



# Hazel Green Elementary Parent Engagement Plan

## 2026 - 2027



*Describe how the school will convene an annual meeting to inform parents of the school's participation in Title I and explain Title I requirements, including the 1% set-aside, and the rights of parents involved. (Sec. 1116(c)(1))*

Before October 1, Hazel Green Elementary will hold two Title I parent meetings, during which all elements of the Title I program will be reviewed. Meeting notices will be delivered via email, phone messaging, and social media, and a hard copy will be added to the parent newsletter.

Topics to be discussed include:

1. Parent's Rights
2. Schoolwide Plan
3. School's Curriculum
4. State Accountability
5. School-Parent Compacts
6. Parent Survey
7. Parents' Right to Know Plan
8. LEA Parent Plan
9. School Parent Plan
10. Grievance Procedure

A written summary will be provided upon request for parents who cannot attend. Input from parents will be solicited to determine how a partnership between family and school can support the program's objectives. If non-English-speaking parents are identified in the Hazel Green Elementary school zone, an interpreter, a translation app, and Language Link will be used to assist with translating documents. The 1% set aside for parental involvement will provide supplies for activities such as Curriculum Nights and parental involvement activities.

*Describe: 1) How there will be a flexible number and format of parent meetings offered, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement; 2) How parents will be involved in the planning, review, and improvement of the Title I Program (Note: State the school's process for how all Title I parents have the opportunity for involvement in decision-making.); and 3) How funds allocated for parent involvement are being used in the school? (Sec. 1116(c)(2)(3)) 1)*

1) Two informational meetings will be held before October 1. One meeting will be held in the evening during our open house. The second meeting will be virtual and recorded to accommodate the schedules of all families. Other parent meetings will be scheduled as needed. Meeting formats will vary according to purpose. Additional meetings will be offered to parents upon request. Whole-group parent meetings will take place in the cafeteria or gym to discuss general subjects. The administration will provide an agenda and a sign-in sheet. Small group or individual meetings will be held in classrooms or offices, and parents will sign in at the front desk upon entering the building. Parent notifications will be made using newsletters, emails, or phone calls.



# Hazel Green Elementary Parent Engagement Plan

## 2026 - 2027



2) A Title I committee has been developed to review the Title I program and the Parental Involvement Plan. Parents will be invited to participate in the committee. Meeting announcements will be made through social media, email, and messaging. Once the committee is selected, a meeting will be held where parents will be allowed to review the existing plan and provide input. Hazel Green Elementary School will continue to involve parents in an organized, ongoing, and timely way in planning, reviewing, and improving programs, including the school-wide program plan. Once the Title I plan is complete, the information will be placed in the weekly newsletters for parent review. All Title I parents will be allowed to voice their opinions of the Title I program in the spring of the school year by participating in a Title I survey that will review the school programs, including the Title I program and the Parent Involvement Plan. Parents are also encouraged to submit written feedback on the School-Parent Compact distributed during the first thirty days of each school year. Throughout the year, parents are also encouraged to contact the administration if they have suggestions for changes or improvements.

3) The budget has been allocated for supplies for family engagement activities, including Curriculum Nights and Grandparents Luncheon. The funding will also cover the cost of handouts related to our Title I program, school curriculum, and events.

*Describe how the school provides parents of participating children timely information in a uniform format and, to the extent practicable in a language they can understand, about programs under Title I, a description and explanation of the curriculum in use, forms of academic assessments, and achievement expectations used, and, if requested by parents, opportunities for regular meetings to formulate suggestions and participate as appropriate in decisions related to the education of their children. (Sec. 1116(c)(4)(A)(B)(C))*

Before the first day of school, Hazel Green Elementary will host Meet the Teacher Night to provide parents with the following information:

- Schedules
- Transportation (car tags and bus routes)
- After-School Care Activities
- Communication Tools (social media, listserv, weekly newsletter, message system)
- PowerSchool Parent Portal (to monitor grades and attendance)

