



BOARD OF EDUCATION MEETING AGENDA
January 7, 2025
6 PM - NEW YORK MILLS UFSD LIBRARY

__ Kristin Hubley
__ Robert Mahardy, Jr.
__ Sara DeFazio
__ Jacqueline Edwards
__ Jeremy Fennell
__ Steve King
__ Abbie Taylor

Agenda Item	Who	Information Distributed	Action	Notes
1. MEETING CALL TO ORDER				
1.1 Pledge to the Flag			Procedural	
1.2 Reading of the New York Mills UFSD Mission Statement.			Procedural	<i>Through combined efforts of students, staff, parents and community members, our mission is to foster the confidence, knowledge, cognition, and character necessary to instill a strong work ethic, to create an environment of tolerance and respect, and to ignite an attitude of inquiry and enthusiasm for learning that will enable students to become productive, responsible citizens.</i>
1.3 Acceptance of Agenda	K. Hubley	Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
2. PRESENTATIONS AND COMMITTEE REPORTS				
2.1 President's Message	K. Hubley		Information	
2.2 BOCES Representative Report	G. Porcelli		Informative	

2.3 Committee Reports			Information	
Policy Committee: <i>Steve King/Chair, Jacqueline Edwards, Abbie Taylor</i> Facilities Committee: <i>Jeremy Fennell/Chair, Sara DeFazio, Jacqueline Edwards</i> Communications Committee: <i>Abbie Taylor/Chair, Robert Mahardy</i> Safety Committee: <i>Robert Mahardy, Jr./Chair, Abbie Taylor</i> Transportation Committee: <i>Sara DeFazio/Chair, Robert Mahardy, Jr.</i> Finance Committee: <i>Jacqueline Edwards/Chair, Sara DeFazio, Jeremy Fennell</i> SBI: <i>Steve King (SBI Alternate: Jacqueline Edwards)</i>				
3. CONSENT AGENDA				
3.1 Approval of 3.2 through 3.4	K. Hubley	Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
3.2 Business Office Reports				
3.3 CSE Reports				
3.4 Approval of the Previous Minutes	12.03.24			
4. OLD BUSINESS				
4.1 Capital Updates			Information	
5. NEW BUSINESS				
5.1 Personnel Report		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.2 Resolution to Approve Collaboration with the RIC One Risk Operations Center (the ROC) 2024-25.		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___

5.3 Resolution to Approve Tax Certiorari Proceedings Settlement – Griffith and Withersea, LLC		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.4 Resolution to Approve Tax Certiorari Proceedings Settlement – Home Depot		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.5 Policy 2201 Annual District Meeting and Election (Second Read - Adopt)		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.6 Policy 7102 Immunization of Students (Second Read - Adopt)		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.7 Policy 7201 Student Medications, Allergies and Anaphylaxis – new replacing previous (Second Read - Adopt)		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.8 Policy 8600 Accommodation Hearing Impaired Parents (Second Read - Adopt) a. Regulation 8600.1 Accommodation Hearing Request (Second Read - Adopt) b. Regulation 8600.2 Accommodation of Hearing Notice (Second Read - Adopt)		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.9 Policy 2200 Qualifications of Voters (Second Review - Adopt)		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.10 Policy 2203 Responsibility of Board Relative to Complaints and Charges (Second Review - Adopt)		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
6. K-12 REPORTS				
6.1 Executive Principal K-12	M. Facci		Information	

6.2 Interim Principal K-12	D. DiSpirito		Information	
7. SUPERINTENDENT'S REPORT				
7.1 Enrollment Update	M. LaGase	Yes	Information	
7.2 Superintendent's Update	M. LaGase		Information	
8. COMMUNICATIONS				
8.1 From the Floor -	District Clerk		Information	
Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item.				
8.2 Board Discussion	BOE		Discussion	
9. EXECUTIVE SESSION ** (If Needed)	BOE		Discussion/Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
9.1 Return to General Session (time)	BOE		Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
10. ADJOURNMENT				
10.1 Adjournment			Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___

**§105. Conduct of executive sessions.

1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

a. matters which will imperil the public safety if disclosed;

b. any matter which may disclose the identity of a law enforcement agent or informer;

c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;

- d. discussions regarding proposed, pending or current litigation;**
 - e. collective negotiations pursuant to article fourteen of the civil service law;**
 - f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;**
 - g. the preparation, grading or administration of examinations; and**
 - h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.**
- 2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.**

New York Mills Union Free School District
Internal Claims Audit Report
November 2024

<u>Fund</u>	<u>Check Dates</u>	<u>Amount</u>	<u>Checks Issued</u>	<u>Check #s</u>
General	11/1/2024	\$209.00	1	61322
	11/8/2024	\$268,624.63	2	Debit Charges 1128 -1129
	11/8/2024	\$5,356.86	4	61323-61326
	11/8/2024	\$931,174.71	31	61327-61357
	11/22/2024	\$242,662.79	3	Debit Charges 1130-1132
	11/22/2024	\$4,667.52	5	61358-61362
	11/22/2024	\$116,823.05	33	61363-61395
Federal				
Capital	11/22/2024	\$41,160.00	2	2193-2194
School Lunch	11/8/2024	\$4,369.69	1	2081

Totals for the month	\$1,615,048.25	82
-----------------------------	-----------------------	-----------

I certify that these claims have been audited and paid for the month of November 2024

Christine Hurlbut 12/18/2024

Note that the general fund payroll transfers are less by \$111 then what is listed for the Trust Agency
 this is to clear up the reconciling item from Oct due to ERS

Extra Curricular Activity Monthly Report

November 26, 2024- January 2, 2025

Name	Beginning Balance	Received	Payments	Ending Balance
CLASS OF 2024	\$128.85			\$128.85
CLASS OF 2025	\$10,993.80	\$1,380.00	\$1,500.00	\$10,873.80
CLASS OF 2026	\$8,331.55	\$11,667.98	\$6,685.00	\$13,314.53
CLASS OF 2027	\$2,990.67		\$300.00	\$2,690.67
CLASS OF 2028	\$5,137.34		\$1,338.38	\$3,798.96
CLASS OF 2029	\$3,466.09			\$3,466.09
CLASS OF 2030	\$0.00			\$0.00
Varsity Club	\$4,036.51			\$4,036.51
Student Council	\$8,502.47		\$399.64	\$8,102.83
Nat. Honor Society	\$1,209.32	\$104.93	\$617.40	\$696.85
Yearbook Club	\$10,166.12	\$1,208.55		\$11,374.67
Band Club	\$110.72			\$110.72
Elementary Drama	\$5,050.77			\$5,050.77
HS Drama	\$3,010.89	\$2,816.00	\$1,542.94	\$4,283.95
HS CHORUS	\$0.00			\$0.00
Model UN	\$735.21			\$735.21
Tech Club	\$0.00			\$0.00
After Prom Party	\$2,020.00			\$2,020.00
TOTAL	\$65,890.31			\$70,684.41

Reconciliation

Ending Book Balance

Returned Checks

Outstanding Checks

Deposits in Transit

Reconciled Balance

Ending M&T Balance

**NEW YORK MILLS UNION FREE SCHOOL DISTRICT
NEW YORKS MILLS, NY**

**TREASURER'S REPORT
November 30, 2024**

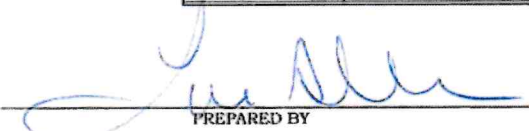
GENERAL FUND	A	TREASURER'S REPORT
GENERAL FUND MONEY MARKET		TREASURER'S REPORT
GENERAL FUND RESTRICTED RESERVE		TREASURER'S REPORT
NY MUNI TRUST		TRIAL BALANCE
SCHOOL LUNCH	C	TREASURER'S REPORT
SCHOOL LUNCH SAVINGS		TREASURER'S REPORT
		TRIAL BALANCE
TRUST & AGENCY	TA	TREASURER'S REPORT
PAYROLL		TREASURER'S REPORT
		TRIAL BALANCE
CAPITAL FUND	H	TREASURER'S REPORT
		TRIAL BALANCE
DEBT SERVICE	V	TREASURER'S REPORT
		TRIAL BALANCE
FEDERAL FUND	F	TREASURER'S REPORT
		TRIAL BALANCE
SCHOLARSHIP FUND	TE	TREASURER'S REPORT
	TN	TRIAL BALANCE

ALL REVENUE STATUS REPORTS

ALL APPROPRIATON STATUS REPORTS

New York Mills Union Free Schools
November 30, 2024

	General Fund	GF Money Market	Restricted	NY Muni Trust	School Lunch	Sch Lunch Saving	Trust & Agency	Payroll	Capital Fund	Debt Service	Federal
Beginning Balance	\$3,616,876.96	\$2,049,758.25	\$1,789,892.92	\$1,631,517.75	\$55,696.73	\$31,081.78	\$ -	\$ -	\$21,066.07	\$1,418,118.27	\$117,745.77
Receipts	\$ 1,648,364.40	\$ 4,736.58	\$ 3,796.94	\$6,087.04	\$ 29.21	\$ 71.82	\$ 511,287.42	\$ 357,494.39	\$ 500,091.39	\$ 3,276.99	\$ 150,661.87
Disbursements	\$ (1,719,962.56)	\$ -	\$ (500,000.00)	\$0.00	\$ (4,369.69)	\$ -	\$ (511,287.42)	\$ (357,494.39)	\$ (41,160.50)	\$ -	\$ (22,110.21)
Balance	\$ 3,545,278.80	\$ 2,054,494.83	\$ 1,293,689.86	\$ 1,637,604.79	\$ 51,356.25	\$ 31,153.60	\$ -	\$ -	\$ 479,996.96	\$ 1,421,395.26	\$ 246,297.43
Bank Balance	\$ 3,665,729.32	\$ 2,054,494.83	\$ 1,293,689.86	\$ 1,637,604.79	\$ 51,356.25	\$ 31,153.60	\$ 2,124.69	\$ 1,011.87	\$ 521,156.96	\$ 1,421,395.26	\$ 246,297.43
Outstanding Checks	\$ (120,450.23)			\$ -	\$ -	\$ -		\$ (1,011.87)	\$ (41,160.00)	\$ -	\$ -
Reconciling Items	\$ (0.29)	\$ -		\$ -	\$ -	\$ -	\$ (2,124.69)	\$ -			\$ -
Balance	\$ 3,545,278.80	\$ 2,054,494.83	\$ 1,293,689.86	\$ 1,637,604.79	\$ 51,356.25	\$ 31,153.60	\$ -	\$ 0.00	\$ 479,996.96	\$ 1,421,395.26	\$ 246,297.43


 PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
GENERAL FUND ACCOUNT 6526
TREASURER'S MONTHLY REPORT
For the period

FROM: 11/01/24 TO: 11/30/2024

Total available balance as reported at the end of preceding period

3,616,876.96

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
NOV 30	Interest	2,186.65
8	Oneida County Taxes	1,247,908.17
8	Transfer from Federal for Payroll	11,054.43
8	Receivables due to Federal	140,260.00
15	NYS Lottery Grant Received	25,989.58
15	Due from Federal- Section #4408	1.35
15	Due from Capital - Prior Year Accounts Payable	0.50
19	Madison Boces Model Schools	5,340.00
19	Oneida County CPSE 22-23 Costs	15,576.00
19	Whitestown Tax Collector	172,688.67
19	Ohio Pyle Commission	22.86
19	Hannafords- Commission	365.04
19	Boces Rent	735.00
22	Transfer from Federal for Payroll	11,054.43
1-30	Retiree Health Insurance Receipts	15,181.72

