

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue, Cardiff-by-the-Sea, California

REGULAR MEETING OF THE GOVERNING BOARD
AGENDA

THURSDAY, OCTOBER 8, 2026

5:00 PM BOARD MEETING

CARDIFF SCHOOL MULTIPURPOSE ROOM • 1888 MONTGOMERY ROAD • CARDIFF-BY-THE-SEA, CA 92007

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board meeting are available for inspection upon request at the Cardiff School District, 1888 Montgomery Avenue, Cardiff or on our [website](#).

The public's health and well-being are a top priority for the Board of Trustees of the Cardiff School District and you are urged to take all appropriate health and safety precautions.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Board of Trustees, please contact the Office of the Superintendent at (760) 632-5890, Extension 101. Notification 24 hours prior to the meeting will enable the District to make the necessary arrangements to ensure accommodation and accessibility to this meeting.

Students and parents/guardians may request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. This request must be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

TO ADDRESS THE GOVERNING BOARD REGARDING AN ITEM ON THE AGENDA:

Members of the audience may address the Board of Trustees on items that are within the Board's subject matter jurisdiction. Persons wishing to address the Board concerning items on the agenda are invited to do so when the item is addressed at the meeting. Please complete and submit a written request to the secretary before the meeting. When the Board President invites you to speak, please state your name for the record. In the interest of time and order, each speaker is allotted a maximum of three (3) minutes. When your speaking time expires you will be prompted with a 15-second warning.

I. ORGANIZATIONAL ITEMS

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

Ms. Rhea Stewart, President

Mr. Richard Brocchini, Member

Mr. Andrew Howard, Member

Mr. Ashok Swaminathan, Member

Mr. Shad Thielman, Member

Ms. Jill Vinson, Superintendent

D. Approve Agenda for October 8, 2026

(All items are action unless labeled information.)

E. Approve Minutes from the Regular Meeting of September 10, 2026

II. HEARING SESSION

- A. **Public Comments** *(The purpose of the Board meeting is to conduct the School Board's business in public. The Board welcomes and encourages public comments, however, in accordance with the Brown Act, Board members may not respond to comments during the public comment portion of the agenda. Any member of the public who wishes to address the Board on an item on the agenda or on another topic which lies within the Governing Board's jurisdiction may do so, but must submit a written request. Please hand your form to the secretary before the meeting. Presentations are limited to 3 minutes per person per topic. The total amount of time to be allowed on any item is fifteen minutes, unless the time limit is waived by a majority vote of the Board. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; or 3) refer the matter to a future agenda.)*
- B. **Cardiff Elementary Teachers Association**
- C. **ELAC/DELAC**
- D. **School Site Council**
- E. **Cardiff SEA**
- F. **School Reports**
- G. **Reports on Workshops/Conferences**
- H. **Superintendent's Report**

III. CONSENT CALENDAR

Items listed in the Consent Calendar are considered to be routine and are acted on by the Board in one motion unless members of the Board request specific items to be discussed or pulled. It is understood that the Superintendent recommends approval on all Consent Items. Each item of the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- A. **Approve Current Business Items:**
 - 1. **Purchase Orders; September 2026**
 - 2. **Commercial Warrants September #12-016597 to #12-028117; \$243,757.10**
 - 4. **Payroll Warrants September 2026; \$1,003,495.28**
- B. **Approve Personnel Report as of October 5, 2026**
- C. **Approve Enrollment Report as of October 5, 2026**
- D. **Approval of Cardiff School District's Uniform Complaint Quarterly Report for July 1, 2026 - September 30, 2026**
- E. **Approval of Consent Calendar**
- F. **Removal of Items from Consent Calendar**

IV. GENERAL FUNCTIONS

- A. **A Balanced Approach to Technology *(Information)***

- B. Approve Health & Welfare Increase for All Current Eligible District Employees

V. FUTURE AGENDA ITEMS

VI. ANNOUNCEMENT: ADJOURNING TO CLOSED SESSION

- A. Public Employment Evaluation
Position: Superintendent

VII. RECONVENE TO OPEN SESSION

VIII. REPORT FROM CLOSED SESSION

IX. ADJOURNMENT OF MEETING

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue
Cardiff-by-the-Sea, California 92007

MINUTES
REGULAR BOARD MEETING, SEPTEMBER 10, 2026

The Regular Board Meeting of the Governing Board of the Cardiff School District was held on Thursday, September 10, 2026, at the Cardiff School Multipurpose Room, located at 1888 Montgomery Ave, Cardiff-by-the-Sea, California. President Stewart called the meeting to order at 5:01 p.m. and led the trustees and visitors in the Pledge of Allegiance.

