ASHLAND CITY SCHOOLS
ADMINISTRATIVE OFFICE | 1407 CLAREMONT AVE., ASHLAND, OH, 44805 | (419) 289-1117

September 14, 2026

Dear Parent/Guardian:
You have the right to know about the teaching qualifications of your child's classroom teacher in a district receiving Title I funds. The federal Every Student Succeeds Act (ESSA) requires that any school district receiving Title I funds must notify parents of each student attending any school receiving Title I funds that they may request, and the district will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including at a minimum, the following:

I. Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
II. Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
III. Whether the teacher is teaching in the field of discipline of the certification of the teacher;
IV. Whether your child is provided services by paraprofessionals and, if so, their qualifications.

You may ask for the information by returning this letter to the address listed above or you may e-mail your request. Be sure to give the following information with your request:

Child's full name _____
Parent/guardian full name _____
Address _____
City, state, ZIP _____
Teacher's name _____

Sincerely,
Ben Spieldenner
bespield@goarrows.org
Chief Curriculum Officer
Ashland City Schools