Total Receipts

1,648,364.40

Total Receipts, including balance

1,648,364.40

5,265,241.36

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No.		To Check No.			
61322	Flex Check 11-1	61322	\$	209.00	
61323	Payroll Warrant 11-8	61326	\$	5,356.86	
61327	Warrant 11-8 A-36	61357	\$	931,174.71	
61358	Payroll Warrant 11-22	61362	\$	4,667.52	
61363	Warrant 11-22 A-39	61395	\$	116,823.05	

BY DEBIT CHARGE

OMNI Disbursements	9,610.80
Transfer for Payrolls	\$501,565.62
Transfer to Federal Fund- SSH#4408	8,500.00
Transfer to Federal Fund	140,260.00
Transfer to Federal- 23/24 Project	1,795.00
	<u>661,731.42</u>

Total amount of checks issued and debit charges

1,719,962.56

Cash Balance as shown by records

\$3,545,278.80

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	3,665,729.32
Less total of outstanding checks - See Attached Nvision Report	(120,450.23)
Bank cleared check .31 cents off	(0.29)
Net balance in bank	<u>3,545,278.80</u>

Total available balance

\$ 3,545,278.80

(Must agree with Cash Balance above if there is a true reconciliation)

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

Received by the Board of Education and entered as part of the minutes of the board meeting held

TREASURER OF SCHOOL DISTRICT

CLERK OF BOARD OF EDUCATION

PREPARED BY

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 11/30/2024



Account: M&T GENERAL FUND CHECKING
Cash Account(s): A 200

Ending Bank Balance:		3,665,729.32
Outstanding Checks (See listing below):	-	120,450.23
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.29

Adjusted Ending Bank Balance: 3,545,278.80

Cash Account Balance: 3,545,278.80

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
05/17/2024	60842	SOUTHWELL, STEVEN	164.94
08/30/2024	61095	ASBO NEW YORK	509.70
09/27/2024	61166	BURNOP, MARK	23.00
09/27/2024	61180	TERRY KAVANAUGH	118.75
09/27/2024	61193	OWEN, JOHN	118.75
10/11/2024	61215	JERRY BUTLER	88.75
10/11/2024	61260	RURAL SCHOOLS ASSOCIATION	850.00
10/25/2024	61281	JERRY BUTLER	88.75
10/25/2024	61309	JAMES PIERCE	90.54
10/25/2024	61315	VIVLAMORE, WILL	88.75
11/08/2024	61327	ALL PEST CONTROL	62.70
11/08/2024	61329	ASBO NEW YORK	509.70
11/08/2024	61337	GENERAL PROPERTY MAINTENANCE	122.85
11/22/2024	61360	NYS TEACHERS RETIREMENT SYS	790.00
11/22/2024	61363	AMAZON CAPITAL SERVICES	2,265.66
11/22/2024	61364	BIG APPLE MUSIC, LLC.	2,127.50
11/22/2024	61365	BLICK ART MATERIALS LLC	561.00
11/22/2024	61366	CASCADE SCHOOL SUPPLIES	53.97
11/22/2024	61367	CDWG	853.73
11/22/2024	61368	CENTER STATE CONFERENCE	550.00
11/22/2024	61369	DEVELOPMENTAL THERAPY ASSOC	2,299.50
11/22/2024	61370	FIRST UNUM LIFE INSURANCE COMPANY	21.45
11/22/2024	61371	FLAGSTAR PUBLIC FUNDING CORP	57,891.43
11/22/2024	61372	GRAINGER, INC.	543.00
11/22/2024	61373	HILLYARD/NEWYORK	646.85
11/22/2024	61374	JW PEPPER & SON, INC.	3.00
11/22/2024	61375	LEONARD BUS SALES INC	191.06
11/22/2024	61376	LIAM MAHARDY	240.00
11/22/2024	61377	MCQUADE AND BANNIGAN INC	126.85
11/22/2024	61378	MOHAWK VALLEY WATER AUTHORITY	3,361.24
11/22/2024	61379	MUSIC THEATRE INTERNATIONAL	1,300.00
11/22/2024	61380	NEW YORK STATE THRUWAY AUTHORITY	58.06
11/22/2024	61381	NORTHEAST SHARED SERVICES	137.30
11/22/2024	61382	NYSDOT	1,251.62

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 11/30/2024

Check Date	Check Number	Payee	Amount
11/22/2024	61383	POLSINELLO LUBRICANTS	185.95
11/22/2024	61384	PUMP PRODUCTS	107.88
11/22/2024	61385	SALLUSTIC, JOSEPH	158.75
11/22/2024	61386	SENR WOOLY INC	199.00
11/22/2024	61387	SERVICE, MARK	158.75
11/22/2024	61388	SPEEDY AWARDS & ENGRAVING INC	184.00
11/22/2024	61389	DAVID TAYLOR	120.00
11/22/2024	61390	TOWN OF NEW HARTFORD	2,108.16
11/22/2024	61391	UPSTATE CEREBRAL PALSY	37,744.00
11/22/2024	61392	URBANIKS PAINT CO.	43.94
11/22/2024	61393	UTICA SPRAY & CHEMICAL COMPANY	1,038.35
11/22/2024	61394	LARRY WOODY	62.55
11/22/2024	61395	ZOETEK MEDICAL	228.50
Outstanding Check Total:			120,450.23

Prepared By
Approved By

NEW YORK MILLS UNION FREE SCHOOLS
GENERAL FUND MONEY MARKET ACCOUNT
ACCOUNT 3532
TREASURER'S MONTHLY REPORT

For the period

FROM: 11/01/24

TO: 11/30/24

Total available balance as reported at the end of preceding period

\$2,049,758.25

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
NOV 30	Interest	4,736.58
	Transfer from General	

Total Receipts

\$4,736.58

Total Receipts, including balance

\$2,054,494.83

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No.

To Check No

0.00

BY DEBIT CHARGE

(Total amount of debit charges)

Cash Balance as shown by records

\$2,054,494.83

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month (M&T) 2,054,494.83

Amount of transfers in transit 0.00

Net balance in bank 2,054,494.83

Amount of deposit in transit 0.00

Total available balance

\$2,054,494.83

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as
part of the minutes of the board meeting held

This is to certify that the above Cash
Balance is in agreement with my
bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
 NY MUNI TRUST
 ACCOUNT 0060
 TREASURER'S MONTHLY REPORT

For the period

FROM: 11/01/24 TO: November 30, 2024

Total available balance as reported at the end of preceding period \$1,631,517.75

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
NOV 30	Interest	6,087.04

Total Receipts 6,087.04

Total Receipts, including balance \$1,637,604.79

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No.	To Check No	0.00
----------------	-------------	------

BY DEBIT CHARGE 0.00

(Total amount of checks issued and debit charges) \$0.00

Cash Balance as shown by records \$1,637,604.79

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	1,637,604.79
---	--------------

Less total of outstanding checks	0.00
----------------------------------	------

Net balance in bank	1,637,604.79
---------------------	--------------

Amount of deposits in transit	0.00
-------------------------------	------

Total available balance	<u>\$1,637,604.79</u>
-------------------------	-----------------------

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as
 part of the minutes of the board meeting held

This is to certify that the above Cash
 Balance is in agreement with my
 bank statement as reconciled

 CLERK OF BOARD OF EDUCATION

 TREASURER OF SCHOOL DISTRICT

 PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
RESTRICTED RESERVE ACCOUNT
ACCOUNT 3540
TREASURER'S MONTHLY REPORT

For the period

FROM: 11/01/24 TO: November 30, 2024

Total available balance as reported at the end of preceding period \$1,789,892.92

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount	
NOV 30	Interest	3,796.94	
	Transfer from General		
	Total Receipts		\$3,796.94
	Total Receipts, including balance		\$1,793,689.86

DISBURSEMENTS MADE DURING MONTH

Transfer to Capital	500,000.00	
BY CHECK		
From Check No.	To Check No.	0.00
BY DEBIT CHARGE		0.00
(Total amount of checks issued and debit charges)		\$500,000.00
Cash Balance as shown by records		<u>\$1,293,689.86</u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	1,293,689.86	
Less total of outstanding checks	0.00	
Net balance in bank	1,293,689.86	
Amount of deposits in transit	0.00	
Total available balance		<u>\$1,293,689.86</u>
(Must agree with Cash Balance above if there is a true reconciliation)		

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UFSD



Trial Balance Report From 7/1/2024 - 11/30/2024

Account	Description	Debits	Credits
A 200	CASH IN CHECKING	3,545,278.80	0.00
A 201 03	MUNICASH INVESTMENTS-NY	1,637,604.79	0.00
A 201 05	MONEY MARKET INVESTMENT	2,054,494.83	0.00
A 210	PETTY CASH	300.00	0.00
A 231 01	RESTRICTED RESERVES SAVINGS	1,293,689.56	0.00
A 391	DUE FROM OTHER FUNDS	100,535.50	0.00
A 391F	DUE FROM FEDERAL AID FUND	254,893.83	0.00
A 510	ESTIMATED REVENUE	15,229,803.00	0.00
A 521	ENCUMBRANCES	4,195,454.31	0.00
A 522	EXPENDITURES	5,294,054.36	0.00
A 599	APPROPRIATED FUND BALANCE	2,623,961.42	0.00
A 632	DUE TO STATE TEACHERS RETIREMENT	0.00	154,942.98
A 720	GROUP HEALTH INSURANCE	0.00	353,407.62
A 720F	FLEX HEALTH	0.00	33,475.23
A 821	RESERVE FOR ENCUMBRANCES	0.00	4,195,454.31
A 827	RESERVE FOR NYSERS RETIREMENT CREDITS	0.00	167,404.00
A 864	RESERVE FOR TAX CERTIORARI	0.00	178,846.75
A 867	RESERVE FOR EMPLOYEE BENEFITS	0.00	421,620.00
A 878	CAPITAL RESERVE	0.00	214,385.90
A 878 01	CAPITAL RESERVE/TRANSPORTATION	0.00	399,487.27
A 882	RESERVE FOR REPAIRS	0.00	35,000.00
A 909	FUND BALANCE, UNRESERVED	0.00	953,489.42
A 910	APPROPRIATED FUND BALANCE	0.00	1,670,472.07
A 911	UNAPPROPRIATED FUND BALANCE	0.00	676,011.00
A 960	APPROPRIATIONS	0.00	17,853,764.42
A 980	REVENUES	0.00	8,922,309.43
A Fund Totals:		36,230,070.40	36,230,070.40
Grand Totals:		36,230,070.40	36,230,070.40

