

Meeting Minutes: Negotiations Committee – District Office Board Room

Date/Time: September 4, 2026 – 12:00 p.m.

Location: District Office

Start: 12:00 p.m. **End:** 12:31 p.m.

Committee Members Present: Melissa Burkland, Katie Christensen Mineer, Jolene Garty, Allie Ollenburger, Kristin Nelson (Remote)

Committee Members Absent:

Board Members Present:

Administrative Staff Present: Dr. Cory Steiner , Jackie Gapp, Tara Brandner (12:11 p.m.), Dr. Jennifer Soupir-Fremstad, Lori Feist, Missy Eidsness, Dr. Robert Grosz

Guests:

Recorder: Catherine Edgerton

Agenda Item	Discussion – Conclusion	Recommendations or Actions
Approval of Minutes of Prior Meeting	The Committee reviewed and approved the minutes of the May 28, 2026, meeting.	The minutes will be posted on the Board’s section of the public website.
Overview of Negotiations Committee & Statutory Framework	Chair Melissa Burkland reviewed GP-7 Committee Structure and North Dakota Century Code (NDCC) 15.1-16 with the Committee.	
Current Teacher Contract and Changes Made	Ms. Burkland reviewed changes that were implemented for the 2025-2027 Teacher Contract which related to Notification of Teaching Assignment, Overload Assignment, Workday, School Counselors, Compensation, and Leave.	
Goal Setting for the Year	Ms. Burkland asked the Committee and Administration to identify goals and determine what success would look like for this negotiation session.	Ms. Burkland asked everyone to have their goals set to share at the next meeting.
Discuss Information & Topic Requests	The Committee discussed using regular meetings to identify contract impacts, potential negotiation topics, and information needs.	
Set Meeting Dates	The Committee anticipated meeting once a month during the first half of the year, with a reoccurring meeting date of the first Friday of each month, except in January, when the meeting would be held on the second Friday.	
Next Meeting Date & Adjournment	The next meeting will be held on October 2, 2026, at 12:00 p.m. in the District Office Board Room.	