Members Present: Brocchini, Howard, Stewart, Swaminathan, Thielman

Members Absent: 0

Administrators Present: Giroux, Scheftner, Vinson

The agenda for the September 10th, 2026 Regular Board meeting was approved as presented.

MOTION: Howard

SECOND: Swaminathan

AYES: Brocchini, Howard, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

The minutes from the Regular Board Meeting of August 3, 2026 were approved as presented.

MOTION: Howard

SECOND: Brocchini

AYES: Brocchini, Howard, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

Hearing Session:

- Tristin Wildstein spoke about current K class sizes and the District budget, a desire for TK, and needs for volunteer and donor participation.
- Kimberly McHugh spoke regarding a desire for TK and all-year, full-day Kindergarten.
- Jen Strawser spoke about additional tools the District could consider to support screen-monitoring supervision.
- Jesse Seed and Jamie Pierce both spoke regarding the importance of monitoring student device use and ensuring students do not have access to AI tools.
- Emily Berliant spoke regarding an appreciation of the District's recent focus on technology use calibration and encouraged continued diligence in this area.
- There is no report for CETA.
- There is no report for ELAC.
- The first School Site Council meeting is scheduled for October 5th.

- The Cardiff SEA will hold its first meeting on September 16, 2026. SEA reps are still needed in some upper-grade classrooms, and volunteer and donor participation is highly encouraged and appreciated.
- Principal Scheftner reported a strong start to the school year at Ada Harris, with beginning-of-year assessments complete and intervention and ELD groups underway. Other programs underway or beginning soon include the extracurricular Ada Harris Wildcat Band, next week's launch of the Student Council, and the kickoff of the Wednesday Garden Club. Looking ahead, CAASPP results are expected in mid-October, with a full report scheduled for presentation to the Board in November.
- Principal Giroux reported a great start to the year at Cardiff School, highlighted by successful community events like Back to School Night, the Cardiff Way Assembly, and the SEA-sponsored Kinder Night. Walk to Learn daily 30-minute small-group reading instruction is underway, and grade levels are engaging in hands-on science units and creative projects. Cardiff School will host a K-6 Family Wellness Night on September 24th.
- Various Board members attended Back to School Night and Kinder Parent Night, and joined Superintendent Vinson on a facilities walk-through to review site improvements.
- Superintendent Vinson thanked the Board for viewing the facility improvements with her and invited them to both the upcoming (SF)² Fall Regional Meeting and the December 4th (SF)² member luncheon during the CSBA conference. She noted that sunshine articles for negotiations with CETA will be included in the November board agenda. Additionally, she commended the leadership team for ongoing technology collaboration efforts and thanked community members for their input.

The Consent Calendar was approved as presented.

MOTION: Howard

SECOND: Swaminathan

AYES: Brocchini, Howard, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

The 2025-26 Unaudited Financial Report was approved.

MOTION: Brocchini

SECOND: Howard

AYES: Brocchini, Howard, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

The public hearing to determine sufficiency of instructional materials was opened at 5:35 p.m. by President Stewart. There being no public comment, the public hearing was closed at 5:36 p.m.

Resolution 26-27-02 Declaring Sufficiency of Instructional Materials was approved.

MOTION: Howard

SECOND: Swaminathan

AYES: Brocchini, Howard, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

The Gann Limit, Resolution 26-27-03 was adopted.

MOTION: Howard

SECOND: Swaminathan

AYES: Brocchini, Howard, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

Resolution 26-27-04 Regarding State Education Protection Account (EPA) Funds for 2025-26 was adopted.

MOTION: Howard

SECOND: Swaminathan

AYES: Brocchini, Howard, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

The Request from Employee #208128 for a 20% Leave of Absence for the 2025-26 School Year was approved.

MOTION: Howard

SECOND: Swaminathan

AYES: Brocchini, Howard, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

Future agenda items include a Health & Welfare side letter with CETA and the superintendent's evaluation.

The meeting was adjourned to closed session at 5:39 p.m. The meeting reconvened to open session at 6:56 p.m. President Stewart reported that no action was taken during the closed session.