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2024 To 11/30/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	TAXES RECEIVABLE	7,615,595.00	0.00	7,615,595.00	7,237,006.86	378,588.14
A 1081	PAYMENTS IN LIEU OF TAXES	245,803.00	0.00	245,803.00	107,627.03	138,175.97
A 1085	STAR PROGRAM	655,920.00	0.00	655,920.00	0.00	655,920.00
A 1335	OTHER STUDENT FEES AND CHARGES	2,500.00	0.00	2,500.00	2,722.00	-222.00
A 2401	INTEREST AND EARNINGS	100,000.00	0.00	100,000.00	73,997.39	26,002.61
A 2413	RENTAL OF REAL PROPERTY/BOCES	10,000.00	0.00	10,000.00	1,735.00	8,265.00
A 2450	COMMISSIONS	1,500.00	0.00	1,500.00	2,019.85	-519.85
A 2680	INSURANCE RECOVERIES	1,000.00	0.00	1,000.00	3,113.40	-2,113.40
A 2700	RETIREE DRUG SUBSIDY	20,000.00	0.00	20,000.00	7,816.72	12,183.28
A 2701	REFUNDS FOR BOCES AIDED SERVICES	350,000.00	0.00	350,000.00	15,838.74	334,161.26
A 2703	REFUND OF PRIORS YRS EXPENSE	75,000.00	0.00	75,000.00	85,745.98	-10,745.98
A 2705	GIFTS AND DONATIONS	1,000.00	0.00	1,000.00	0.00	1,000.00
A 2770	UNCLASSIFIED OTHER REVENUE	85,000.00	0.00	85,000.00	11,909.42	73,090.58
A 3101	BASIC FORMULA	2,933,535.00	0.00	2,933,535.00	293,966.06	2,639,568.94
A 3101.001	EXCESS COST	995,000.00	0.00	995,000.00	0.00	995,000.00
A 3102	LOTTERY AID	585,000.00	0.00	585,000.00	722,289.69	-137,289.69
A 3102..00.2	COMMERCIAL GAMING	275,000.00	0.00	275,000.00	271,653.75	3,346.25
A 3102.001	VLT LOTTERY GRANT	150,000.00	0.00	150,000.00	69,305.54	80,694.46
A 3102.003	CANNIBUS	1,200.00	0.00	1,200.00	0.00	1,200.00
A 3103	BOARDS OF COOPERATIVE EDUCATIONAL S	995,000.00	0.00	995,000.00	0.00	995,000.00
A 3260	TEXTBOOKS	30,000.00	0.00	30,000.00	9,105.00	20,895.00
A 3262	COMPUTER SOFTWARE AID	80,000.00	0.00	80,000.00	0.00	80,000.00
A 3262.001	HARDWARE AID	8,500.00	0.00	8,500.00	0.00	8,500.00
A 3263	LIBRARY A/V LOAN PROGRAM	3,250.00	0.00	3,250.00	0.00	3,250.00
A 4601	MEDICAID REIMBURSEMENT	10,000.00	0.00	10,000.00	6,457.00	3,543.00
A Totals:		15,229,803.00	0.00	15,229,803.00	8,922,309.43	6,307,493.57
Grand Totals:		15,229,803.00	0.00	15,229,803.00	8,922,309.43	6,307,493.57

NEW YORK MILLS UFSD



Appropriation Status Detail Report By Function From 7/1/2024 To 11/30/2024

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.400-00-0000	CONTRACTUAL		2,000.00	0.00	2,000.00	479.77	298.76	1,221.47
A 1010.404-00-0000	CONFERENCE FEES		8,000.00	0.00	8,000.00	3,637.44	0.00	4,362.56
A 1010.490-00-0000	BOCES		4,600.00	0.00	4,600.00	383.76	913.48	3,302.76
1010	BOARD OF EDUCATION	*	14,600.00	0.00	14,600.00	4,500.97	1,212.24	8,886.79
A 1040.160-00-0000	NON-INSTRUCT. SALARIES		5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
A 1040.400-00-0000	CONTRACTUAL		3,850.00	0.00	3,850.00	0.00	0.00	3,850.00
A 1040.406-00-0000	ADVERTISING		5,000.00	-250.00	4,750.00	0.00	3,000.00	1,750.00
A 1040.450-00-0000	OFFICE SUPPLIES		1,000.00	0.00	1,000.00	28.05	0.00	971.95
1040	DISTRICT CLERK	*	14,850.00	-250.00	14,600.00	28.05	3,000.00	11,571.95
A 1060.406-00-0000	ADVERTISING		0.00	250.00	250.00	249.60	0.00	0.40
A 1060.408-00-0000	PERSONAL SERVICES		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
1060	DISTRICT MEETING	*	2,500.00	250.00	2,750.00	249.60	0.00	2,500.40
10	Consolidated Payroll	**	31,950.00	0.00	31,950.00	4,778.62	4,212.24	22,959.14
A 1240.150-00-0000	PROFESSIONAL SALARIES		173,056.00	0.00	173,056.00	73,216.00	0.00	99,840.00
A 1240.160-00-0000	NON-INSTRUCT. SALARY		52,530.00	0.00	52,530.00	24,339.59	0.00	28,190.41
A 1240.403-00-0000	TRAVEL-MILEAGE		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1240.404-00-0000	CONFERENCE FEES		5,000.00	0.00	5,000.00	1,744.33	0.00	3,255.67
A 1240.409-00-0000	DUES		4,500.00	0.00	4,500.00	600.00	0.00	3,900.00
A 1240.450-00-0000	OFFICE SUPPLIES		500.00	0.00	500.00	0.00	0.00	500.00
1240	CHIEF SCHOOL OFFICE	*	236,586.00	0.00	236,586.00	99,899.92	0.00	136,686.08
12		**	236,586.00	0.00	236,586.00	99,899.92	0.00	136,686.08
A 1310.160-00-0000	NON-INSTRUCT. SALARIES		92,766.00	0.00	92,766.00	42,800.67	0.00	49,965.33
A 1310.403-00-0000	TRAVEL-MILEAGE		275.00	0.00	275.00	259.70	0.00	15.30
A 1310.404-00-0000	CONFERENCE FEES		250.00	600.00	850.00	759.70	0.00	90.30
A 1310.450-00-0000	OFFICE SUPPLIES		200.00	0.00	200.00	0.00	0.00	200.00
A 1310.490-00-0000	BOCES SERVICES		70,067.00	3,000.00	73,067.00	21,936.61	51,102.99	27.40
1310	BUSINESS ADMINISTRATION	*	163,558.00	3,600.00	167,158.00	65,756.68	51,102.99	50,298.33
A 1320.408-00-0000	AUDITING SERVICES		30,000.00	0.00	30,000.00	23,811.75	4,188.25	2,000.00
1320	AUDITING	*	30,000.00	0.00	30,000.00	23,811.75	4,188.25	2,000.00
A 1380.401-00-0000	SERVICE CONTRACTS		20,000.00	750.00	20,750.00	3,372.00	10,088.00	7,290.00
1380	FISCAL AGENT FEE	*	20,000.00	750.00	20,750.00	3,372.00	10,088.00	7,290.00
13		**	213,558.00	4,350.00	217,908.00	92,940.43	65,379.24	59,588.33
A 1420.408-00-0000	ATTORNEY SERVICES		45,000.00	590.00	45,590.00	3,425.16	21,574.84	20,590.00

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2024 To 11/30/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1420	LEGAL	*	45,000.00	590.00	45,590.00	3,425.16	21,574.84	20,590.00
<u>A 1430.490-00-0000</u>	PERSONNEL SERVICES		45,000.00	-10,000.00	35,000.00	9,928.80	23,167.20	1,904.00
1430	PERSONNEL	*	45,000.00	-10,000.00	35,000.00	9,928.80	23,167.20	1,904.00
<u>A 1460.490-00-0000</u>	RECORDS INFORMATION		6,800.00	0.00	6,800.00	2,040.00	4,760.00	0.00
1460	RECORDS MANAGEMENT OFFICER	*	6,800.00	0.00	6,800.00	2,040.00	4,760.00	0.00
<u>A 1480.490-00-0000</u>	PUBLIC INFOR SPEC.		35,000.00	6,292.00	41,292.00	12,387.60	28,904.40	0.00
1480	PUBLIC INFORMATION & SERVICES	*	35,000.00	6,292.00	41,292.00	12,387.60	28,904.40	0.00
14		**	131,800.00	-3,118.00	128,682.00	27,781.56	78,406.44	22,494.00
<u>A 1620.160-00-0000</u>	NON INSTRUCT SALARIES		133,862.00	0.00	133,862.00	55,187.17	0.00	78,674.83
<u>A 1620.400-00-0000</u>	CONTRACTUAL		62,500.00	2,163.36	64,663.36	227.00	2,163.36	62,273.00
<u>A 1620.401-00-0000</u>	SERVICE CONTRACTS		20,000.00	-60.00	19,940.00	13,169.91	2,754.93	4,015.16
<u>A 1620.416-00-0000</u>	NATURAL GAS		85,000.00	0.00	85,000.00	14,392.00	28,784.00	41,824.00
<u>A 1620.417-00-0000</u>	ELECTRICITY		95,000.00	0.00	95,000.00	36,247.30	58,752.70	0.00
<u>A 1620.418-00-0000</u>	WATER		35,000.00	0.00	35,000.00	10,515.44	14,484.56	10,000.00
<u>A 1620.450-00-0000</u>	CLEANING SUPPLIES		20,000.00	792.33	20,792.33	11,579.13	7,260.49	1,952.71
1620	OPERATION OF PLANT	*	451,362.00	2,895.69	454,257.69	141,317.95	114,200.04	198,739.70
<u>A 1621.160-00-0000</u>	NON INSTRUCT SALARIES		176,290.00	0.00	176,290.00	38,583.70	0.00	137,706.30
<u>A 1621.400-00-0000</u>	CONTRACTUAL		50,000.00	980.83	50,980.83	5,650.86	7,930.87	37,399.10
<u>A 1621.402-00-0000</u>	REPAIRS		20,000.00	1,562.50	21,562.50	1,964.13	2,012.50	17,585.87
<u>A 1621.450-00-0000</u>	SUPPLIES & MATERIALS		35,000.00	48.32	35,048.32	10,532.91	8,805.36	15,710.05
<u>A 1621.450-00-0508</u>	GROUPS		25,000.00	1,176.99	26,176.99	11,691.79	8,236.55	6,248.65
<u>A 1621.490-00-0000</u>	BOCES SERVICES		55,000.00	-2,700.00	52,300.00	15,685.92	36,600.48	13.60
1621	MAINTENANCE OF PLANT	*	361,290.00	1,068.64	362,358.64	84,109.31	63,585.76	214,663.57
<u>A 1670.400-00-0000</u>	POSTAGE		15,000.00	2,000.00	17,000.00	9,155.03	5,848.46	1,996.51
<u>A 1670.490-01-0000</u>	PRINTING		70,000.00	15,000.00	85,000.00	20,400.00	64,600.00	0.00
1670	CENTRAL PRINTING & MAILING	*	85,000.00	17,000.00	102,000.00	29,555.03	70,448.46	1,996.51
16		**	897,652.00	20,964.33	918,616.33	254,982.29	248,234.26	415,399.78
<u>A 1910.414-00-0000</u>	INSURANCE		55,000.00	-110.00	54,890.00	46,416.78	1,083.22	7,390.00
1910	UNALLOCATED INSURANCE	*	55,000.00	-110.00	54,890.00	46,416.78	1,083.22	7,390.00
<u>A 1964.400-00-0000</u>	REFUND PROP. TAX		10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
1964	REFUND ON REAL PROPERTY TAXES	*	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
<u>A 1981.490-00-0000</u>	BOCES SERVICES		149,350.00	4,900.00	154,250.00	46,256.58	107,932.03	61.39
1981	BOCES ADMINISTRATIVE COSTS	*	149,350.00	4,900.00	154,250.00	46,256.58	107,932.03	61.39

