

ALLEN EAST BOARD OF EDUCATION

MINUTES

TUESDAY, SEPTEMBER 15, 2026

MEDIA CENTER

7:00 P.M. Business Meeting

This meeting is a meeting of the Board in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

1. CALL TO ORDER:

The Allen East Board of Education was called to order at 7:00 P.M. by President, Steve Emerick.

2. ROLL CALL:

Counts X Emerick X Mackey X McDorman X Werling X

3. PLEDGE OF ALLEGIANCE: Recited.

4. HEARING OF THE PUBLIC: NOT TO EXCEED THIRTY (30) MINUTES – THREE (3) MINUTES PER INDIVIDUAL COMMENT – PER BOARD POLICY O.R.C. 3313.20.

5. ACCEPTANCE OF AGENDA: (#0926-2517)

Jason Werling moved and Claire Mackey seconded.

Discussion:

Emerick yea Mackey yea McDorman yea Werling yea Counts yea

6. APPROVAL OF MINUTES: (#0926-2518)

The "Record of Proceedings" of the August 18, 2026 regular meeting and the September 9, 2026 special meeting has been distributed by the Treasurer/CFO as read.

Crosby McDorman moved and Casey Counts seconded.

Discussion:

Mackey yea McDorman yea Werling yea Counts yea Emerick yea

7. TREASURER CONSENT AGENDA: (#0926-2519)

"Be it resolved by the Board of Education of the Allen East Local School District, a majority of its membership therein concurring, with the recommendation from the Treasurer, that the following items be approved."

A. MONTHLY BILLS: Reports: Checks

B. FINANCIAL REPORT: Reports: Appropriation Summary, Cash Reconciliation, Cash Summary Report, Outstanding Checks, Revenue Summary, and Spending Plan Summary

C. INVESTMENTS: Report: Investment Report

Jason Werling moved and Crosby McDorman seconded.

Discussion:

McDorman yea Werling yea Counts yea Emerick yea Mackey yea

8. REPORTS:

Mr. Eric Miller – Technology Director

Julie Willoughby, Ph.D. – Superintendent's Report

9. ANNUAL ADOPTION CONSENT AGENDA: (#0926-2520)

“Be it resolved by the Board of Education of the Allen East Local School District, a majority of its membership therein concurring, with the recommendation from the Superintendent, that the following items be approved.”

- A. Authorize the superintendent to negotiate and arrange special transportation when it is declared impractical for low-incidence handicapped students.
- B. Approve job description for Athletic Trainer.
- C. Approve the overnight trip for FFA to the National FFA Convention in Indianapolis, Indiana on October 21, 2026 through October 23, 2026.
- D. Approve the agreement with LearnWell Services to provide academic tutoring services for \$59.00/hour for the 2026-2027 school year.
- E. Approve the following social media accounts to be used for Allen East school purposes:
 - Mini Mustangs” Preschool page – Facebook – <https://www.facebook.com/groups/260503721429851>
 - Miss. Chung – Facebook - <https://www.facebook.com/share/1EChmuQzNK/?mibextid=wwXlfr>
 - Mr. Crea – Facebook - Allen East Track & Field – <https://m.facebook.com/AllenEastTF/>
 - Mr. Crea – Instagram - Allen East Track & Field
https://www.instagram.com/aetrackandfield?igsh=MWJhNzdpMnZscGN1eQ%3D%3D&utm_source=qr
 - Mr. Crea – Twitter - Allen East Track & Field– <https://twitter.com/alleneasttf?lang=en>
 - Mr. Freed – Facebook – Allen East Library – <https://www.facebook.com/MustangLibrary/> (existing school account)
 - Mr. Freed - Twitter - @AllenEastSchool (existing school account)
 - Mr. Homan - Band App announcements and student messaging (school purchased software)
 - Mr. Homan – Facebook - <https://www.facebook.com/AllenEastBands/>
 - Mr. Homan – Facebook - <https://www.facebook.com/TheMustangBrass/>
 - Mr. King - Twitter - @AlleneastAD (existing school account)
 - Mr. Miller - Facebook - <https://www.facebook.com/AllenEastSchools> (existing school account)
 - Mr. Stevens - Facebook - Allen East Baseball - <https://www.facebook.com/profile.php?id=61552013424201>
 - Mrs Fosters Gaggles of Kinders <https://www.facebook.com/groups/1406546720429666>
 - Mrs. Jamison – Instagram - <https://www.instagram.com/mustanghq2026>
 - Mrs. Jamison – TikTok - @mustanghq
 - Mrs. Reffitt's Cross Categorical Classroom – www.facebook.com/groups/3111345922222986
 - Mrs. S. Miller – Facebook - Allen East College & Career - <https://www.facebook.com/p/Allen-East-College-Career-100042938532480/>
 - Washington DC <https://www.facebook.com/share/g/1PVLLf9xB2/>

Casey Counts moved and Jason Werling seconded.

Discussion:

Werling yea Counts yea Emerick yea Mackey yea McDorman yea

10. POSTAGE METER LEASE: (#0926-2521)

Approve a product lease agreement with Quadient Leasing USA, Inc for postage meter machine with IMS of Dayton at \$83.00 per month for 63 months.

Jason Werling moved and Crosby McDorman seconded.