There being no other business to come before the Board, the meeting was adjourned at 6:57 p.m.

Respectfully submitted,

Shad Thielman, Clerk

Jill Vinson, Superintendent

SEPTEMBER 2026 PO LISTING

PO	Date	Supplier	Fund	Resource	Goal	Function	Object	Site	Description	Amount
INSTRUCTIONAL SUPPLIES										
6267	8/27/26	NATIONAL ART & SCHOOL SUPPLIES	0100	6300000	1110	1000	4300000	111	Instructional Supplies	\$ 976.30
6345	8/27/26	PAR, INC.	0100	6500000	5760	3120	4300000	000	SPED Instructional Supplies	\$ 1,174.16
6383	8/27/26	ADOBE INC	0100	0000000	0000	2420	4300005	000	Annual Subscription	\$ 1,199.40
6306	9/3/26	POWERSCHOOL GROUP	0100	0000000	0000	2420	4300111	111	Annual Subscription	\$ 7,733.80
	9/10/26	EMILY RAPP	0100	0000000	1110	1000	4300000	111	Annual Subscription	\$ 373.82
6445	9/10/26	FITNESS FINDERS	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 115.50
	9/10/26	LAURA KANNEGIETER	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 26.03
6387	9/14/26	AMAZON CAPITAL SERVICES	0100	6300000	1110	1000	4300000	222	Instructional Supplies	\$ 275.72
6389	9/14/26	AMAZON CAPITAL SERVICES	0100	6300000	1110	1000	4300000	111	Instructional Supplies	\$ 129.76
6408	9/14/26	AMAZON CAPITAL SERVICES	0100	6500000	5760	1120	4300000	222	SPED Instructional Supplies	\$ 47.08
6423	9/14/26	AMAZON CAPITAL SERVICES	0100	6300000	1110	1000	4300000	111	Instructional Supplies	\$ 298.00
6428	9/14/26	AMAZON CAPITAL SERVICES	0100	6500000	5760	1120	4300000	222	SPED Instructional Supplies	\$ 34.38
6431	9/14/26	AMAZON CAPITAL SERVICES	0100	6300000	1110	1000	4300000	111	Instructional Supplies	\$ 236.21
6447	9/14/26	AMAZON CAPITAL SERVICES	0100	6300000	1110	1000	4300000	111	Instructional Supplies	\$ 90.57
6450	9/14/26	AMAZON CAPITAL SERVICES	0100	6300000	1110	1000	4300000	111	Instructional Supplies	\$ 382.08
6439	9/14/26	S.W. SCHOOL SUPPLY	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 7.11
6202	9/14/26	AMAZON CAPITAL SERVICES	0100	0000000	0000	2420	4300008	222	Library Supplies	\$ 13.55
6467	9/17/26	CURRICULUM ASSOCIATES	0100	0000000	0000	3160	4300000	000	Annual Subscription	\$ 38,230.50
6470	9/17/26	S.W. SCHOOL SUPPLY	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 293.97
	9/17/26	SHAUNA GILBERT, PSYD, NCSP	0100	6500000	5760	3120	4300000	000	SPED Instructional Supplies	\$ 53.85
	9/24/26	LAURA KANNEGIETER	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 49.80
6465	9/24/26	ORIENTAL TRADING COMPANY, INC.	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 491.24
6346	9/24/26	PEARSON EDUCATION INC.	0100	6500000	5760	3120	4300000	000	SPED Instructional Supplies	\$ 1,409.60
6472	9/24/26	SCHOOL HEALTH CORP	0100	0000000	0000	3140	4300000	222	Health Supplies	\$ 217.00
6474	9/24/26	XTRAMATH	0100	0000000	0000	2420	4300111	222	Annual Subscription	\$ 350.00
	9/28/26	PATRICIA WILSON	0100	6500000	5760	1120	4300000	222	Instructional Supplies	\$ 54.30
	9/28/26	VIRGINIA LENAC	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 72.42
										\$ 54,336.15

