

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' WORK SESSION MEETING MINUTES
OCTOBER 1, 2026
BOARD ROOM**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the board room of the high school. The meeting was called to order by Board President Jenna Ogburn at 6:34 p.m.

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. MOMENT OF SILENCE**
- D. ROLL CALL**

<u>YES</u>	Donna Dively	<u>YES</u>	Josh Milburn	<u>YES</u>	Tom Smith
<u>YES</u>	J.T. Kline	<u>YES</u>	Jenna Ogburn	<u>YES</u>	Craig Stiffler
<u>NO</u>	Brian Leonard	<u>YES</u>	Allison Rohrs	<u>YES</u>	Cathy Webreck

F. REVIEW OF THE AGENDA

G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS

1. Regular Board Meeting, September 10, 2026. [Exhibit G-1](#)
2. Athletic Account, September 30, 2026. [Exhibit G-2](#)
3. Activity Account, September 30, 2026. [Exhibit G-3](#)
4. General, Construction, Capital Reserve, and Investment Accounts, September 30, 2026. Exhibit G-4
5. Cafeteria and Payroll Funds, September 30, 2026. Exhibit G-5

H. SUPERINTENDENT'S REPORT

1. SitelogsQ Presentation - Thursday, October 1 at 5:00 pm
2. November work session meeting - **TUESDAY, November 3.**
3. BBSD Foundation Dinner - Thursday, November 5 - 6:00 p.m.
4. Student Advisory Committee Structure
5. Berlin Community Fair Shout-Out
6. PASBO Basic Education Funding Update
7. Lead Testing
8. Check Fraud - Rachel Prosser
9. Mold Update

Upcoming Meetings: Board Meeting - Thursday, October 8, 2026 - 6:30 p.m.
November Work Session - TUESDAY, November 3, 2026
November Board Meeting - Thursday, November 12, 2026

All meetings will be held in the Board room.

“BBSD Board Goals”

1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics

J. BUSINESS ITEMS

1. Approve the payment of bills as presented on this date. [Exhibit J-1](#)
2. Approve JoltEDU online courses for educators at a cost of \$1545.
3. Approve the 2026-2027 Appalachia Intermediate Unit 8 Special Education Rates as presented. [Exhibit J-2](#)
4. Approve the Letter of Agreement for the Partial Hospitalization Program between The Children's Aid Home Programs of Somerset County and BBSD as presented. [Exhibit J-3](#)
5. Approve a service agreement between Combustion Service & Equipment Company and BBSD to provide maintenance services as presented. (no increase from last year) [Exhibit J-4](#)

K. INSTRUCTIONAL

L. ADMINISTRATION

1. Approve Student #0002 and #0003 as non-resident tuition students for the 2026-2027 school year.
2. Approve the 2026-2027 Student Assistance Program Service Agreement between DBHS and BBSD as presented. [Exhibit L-1](#)
3. Approve the implementation of and use of Flexible Instruction Days and Remote Learning Days for the 2026-2027 school year as authorized by the Pennsylvania Department of Education.
4. Approve Maria Murphy as the Unified Champion Schools Program Bocce Ball coach at a stipend to be paid by Special Olympics.
5. Approve participation in the voluntary PA Youth AI Pilot Survey for grades 10 and 12.

M. PERSONNEL

1. Approve the resignation of Bonnie Labrel, custodian, effective September 25, 2026. [Exhibit M-1](#)
2. Approve the resignation of Alicia Fox, personal care aide/bus aide effective September 16, 2026. [Exhibit M-2](#)
3. Approve the following to be compensated for new teacher induction on August 17, 2026, for 7 hours at \$28.50/hour instead of their per diem rate as previously approved:
Casadie Miller
Josie Rohrs
Riley Chase Bodes
Stephanie Maddy
Doug Spiri
Mikayla O'Brien
4. Approve Dante Paul and Amanda Stiffler as Dean of Students substitutes to assume duties in the absence of the principal at a rate of an additional \$30/day.
5. Approve the following Winter sports coaches pending completion of legal requirements:

Rifle

Eric Johnson

Head Coach

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Hannah Miller	Assistant Coach
Jacob Dively	Assistant Coach

Girls Basketball

Rachel Prosser	Head Coach
Katie Flick	Assistant Coach
Tess Stewart	Volunteer
Josie Rohrs	Volunteer
Regan Lauer	Volunteer
Riley Lauer	Volunteer
Ashley Brant	Volunteer
Peyton Grenke	Volunteer
Emily Engle	Volunteer
Kylie DeArmitt	Jr. High Head Coach
Emma Ackerman	Assistant

Boys Basketball

Jake Zorn	Head Coach
Cannon Hay	Assistant Coach
Tanner Prosser	Volunteer
Craig Stiffler	Volunteer
Preston Foor	Jr. High Head Coach

6. Approve Mikayla O'Brien and Stephanie Maddy as Forensics co-advisors.
7. Approve to add Kerry Hersch as a substitute custodian
8. Approve the following as extra-curricular van drivers:

Dante Paul
 Dave Shaffer
 Turner Paul
 Doug Spiri
 Julie Petro
 Kyle Courtney
 Cody Armstrong
 Corey Will
 Cannon Hay
 Katie Spiri

9. Approve the following:

Clock Keepers
 Marah Yachere
 Joe Shubik

Game Mangers

Amy Gair
 Luke Dowdy

10. Approve the following as chaperones:

Hunter Tate
 Brian Karwatsky

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N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by _____, seconded by _____, to approve the following conference/field trip/workshop requests:

- Maria Murphy's request to take 4 students to Special Olympics Youth Summit, Penn Highlands, Richland, PA, October 19, 2026. Cost - \$50. Cup of Joe funds.
- Mark Smith's request to take 70 fifth grade students to 5th Grade SCTC tour, SCTC, Somerset, PA, March 4, 2027. Cost - \$275. MS Guidance.
- Math Counts - Susan Straight's request to take 14 students to Math Counts Competition, UPJ, Johnstown, PA, February 20, 2027. Cost - \$988.00. Math Counts budget.
- Tech Ed - Dan Miller's request to take 14 students to Tech Ed Engineering Design Sponsorship luncheon, Somerset Event Center, Somerset PA, October 9, 2026. Cost - \$363.00. Tech Ed and BBSD will pay for this trip.
- Maria Murphy's request to take 9 students to Bocce Ball scrimmage, Tussey Mountain School District, Saxton, PA, October 17, 2026. Cost - \$50.00. Cup of Joe funds.
- Emma Mumau's request for 70-100 students to attend Prom, Heritage Barn, Rockwood, PA, May 1, 2027. Cost - \$4650. Ticket sales will pay for Prom.
- Doug Paul's request to attend D5 AD meeting, Somerset, PA, October 13, 2026. Cost - \$163.00 for substitute wages.
- Doug Paul's request to attend ICC Fall Meeting, Altoona, PA, October 29, 2026. Cost - \$163.00 for substitute wages.
- Kim Diehl & Christy McMillen's request to take 12-36 students to Middle & High School Reading Competition, Bellwood-Antis School District, Bellwood, PA, November 18, 2026. Cost - \$1280.99. Reading Competition budget.
- Kim Diehl & Christy McMillen's request to take 12-36 students to Elementary School Reading Competition, Bellwood-Antis School District, Bellwood, PA, November 17, 2026. Cost - \$1078.08. Reading Competition budget.

Conference/Field Trip/workshop requests already approved:

- Matt Webreck's request to take 20 students to FFA Ag Day, Elementary Playground, September 25, 2026. No cost to the district.
- Dan Miller/Tech Ed's request to take 7 students to Tech Ed Engineering Design Project Personal Invitation Delivery, various businesses in Somerset, September 25, 2026. Cost - \$188.00. Tech Ed account and BBSD funds.
- Matt Webreck's request to take 18 students to Somerset County FFA Leadership Conference, Somerset County Technology Center, Somerset, PA, October 8, 2026. Cost - \$327.44. FFA Transportation budget.
- Brittany Henigin's request to take 7 students to Somerset County Jazz Clinic, Meyersdale Area High School, Meyersdale, PA, October 1, 2026. Cost - \$183.00. HS Band budget.
- Turner Paul's request to attend IU8 Fall In-Service meeting, Somerset High School, Somerset, PA, October 1, 2026. Cost - \$10.00. 2026-2027 Computer Tech Travel budget.

O. FACILITIES USE REQUESTS

Motion by _____, seconded by _____, to approve the following facilities use

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requests:

- Berlin Music Department's request to use the auditorium, Friday, May 21, 2027, 7:00-9:00 p.m., K-2 Spring concert.
- Berlin Music Department's request to use the auditorium, Thursday, May 6, 2027, 7:00-9:00 p.m., Gr. 5-12 Spring chorus concert.
- Berlin Music Department's request to use the auditorium, Friday, December 18, 2026, 7:00-9:00 p.m., Gr. 3 & 4 Christmas concert.
- Berlin Music Department's request to use the auditorium, Sunday, December 13, 2026, 2:00-4:00 p.m., Senior High Band & Chorus Christmas concert.
- Berlin Music Department's request to use the auditorium, Tuesday, December 8, 2026, 7:00-9:00 p.m., Junior High Band & Chorus Christmas concert.
- BBSD Foundation's request to use the board room, Sunday, October 25, 2026, 7:00 p.m., meeting.

Facilities Use requests already approved:

- Adam Angermeier's request to use the elementary gym, Tuesday, September 15, 2026, 3:15-4:00 p.m., basketball practice.
- Berlin Wrestling's request to use the wrestling room, Wednesdays, September, October, & November, 6:30-8:00 p.m., open mat.
- Berlin Girls Basketball's request to use the HS gym, various dates & times, September 23-October 20, 2026, & the MS gym, October 26, 27, & 29 & November 3, 4 & 9, 2026, 3:30-5:30 p.m., open gym.

JB Schrock Community Park

- Laurel Breckenridge's request to use the JB Schrock Community Park, Sunday, September 13, 2026.
- Kristi Tataleba's request to use the JB Schrock Community Park, Saturday, August 29, 2026.
- Amy Saylor's request to use the JB Schrock Community Park, Saturday, August 15, 2026.

P. INFORMATIONAL

COMMENTS FROM THE PUBLIC

Motion by Tom Smith, seconded by JT. Kline, to adjourn to Executive Session to discuss personnel matters.

Ayes 8 Nays 0 Abstain

Motion by Alison Rohrs, seconded by Tom Smith, to reconvene the work session meeting.

Ayes 8 Nays 0 Abstain

Motion by Donna Dively, seconded by Alison Rohrs, to adjourn the work session meeting.

Ayes 8 Nays 0 Abstain

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The meeting was adjourned at 8:29 pm.

Rachel Prosser
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.

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