

ATTACHMENT A**RFP Timeline and Proposal Submission Checklist****Timeline**

Event	Date / Time
RFP Distributed	September 14, 2026
Questions and Clarification Deadline	Thursday, October 1, 2026, by 3:00 PM Eastern Time
Supplemental Questions Deadline	Tuesday, October 20, 2026, by 3:00 PM Eastern Time
Bids Due	Friday, October 30, 2026, by 3:00 PM Eastern Time
Anticipated Award	Monday, November 16, 2026

Proposal Submission Checklist

The vendor **MUST** include the following with the proposal submission. If the items below are not submitted, the District will deem the proposal non-responsive and **SHALL NOT** consider it for award.

Required at Submission	
☐	Attachment A: Proposal Submission Checklist (this attachment) (completed and signed)
☐	Attachment B: Pledge of Non-Discrimination (completed and signed)
☐	Attachment C: Vendor Response Template (completed in full)
☐	Attachment D: Technical Disclosures (completed and signed)
☐	Written attestation of Google Workspace for Education compatibility and centralized MDM support
☐	Acknowledgment of Addendum No. 1 (completed and signed)
☐	Submitted prior to the closing date and time
Required Prior to Award	
☐	Proof of manufacturer authorization or authorized reseller status

Vendor Information**Company Name:****Business Address:****Authorized Signature / Title:****Primary Contact Name &
Title:****Phone Number & Email:****Year Established / # of
Employees:****Manufacturer(s) Proposed:****Submission Date / Time:**

Revision history: Originally issued September 14, 2026.
 Amended September 18, 2026 (timeline dates).
 Amended October 5, 2026, per Addendum No. 1