matters.

All members present voted in the affirmative.

Ayes 6 Nays 0 Abstain ____

Motion by Donna Dively, seconded by Josh Milburn, to reconvene the work session meeting.

All members present voted in the affirmative.

Ayes 6 Nays 0 Abstain ____

The members met in Executive Session from 7:02 p.m. until 8:57 p.m.

The meeting was adjourned at 8:58 p.m..

Rachel Prosser
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.

“BBSB Board Goals”

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