

File: JF - SCHOOL ADMISSIONS AND PROOF OF RESIDENCY REQUIREMENTS

Prior to any student being assigned to attend a Plainville Public School, the student's parent or legal guardian* must prove legal residence in the Town of Plainville. Students whose primary residence is outside of Plainville are not eligible to attend the Plainville Public Schools.

Proof of residency will be required at the time of registration, or at any time that the school officials have reason to question a student's residency, which is defined as the place where a person resides permanently, not temporarily or sporadically. In the event that a rental agreement is provided as evidence of current residency, evidence of residency is required on an annual basis.

In order to register a student, parents/guardians are required to complete the Plainville Verification of Residency form and provide three (3) proofs of residency – one from each column below. For good cause shown, the District may accept alternative documentation establishing a student's residence in Plainville.

Prior to enrollment, parents/guardians must provide an original birth certificate as proof of the student's age. For good cause shown, the District may accept alternative documentation establishing the student's age. The District also requires a copy of the student's physical examination dated within 12 months and the most recent immunization records signed by a licensed health care provider and covering all mandatory health data.

A detailed list of the required documentation can be found on the district's website using the link titled Student Registration. All documents must be submitted in-person or via email to the school office where your child is enrolling. All inquiries regarding registration can be directed to:

Anna Ware Jackson Elementary School: (508) 699-1304

Beatrice H. Wood Elementary School: (508) 699-1312

The Superintendent reserves the right to investigate at any time if a student's residency is in question. If an investigation establishes that a student is not a resident, the student will be dismissed from the Plainville Public Schools. The Superintendent will make the final decision regarding any residency questions.

Three (3) proofs of residency are required for enrollment – one from each column below.

Column A	Column B	Column C
• Copy of most recent mortgage statement • Copy of current purchase & sale agreement • Copy of lease and record of most recent rent payment	A utility bill dated within the past 45 days: • Water bill • Gas bill • Oil bill • Electric bill • Telephone bill (landline only) • Cable bill/Internet	• Current MA vehicle registration with Plainville address • Valid MA photo identification card with Plainville address • Valid Driver's license with Plainville address <u>Dated within the past year:</u> • Current W2 form • Current excise (vehicle) tax bill • Current property tax bill • Letter from approved government agency**
<i>* Official documentation of legal guardianship may be required. Legal documentation must be provided if the individual registering the student is not listed on the birth certificate.</i> <i>**Approved government agencies: Department of Revenue, Children and Family Services, Department of Transitional Assistance, Department of Youth Services, Social Security and any communications on Commonwealth of Massachusetts letterhead.</i>		