

**Owens Cross Roads School
Family and Engagement Plan
2026-2027**

1. Describe how the school will convene an annual meeting to inform parents of the school's participation in Title I and explain Title I requirements, including the 1% parent and family engagement set-aside and the rights of parents involved. (Sec. 1116(c)(1))

Owens Cross Roads School Principal, Adam Hampton, will schedule a minimum of two face-to-face parent meetings (at various times during the day) to which parents are invited and encouraged to attend. The purpose of the meeting will be to inform parents about the school-wide participation in Title I, Title I requirements, the 1% set-aside, and their right to be involved. Parents will be notified of the meeting through social media sources, Blackboard call system, email, classroom newsletters, and flyers. Non-English-speaking parents will be contacted using translated documents. An interpreter can be contracted to assist in communications. At these meetings, parents will be told the Title I allocation for Madison County and the Parent Involvement allocation for Owens Cross Roads School.

2a. Describe how there will be a flexible number and format of parent meetings offered, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement.

Owens Cross Roads School Principal, Adam Hampton, will schedule a minimum of two face-to-face parent meetings (at various times during the day) to which parents are invited and encouraged to attend. The purpose of the meeting will be to inform parents about the school-wide participation in Title I, Title I requirements, the 1% set-aside, and their right to be involved. Parents will be notified of the meeting through social media sources, Blackboard call system, email, classroom newsletters, and flyers. Non-English-speaking parents will be contacted using translated documents. An interpreter can be contracted to assist in communications. At these meetings, parents will be told the Title I allocation for Madison County and the Parent Involvement allocation for Owens Cross Roads School.

2b. Describe how parents will be involved in the planning, review, and improvement of the Title I Program (Note: State the school's process for how all Title I parents have the opportunity for involvement in decision-making).

The Title I Community Advisory Group will meet during the school year. Stakeholders, including parents, teachers, Instructional coaches, school counselors, and administrators, are invited to serve on the Title I Community Advisory Group to plan and provide feedback on the Continuous Improvement Plan. Stakeholders are selected based on interest, involvement, or both, and are informed of their roles voluntarily, based on their willingness to participate in the Title I Community Advisory Group. Stakeholders are asked in person or by phone call for their willingness to participate. Feedback from all stakeholders is taken and acted upon through surveys as well as

Owens Cross Roads School
Family and Engagement Plan
2026-2027

verbal or written concerns. The Title I Community Advisory Group also reviews the parent improvement plan, the school-to-home compacts, and the Title I budget. Meetings will be held after school or in the evenings. Minutes will be recorded and made available to parents on request.

Parents are given the following Title 1 documents: Parents' rights to know, school-to-home compact, LEA Title 1 Plan, Owens Cross Roads Family and Engagement Plan, and the District-Wide Parent Involvement Plan, as well as information on how to become involved in the process.

2c. Describe how funds allocated for parent involvement are being used in the school. (Sec. 1116(c)(2)(3)).

Title I parent involvement funding is used to finance the parent library, which contains books on finance, parenting, nutrition, and more, housed in the office. Teachers inform incoming students of their homeroom assignments by U.S. mail or with personal home visits. Owens Cross Roads School also hosts a family night, Math and Literacy Night, annually, with the purpose of supplying caregivers with best practice strategies to help them help their students academically. Childcare is provided for this activity.

3. Describe how the school provides parents of participating children timely information in a uniform format and, to the extent practicable in a language they can understand, about programs under Title I, a description and explanation of the curriculum in use, forms of academic assessments, and achievement expectations used, and, if requested by parents, opportunities for regular meetings to formulate suggestions and participate as appropriate in decisions related to the education of their children. (Sec. 1116(c)(4)(A)(B)(C))

Information will be provided to parents in the following ways: at the annual meeting held during the first month of school, information will be presented about the Title I program, the school academic curriculum, state assessments, and the subjects offered: reading, math, language, science, social studies, physical education, art/music, and computer. The parent handbook, which includes more detailed information about school policies, will be discussed. Parents who have an email receive electronic copies of the following documents: School-Parent Compacts, Parents' Right to Know Plan, LEA Parent Plan, School Parent Plan, and Grievance Procedures. Parents who do not have an email receive paper copies of these documents. Parents will visit their child's classrooms and meet teachers during an open house event. Teachers will then provide additional information in their weekly newsletters and academic assessments. Talking Points is available to help with translations for non-English-speaking parents. Parents will receive school information through: School Newsletters, Calendar of Events, Emails, Brochures, Parent Handbook, Website Updates, School Messenger, and social media. Grade-level meetings shall be held at the beginning of the school year to acquaint parents with the curriculum, classroom standards, expectations to meet standards, homework policies, assessments, and proficiency levels that students are expected to achieve.