At the beginning of school, parents and students will receive a digital copy of the Madison County Code of Conduct and a weekly newsletter that provides district and school policies and procedures. Teachers will send home classroom packets containing school-wide and classroom information. At the annual Title I parent meeting (held during the first 30 days of school), information will be presented about the Title I program, parents' rights, the school academic curriculum, state assessments, and the subjects offered: reading, math, language, science, social studies, physical education, art/music, and computer. Parents will be informed about the types of assessments given throughout the school year to determine goals and instructional decisions. During the first thirty days of school, parents who have email will receive electronic copies of the following documents: District-Wide Parental Involvement Plan, LEA Parent Plan, Parents' Right to Know Provision, School-Wide Parental Involvement Plan, and Grievance Procedures. Parents who do not have email can request hard copies of these documents. All parents will receive hard



# Hazel Green Elementary Parent Engagement Plan

## 2026 - 2027



copies of the School-Parent Compact and will be asked to read, agree, and return signed copies. A curriculum night will be held in the fall of the school year to acquaint parents with the curriculum, classroom expectations, homework policies, academic assessments, and proficiency levels that students are expected to achieve. Throughout the year, parents will receive school information through teacher newsletters, weekly school newsletters, email, the school marquee, brochures, the school website, Twitter, Facebook, and the messaging system. Parents will be offered the opportunity to meet with administrators and teachers upon request. They will also be allowed to provide written feedback about the school's Title I program on the School-Parent Compact. Translators, the Talking Points app, and Language Link are available to help with translations for non-English speaking parents.

*Describe how parents, the school staff, and students share responsibility for improved student academic achievement for participating students (How the School-Parent Compact is jointly developed with Title I parents; how it is used, reviewed, and updated). (Sec.1116(d))*

The school-parent compact will be disseminated through PowerSchool. The school-parent compact outlines how parents, school staff, and students will share responsibility for improved student achievement, and how the school and parents will build a partnership to help children meet the state's high standards. During the spring semester, a Title 1 parent survey will be distributed to parents and staff members to provide suggestions for improving school-parent relationships and academic achievement. A Title 1 committee will also be formed in the spring, and suggestions and feedback from the survey will be used to edit the plan, which will then be approved by members. During the first thirty days of the following school year, all parents will be given either a hard or electronic copy of the new compact and other mandated Title 1 information. If they agree with the compact, they will sign the document, and the homeroom teacher will document that the compact has been signed. At the Annual Title I Meeting, the compact and all components of the Title 1 program will be thoroughly explained to parents.

*Describe procedures to allow parents to submit comments of dissatisfaction with the Continuous Improvement Plan. (Sec. 1116(c)(5))*

A Title 1 Committee will be developed to review, evaluate, and revise the school-wide plan. Parents will be notified of the development of this committee through newsletters, social media, and messaging systems, and invited to provide the names of those interested in serving. Once formed, the committee will review and revise the school's Continuous Improvement Plan (ACIP) to include the Strategies for Increasing Parental Involvement. Once the committee meets and approves the ACIP, it will be announced and made available for review and input. Plans will be placed in the school and on the school website. Parents will be given the opportunity to submit written concerns to the principal and the district Title I Coordinator.

*Describe how the school will build capacity for parental involvement, including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement). To ensure the effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school shall provide materials and training to help parents*



# Hazel Green Elementary Parent Engagement Plan

## 2026 - 2027



*work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement. (Describe)*

All parents will receive information about how to access PowerSchool, communication tools, and extra-curricular opportunities. The administration will work with the Parent Teacher Organization to highlight the curriculum at each meeting. The school will host various literacy events, during which parents are invited to participate in family training addressing reading, math, and STEM skills. A parent liaison will be hired to work with parents to ensure a smooth home-to-school connection.

*Describe how the school will build capacity for parental involvement, including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity in parental involvement.) To ensure the effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school shall educate teachers, office personnel, and other school staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (Describe)*

The Hazel Green Elementary administration and parent liaison will work with teachers through faculty meetings, professional development, and collaborative meetings to better understand the role and importance of parental involvement. We desire to provide an inclusive and welcoming school environment. Professional training will be provided on proper parent communication, trauma-informed communication, policies, and discipline so that we are most effective daily. Parents will be invited to participate in volunteer activities throughout the school day. They will attend a training day during which appointed school staff will review the program's requirements and expectations. The training will be held as needed to accommodate parents' schedules. Parents will then be offered the opportunity to assist teachers and students in their daily routines, field trips, and special school events. Parents will be invited to attend field trips, Open House, festivals, luncheons, awards celebrations, and other school functions.