NON-INSTRUCTIONAL SUPPLIES										
	8/27/26	PRINT AND COPY HOUSE	0100	0000000	0000	7100	4300000	000	Office Supplies	\$ 163.34
6444	8/27/26	S.W. SCHOOL SUPPLY	0100	0000000	0000	7200	4300000	000	Office Supplies	\$ 100.93
6364	8/27/26	SITEONE LANDSCAPE SUPPLY LLC	0100	0000000	0000	8200	4300000	000	Landscape Supplies	\$ 74.60
6395	8/27/26	WEX BANK	0100	0000000	0000	8110	4300000	000	Automotive Supplies	\$ 497.81
6440	8/27/26	BDItch	0100	0000000	0000	2420	4300005	111	Technology Supplies	\$ 1,391.81
6436	8/27/26	BDItch	0100	0000000	0000	2420	4300005	111	Technology Supplies	\$ 711.15
6424	8/27/26	RASIX COMPUTER CENTER, INC.	0100	0000000	0000	2420	4300005	111	Technology Supplies	\$ 490.32
6415	9/10/26	HOME DEPOT CREDIT SERVICES	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 2,990.24
6451	9/10/26	MAINTEX, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 87.38
6451	9/10/26	MAINTEX, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 1,895.99
6451	9/10/26	MAINTEX, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 380.27
6446	9/10/26	MARENEM INC	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 585.64
6364	9/10/26	SITEONE LANDSCAPE SUPPLY LLC	0100	0000000	0000	8200	4300000	000	Landscape Supplies	\$ 129.52
6421	9/10/26	APPLE INC.	0100	0000000	0000	2420	4300005	000	Technology Supplies	\$ 4,608.60
6438	9/14/26	AMAZON CAPITAL SERVICES	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 77.78
6448	9/14/26	AMAZON CAPITAL SERVICES	0100	0000000	0000	2700	4300000	111	Office Supplies	\$ 247.32
6402	9/14/26	AMAZON CAPITAL SERVICES	0100	0000000	0000	2420	4300005	000	Technology Supplies	\$ 179.93
6442	9/14/26	AMAZON CAPITAL SERVICES	0100	0000000	0000	2420	4300005	111	Technology Supplies	\$ 93.72
6451	9/17/26	MAINTEX, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 1,457.21
6451	9/17/26	MAINTEX, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 2,922.72
6424	9/17/26	RASIX COMPUTER CENTER, INC.	0100	0000000	0000	2420	4300005	111	Technology Supplies	\$ 474.05
6451	9/24/26	MAINTEX, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 99.99
6477	9/24/26	BDItch	0100	0000000	0000	2420	4300005	222	Technology Supplies	\$ 2,102.96
	9/28/26	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7200	4300000	000	Office Supplies	\$ 140.00
	9/28/26	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 214.35
	9/28/26	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7100	4300000	000	Office Supplies	\$ 142.43
6395	9/28/26	WEX BANK	0100	0000000	0000	8110	4300000	000	Automotive Supplies	\$ 176.55
	9/28/26	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	2420	4300005	000	Technology Supplies	\$ 18.99
										\$ 22,455.60

4000 (SUPPLIES) TOTALS: BALANCE: 361,722 ACCUMULATED BALANCE: 227,651 REMAINING BALANCE: 134,071

UTILITIES										
6396	8/27/26	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for July	\$ 7,536.66
6420	8/31/26	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	111	Services for August	\$ 2,896.47
6405	9/10/26	EDCO WASTE & RECYCLING SERVICE	0100	0000000	0000	8200	5500002	111	Services for August	\$ 854.41
6405	9/10/26	EDCO WASTE & RECYCLING SERVICE	0100	0000000	0000	8200	5500002	222	Services for August	\$ 854.40
	9/10/26	AT&T	0100	0000000	0000	7200	5900001	000	Services for August	\$ 240.28
	9/10/26	AT&T	0100	0000000	0000	7200	5900001	000	Services for August	\$ 122.26
6396	9/17/26	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for August	\$ 40.14
	9/17/26	AT&T	0100	0000000	0000	7200	5900001	000	Services for August	\$ 317.58

FUND 4000 - CAPITAL SERVICES											
6319	8/27/26	SCHOOL SPECIALTY	4000	0000000	0000	8500	6200000	000	Furniture	\$	3,310.08
6455	8/31/26	3 BLIND MICE WINDOW COVERINGS	4000	0000000	0000	8500	6200000	000	Facility Repairs	\$	20,519.00
6318	9/14/26	SCHOOL OUTFITTERS	4000	0000000	0000	8500	6200000	000	Furniture	\$	1,486.63
6318	9/14/26	SCHOOL OUTFITTERS	4000	0000000	0000	8500	6200000	000	Furniture	\$	766.22
6318	9/14/26	SCHOOL OUTFITTERS	4000	0000000	0000	8500	6200000	000	Furniture	\$	539.63
6318	9/28/26	SCHOOL OUTFITTERS	4000	0000000	0000	8500	6200000	000	Furniture	\$	952.58
										\$	27,574.14