Owens Cross Roads School
Family and Engagement Plan
2026-2027

Parents shall also be provided with mid-year evaluations that will indicate the child's needs in order to be promoted to the next grade. The school shall conduct regularly scheduled parent meetings in informal, informative group sessions, both face-to-face and virtual, with time allotted for parent interaction and a question-and-answer opportunity. Parents are encouraged to contact the teacher if they have any questions or concerns related to their child's education. Parents participate in decision-making by participating in committees such as the Title I Community Advisory Committee, sending in written/email suggestions, or meeting with the administration.

4. Describe how parents, the school staff, and students share responsibility for improved student academic achievement for participating students (How the School-Parent Compact is jointly developed with Title I parents; how it is used, reviewed, and updated). (Sec. 1116(d))

Owens Cross Roads School's staff shall distribute a school-parent compact that outlines how parents, the entire school staff, and the students will share the responsibility for improved student achievement, as well as the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The compacts are also listed on the website, and parents can offer suggestions for improvement. Owens Cross Roads revised its compact in 2016 to make sure the compact was in compliance with the ESSA. The Parent Advisory Committee periodically reviews the compacts. The Title I Community Advisory Committee reviewed and amended the current compact. All parents will be given a copy of the new compact at Open House and in Student folders for the beginning of school. A copy will be made available on the school website and social media pages for parents to review. They will be asked to sign the compact showing their commitment to working with the school and their child to help ensure the child's success in school. The compacts will be discussed at faculty meetings with teachers. The compacts will be discussed at faculty meetings with teachers. The teachers will be given the responsibility of explaining the compacts to students and having students sign the compacts. The teachers will sign the compacts and keep them in their classrooms to use during conferences with students and parents. OCRS will plan and direct a Math and Literacy Night where the faculty will present information to parents on helping their students with educational instruction.

5. Describe procedures to allow parents to submit comments of dissatisfaction with the Continuous Improvement Plan. (Sec. 1116(c)(5))

Parent comments and suggestions regarding the plan will be included with the school-wide plan when Owens Cross Roads sends the revised plan to the Title I Coordinator. Parents can send comments or express dissatisfaction to any parent or teacher on the Title I Community Advisory Committee. Surveys are also sent out annually with open-ended response questions to express satisfaction or dissatisfaction with the operation of the school. All comments will be viewed, and revisions will be made accordingly.

Owens Cross Roads School
Family and Engagement Plan
2026-2027

6a. Describe how the school will build capacity for parental involvement, including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.

Information will be offered in an effort to assist parents in understanding how performance/assessment standards impact their children's education. This information will be offered through practical suggestions and activities for use in the home. Additionally, individual conferences regarding these areas will be offered to parents who request more information and/or to parents who may be recommended for such assistance by professional staff members. Additional activities to promote improved student achievement may be: train parents to serve as tutors, encourage parents to attend parent education meetings, assist parents in interpreting assessment results, assist parents in monitoring homework assignments, and help parents to understand their important role during parent/teacher conferences. This training and help will be offered through the following formats: Math and Literacy Night, videos posted to Social Media, the school website, or individual teacher virtual classrooms. Parents of students with dyslexic tendencies can attend meetings with the Reading Specialist to learn multi-sensory strategies for use at home. Parents will be informed of the district meetings for parents of students with dyslexic tendencies.

6b. Describe how the school will build capacity for parental involvement, including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall educate teachers, office personnel, and other school staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

The school shall compile and make available to parents a list of adult literacy training agencies, as well as provide materials and continuous Parent and Family Engagement. Owens Cross Roads School provides training to develop a committed partnership with parents for improved student

Owens Cross Roads School
Family and Engagement Plan
2026-2027

achievement. This will be accomplished at the Title I meetings and PTO meetings. Teachers will provide parents with the opportunity to meet and learn about what their role will be in helping their child to succeed. In addition, the reading coach will provide additional literacy information and offer training to parents. Literacy and parenting information will be distributed throughout the year via classroom newsletters, school-wide menus, and the school website. The RTI (Response to Intervention) Team will provide parents with information on the status of their student regarding academic proficiency in a monthly letter. The Dollywood Imagination Library will provide books in the homes of all preschoolers from birth to age five. OCRS will plan and direct a Math and Literacy Night where the faculty and community partners, such as The Care Center and Kids and Kin, will present information to parents on helping their students with educational instruction and available resources. Parents will be invited to the Grandparents' Day breakfast, Thanksgiving, and Christmas dinners. The school will have activities after 5:00 p.m. and during the school day to involve parents in their children's education.