NEW YORK MILLS UFSD



Appropriation Status Detail Report By Function From 7/1/2024 To 11/30/2024

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
19	General Support	**	214,350.00	4,790.00	219,140.00	92,673.36	109,015.25	17,451.39
1		***	1,725,896.00	26,986.33	1,752,882.33	573,056.18	505,247.43	674,578.72
A 2010.150-00-0000	INSTRUCTIONAL SALARIES		25,000.00	0.00	25,000.00	3,085.50	0.00	21,914.50
A 2010.490-00-0000	OTHER BOCES		55,000.00	100.00	55,100.00	16,527.39	38,563.94	8.67
2010	CURRICULUM DEVEL & SUPERVISION	*	80,000.00	100.00	80,100.00	19,612.89	38,563.94	21,923.17
A 2020.150-00-0000	INSTRUCTIONAL SALARIES		205,715.00	0.00	205,715.00	89,293.50	0.00	116,421.50
A 2020.160-00-0000	NON INSTRUCT. SALARIES		85,020.00	0.00	85,020.00	30,279.20	0.00	54,740.80
A 2020.403-02-0000	TRAVEL-MILEAGE		500.00	0.00	500.00	0.00	0.00	500.00
A 2020.403-03-0000	TRAVEL-MILEAGE		500.00	0.00	500.00	0.00	0.00	500.00
A 2020.404-02-0000	CONFERENCE		500.00	0.00	500.00	243.74	0.00	256.26
A 2020.404-03-0000	CONFERENCE		500.00	0.00	500.00	37.50	0.00	462.50
A 2020.409-00-0000	DUES		1,600.00	0.00	1,600.00	0.00	0.00	1,600.00
A 2020.450-02-0000	OFFICE SUPPLIES		1,000.00	0.00	1,000.00	145.00	0.00	855.00
A 2020.450-03-0000	OFFICE SUPPLIES		1,000.00	0.00	1,000.00	754.24	0.00	245.76
2020	SUPERVISION-REGULAR SCHOOL	*	296,335.00	0.00	296,335.00	120,753.18	0.00	175,581.82
A 2070.150-00-0000	INSERVICE SALARIES		30,000.00	0.00	30,000.00	11,874.00	0.00	18,126.00
A 2070.400-00-0000	CONTRACTUAL		3,000.00	2,000.00	5,000.00	4,296.50	0.00	703.50
A 2070.490-00-0000	BOCES INSERVICE		20,000.00	-1,500.00	18,500.00	5,550.00	12,950.00	0.00
2070	INSERVICE TRAINING-INSTRUCTION	*	53,000.00	500.00	53,500.00	21,720.50	12,950.00	18,829.50
20	Group Insurance	**	429,335.00	600.00	429,935.00	162,086.57	51,513.94	216,334.49
A 2110.120-00-0000	INSTRUCTIONAL SALARIES K-3		864,525.00	0.00	864,525.00	178,073.40	0.00	686,451.60
A 2110.120-01-0000	INSTRUCTIONAL SALARIES 4-6		565,033.00	0.00	565,033.00	111,499.74	0.00	453,533.26
A 2110.130-00-0000	INSTRUCTIONAL 7-12		1,500,890.00	0.00	1,500,890.00	358,185.24	0.00	1,142,704.76
A 2110.130-01-0000	AFTER SCHOOL PROGRAM		20,000.00	0.00	20,000.00	16,895.10	0.00	3,104.90
A 2110.131-00-0000	HEALTH BUY-OUTS		22,000.00	0.00	22,000.00	2,400.00	0.00	19,600.00
A 2110.140-00-0000	SUBSTITUTE SALARIES		125,800.00	0.00	125,800.00	35,727.77	0.00	90,072.23
A 2110.160-00-0000	NON INSTRUCT SALARIES		79,353.00	0.00	79,353.00	31,171.79	0.00	48,181.21
A 2110.200-02-0000	NEW EQUIPMENT		15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
A 2110.400-02-0000	CONTRACTUAL		9,550.00	0.00	9,550.00	0.00	0.00	9,550.00
A 2110.400-03-0000	CONTRACTUAL		8,000.00	10,311.20	18,311.20	2,746.50	11,811.20	3,753.50
A 2110.403-02-0000	TRAVEL-MILEAGE		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2110.403-03-0000	TRAVEL-MILEAGE		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2110.404-02-0000	CONFERENCE FEES		1,800.00	0.00	1,800.00	0.00	0.00	1,800.00

NEW YORK MILLS UFSD



Appropriation Status Detail Report By Function From 7/1/2024 To 11/30/2024

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2110.404-03-0000	CONFERENCE FEES	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2110.450-02-0001	INST SUPPLY-GRADE 1	400.00	0.00	400.00	125.63	36.41	237.96
A 2110.450-02-0002	INST SUPPLY-GRADE 2	600.00	0.00	600.00	129.69	26.57	443.74
A 2110.450-02-0003	INST SUPPLY-GRADE 3	400.00	0.00	400.00	160.16	50.44	189.40
A 2110.450-02-0004	INST SUPPLY-GRADE 4	400.00	0.00	400.00	154.42	134.32	111.26
A 2110.450-02-0005	INST SUPPLY-GRADE 5	400.00	0.00	400.00	163.71	28.45	207.84
A 2110.450-02-0006	INST SUPPLY-GRADE 6	600.00	0.00	600.00	195.09	40.56	364.35
A 2110.450-02-0007	INST SUPPLY ESL	200.00	0.00	200.00	113.32	12.00	74.68
A 2110.450-02-0013	INST SUPPLY-KNDG	200.00	0.00	200.00	138.75	0.00	61.25
A 2110.450-02-3000	INST SUPPLY-ART	2,500.00	0.00	2,500.00	2,296.90	0.00	203.10
A 2110.450-02-3050	STEM	200.00	0.00	200.00	115.26	58.99	25.75
A 2110.450-02-4000	INST SUPPLY-MUSIC	2,500.00	0.00	2,500.00	62.99	359.50	2,077.51
A 2110.450-02-4100	INST SUPPLY-PHYS ED.	200.00	0.00	200.00	0.00	0.00	200.00
A 2110.450-02-4200	INST-SUPPLY-REMEDIATION	600.00	0.00	600.00	325.30	35.89	238.81
A 2110.450-02-4700	INST SUPPLY-GENERAL	12,500.00	-280.00	12,220.00	1,617.28	47.16	10,555.56
A 2110.450-03-3000	INST SUPPLY-ART	4,200.00	0.00	4,200.00	1,980.26	5.67	2,214.07
A 2110.450-03-3200	INST SUPPLY-BUSINESS ED.	200.00	0.00	200.00	29.49	4.42	166.09
A 2110.450-03-3400	INST SUPPLY-ENGLISH	600.00	280.00	880.00	712.91	144.85	22.24
A 2110.450-03-3500	INST SUPPLY-FOR LANGUAGE	700.00	0.00	700.00	356.39	36.07	307.54
A 2110.450-03-3600	INST SUPPLY-HEALTH	200.00	0.00	200.00	0.00	0.00	200.00
A 2110.450-03-3700	INST SUPPLY-HOME EC.	3,300.00	0.00	3,300.00	1,667.28	1,609.93	22.79
A 2110.450-03-3800	INST SUPPLY-INDUSTRIAL ART	3,450.00	0.00	3,450.00	725.23	2,034.25	690.52
A 2110.450-03-3900	INST SUPPLY-MATH	1,700.00	0.00	1,700.00	1,035.34	2.36	662.30
A 2110.450-03-4000	INST SUPPLY-MUSIC	4,000.00	0.00	4,000.00	2,904.37	1,081.35	14.28
A 2110.450-03-4100	INST SUPPLY-PHYS ED	400.00	0.00	400.00	0.00	0.00	400.00
A 2110.450-03-4300	INST SUPPLY-SCIENCE	1,000.00	0.00	1,000.00	913.18	86.82	0.00
A 2110.450-03-4400	INST SUPPLY-SOCIAL STUDY	600.00	0.00	600.00	240.77	30.08	329.15
A 2110.450-03-4700	INST SUPPLY-GENERAL	12,500.00	222.82	12,722.82	481.58	222.82	12,018.42
A 2110.470-00-0000	TUITION-REGULAR EDUCATION	45,000.00	-45,000.00	0.00	0.00	0.00	0.00
A 2110.473-00-0000	Charter School Tuition	0.00	45,000.00	45,000.00	0.00	30,000.00	15,000.00
A 2110.480-01-0000	TEXTBOOKS-OTHER SCHOOLS	1,000.00	0.00	1,000.00	199.86	3.29	796.85
A 2110.480-02-0006	TEXTBOOKS-GRADE 6	7,000.00	0.00	7,000.00	2,070.00	0.00	4,930.00
A 2110.480-02-4200	TEXTBOOKS-REMEDIATION	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2024 To 11/30/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2110.480-02-4800	WORKBOOKS-ELEMENTARY		40,000.00	0.00	40,000.00	29,428.84	0.00	10,571.16
A 2110.480-03-2270	CONSUMABLE		9,000.00	160.00	9,160.00	9,076.84	80.93	2.23
A 2110.480-03-3200	TEXTBOOKS-BUSINESS ED.		1,500.00	0.00	1,500.00	561.00	114.63	824.37
A 2110.480-03-3400	TEXTBOOKS-ENGLISH		6,000.00	0.00	6,000.00	786.15	36.82	5,177.03
A 2110.480-03-4400	TEXTBOOKS-SOCIAL STUDY		1,100.00	0.00	1,100.00	0.00	0.00	1,100.00
A 2110.480-03-4700	TEXTBOOKS-GENERAL INST.		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 2110.490-00-0000	BOCES SERVICES		775,000.00	0.00	775,000.00	208,451.02	516,548.98	50,000.00
2110	TEACHING-REGULAR SCHOOL	*	4,162,601.00	10,694.02	4,173,295.02	1,003,918.55	564,684.76	2,604,691.71
21	New York State Income Tax	**	4,162,601.00	10,694.02	4,173,295.02	1,003,918.55	564,684.76	2,604,691.71
A 2250.150-00-0000	INSTRUCTIONAL SALARIES		630,087.00	0.00	630,087.00	125,230.68	0.00	504,856.32
A 2250.160-00-0000	NON INSTRUCT SALARIES		165,000.00	0.00	165,000.00	42,545.94	0.00	122,454.06
A 2250.200-00-0000	NEW EQUIPMENT		2,500.00	0.00	2,500.00	628.08	94.21	1,777.71
A 2250.400-00-0000	CONTRACTUAL		20,000.00	825.00	20,825.00	4,088.00	8,737.00	8,000.00
A 2250.404-00-0000	CONFERENCE FEES		250.00	0.00	250.00	0.00	0.00	250.00
A 2250.450-00-0000	INSTRUCT. SUPPLIES		3,000.00	0.00	3,000.00	1,140.59	1,036.45	822.96
A 2250.470-00-0000	TUITION		315,498.00	405,503.50	721,001.50	150,649.60	468,533.90	101,818.00
A 2250.490-00-0000	BOCES SERVICES		1,822,005.00	0.00	1,822,005.00	491,821.41	1,330,183.59	0.00
2250	PROGRAMS-STUDENTS W/ DISABIL	*	2,958,340.00	406,328.50	3,364,668.50	816,104.30	1,808,585.15	739,979.05
A 2280.150-00-0000	INSTRUCTIONAL SALARIES		104,786.00	0.00	104,786.00	30,297.60	0.00	74,488.40
A 2280.490-00-0000	BOCES SERVICES		405,272.00	50,779.00	456,051.00	136,815.30	319,235.70	0.00
2280	OCCUPATIONAL EDUCATION	*	510,058.00	50,779.00	560,837.00	167,112.90	319,235.70	74,488.40
22	Federal Income Tax	**	3,468,398.00	457,107.50	3,925,505.50	983,217.20	2,127,820.85	814,467.45
A 2330.490-00-0000	BOCES-SPECIAL SCHOOL		65,955.00	-4,200.00	61,755.00	18,520.80	43,215.20	19.00
2330	TEACHING-SPECIAL SCHOOLS	*	65,955.00	-4,200.00	61,755.00	18,520.80	43,215.20	19.00
23	Income Executions	**	65,955.00	-4,200.00	61,755.00	18,520.80	43,215.20	19.00
A 2610.150-00-0000	INSTRUCTIONAL SALARIES		88,005.00	0.00	88,005.00	20,244.48	0.00	67,760.52
A 2610.160-00-0000	NON INSTRUCT SALARIES		35,000.00	0.00	35,000.00	8,221.17	0.00	26,778.83
A 2610.460-00-0000	STATE AIDED LIBRARY MATERIALS		3,731.00	0.00	3,731.00	724.09	0.00	3,006.91
A 2610.490-00-0000	BOCES SERVICES		45,000.00	0.00	45,000.00	12,565.77	29,320.17	3,114.06
2610	SCHOOL LIBRARY & AUDIOVISUAL	*	171,736.00	0.00	171,736.00	41,755.51	29,320.17	100,660.32
A 2630.220-00-0000	STATE AIDED EQUIPMENT		9,679.00	204.04	9,883.04	2.24	204.37	9,676.43
A 2630.450-00-0000	SUPPLIES		8,500.00	590.50	9,090.50	5,238.98	1,134.50	2,717.02
A 2630.460-00-0000	STATE AIDED SOFTWARE		8,943.00	0.00	8,943.00	5,245.23	0.00	3,697.77

