Program Syllabus and Classroom Procedures

Beaufort-Jasper Academy for Career Excellence

English 3

Ms. Brown

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Course Description

In English III, students will explore traditional works of American and world literature while also developing language skills essential for success in today's professional environments. This course bridges classic literary study with real-world application, integrating Career and Technical Education (CTE) competencies to prepare students for both academic growth and future employment. Through the close readings, students will analyze complex themes, refine their writing skills, and build critical thinking strategies. Alongside this literary foundation, students will apply their learning to career-based tasks, such as writing professional emails, creating résumés, preparing for job interviews, designing technical documents, researching career pathways, and crafting argumentative essays. To succeed in this course, students must complete and submit assignments on time, actively participate in class discussions, and demonstrate a willingness to revise and improve their work based on feedback.

Expectations for Class

1. Attend class and be prompt. If you are unable to make it to class due to a medical appointment or emergency, a death in the family, or any other extenuating circumstance, be sure to contact me the day of your return to receive the materials you missed and schedule an appropriate date to make up any assignments or assessments you missed
2. Using technology in the classroom without my permission is strictly prohibited. The penal code for misuse is outlined later in this syllabus.
3. Please tidy your area and dispose of all food and drinks in the appropriate receptacles once finished.

Discipline: *ACE follows procedures for progressive discipline as outlined in the Beaufort-Jasper Academy for Career Excellence Student Handbook.*

Preparation for Class:

- Spiral Notebook/Pocket Folder
- Tablet and charger (Issued by feeder school)
- Textbook: SAVVAS Learning Company LLC. *My Perspectives: English 3*. SAVVAS Learning Company LLC, 2024.

Expectations for class/More Info:

- Expectations for conduct go without saying. Behave in class as you would in a professional working environment: be respectful, stay focused, and give your absolute best.
- This being a language class, you can expect to write daily.
- Google Classroom will serve as the primary means of accessing instructional content. Your instructors will provide a class code.

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- Be aware of deadlines. Assignments for this course will be completed in stages.

GRADING

All Grades are based on South Carolina State Standards

GRADING POLICIES:

The semester grade is determined by the total points earned in each of the following areas, and the number of points corresponds with a letter grade (outlined in the student handbook). The areas of evaluation and their weight toward the grade are as follows:

A 100-90 B 89-80 C 79-70 D 69-60 F 59 or Below

AF- Attendance Failure

Summative Grades will account for 60%	**Formatives Grade will account for 40%**
The goal for summative assessment is to evaluate student learning at the end of an instructional unit.	The goal of formative assessment is to monitor student learning to provide ongoing feedback that can be used to improve as needed.

Missed Work Due to Absences:

It is **the student's** responsibility to obtain the homework assignments, notes & any other pertinent information that is missed during an absence.

Missed work due to an absence: Additional time (up to five school days) and full credit will be allowed for each day of a verifiable and excused absence. Exceptions will be made in unique, deserving situations as determined by the teacher and/or administrator.

There is No Late Work at ACE:

Struggling to Complete Assignment- Communicate this to your teacher. You will be scheduled for Remediation during our ACE Intervention Block

Refusal to Complete Assignment- You will be assigned a Working Period during lunch, CTE or before or after school to complete the assignment. You applied to come to ACE and there is a waiting list. Failure to complete work is not an option.

Employability Rubric:

Soft Skills are an essential part of each CTE Curriculum. ACE has instituted an Employability Rubric (below) which will count as a summative grade. In each program level a summative accountability rubric grade (which will be the same for each level) will be given 4 times in a semester (roughly every 4 weeks).

Statement for Academic Dishonesty:

Academic honesty is expected in all ACE classes. Cheating will not be tolerated. Consequences may include: reduction in grade on the assignment, repeat the assignment, no grade on assignment or others as deemed appropriate. Academic dishonesty will be reported to a school counselor, administration and a parent will be notified.

Cell Phones, Ear Pods, Smartwatches

Phones will be collected by teachers and locked into a cell phone lock box at the start of class. Air Pods/Buds are never to be worn in class or in the shop. No Exceptions.

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Outline of Topics Covered:

Unit 1: Professional Voice: Learning from America's Founders

- Readings: Excerpts from My Perspectives text
- Focus: Students will explore how communication, ethics, leadership, and unity—qualities essential to building a nation—are also vital to success in the modern workplace.
- Major Project: Email Portfolio and Resume

Unit 2: The Individual and Society

- Focus: How social roles and stereotypes affect how we see ourselves
- Readings: Literary Selections from the textbook: Emerson, Thoreau, Whitman
- Major Project: Career/ Company Outlook and Personal Narrative

Unit 3: Choosing Your Path: Vision, Voice, and the Power to Break Away

- Focus: This unit examines how visionary leaders break from societal expectations, using literature and real-world debate to explore personal paths to success such as college or trade careers.
- Readings: Literary Selections from the textbook:
- Major Project: DBQ Essay

Unit 4: Where We Work, Where We Learn

- Focus: Students will explore the power of *place*—both physical and symbolic—and how it shapes identity, skills, and decision-making
- Readings: Literary Excerpts from the textbook
- Major Project: CTE Tech Manual and Presentation

Unit 5: The Power of Fear

- Focus: Students will explore how fear influences human behavior and decision-making through literary and informational texts.
- Reading: Literary Selections from the textbook
- Major Project: Persuasive Letter

Unit 6: The Storyteller's Craft

- Focus: Students will explore how narrative storytelling can illuminate soft skills and personal growth.
- Readings: Short story excerpts from the textbook
- Major Project: Soft Skills in Literature and Life Presentation

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