

MANALAPAN-ENGLISHTOWN REGIONAL SCHOOLS

PARENT-TEACHER CONFERENCES

Dear Parent/Guardian:

Parent-Teacher Conferences are an important method for supporting student progress and maintaining direct communication. These conferences afford us the opportunity to work together and share information in order to better understand and help your child.

Five minute conference appointments will be scheduled electronically using the Genesis Parent Portal beginning the afternoon of **October 23**. The portal will close on **Thursday, October 29 at noon**. Please schedule your conference prior to this date. You are cordially invited to attend a conference with your child's classroom teacher on one of the following dates:

Monday, November 2, 2026	(1:20pm-3:20pm- Virtual ONLY)
Tuesday, November 3, 2026	(1:00pm-7:20pm- In Person ONLY)

- **Please note that on Monday, November 2nd students have a four-hour school day.**
** No lunch will be served on this day. Students should pack a snack.
- **Please note that on Tuesday, November 3rd school is closed for students.**
- **Please note that on Wednesday, November 4th- Friday, November 6th, school is closed for students.**

Scheduling Conferences with Core Subject Area Teachers:

- **October 20-22**
 - Review your child's current progress in the Genesis "Gradebook" tab.
 - Click on each subject area in the dropdown to see a list of all assignments associated with that class. One of the assignments in every subject will state whether a conference for that subject is requested or not necessary at this time.
- **October 23- Noon of October 29**
 - If the teacher indicates a request or if after reviewing your child's current Gradebook profile you would like to schedule a meeting time with any of your child's teachers, please follow these directions to schedule a 5 minute meeting with each teacher desired.
 - **NOTE:** If your child is scheduled with a resource room teacher or in-class support teacher, you will schedule your appointment with the special education teacher ONLY. The resource and in-class support teacher will arrange for the meeting to include the subject area teacher, when possible.
 - **Scheduling Conferences with Specialty Teachers and Related Service Providers:**
If you would like to conference with one of your child's teachers or related service providers not listed in Genesis, please be sure to email them at their District provided email address, most of which can be found in Genesis.

Monday, November 2, 2026: VIRTUAL ONLY!

Your child's teachers and other related service providers will email you a link to a Google Meet closer to the conference date. Please wait until your scheduled conference time to enter the Google Meet. This link will bring you to the teacher's virtual waiting room. You may see other adults in the waiting room who are also waiting for the teacher. Please be sure to only utilize an email address within Genesis.

Tuesday, November 3, 2026: IN PERSON ONLY!

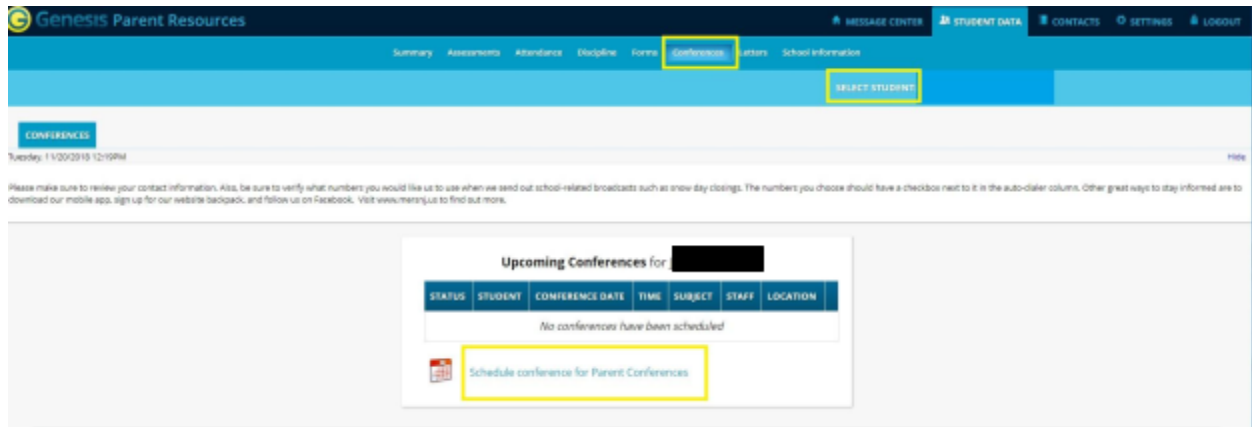
- All visitors must be scheduled through Genesis and arrive at their scheduled times. Please be sure to write down your personally scheduled times and locations before coming to Pine Brook School.