NEW YORK MILLS UFSD



Appropriation Status Detail Report By Function From 7/1/2024 To 11/30/2024

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 2630.490-00-0000</u>	BOCES		635,340.00	64,660.00	700,000.00	186,604.08	513,395.92	0.00
2630	COMPUTER ASSISTED INSTRUCTION	*	662,462.00	65,454.54	727,916.54	197,090.53	514,734.79	16,091.22
26	Social Security Tax	**	834,198.00	65,454.54	899,652.54	238,846.04	544,054.96	116,751.54
<u>A 2810.150-00-0000</u>	INSTRUCTIONAL SALARIES		75,000.00	0.00	75,000.00	18,337.70	0.00	56,662.30
<u>A 2810.160-00-0000</u>	NON INSTRUCT SALARIES		35,500.00	0.00	35,500.00	6,043.40	0.00	29,456.60
<u>A 2810.404-00-0000</u>	CONFERENCE FEES		500.00	0.00	500.00	0.00	0.00	500.00
<u>A 2810.450-00-0000</u>	INTRUCTIONAL SUPPLIES		2,650.00	26.00	2,676.00	1,993.61	5.61	676.78
<u>A 2810.490-00-0000</u>	BOCES SERVICES		102,525.00	3,100.00	105,625.00	31,686.84	73,935.96	2.20
2810	GUIDANCE-REGULAR SCHOOL	*	216,175.00	3,126.00	219,301.00	58,061.55	73,941.57	87,297.88
<u>A 2815.160-00-0000</u>	NON INSTRUCT SALARIES		50,000.00	0.00	50,000.00	16,926.19	0.00	33,073.81
<u>A 2815.400-00-0000</u>	CONTRACTUAL		2,000.00	0.00	2,000.00	228.50	0.00	1,771.50
<u>A 2815.450-02-0000</u>	OFFICE SUPPLIES-ELEM		1,500.00	-170.00	1,330.00	38.28	25.12	1,266.60
<u>A 2815.450-03-0000</u>	OFFICE SUPPLIES-H.S.		3,000.00	170.00	3,170.00	1,788.91	1,293.54	87.55
<u>A 2815.490-00-0000</u>	BOCES SERVICES		24,500.00	0.00	24,500.00	4,878.09	11,382.17	8,239.74
2815	HEALTH SERVICES-REGULAR SCHOOL	*	81,000.00	0.00	81,000.00	23,859.97	12,700.83	44,439.20
<u>A 2820.490-00-0000</u>	BOCES SERVICES		50,000.00	-5,000.00	45,000.00	14,302.39	30,558.41	139.20
2820	PSYCHOLOGICAL SRVC-REG SCHOOL	*	50,000.00	-5,000.00	45,000.00	14,302.39	30,558.41	139.20
<u>A 2825.150-00-0000</u>	SOCIAL WORKER		55,022.00	0.00	55,022.00	12,714.48	0.00	42,307.52
2825	SOCIAL WORK SRVC-REG SCHOOL	*	55,022.00	0.00	55,022.00	12,714.48	0.00	42,307.52
<u>A 2830.400-00-0000</u>	SRO OFFICER		45,000.00	4,000.00	49,000.00	48,440.00	0.00	560.00
2830	PUPIL PERSONNEL SRVC-SPEC SCHL	*	45,000.00	4,000.00	49,000.00	48,440.00	0.00	560.00
<u>A 2850.150-00-0000</u>	INSTRUCTIONAL SALARIES		97,525.00	0.00	97,525.00	0.00	0.00	97,525.00
<u>A 2850.400-00-0000</u>	CONTRACTUAL		2,000.00	0.00	2,000.00	865.00	0.00	1,135.00
<u>A 2850.450-00-0000</u>	SUPPLIES		2,000.00	0.00	2,000.00	1,300.00	0.00	700.00
2850	CO-CURRICULAR ACTIV-REG SCHL	*	101,525.00	0.00	101,525.00	2,165.00	0.00	99,360.00
<u>A 2855.150-00-0000</u>	INSTRUCTIONAL SALARIES		152,650.00	0.00	152,650.00	41,900.00	0.00	110,750.00
<u>A 2855.160-00-0000</u>	NON INSTRUCT SALARIES		10,000.00	0.00	10,000.00	886.25	0.00	9,113.75
<u>A 2855.200-00-0000</u>	NEW EQUIPMENT		5,270.00	0.00	5,270.00	0.00	0.00	5,270.00
<u>A 2855.400-00-0000</u>	CONTRACTUAL		10,000.00	0.00	10,000.00	69.00	0.00	9,931.00
<u>A 2855.403-00-0000</u>	TRAVEL-MILEAGE		500.00	0.00	500.00	105.00	0.00	395.00
<u>A 2855.409-00-0000</u>	DUES		5,150.00	0.00	5,150.00	1,905.00	0.00	3,245.00
<u>A 2855.410-00-0000</u>	RENTAL		5,150.00	0.00	5,150.00	0.00	0.00	5,150.00
<u>A 2855.411-00-0000</u>	OFFICIALS		35,000.00	0.00	35,000.00	8,123.80	0.00	26,876.20

NEW YORK MILLS UFSD



Appropriation Status Detail Report By Function From 7/1/2024 To 11/30/2024

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2855.413-00-0000	TOURNAMENT FEES		5,000.00	0.00	5,000.00	1,355.00	0.00	3,645.00
A 2855.450-00-0000	INSTRUCT. SUPPLIES		28,840.00	349.73	29,189.73	9,210.50	9,912.85	10,066.38
A 2855.450-00-0014	UNIFORMS		13,102.00	250.00	13,352.00	13,351.13	0.00	0.87
2855	INTERSCHOL ATHLETICS-REG SCHL	*	270,662.00	599.73	271,261.73	76,905.68	9,912.85	184,443.20
28	New York City Income Tax	**	819,384.00	2,725.73	822,109.73	236,449.07	127,113.66	458,547.00
2		***	9,779,871.00	532,381.79	10,312,252.79	2,643,038.23	3,458,403.37	4,210,811.19
A 5510.160-00-0000	NON INSTRUCT SALARIES		305,850.00	0.00	305,850.00	98,521.81	0.00	207,328.19
A 5510.161-00-0000	NON INSTRUCT SALARIES		90,000.00	0.00	90,000.00	27,708.07	0.00	62,291.93
A 5510.210-00-0000	NEW BUSES		152,256.00	0.00	152,256.00	0.00	152,255.96	0.04
A 5510.400-00-0000	CONTRACTUAL		9,800.00	0.00	9,800.00	529.12	1,662.13	7,608.75
A 5510.414-00-0000	INSURANCE		26,500.00	10.00	26,510.00	26,510.00	0.00	0.00
A 5510.450-00-0000	BUS REPAIR SUPPLIES		24,250.00	5,644.10	29,894.10	12,722.38	15,606.34	1,565.38
A 5510.450-00-0509	DIESEL		58,655.00	0.00	58,655.00	6,422.29	33,577.71	18,655.00
A 5510.490-00-0000	BOCES SERVICES		2,000.00	0.00	2,000.00	120.00	280.00	1,600.00
5510	DISTRICT TRANSPORT-MEDICAID	*	669,311.00	5,654.10	674,965.10	172,533.67	203,382.14	299,049.29
A 5530.200-00-0000	NEW EQUIPMENT		0.00	1,000.00	1,000.00	609.00	0.00	391.00
A 5530.414-00-0000	INSURANCE		9,500.00	0.00	9,500.00	9,500.00	0.00	0.00
A 5530.416-00-0000	NATURAL GAS		16,850.00	0.00	16,850.00	6,784.80	10,065.20	0.00
A 5530.417-00-0000	ELECTRICITY		25,000.00	0.00	25,000.00	6,396.58	11,603.42	7,000.00
A 5530.418-00-0000	WATER		10,000.00	0.00	10,000.00	3,333.30	6,666.70	0.00
A 5530.450-00-0000	BUS GARAGE SUPPLIES		1,000.00	0.00	1,000.00	874.87	0.00	125.13
A 5530.450-00-0515	SUPPLIES&MATERIALS		0.00	45.50	45.50	45.50	0.00	0.00
A 5530.450-00-0516	TOOLS-MECHANICS		100.00	1,989.00	2,089.00	1,462.32	0.00	626.68
5530	GARAGE BUILDING	*	62,450.00	3,034.50	65,484.50	29,006.37	28,335.32	8,142.81
55		**	731,761.00	8,688.60	740,449.60	201,540.04	231,717.46	307,192.10
5		***	731,761.00	8,688.60	740,449.60	201,540.04	231,717.46	307,192.10
A 9010.800-00-0000	EMPLOYEE RETIREMENT		295,187.00	0.00	295,187.00	101,089.00	0.00	194,098.00
9010	STATE RETIREMENT	*	295,187.00	0.00	295,187.00	101,089.00	0.00	194,098.00
A 9020.800-00-0000	TEACHER RETIREMENT		615,888.00	0.00	615,888.00	0.00	0.00	615,888.00
9020	TEACHERS' RETIREMENT	*	615,888.00	0.00	615,888.00	0.00	0.00	615,888.00
A 9030.800-00-0000	SOCIAL SECURITY		526,555.00	0.00	526,555.00	126,489.49	0.00	400,065.51
9030	SOCIAL SECURITY	*	526,555.00	0.00	526,555.00	126,489.49	0.00	400,065.51
A 9040.800-00-0000	WORKERS COMP.		48,500.00	0.00	48,500.00	31,680.45	0.00	16,819.55

NEW YORK MILLS UFSD



Appropriation Status Detail Report By Function From 7/1/2024 To 11/30/2024

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9040	WORKERS' COMPENSATION	*	48,500.00	0.00	48,500.00	31,680.45	0.00	16,819.55
<u>A 9050.800-00-0000</u>	UNEMPLOYMENT INS.		10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
9050	UNEMPLOYMENT INSURANCE	*	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
<u>A 9055.800-00-0000</u>	DISABILITY INSURANCE		2,000.00	203.70	2,203.70	117.65	86.05	2,000.00
9055	DISABILITY INSURANCE	*	2,000.00	203.70	2,203.70	117.65	86.05	2,000.00
<u>A 9060.800-00-0000</u>	HEALTH INSURANCE		1,974,509.00	-114,771.00	1,859,738.00	950,651.89	0.00	909,086.11
9060	HOSPITAL, MEDICAL & DENTAL INS	*	1,974,509.00	-114,771.00	1,859,738.00	950,651.89	0.00	909,086.11
90		**	3,472,639.00	-114,567.30	3,358,071.70	1,210,028.48	86.05	2,147,957.17
<u>A 9711.600-00-0000</u>	SERIAL BOND-PRINCIPAL-CONSTRUCTION		730,000.00	0.00	730,000.00	0.00	0.00	730,000.00
<u>A 9711.700-00-0000</u>	SERIAL BOND-INTEREST-CONSTRUCTION		215,824.00	0.00	215,824.00	0.00	0.00	215,824.00
9711	SERIAL BOND	*	945,824.00	0.00	945,824.00	0.00	0.00	945,824.00
<u>A 9789.600-00-0000</u>	OTHER DEBT-EPC PRINCIPAL		74,771.00	0.00	74,771.00	38,224.68	0.00	36,546.32
<u>A 9789.700-00-0000</u>	OTHER DEBT-EPC INTEREST		61,013.00	0.00	61,013.00	19,666.75	0.00	41,346.25
9789	Other Debt (Specify)	*	135,784.00	0.00	135,784.00	57,891.43	0.00	77,892.57
97	Endowment, Scholarship and Gift Fund	**	1,081,608.00	0.00	1,081,608.00	57,891.43	0.00	1,023,716.57
<u>A 9901.950-00-0000</u>	TRANSFER-SPECIAL AID		8,500.00	0.00	8,500.00	8,500.00	0.00	0.00
9901	TRANSFER TO SPECIAL AID	*	8,500.00	0.00	8,500.00	8,500.00	0.00	0.00
<u>A 9950.900-00-0000</u>	TRANSFER-CAPITAL FUND		100,000.00	500,000.00	600,000.00	600,000.00	0.00	0.00
9950	TRANSFER TO CAPITAL	*	100,000.00	500,000.00	600,000.00	600,000.00	0.00	0.00
99		**	108,500.00	500,000.00	608,500.00	608,500.00	0.00	0.00
9		***	4,662,747.00	385,432.70	5,048,179.70	1,876,419.91	86.05	3,171,673.74
Fund ATotals:			16,900,275.00	953,489.42	17,853,764.42	5,294,054.36	4,195,454.31	8,364,255.75
Grand Totals:			16,900,275.00	953,489.42	17,853,764.42	5,294,054.36	4,195,454.31	8,364,255.75

