Program Syllabus and Classroom Procedures

Beaufort-Jasper Academy for Career Excellence

English 4 and English 4 Honors

Ms. Brown

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Course Description

English IV is designed to prepare students for the academic, professional, and real-world demands they will face after graduation. Through a blend of literature, research, and practical writing, students will refine their critical thinking, language conventions, and professional communication skills. The course emphasizes high-quality work, real-world application, and mastery of grammar, vocabulary, and structure. Units will build progressively, combining analysis, writing, speaking, and research tasks to strengthen both academic and workplace readiness. Every assignment, activity, and objective has been purposefully designed to support your growth and success. By the end of the course, you'll be equipped to communicate clearly, think critically, and meet future challenges with confidence.

Expectations for Class

1. Attend class and be prompt. If you are unable to make it to class due to a medical appointment or emergency, a death in the family, or any other extenuating circumstance, be sure to contact me the day of your return to receive the materials you missed and schedule an appropriate date to make up any assignments or assessments you missed
2. Using technology in the classroom without my permission is strictly prohibited. The penal code for misuse is outlined later in this syllabus.
3. Please tidy your area and dispose of all food and drinks in the appropriate receptacles once finished.

Discipline: *ACE follows procedures for progressive discipline as outlined in the Beaufort-Jasper Academy for Career Excellence Student Handbook.*

Preparation for Class:

- Composition Notebook and Pocket Folder
- Tablet and charger (Issued by feeder school)
- Textbook: SAVVAS Learning Company LLC. *My Perspectives: English 4*. SAVVAS Learning Company LLC, 2024.

Expectations for class/More Info:

- Expectations for conduct go without saying. Behave in class as you would in a professional working environment: be respectful, stay focused, and give your absolute best.
- This being a language class, you can expect to write daily.
- Google Classroom will serve as the primary means of accessing instructional content. Your instructors will provide a class code.
- Be aware of deadlines. Assignments for this course will be completed in stages.

The Academy for Career Excellence does not discriminate on the basis of race, color, religion, national origin, sex, disability or age in is programs and activities. Inquiries regarding the non-discrimination policies should be made to: ACE Director, 80 Lowcountry Drive, Ridgeland, SC 29936, Telephone: (843) 987-8107.; Special Needs Department Chair, ACE, 80 Lowcountry Drive, Ridgeland, SC 29936, Telephone: (843) 987-8107.

GRADING

All Grades are based on South Carolina State Standards

GRADING POLICIES:

The semester grade is determined by the total points earned in each of the following areas and the number of points corresponds with a letter grade (outlined in the student handbook). The areas of evaluation and their weight toward the grade are as follows:

A 100-90 B 89-80 C 79-70 D 69-60 F 59 or Below

AF- Attendance Failure

Summative Grades will account for 60%	**Formatives Grade will account for 40%**
The goal for summative assessment is to evaluate student learning at the end of an instructional unit.	The goal of formative assessment is to monitor student learning to provide ongoing feedback that can be used to improve as needed.

Missed Work Due to Absences:

It is **the student's** responsibility to obtain the homework assignments, notes & any other pertinent information that is missed during an absence.

Missed work due to an absence: Additional time (up to five school days) and full credit will be allowed for each day of a verifiable and excused absence. Exceptions will be made in unique, deserving situations as determined by the teacher and/or administrator.

There is No Late Work at ACE:

Struggling to Complete Assignment- Communicate this to your teacher. You will be scheduled for Remediation during our ACE Intervention Block

Refusal to Complete Assignment- You will be assigned a Working Period during lunch, CTE or before or after school to complete the assignment. You applied to come to ACE and there is a waiting list. Failure to complete work is not an option.

Employability Rubric:

Soft Skills are an essential part of each CTE Curriculum. ACE has instituted an Employability Rubric (below) which will count as a summative grade. In each program level a summative accountability rubric grade (which will be the same for each level) will be given 4 times in a semester (roughly every 4 weeks).

Statement for Academic Dishonesty:

Academic honesty is expected in all ACE classes. Cheating will not be tolerated. Consequences may include: reduction in grade on the assignment, repeat the assignment, no grade on assignment or others as deemed appropriate. Academic dishonesty will be reported to a school counselor, administration and a parent will be notified.

Cell Phones, Ear Pods, Smartwatches

Phones will be collected by teachers and locked into a cell phone lock box at the start of class. Air Pods/Buds are never to be worn in class or in the shop. No Exceptions.

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Outline of Topics Covered:

Unit 1: Heroism and Hazards: Voices from the Workplace

- Readings: *The Jungle* (excerpt), "The Chimney Sweeper," "The Explosion"
- Focus: How workplace safety has changed over time
- Major Project: OSHA infographic + literary analysis essay

Unit 2: Breaking Roles, Building Futures

- Focus: How social roles and stereotypes affect how we see ourselves
- Readings: Literary Selections from the textbook
- Major Project: Group debate on challenging stereotypes in the workforce

Unit 3: How Much Does the Past Define the Future

- Focus: Solving problems or exploring topics in your CTE program
- Readings: Literary Selections from the textbook
- Major Project: Short research paper on a career-related issue

Unit 4: Seeing Things New: Perspectives and Preparation

- Focus: Analyzing how shifts in societal values, power structures, and personal beliefs shape individual identity and collective experience.
- Readings: Shakespeare 12th Night
- Major Project: Small Group or Individual Choice projects; writing assginments

Unit 5: Discovering the Self — Identity & Communication

- Focus: Preparing for life after high school by reflecting on personal identity and communicating effectively through professional interviews and workplace scenarios.
- Reading: Literary Selections from the textbook
- Major Project: "What I've Learned" Capstone and LinkedIn Profile

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