Personnel Report - October 8, 2026			
Roxy Ong	Bilingual Office Assistant	New Hire	10/1/26
Nick Robinson	Senior Custodian	Position Change	10/1/26
Noah Halford	Custodian I	Position Change	10/1/26

CARDIFF

K	Glass	<u>23</u>
K	McNamara	<u>23</u>
K	Sallans	<u>23</u>

TOT K 69

1	Douillard/Lozuk	<u>17</u>
1	Easson	<u>18</u>
1	Stone	<u>18</u>
1	Stuart	<u>18</u>

TOT 1 71

2	Boyesen	<u>20</u>
2	Kavan	<u>18</u>
2	Payte	<u>20</u>
2	Redding	<u>19</u>

TOT 2 77

Wilson	<u>0</u>
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TOT 0

Subtotal 217

DISTRICT TOTAL 610

ADA HARRIS

3	Herrman	<u>21</u>
3	Milliken	<u>24</u>
3	Murray/Ensberg	<u>24</u>
3	Van Lear	<u>24</u>

TOT 3 93

4	Cope	<u>25</u>
4	Brice	<u>23</u>
4	Green	<u>25</u>
4	Mihaly	<u>26</u>

TOT 4 99

5	Atalla	<u>21</u>
5	Kannegieter	<u>20</u>
5	Price	<u>22</u>
5	Yant	<u>21</u>

TOT 5 84

6	Jewell	<u>24</u>
6	Nguyen	<u>21</u>
6	Therriault	<u>18</u>
6	Tiersma	<u>22</u>
6	d'Entremont	<u>19</u>

TOT 6 104

Rapp	<u>13</u>
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TOT 13

Subtotal 393

Cardiff School District
Cardiff by the Sea, California 92007
October 8, 2026

ITEM: APPROVE CARDIFF SCHOOL DISTRICT'S UNIFORM COMPLAINT
QUARTERLY REPORT FOR JULY 1, 2026 THROUGH SEPT 30, 2026

BACKGROUND:

Governing boards of school districts in California are required to review and approve the District's Quarterly Report of Complaints regarding instructional materials, facilities and teacher staffing. This is the 1st Quarterly Report, prepared for the period of July 1, 2026 to September 30, 2026. No complaints have been received for this period.

CURRENT CONSIDERATIONS:

The San Diego County Office of Education has created a link on their website for school districts to electronically report the required information and the Cardiff School District has completed the reporting process for the quarter specified above.

FINANCIAL IMPLICATIONS:

There are no current financial implications at this time.

RECOMMENDATION:

It is respectfully recommended that the Board approve the Uniform Complaint Quarterly Report for July 1, 2026 through September 30, 2026.



SDCOE Uniform Complaint Quarterly Reports Database

Williams and Valenzuela Settlements

Quarterly Complaint Summary ADD a new summary record

Submitted By:

Jennifer Hatter

Title:

Support Staff

Report Date:

10/1/2026

Quarter:

7/1/2026 - 9/30/2026

Number of Complaints for Quarter:

	Received	Resolved	Unresolved
Instructional Material	0	0	0
Facilities	0	0	0
Misassignment	0	0	0

Print

Go Back

Williams UCP Quarterly Reporting



San Diego County Office of Education

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San Diego, CA 92111-7319

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Side Letter
Between

Cardiff School District
And
Cardiff Elementary Teachers' Association (CETA)

Approve Health & Welfare Cap for all Current Eligible District Employees

The Cardiff School District Negotiations Team, including District and CETA representatives, are meeting to discuss the teachers' contract for the 2026-2027 school year. At this time both parties and the Cardiff School Board agree to:

An increase to the annual Health & Welfare cap to \$12,514.20 effective January 1, 2027. The total approximate cost of the increase is \$36,660.

It is understood that this increase to the Health & Welfare cap is part of the total 2026-2027 negotiations package between the Cardiff School District and CETA.

Jill Vinson Date
Superintendent

Veronica Nguyen Date
CETA President