NEW YORK MILLS UNION FREE SCHOOLS
SCHOOL LUNCH
ACCOUNT 6559
TREASURER'S MONTHLY REPORT

For the period

FROM: 11/01/24 TO: November 30, 2024

Total available balance as reported at the end of preceding period \$55,696.73

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
NOV 30	Interest	29.21

Total Receipts 29.21

Total Receipts, including balance \$55,725.94

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No.	2081	To Check No	2081	4,369.69
----------------	------	-------------	------	----------

BY DEBIT CHARGE

(Total amount of checks issued and debit charges) \$4,369.69

Cash Balance as shown by records \$51,356.25

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month 51,356.25

Less total of outstanding checks

Net balance in bank 51,356.25

Amount of deposits in transit

Total available balance \$51,356.25

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as
part of the minutes of the board meeting held

This is to certify that the above Cash
Balance is in agreement with my
bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 11/30/2024



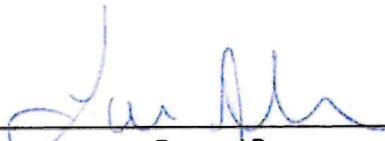
Account: M&T SCHOOL LUNCH CHECKING
Cash Account(s): C 200

Ending Bank Balance:		51,356.25
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	51,356.25
Cash Account Balance:	51,356.25

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
Outstanding Check Total:			0.00


Prepared By

Approved By

NEW YORK MILLS UNION FREE SCHOOLS
SCHOOL LUNCH SAVINGS
ACCOUNT 3566
TREASURER'S MONTHLY REPORT

For the period

FROM: 11/01/24 TO: November 30, 2024

Total available balance as reported at the end of preceding period \$31,081.78

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
NOV 31	Interest	71.82
Total Receipts		71.82
Total Receipts, including balance		\$31,153.60

DISBURSEMENTS MADE DURING MONTH

BY CHECK		
From Check No.	To Check No	0.00
BY DEBIT CHARGE		0.00
(Total amount of checks issued and debit charges)		\$0.00
Cash Balance as shown by records		<u>\$31,153.60</u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	31,153.60
Less total of outstanding checks	0.00
Net balance in bank	31,153.60
Amount of Transfers in transit	0.00
Total available balance	<u>\$31,153.60</u>
(Must agree with Cash Balance above if there is a true reconciliation)	

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2024 - 11/30/2024



Account	Description	Debits	Credits
C 200	CASH IN CHECKING	51,356.25	0.00
C 201	CASH IN TIME DEPOSITS	31,153.60	0.00
C 210	PETTY CASH	20.00	0.00
C 522	EXPENDITURES	20,417.07	0.00
C 909	FUND BALANCE, UNRESERVED	15,206.16	0.00
C 911	UNAPPROPRIATED FUND BALANCE	0.00	58,008.35
C 980	REVENUES	0.00	60,144.73
C Fund Totals:		118,153.08	118,153.08
Grand Totals:		118,153.08	118,153.08

NEW YORK MILLS UFSD



Revenue Status Report By Function From 7/1/2024 To 11/30/2024

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>C 2401</u>	INTEREST AND EARNINGS	0.00	0.00	0.00	544.30	-544.30
<u>C 2770</u>	MISCELLANEOUS REVENUE	0.00	0.00	0.00	59,600.43	-59,600.43
C Totals:		0.00	0.00	0.00	60,144.73	-60,144.73
Grand Totals:		0.00	0.00	0.00	60,144.73	-60,144.73

NEW YORK MILLS UNION FREE SCHOOLS
TRUST & AGENCY
ACCOUNT 6567
TREASURER'S MONTHLY REPORT

For the period

FROM: 11/01/24 TO: November 30, 2024

Total available balance as reported at the end of preceding period \$0.00

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount	
NOV 8	Transfers from General for Payroll	268,624.63	
22	Transfers from General for Payroll	242,662.79	
Total Receipts			\$511,287.42
Total Receipts, including balance			\$511,287.42

DISBURSEMENTS MADE DURING MONTH

BY DEBIT CHARGE	Transfers for Payroll Checks and Direct Deposits	357,494.39	
	Federal Taxes	120,178.72	
	State Taxes	21,930.22	
	OMNI	9,610.80	
	Nov ERS	2,073.29	
(Total amount of checks issued and debit charges)			511,287.42
Cash Balance as shown by records			\$0.00

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month		2,124.69	
		2,124.69	
ERS Outstanding	OCT	2,117.56	
	NOV	7.13	
Amount of transfers in transit			
		2,124.69	

Total available balance \$0.00
(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as
part of the minutes of the board meeting held

This is to certify that the above Cash
Balance is in agreement with my
bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
PAYROLL ACCOUNT
ACCOUNT 6542
TREASURER'S MONTHLY REPORT

For the period

FROM: 11/01/24 TO: November 30, 2024

Total available balance as reported at the end of preceding period

\$ -

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
NOV 8	Net Payroll	188,061.08
22	Net Payroll	169,433.31

Total Receipts

357,494.39

Total Receipts, including balance

357,494.39

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No.	96503	To Check No.	96735	50,098.39
----------------	-------	--------------	-------	-----------

BY DEBIT CHARGE

Direct Deposits	307,396.00
-----------------	------------

(Total amount of checks issued and debit charges)

357,494.39

Cash Balance as shown by records

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	1,011.87
Less total of outstanding checks (See attached Nvision report)	3,892.33
Separate check issued on 11-23	(2,880.46)
Net balance in bank	-

Total available balance

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as
part of the minutes of the board meeting held

This is to certify that the above Cash
Balance is in agreement with my
bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 11/30/2024



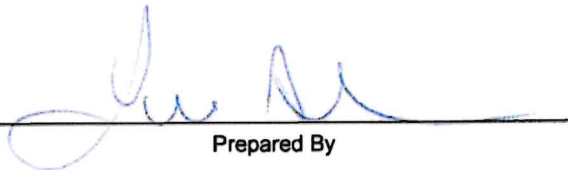
Account: M&T PAYROLL CHECKING
Cash Account(s): A 710

Ending Bank Balance:		1,011.87
Outstanding Checks (See listing below):	-	3,892.33
Deposits in Transit:	+	0.00
Other Credits:	+	2,880.46
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	0.00
Cash Account Balance:	0.00

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
07/01/2022	90187	MARY CLEMENTS	1,146.44
01/06/2023	91396	MARY CLEMENTS	1,173.33
11/22/2024	96637	JUSTIN MAHANNA	1,572.56
Outstanding Check Total:			3,892.33


Prepared By

Approved By

NEW YORK MILLS UNION FREE SCHOOLS
CAPITAL FUND
ACCOUNT 6575
TREASURER'S MONTHLY REPORT

For the period

FROM: 11/01/24 TO: November 30, 2024

Total available balance as reported at the end of preceding period \$21,066.07

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
NOV 30	Interest	91.39
	Transfer from Restricted Reserve	500,000.00
	Total Receipts	\$500,091.39
	Total Receipts, including balance	\$521,157.46

DISBURSEMENTS MADE DURING MONTH

BY CHECK
From Check No. 2193 To Check No. 2194 41,160.00

BY DEBIT CHARGE Transfer to General -Prior Year Accounts Payable 0.50

(Total amount of checks issued and debit charges) \$41,160.50

Cash Balance as shown by records \$479,996.96

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	521,156.96
Less total of outstanding checks	(41,160.00)
Net balance in bank	479,996.96
Total available balance	<u>\$479,996.96</u>
(Must agree with Cash Balance above if there is a true reconciliation)	

Received by the Board of Education and entered as
part of the minutes of the board meeting held

This is to certify that the above Cash
Balance is in agreement with my
bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 11/30/2024

**Account: M&T CAPITAL FUND CHECKING****Cash Account(s): H 200, H5003 200, HB00 200, HB03 200, HB04 200, HB99 200**

Ending Bank Balance:		521,156.96
Outstanding Checks (See listing below):	-	41,160.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	479,996.96
-------------------------------	------------

Cash Account Balance:	479,996.96
-----------------------	------------

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
11/22/2024	2193	ADIRONDACK OPERATIONS LLC	13,370.00
11/22/2024	2194	TEITSCH-KENT-FAY ARCHITECTS, P.C.	27,790.00
Outstanding Check Total:			41,160.00

Prepared By

Approved By

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2024 - 11/30/2024



Account	Description	Debits	Credits	Balance
H 200	CASH IN CHECKING	650,128.77	170,131.81	479,996.96
H 521	ENCUMBRANCES	295,946.25	109,010.00	186,936.25
H 522	EXPENDITURES	121,536.00	0.00	121,536.00
H 599	APPROPRIATED FUND BALANCE	1,120.00	0.00	1,120.00
H 630	DUE TO OTHER FUNDS	0.00	504.16	504.16 CR
H 821	RESERVE FOR ENCUMBRANCES	109,010.00	295,946.25	186,936.25 CR
H 911	UNAPPROPRIATED FUND BALANCE	49,945.39	50,974.19	1,028.80 CR
H 960	APPROPRIATIONS	0.00	1,120.00	1,120.00 CR
H 980	REVENUES	0.00	600,000.00	600,000.00 CR
H Fund Totals:		1,227,686.41	1,227,686.41	0.00
Grand Totals:		1,227,686.41	1,227,686.41	0.00

NEW YORK MILLS UFSD



Revenue Status Report By Function From 7/1/2024 To 11/30/2024

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
H 5031	INTERFUND TRANSFERS FROM GENERAL	0.00	0.00	0.00	600,000.00	-600,000.00
H Totals:		0.00	0.00	0.00	600,000.00	-600,000.00
Grand Totals:		0.00	0.00	0.00	600,000.00	-600,000.00

NEW YORK MILLS UFSD



Appropriation Status Detail Report By Function From 7/1/2024 To 11/30/2024

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
H 0002.019-245	CAPITAL OUTLAY 2023/24 ARCHITECT	0.00	1,120.00	1,120.00	0.00	0.00	1,120.00
H 0002.020-240	\$5Mii CAPITAL PROJECT-CONTRACTUAL	0.00	0.00	0.00	13,646.00	0.00	-13,646.00
H 0002.020-245	\$5Mii CAPITAL PROJECT-ARCHITECT	0.00	0.00	0.00	102,440.00	179,276.25	-281,716.25
H 0002.021-245	CAPITAL OUTLAY 24/25 CONSTRUCTION	0.00	0.00	0.00	5,450.00	7,660.00	-13,110.00
0002	*	0.00	1,120.00	1,120.00	121,536.00	186,936.25	-307,352.25
00	**	0.00	1,120.00	1,120.00	121,536.00	186,936.25	-307,352.25
0	***	0.00	1,120.00	1,120.00	121,536.00	186,936.25	-307,352.25
Fund HTotals:		0.00	1,120.00	1,120.00	121,536.00	186,936.25	-307,352.25
Grand Totals:		0.00	1,120.00	1,120.00	121,536.00	186,936.25	-307,352.25

NEW YORK MILLS UNION FREE SCHOOLS
DEBT SERVICE ACCOUNT
ACCOUNT 3558
TREASURER'S MONTHLY REPORT

For the period

FROM: 11/01/24

TO: November 30, 2024

Total available balance as reported at the end of preceding period

\$1,418,118.27

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
NOV 30	Interest	3,276.99

Total Receipts

\$3,276.99

Total Receipts, including balance

\$1,421,395.26

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No.