Directions on how to sign up for conferences in Genesis are on the next page.

DIRECTIONS TO SCHEDULE CONFERENCES via the GENESIS PARENT PORTAL:

Log onto the MERS Parent Portal: <https://parents.mersnj.us>

- Click on the CONFERENCES tab
 - If you have more than one (1) child, please select each child from the drop down menu for whom you are scheduling the conference for.
- Click SCHEDULE CONFERENCES FOR PARENT CONFERENCES



- Available Teacher Conferences are listed on the calendar.
 - Click RESERVE to select the Conference TIME that is best for you. Be aware that Monday is IN PERSON. Tuesday Conferences are VIRTUAL.
 - You can click CANCEL on the Conference if you need to reschedule. You must cancel your first conference before you can schedule another with the same teacher.

HARRINGTON, REBECCA HOMEROOM - G1, FY READING - G1, FY WRITING - G1, FY LANGUAGE - G1, FY SPEAKING AND LISTENING - G1, FY MATH - G1, FY SCIENCE - G1, FY SOCIAL STUDIES - G1, FY HEALTH - G1, FY		NORTMAN, SIMON ART - G1, FY		CHAN, CRISTINA MUSIC - G1, FY		BYRNES, LOUISE PE - G1, FY	
Monday 12/10	Tuesday 12/11	Monday 12/10	Tuesday 12/11	Monday 12/10	Tuesday 12/11	Monday 12/10	Tuesday 12/11
Start: 1:00PM End: 1:15PM Reserve	Start: 12:40PM End: 12:55PM Reserve	Start: 1:00PM End: 1:15PM Reserve	Start: 12:40PM End: 12:55PM Reserve	Start: 1:00PM End: 1:15PM Reserve		Start: 1:00PM End: 1:15PM Reserve	Start: 12:40PM End: 12:55PM Reserve
Start: 1:15PM End: 1:30PM Reserve	Start: 12:55PM End: 1:10PM Reserve	Start: 1:15PM End: 1:30PM Reserve	Start: 12:55PM End: 1:10PM Reserve	Start: 1:15PM End: 1:30PM Reserve		Start: 1:15PM End: 1:30PM Reserve	Start: 12:55PM End: 1:10PM Reserve
Start: 1:30PM End: 1:45PM Reserve	Start: 1:10PM End: 1:25PM Reserve	Start: 1:30PM End: 1:45PM Reserve	Start: 1:10PM End: 1:25PM Reserve	Start: 1:30PM End: 1:45PM Reserve		Start: 1:30PM End: 1:45PM Reserve	Start: 1:10PM End: 1:25PM Reserve
Start: 1:45PM End: 2:00PM Reserve	Start: 1:25PM End: 1:40PM Reserve	Start: 1:45PM End: 2:00PM Reserve	Start: 1:25PM End: 1:40PM Reserve	Start: 1:45PM End: 2:00PM Reserve		Start: 1:45PM End: 2:00PM Reserve	Start: 1:25PM End: 1:40PM Reserve
Start: 2:00PM End: 2:15PM Reserve	Start: 1:40PM End: 1:55PM Reserve	Start: 2:00PM End: 2:15PM Reserve	Start: 1:40PM End: 1:55PM Reserve	Start: 2:00PM End: 2:15PM Reserve		Start: 2:00PM End: 2:15PM Reserve	Start: 1:40PM End: 1:55PM Reserve
Start: 2:15PM End: 2:30PM	Start: 1:55PM End: 2:10PM	Start: 2:15PM End: 2:30PM	Start: 1:55PM End: 2:10PM	Start: 2:15PM End: 2:30PM		Start: 2:15PM End: 2:30PM	Start: 1:55PM End: 2:10PM

REMINDER:

Monday's conferences at PB are VIRTUAL ONLY
 Tuesday's conferences at PB are IN PERSON ONLY