# RAHWAY BOARD OF EDUCATION
# RAHWAY, NEW JERSEY 07065

## COMPETITIVE CONTRACTING-- REQUEST FOR PROPOSALS (RFP)

## LEGAL ADVERTISEMENT

The Rahway Board of Education solicits proposals through the Competitive Contracting process in accordance with N.J.S.A. 18A:18A-4.1 et seq.

## PAYROLL AND HEALTH BENEFIT SERVICES
### PROPOSAL CC/RFP #11-202627

All necessary proposal specifications and proposal forms may be secured upon written request to:

**Eric Burnside**
School Business Administrator/Board Secretary
Rahway Board of Education
1139 Kline Place
Rahway, New Jersey 07065
Email: eburnside@rahway.net

Proposals must be submitted in a sealed envelope and delivered to the Office of the School Business Administrator/ Board Secretary of the Rahway Board of Education *on or before* the date and time indicated below.
The envelope is to bear the following information:

| | |
|---|---|
| Title: | Payroll and Health Benefit Services |
| Proposal Number | CC/RFP #11-202627 |
| Name and Address of Vendor | |
| Proposal Submission Opening Date | Thursday, October 29, 2026 |
| Proposal Submission Opening Time | 11:00 a.m. |

The envelope must be addressed to:

RAHWAY BOARD OF EDUCATION
Attention: School Business Administrator/Board Secretary
1139 Kline Place
Rahway, New Jersey 07065

Location of Proposal Submission Opening

RAHWAY BOARD OF EDUCATION
1139 Kline Place
Rahway, New Jersey 07065

The proposal submission opening process will begin on the advertised date and time at the Rahway Board of Education, 1139 Kline Place, Rahway, New Jersey 07065. Proposals may also be submitted to the School Business Administrator/Board Secretary or designee at the proposal submission opening meeting in the Board Meeting Room prior to the advertised date and time.

The School Business Administrator/Board Secretary shall publicly receive and open all proposals on the advertised date and time.

*No proposals shall be received after the time designated in the advertisement*.

The Board of Education does not accept electronic (e-mail) submissions of Competitive Contracting proposals.

All vendors are required to comply with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

Statement of Ownership Requirement: Pursuant to N.J.S.A. 52:25-24.2, Bidders (proposers) shall submit a statement setting forth the names and addresses of all persons and entities that own ten percent or more of their stock or interest of any type at all levels of ownership.

A Non-Collusion Affidavit and a Contractor Questionnaire/Certification must be filed with the proposal. The proposal package will also include other documents that must be completed and returned with the proposal. Failure to complete and submit all required forms may result in disqualification and rejection of the proposal.

The Board of Education reserves the right to disqualify any or all vendors pursuant to N.J.S.A. 18A:18A-4.5 (b) and/or N.J.S.A. 18A:18A-22 and to waive minor informalities or non-material exceptions.

All proposals solicited and received are solicited and received pursuant to the Competitive Contracting Process. N.J.S.A. 18A:18A-4.1 et seq., and N.J.A.C. 5:34-1 et seq.

**ERIC BURNSIDE**
School Business Administrator/Board Secretary