To Check No

BY DEBIT CHARGE

0.00

(Total amount of checks issued and debit charges)

\$0.00

Cash Balance as shown by records

\$1,421,395.26

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month

1,421,395.26

Less total of outstanding checks

Net balance in bank

1,421,395.26

Amount of transfers in transit

Total available balance

\$1,421,395.26

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as
part of the minutes of the board meeting held

This is to certify that the above Cash
Balance is in agreement with my
bank statement as reconciled

CLERK OF THE BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2024 - 11/30/2024



Account	Description	Debits	Credits	Balance
V 200	CASH IN CHECKING	907.80	0.00	907.80
V 231	CASH IN TIME-SPECIAL RESERVES	1,420,487.46	0.00	1,420,487.46
V 391	DUE FROM OTHER FUNDS	504.16	0.00	504.16
V 909	FUND BALANCE, UNRESERVED	0.00	48,460.13	48,460.13 CR
V 911	UNAPPROPRIATED FUND BALANCE	0.00	1,354,067.24	1,354,067.24 CR
V 980	REVENUES	0.00	19,372.05	19,372.05 CR
V Fund Totals:		1,421,899.42	1,421,899.42	0.00
Grand Totals:		1,421,899.42	1,421,899.42	0.00

NEW YORK MILLS UFSD



Revenue Status Report By Function From 7/1/2024 To 11/30/2024

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>V 2401</u>	INTERST AND EARNINGS	0.00	0.00	0.00	19,372.05	-19,372.05
	V Totals:	0.00	0.00	0.00	19,372.05	-19,372.05
	Grand Totals:	0.00	0.00	0.00	19,372.05	-19,372.05

NEW YORK MILLS UNION FREE SCHOOLS
FEDERAL FUND
ACCOUNT 6534
TREASURER'S MONTHLY REPORT

For the period

FROM: 11/01/24 TO: 11/30/24

Total available balance as reported at the end of preceding period \$117,745.77

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
NOV 30	Interest	106.87
8	Transfer from General Fund- SSH#4408	8,500.00
12	Receivables	140,260.00
15	Transfer from General Fund for 23/24	1,795.00
Total Receipts		\$150,661.87
Total Receipts, including balance		\$268,407.64

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No. To Check No.

BY DEBIT CHARGE	Payroll 11/8	11,054.43	
	Payroll 11/22	11,054.43	
	Transfer to General	1.35	
(Total amount of checks issued and debit charges)			\$22,110.21
Cash Balance as shown by records			<u>\$246,297.43</u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	246,297.43	
Less total of outstanding checks	0.00	
Net balance in bank	<u>246,297.43</u>	
Reconciling Items:	0.00	
Total available balance		<u>\$246,297.43</u>
(Must agree with Cash Balance above if there is a true reconciliation)		

Received by the Board of Education and entered as
part of the minutes of the board meeting held

This is to certify that the above Cash
Balance is in agreement with my
bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

**LIST OF OUTSTANDING CHECKS
FEDERAL FUND**

CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
TOTAL	\$0.00	TOTAL	

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2024 - 11/30/2024



Account	Description	Debits	Credits	Balance	
F022 200	CASH - TITLE I PT A 21/22	355,429.33	0.00	355,429.33	
F025 200	CASH IN CHECKING	0.00	31,833.06	31,833.06	CR
F035 200	CASH IN CHECKING 611 IDEA	39,765.92	40,242.44	476.52	CR
F055 200	CASH IN CHECKING 619 IDEA	354.00	0.00	354.00	
F075 200	CASH IN CHECKING	1,888.15	2,209.99	321.84	CR
F085 200	CASH IN CHECKING SUMMER DISAB 4408	10,652.41	87,506.89	76,854.48	CR
200 Totals:		408,089.81	161,792.38	246,297.43	
F015 510	ESTIMATED REVENUE	129,885.00	0.00	129,885.00	
F025 510	ESTIMATED REVENUE	112,386.00	0.00	112,386.00	
F035 510	ESTIMATED REVENUE	170,087.00	0.00	170,087.00	
F045 510	ESTIMATED REVENUE	16,996.00	0.00	16,996.00	
F055 510	ESTIMATED REVENUE	1,770.00	0.00	1,770.00	
F075 510	ESTIMATED REVENUE	10,000.00	0.00	10,000.00	
F085 510	ESTIMATED REVENUE	137,340.00	0.00	137,340.00	
510 Totals:		578,464.00	0.00	578,464.00	
F025 522	EXPENDITURES	31,833.06	0.00	31,833.06	
F035 522	EXPENDITURES	34,493.52	0.00	34,493.52	
F075 522	EXPENDITURES	321.84	0.00	321.84	
F085 522	EXPENDITURES	87,506.89	2,152.41	85,354.48	
522 Totals:		154,155.31	2,152.41	152,002.90	
F022 630	DUE TO OTHER FUNDS - TITLE I PT A	0.00	355,429.33	355,429.33	CR
630 Totals:		0.00	355,429.33	-355,429.33	
F015 960	APPROPRIATIONS	0.00	129,885.00	129,885.00	CR
F025 960	APPROPRIATIONS	0.00	112,386.00	112,386.00	CR
F035 960	APPROPRIATIONS	0.00	170,087.00	170,087.00	CR
F045 960	APPROPRIATIONS	0.00	16,996.00	16,996.00	CR
F055 960	APPROPRIATIONS	0.00	1,770.00	1,770.00	CR
F075 960	APPROPRIATIONS	0.00	10,000.00	10,000.00	CR
F085 960	APPROPRIATIONS	0.00	137,340.00	137,340.00	CR
960 Totals:		0.00	578,464.00	-578,464.00	
F035 980	REVENUES	0.00	34,017.00	34,017.00	CR
F055 980	REVENUES	0.00	354.00	354.00	CR
F085 980	REVENUES	0.00	8,500.00	8,500.00	CR
980 Totals:		0.00	42,871.00	-42,871.00	
Grand Totals:		1,140,709.12	1,140,709.12	0.00	

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2024 To 11/30/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>F015 4129</u>	TITLE IV	129,885.00	0.00	129,885.00	0.00	129,885.00
	F015 Totals:	129,885.00	0.00	129,885.00	0.00	129,885.00
<u>F025 4126</u>	TITLE I	112,386.00	0.00	112,386.00	0.00	112,386.00
	F025 Totals:	112,386.00	0.00	112,386.00	0.00	112,386.00
<u>F035 4256</u>	SECTION #611	170,087.00	0.00	170,087.00	34,017.00	136,070.00
	F035 Totals:	170,087.00	0.00	170,087.00	34,017.00	136,070.00
<u>F045 4289</u>	TITLE II	16,996.00	0.00	16,996.00	0.00	16,996.00
	F045 Totals:	16,996.00	0.00	16,996.00	0.00	16,996.00
<u>F055 4256</u>	SECTION #619	1,770.00	0.00	1,770.00	354.00	1,416.00
	F055 Totals:	1,770.00	0.00	1,770.00	354.00	1,416.00
<u>F075 2770</u>	TITLE IV	10,000.00	0.00	10,000.00	0.00	10,000.00
	F075 Totals:	10,000.00	0.00	10,000.00	0.00	10,000.00
<u>F085 3289</u>	SUMMER DISAB PGM 4408	128,840.00	0.00	128,840.00	0.00	128,840.00
<u>F085 5031</u>	INTERFUND TRANSFERS SUMMER 4408	8,500.00	0.00	8,500.00	8,500.00	0.00
	F085 Totals:	137,340.00	0.00	137,340.00	8,500.00	128,840.00
	Grand Totals:	578,464.00	0.00	578,464.00	42,871.00	535,593.00

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2024 To 11/30/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
F015 2110.150	INSTRUCTIONAL SALARIES TITLE ID 24/25	107,911.00	0.00	107,911.00	0.00	0.00	107,911.00
F015 2110.800	BENEFITS	21,974.00	0.00	21,974.00	0.00	0.00	21,974.00
	Fund F015Totals:	129,885.00	0.00	129,885.00	0.00	0.00	129,885.00
F025 2110.150	INSTRUCTIONAL SALARIES	111,419.00	0.00	111,419.00	31,833.06	0.00	79,585.94
F025 2110.450	SUPPLIES & MATERIALS	967.00	0.00	967.00	0.00	0.00	967.00
	Fund F025Totals:	112,386.00	0.00	112,386.00	31,833.06	0.00	80,552.94
F035 2250.150	INSTRUCTIONAL SALARIES 611 IDEA	149,429.00	0.00	149,429.00	34,493.52	0.00	114,935.48
F035 2250.400	PURCHASE SERVICES 611 IDEA	20,614.00	0.00	20,614.00	0.00	0.00	20,614.00
F035 2250.450	SUPPLIES & MATERIALS 611 IDEA	44.00	0.00	44.00	0.00	0.00	44.00
	Fund F035Totals:	170,087.00	0.00	170,087.00	34,493.52	0.00	135,593.48
F045 2110.400	PURCHASE SERVICES	16,996.00	0.00	16,996.00	0.00	0.00	16,996.00
	Fund F045Totals:	16,996.00	0.00	16,996.00	0.00	0.00	16,996.00
F055 2250.400	PURCHASE SERVICES 619 IDEA	1,726.00	0.00	1,726.00	0.00	0.00	1,726.00
F055 2250.490	BOCES SERVICES 619 IDEA	44.00	0.00	44.00	0.00	0.00	44.00
	Fund F055Totals:	1,770.00	0.00	1,770.00	0.00	0.00	1,770.00
F075 2110.160	NONINSTRUCTIONAL SALARIES	3,199.00	0.00	3,199.00	22.84	0.00	3,176.16
F075 2110.400	PURCHASE SERVICES	6,275.00	0.00	6,275.00	0.00	0.00	6,275.00
F075 2110.450	SUPPLIES & MATERIALS	526.00	0.00	526.00	299.00	0.00	227.00
	Fund F075Totals:	10,000.00	0.00	10,000.00	321.84	0.00	9,678.16
F085 2253.472	TUITION-OTHER SUMMER 4408	113,000.00	0.00	113,000.00	62,910.00	0.00	50,090.00
F085 5511.160	TRANSP NON-INSTR SSH#4408 SALARIES	5,715.00	0.00	5,715.00	3,826.33	0.00	1,888.67
F085 5511.400	CONTRACTUAL SUMMER 4408	18,625.00	0.00	18,625.00	18,618.15	0.00	6.85
	Fund F085Totals:	137,340.00	0.00	137,340.00	85,354.48	0.00	51,985.52
Grand Totals:		578,464.00	0.00	578,464.00	152,002.90	0.00	426,461.10