Discussion:

Counts yea Emerick yea Mackey yea McDorman yea Werling yea

11. ELECTRONIC BOARD MINUTES SOFTWARE: (#0926-2522)

The superintendent recommends the Allen East Board of Education approves the agreement with Diligent Corporation for the Diligent Community Essentials electronic board meeting agenda and minutes software for September 1, 2026 through August 31, 2028.

Claire Mackey moved and Jason Werling seconded.

Discussion:

Emerick yea Mackey yea McDorman yea Werling yea Counts yea

12. TREASURER OF RECORD AND FINANCIAL MANAGEMENT SERVICES: (#0926-2523)

The superintendent recommends the Allen East Board of Education approves the agreement with Shared Services Alliance (SSA), a division of the Educational Service Center of Northeast Ohio, in partnership with Grand Lake Regional Educational Service Center to provide treasurer of record and comprehensive accounts payable services for October 1, 2026 through June 30, 2027.

Casey Counts moved and Crosby McDorman seconded.

Discussion:

Mackey yea McDorman yea Werling yea Counts yea Emerick yea

13. TRANSFER OF INVESTMENT ACCOUNT: (#0926-2524)

The treasurer requests the authorization for transferring the investment account from Central States Capital Markets to San Blas Securities, LLC due to the closure of the regional Central States Capital Markets office.

Casey Counts moved and Jason Werling seconded.

Discussion:

McDorman yea Werling yea Counts yea Emerick yea Mackey yea

14. EXECUTIVE SESSION: (#0926-2525)

Pursuant to Ohio Revised Code Section 121.22 (G), the superintendent recommends that the Allen East Board of Education move that the Board adjourn to executive session for the following reason(s):

- a. To consider the appointment ____, employment X dismissal ____, discipline ____, promotion ____, demotion __, or compensation ____, of a public employee or official; (check one or more of the purposes for which the executive session is to be held);
- b. Investigation of charges or complaints against a public employee, official, licensee or student requests a public meeting except that consideration of the discipline of an Allen East Board member for conduct related to the performance of his/her duties of his/her removal from office shall not be held in executive session;
- c. To consider the purchase of property for public purposes or the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest;
- d. Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- e. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- f. Matters required to be kept confidential by federal law or regulations or state statutes;
- g. Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.
- h. Consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:
 1. The information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and
 2. An unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

* Collective bargaining meetings and Audit conferences are exempt from ORC 121.22

Crosby McDorman moved and Claire Mackey seconded.

Discussion:

Werling yea Counts yea Emerick yea Mackey yea McDorman yea

Adjourned 7:54 P.M.
Reconvened 8:56 P.M.

15. ATHLETIC TRAINER SALARY SCHEDULE (#0926-2526)

The superintendent recommends the Allen East Board of Education approve the athletic trainer salary schedule.

Jason Werling moved and Casey Counts seconded.

Discussion:

Counts yea Emerick yea Mackey yea McDorman yea Werling yea

16. SUPERINTENDENT CONSENT AGENDA: (#0926-2527)

The superintendent recommends the Allen East Board of Education hire the following candidates contingent upon BCII clearance, FBI clearance, and all proper ODE licenses and/or certifications:

A. CERTIFIED:**1. RESIGNATIONS:**

- Sonya Thullen, Teacher – effective May 31, 2027

2. EMPLOYMENT - REGULAR:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>YEAR</u>
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3. EMPLOYMENT - SUPPLEMENTAL:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>YEAR</u>
Christine Clark	Basketball Coach, 7 th Grade Girls	0 @ 7%	2026-2027

4. EMPLOYMENT - SUBSTITUTE:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>YEAR</u>
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****ON-CALL SUB TEACHERS:**

List as attached from Allen County Educational Service Center

5. STAFF ADVANCES:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>YEAR</u>
Gabriel Clement	Teacher	BA to 150hrs	2026-2027
Maverick Liles	Teacher	BA to MA	2026-2027
Corey Zimmerly	Teacher	MA to MA+15	2026-2027

B. CLASSIFIED:**1. RESIGNATIONS:**

- Andrea Snyder, Treasurer – effective October 5, 2026

2. EMPLOYMENT - LIMITED:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>YEAR</u>
Lindsey Nickles	Special Education Aide (as needed)	14 @ \$20.20/hr	2026-2027

3. EMPLOYMENT - SUPPLEMENTAL:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>YEAR</u>
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4. EMPLOYMENT – SUBSTITUTE:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>YEAR</u>
Norma Jean Conley	Substitute Bus Driver	as per salary schedule	2026-2027
Tracy Hollar	Substitute Secretary	as per salary schedule	2026-2027
Hayley Regan	Substitute Cook	as per salary schedule	2026-2027
	Substitute Secretary	as per salary schedule	2026-2027

Casey Counts moved and C seconded.

Discussion:

Emerick yea Mackey yea McDorman yea Werling yea Counts yea

17. PERSONNEL ADMINISTRATIVE: (#0926-2528)

The superintendent recommends the Allen East Board of Education approve the employment of the following:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>YEARS</u>
Zane Wildermuth	Athletic Trainer	Step 6*	2026-2027*, 2027-2028, 2028-2029
<i>*Prorated at 110/220 days for the 2026-2027 contract year</i>			

Jason Werling moved and Casey Counts seconded.

Discussion:

Mackey yea McDorman yea Werling yea Counts yea Emerick yea

18. QUESTIONS/DISCUSSION:

19. ADJOURNMENT: There being no further business, meeting adjourned 8:57P.M.