DOUG PIESCHEK
Principal
JASON FISCH
Associate Principal

VALLEY VIEW
ELEMENTARY SCHOOL
ASHWAUBENON SCHOOL DISTRICT

October 2026

Dear Parent/Guardian:

Valley View School Parent Teacher Conferences will be held virtually via Google Meet, or in-person on **Tuesday, October 27, 2026 from 4:00-7:30 pm and Wednesday, October 28, 2026 from 4:00-7:30 pm.** The scheduling window for October conferences is open from **Monday, October 5, 2026 at 12:00 noon and will remain open until Monday, October 26, 2026 at 6:00 pm.** Please note that if virtual conferences are selected, parents will need to be ready with an internet-connected device that is suitable for video conferencing at the time of your scheduled conference(s). Any device with a camera and that can receive an email should suffice.

Conferences are scheduled utilizing Conference Manager, an on-line conference scheduling program being used by the Ashwaubenon School District. More detailed information is available on our website at www.ashwaubenon.k12.wi.us/families/parent-teacher-conferences.cfm. The link for the Conference Manager site is located at: https://ashwaubenon.schoolsoft.com. If you already registered online for conferences last school year, you can simply log into Conference Manager using the email and password you created. The Conference Manager website has a "forgot password" link if needed. If you did not register online for conferences last year or you are new to the school district, you must first register by clicking "Register Now" on the login page. You may register or edit your account at any time but you may only book conferences once the conference scheduling window has opened.

TWO important scheduling components to ensure a successful parent/teacher conference is to go to your MY PROFILE PAGE and do the following:

1. **Verify your email address -** At the start time of the conference, parents will receive an automated email from Conference Manager containing the link that will be used to join the parent/teacher conference. Conference Manager and PowerSchool systems do not share email addresses therefore you will need to make sure your profile contains the correct email address to send the virtual conference link to. Once signed into Conference Manager go to the MY PROFILE page and verify your email address is correct here. Make any changes to the email address as needed.

2. **Verify that your students are assigned to the correct school -**. ***This is especially necessary for the parents of kindergarten and first grade students.*** The school assignments in Conference Manager do not automatically change if a student moves up a grade to another Ashwaubenon school. If you need to make a change in a student's assigned school, simply click on the drop down menu by their name and select the appropriate school for the student.

In addition to your child's homeroom teacher, you may register to meet with any or all of the specials teachers during conferences. When scheduling with specials teachers, please list the student's homeroom teacher in the comments section. Specials teachers this year are:

Physical Education Teachers: Mr. Kryzanski, Mrs. Treml and Mr. Hucek
Spanish Teachers: Mrs. Nelson, Miss Rodenhauser and Mrs. Zegers
Art Teachers: Mrs. Conradt and Mr. Severson
Music Teachers: Mrs. Brisk (Mr. Flogel longterm sub) and Mrs. Kopp

Should there be no available conference times left for a certain teacher, please e-mail or call that teacher to make other arrangements. We look forward to meeting with you at conferences.

Sincerely,

Doug Pieschek

Doug Pieschek, Principal

Ashwaubenon is an equal opportunity school district, functioning under non-discrimination policies.