6c. Describe how the school will build capacity for parental involvement, including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

Owens Cross Roads will continue to work with its teachers through in-service activities, faculty meetings, and grade-level team meetings to understand the importance of parental involvement and that all parents are our partners. All staff are expected to welcome parents to the school, as appropriate, and to work with our parents. This is written in the faculty/staff handbook and discussed in the first faculty/staff meeting of the school year. All staff receive copies of the handbook. If necessary, a reminder is stated at additional faculty meetings and included in memos/emails. The school will also offer a conference specifically designed for parents that will educate them on a variety of topics, ranging from technology to curriculum and/or finance. OCRS will plan and direct a Math and Literacy Night where the faculty will present information to parents on helping their students with educational instruction. The principal takes all parents' ideas into consideration and determines if a change should be implemented. Our school implements the importance of building the ties between parents and the school by having a Title I Community Advisory Committee.

Owens Cross Roads School
Family and Engagement Plan
2026-2027

6d. Describe how the school will build capacity for parental involvement, including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

To build a sense of community with classroom teachers and parents, teachers will send home an invitation/letter to each child in their homeroom, welcoming them to class. The school will also offer an Open House specifically designed for parents that will educate them on a variety of topics, ranging from technology to curriculum and/or finance. The Special Education and Title I programs, as well as OSR classrooms, will coordinate activities and programs to encourage parental involvement. At present, we have a minimal number of ELL students and two non-English-speaking families; therefore, we use Talking Points, smart translation devices, and interpreters to translate meeting notices and other essential documents to ensure these families are accommodated. Google Translate will also be used to translate some school documents. Home visits may be conducted in an effort to establish a rapport with the families to determine how best to respond to their unique needs, whose primary language is not English. Every effort will be made to communicate with these parents in their primary language.

6e. Describe how the school will build capacity for parental involvement, including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall provide such other reasonable support for parental involvement activities as parents may request.

At the present time, we have a minimal number of ELL students and two non-English speaking families; therefore, we utilize the Talking Points Software and interpreters to translate meeting notices and other essential documents so that these families will be accommodated. We also have Language Link and translation smart devices. Talking Points will also be used to translate some school documents. Home visits may be conducted in an effort to establish a rapport with the families to determine how best to respond to their unique needs. Every effort will be made to communicate

Owens Cross Roads School
Family and Engagement Plan
2026-2027

with these parents in their primary language. Child Care will be provided at Title I Parent meetings. Community members are invited to attend school events.

7. Describe how the school will ensure the provision for participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language that parents understand. (See ESSA Sec. 1117(f))

The Madison County School District does not discriminate in admission, treatment, or access to programs or activities on the basis of race, religious preference, disability, age, gender, national origin, citizenship, non-English speaking ability, or homeless status. The Title IX and ADA Compliance Officer's contact information: Ms. Shontae Lewis, Supervisor of Student Services; 1275 Jordan Road, Building B; Huntsville, AL 35811; Telephone: 256-852-2557 extension 61715; Fax: 256-851-2127; Email address: slewis@mcssk12.org. Home visits may be conducted in an effort to establish a rapport with the family, determining how best to respond to the unique needs of the family. Our social worker, administrator, and counselor visit homes regularly. If a migrant student is identified, every effort is made to establish a rapport with the family to the extent of involving counseling services if needed.

If non-English-speaking parents are identified in the Owens Cross Roads school zone, an interpreter can be contracted to assist with communication. Non-English-speaking families are identified when enrolling. They are also identified by teacher observation. We are provided with an EL contact to facilitate interaction with our district EL representative concerning resources for our EL families. Talking Points (web-based resource) and Language Link are also available to assist with translations. We also have voice-activated translation devices. Identified ELL students will be served by an itinerant teacher. Efforts are taken to make all written communication easy to read and understand.

"If you require this document in another language, please contact the school principal."

"Si usted requiere este documento en otro idioma. Favor de contactar al director de la escuela."