*Describe how the school will build capacity for parental involvement, including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec 1116, requirements for building capacity in parental involvement.) To ensure the effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school shall to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. (Describe)*

Parents will be informed of available resources throughout the year via newsletters, social media, and email. Hazel Green Elementary School hosts an annual Title 1 Informational meeting each September to distribute materials and to explain the Title 1 program and how it is specifically addressed at Hazel Green Elementary. This meeting is offered on at least two separate occasions to accommodate parents' schedules. Hazel Green Elementary will sponsor Curriculum Nights for families throughout the school year, including literacy and math nights. These events are designed to communicate how they can partner



# Hazel Green Elementary Parent Engagement Plan

## 2026 - 2027



with the school to address students' achievement and social development. Parents will be informed about these meetings through the school newsletters, social media, and messaging system.

Hazel Green Elementary School will work with the Indian Education and EL programs to provide services during and after school when needed. Indian Education students will participate, and parents are allowed to volunteer at the annual Indian Education Celebration and will be informed of the Indian Education program's public hearing. The school will work with the EL teacher to provide students and parents with needed resources and will jointly plan any related after-school services. The Madison County Board of Education provides one social worker per school cluster to help meet the needs of homeless, migratory, and at-risk students and their families. Local churches and businesses also offer various resources to help meet the needs of our impoverished families. Hazel Green Elementary School will provide parents with information on how they can be involved with the school through its volunteer program and PTO. Interested parents will receive training concerning confidentiality, school policy, and expectations from school staff. The mandated training will be provided on at least two separate occasions to accommodate parents' schedules.

*Describe how the school will build capacity for parental involvement, including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity in parental involvement.) To ensure the effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand. (Describe)*

The district EL teacher corresponds regularly with classroom teachers to ensure academic progress. If needed, teachers receive training and resources from the EL teacher. If a parent needs language translation, school communications and forms will be translated into the parent's language using our interpreter, translation app, and Language Link. The local EL teacher will be contacted for assistance in communication efforts with EL parents/students as needed. Translators may also be available for EL students.

*Describe how the school will build capacity for parental involvement, including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity in parental involvement.) To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school shall provide such other reasonable support for parental involvement activities as parents may request. (Describe)*

Parent surveys will be analyzed in the spring of each year to determine changes to the Parent Involvement Plan. Every effort is made to accommodate parents' needs. Parents will be advised through teacher and administrative newsletters that extra help may be provided by calling or emailing the student's teacher, counselor, or the front office. Parents may view the school's website and social media sites for school information, including events and academic information. A minimum of one parent conference (face-to-face, virtual, or by conference call) is held each year, and parents are provided access to PowerSchool,



# Hazel Green Elementary Parent Engagement Plan

## 2026 - 2027



which enables them to view information concerning their child's grades, attendance, and discipline records. The school hosts parent assemblies throughout the year to educate parents about its academic program. Examples include Title 1 Parent Night and Curriculum Night. A parent volunteer program is in place to allow parents the opportunity to assist with school needs both in and out of the classroom. Parental Involvement in the school is also encouraged through family-focused activities such as Grandparents' Day, Veterans Program, Little Trojan Night, Trail of Treats, Art Show, Arts Night, School Dance, Math Night, Reading Night, and PTO meetings.

*Describe how the school will ensure the provision for participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language that parents understand. (See ESSA Sec. 1117(f))*

Hazel Green Elementary School provides opportunities for parents with limited English proficiency, parents of migratory students, and parents with disabilities to participate in school activities. If necessary, school information and student profiles will be provided in a language and format easily understood by parents. If non-English-speaking parents are identified in the Hazel Green Elementary school zone, an interpreter will be provided to assist in communications. Talking Points is also available to help with written translations. Efforts are made to make all written communications easy to read and understand. Every effort is made to accommodate parents with disabilities. Hazel Green Elementary is a handicapped-accessible building with ramps and special parking at the front of the school. If a parent is unable to visit the school, special efforts will be made to communicate by phone and email, and home visits will be made. If a migrant student is enrolled, a school administrator or social worker will meet with the family to determine if other resources and assistance are needed. The school will assist as needed.