**NEW YORK MILLS UFSD
2024-2025 SCHOLARSHIPS
PRIVATE PURPOSE TRUST AND PERMANENT FUNDS
PRORATION OF INTEREST EARNINGS**

NAME		OPENING BA	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	ENDING BAL
BEEKMAN	A	2,137.53	2,143.91	2,150.29	2,156.16	2,161.65	2,166.63	2,166.63	2,166.63	2,166.63	2,166.63	2,166.63	2,166.63	2,166.63	2,166.63
HERTHUM FUND	R	5,788.09	5,805.32	5,822.60	5,838.49	5,853.39	5,866.92	5,866.92	5,866.92	5,866.92	5,866.92	5,866.92	5,866.92	5,866.92	5,866.92
KIWANIS CLUB	H	4,086.40	4,098.56	4,110.76	4,121.98	4,132.50	4,142.05	4,142.05	4,142.05	4,142.05	4,142.05	4,142.05	4,142.05	4,142.05	4,142.05
MIGA MENTORING	M	2,023.28	2,029.30	2,035.34	2,040.90	2,046.11	2,050.84	2,050.84	2,050.84	2,050.84	2,050.84	2,050.84	2,050.84	2,050.84	2,050.84
D & G HERTHUM	DGH	4,283.80	4,296.55	4,309.34	4,321.10	4,332.12	4,342.13	4,342.13	4,342.13	4,342.13	4,342.13	4,342.13	4,342.13	4,342.13	4,342.13
ETUDES	X	7.05	7.07	7.09	7.11	7.13	7.15	7.15	7.15	7.15	7.15	7.15	7.15	7.15	7.15
KARUZAS	Y	21,220.35	21,283.52	21,346.88	21,405.15	21,459.76	21,509.35	21,509.35	21,509.35	21,509.35	21,509.35	21,509.35	21,509.35	21,509.35	21,509.35
LAVIER	TL	92.32	92.59	92.87	93.12	93.36	93.58	93.58	93.58	93.58	93.58	93.58	93.58	93.58	93.58
		39,638.82	39,756.82	39,875.17	39,984.01	40,086.02	40,178.65	40,178.65	40,178.65	40,178.65	40,178.65	40,178.65	40,178.65	40,178.65	40,178.65

INTEREST EARNED

			JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
BEEKMAN	A	0.00	6.38	6.38	5.87	5.49	4.98	-	-	-	-	-	-	-	29.10
HERTHUM FUND	R	0.00	17.23	17.28	15.89	14.90	13.53	-	-	-	-	-	-	-	78.83
KIWANIS CLUB	H	0.00	12.16	12.20	11.22	10.52	9.55	-	-	-	-	-	-	-	55.65
MIGA MENTORING	M	0.00	6.02	6.04	5.56	5.21	4.73	-	-	-	-	-	-	-	27.56
D & G HERTHUM	DGH	0.00	12.75	12.79	11.76	11.02	10.01	-	-	-	-	-	-	-	58.33
ETUDES	X	0.00	0.02	0.02	0.02	0.02	0.02	-	-	-	-	-	-	-	0.10
KARUZAS	Y	0.00	63.17	63.36	58.27	54.61	49.59	-	-	-	-	-	-	-	289.00
LAVIER	TL	0.00	0.27	0.28	0.25	0.24	0.22	-	-	-	-	-	-	-	1.26
INTEREST			118.00	118.35	108.84	102.01	92.63								539.83
		0.00	118.00	118.35	108.84	102.01	92.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	539.83

INTEREST JOURNAL ENTRY

			TE201	92.63	
BEEKMAN		TE2401	TE092A		4.98
HERTHUM FUND			TE092R		13.53
KIWANIS			TE092H		9.55
MIGA			TE092M		4.73
D&G HERTHUM			TE092DGH		10.01
ETUDES			TE092X		0.02
KARUZAS			TE092Y		49.59
LAVIER			TE092TL		0.22
					92.63

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2024 - 11/30/2024



Account	Description	Debits	Credits
TE 092A	BEEKMAN SCHOLARSHIP	0.00	166.63
TE 092DGH	DONNA & GEORGE HERTHUM	0.00	4,342.13
TE 092H	KIWANIS CLUB SCHOLARSHIP	0.00	322.05
TE 092M	MIGA MENTORING	0.00	2,050.84
TE 092R	HERTHUM FUND & COMMUNITY FOUNDATION	0.00	866.92
TE 092TL	TIMOTHY LAVIER SCHOLARSHIP	0.00	93.58
TE 092X	ETUDES MUSIC CLUB	0.00	7.15
TE 092Y	KARUZAS SCHOLARSHIP	0.00	21,509.35
TE 201	EXPENDABLE TRUST SAVINGS	29,358.65	0.00
TE Fund Totals:		29,358.65	29,358.65
TN 097A	BEEKMAN SCHOLARSHIP	0.00	2,000.00
TN 097H	KIWANIS CLUB SCHOLARSHIP	0.00	3,820.00
TN 097R	HERTHUM FUND & COMMUNITY FOUNDATION	0.00	5,000.00
TN 201	NON-EXPENDABLE SAVINGS	10,820.00	0.00
TN Fund Totals:		10,820.00	10,820.00
Grand Totals:		40,178.65	40,178.65

3.4 Approval of the
Previous Minutes



BOARD OF EDUCATION MEETING MINUTES
December 3, 2024
6 PM - NEW YORK MILLS UFSD LIBRARY

☒ Kristin Hubley
☒ Robert Mahardy, Jr.
☒ Sara DeFazio
☒ Jacqueline Edwards
☒ Jeremy Fennell
☒ Steve King
☒ Abbie Taylor

Agenda Item	Who	Information Distributed	Action	Notes
1. MEETING CALL TO ORDER		6:00 pm		
1.1 Pledge to the Flag			Procedural	
1.2 Reading of the New York Mills UFSD Mission Statement.			Procedural	<i>Through combined efforts of students, staff, parents and community members, our mission is to foster the confidence, knowledge, cognition, and character necessary to instill a strong work ethic, to create an environment of tolerance and respect, and to ignite an attitude of inquiry and enthusiasm for learning that will enable students to become productive, responsible citizens.</i>
1.3 Acceptance of Agenda	K. Hubley	Yes	Action	1 st J. Edwards 2 nd R. Mahardy, Jr. / Yes 7 No 0 Abstain ____
2. PRESENTATIONS AND COMMITTEE REPORTS				
2.1 President's Message	K. Hubley		Information	<i>K. Hubley – As we gear up for the Holiday season with a lot of school events upcoming. I just want to wish everyone a happy Holiday Season, Merry Christmas and I hope everyone stays safe and healthy these next couple of weeks.</i>
2.2 BOCES Representative Report	G. Porcelli		Informative	

Dr. Porcelli – A couple of things, I apologize for not being here more often. There are many things happening in BOCES, one is looking to clone Dr. Kilburn, she is truly one of a kind. As we advance in the push for the Portrait of a Graduate, the programs we are unveiling I would really like to see more students from NY Mills participate. It is wonderful and encouraging to hear students come back a year later and state they were involved with an internship at Masonic Homes, working at a veterinarian clinic, law offices and partnerships we have with various community organizations. Also, as President of the Shoemaker Foundation, I would like to see the more New York Mills students applying for the Shoemaker Foundation Scholarships through the Guidance Dept., which offers funds towards books at a 4-year college. If I can help in any way, any question, concern or issue with BOCES, feel free give me a call, we will see what we can work out. I will get you an answer. Thank you for tonight.

2.3 OHM BOCES Presentation	Dr. Patricia N. Kilburn		Information	
-----------------------------------	-------------------------	--	-------------	--

Dr. Kilburn needed to be rescheduled due to the weather.

2.4 NYMUFSD Battle of the Books Presentation	D. Howe		Information	
---	---------	--	-------------	--

D. Howe – Library Media Specialist K-12; Middle School Battle of the Books club is open for 6-8th grade students and we have 11 current members with 13; books to read between September – March. The High School Battle of the Books club is open to grades 9-12 with 9 current members, reading 12 books between September - March. Many BOCES students come back for the club. The completion is in March. There are 12 District Schools competing, Clinton and Holland Patient have been NYMUFSD biggest rivals to date, we are determined to win this year. For 7 years we have made it to the final round each year. A competition consists of all the books on a table, judges are reading quotes out loud from any one the titles selected this year and students buzz in to give a correct title and author of the book the quote is from. It is very important to be sharp with the correct pronunciation and titles. The students amaze me from year to year at how good they are at it.

Two students a 12th grader and 7th grader also presented adding it is a very competitive, but very fun and engaging. “It gets you interested in reading outside of the classroom”. There is lot of work involved, the books cover a wide range of topics, teaching very important lessons. This year’s Regional Competition will be held at Utica University, on March 12th with a tentative snow date of March 13, 2025. In February a local battle will be held here at NYMUFSD to see who the top 4 students are for the Middle and High School Clubs. The top four will be who represents our school are the Competition. Last year Clinton won first place and NYMUFSD came in 2nd place. Last year NY Mills Middle School came in 1st place, so our student names are engraved on a traveling trophy. Our goal is to get both Trophies back in our school for a year.

2.5 Committee Reports			Information	
------------------------------	--	--	-------------	--

Policy Committee: *Steve King/Chair, Jacqueline Edwards, Abbie Taylor – S.King - Several policies are up for review tonight and our next meeting on January 14th.*

Facilities Committee: *Jeremy Fennell/Chair, Sara DeFazio, Jacqueline Edwards – J.Fennell - Still waiting for SED approval, the timeline is awaiting these approvals. The full scope of specific details will come at a later date.*

Communications Committee: *Abbie Taylor/Chair, Robert Mahardy – A. Taylor - No updated. Meeting in January regarding the roll out of ParentSquare.*

Safety Committee: *Robert Mahardy, Jr./Chair, Abbie Taylor – S.DeFazio – No update at this time.*

Transportation Committee: *Sara DeFazio/Chair, Robert Mahardy, Jr. – No update at this time.*

Finance Committee: *Jacqueline Edwards/Chair, Sara DeFazio, Jeremy Fennell – J. Edwards – Today’s meeting has been postponed until we have more information on where we stand with Foundation Aid.*

SBI: *Steve King (SBI Alternate: Jacqueline Edwards) S.King – Two significant events last month; November 19th met with local Regent, he discussed various points some regional and some on the legislative level. A concern about just how many internships would be possible in a region like this, times the number of students looking for them. Dec. 2nd was the Executive Committee Meeting, one major topic was*

the Annual Student Showcase being hosted this year of OHM BOCES, we need to think of something to showcase. Upcoming meetings 12/16/24 zoom Legislative meeting, 1/6/25 canceled. All are welcome. S. DeFazio has attended and found it very informative especially in learning more of the Student Showcase and what different programs the schools are working on or doing, honing in on skills like public speaking and student confidence.

3. CONSENT AGENDA

3.1 Approval of 3.2 through 3.4	K. Hubley	Yes	Action	1 st S. King 2 nd S. DeFazio / Yes 7 No 0 Abstain ____
---------------------------------	-----------	-----	--------	--

3.2 Business Office Reports				
-----------------------------	--	--	--	--

3.3 CSE Reports				
-----------------	--	--	--	--

3.4 Approval of the Previous Minutes	11.05.24			
--------------------------------------	----------	--	--	--

4. OLD BUSINESS

4.1 Capital Updates			Information	
---------------------	--	--	-------------	--

5. NEW BUSINESS

5.1 Personnel Report		Yes	Action	1 st A. Taylor 2 nd J. Fennell / Yes 7 No 0 Abstain ____
----------------------	--	-----	--------	--

*J. Edwards - With regrets on 1.1
K. Hubley - Yes, thank you for all the work you have done in that position. It is a lot to do.*

5.2 Resolution of Uncollected Taxes		Yes	Action	1 st S. King 2 nd J. Fennell / Yes 7 No 0 Abstain ____
-------------------------------------	--	-----	--------	--

S. King – One comment it always amazes me every year how much that number is in comparison to our budget. It's awful, those members of the Community that don't pay their school taxes.

5.3 Resolution to Approve Construction Manager for the NYMUFSD Capital Project		Yes	Action	1 st J. Edwards 2 nd S. DeFazio / Yes 7 No 0 Abstain ____
5.4 Approval of Community Use of Facilities Request with Herkimer Originals – Basketball Game 1 of 2		Yes	Action	1 st S. King 2 nd A. Taylor / Yes 7 No 0 Abstain ____
				<i>K.Hubley –Commented on the correction of the date has been made to reflect the year 2025.</i>
5.5 Approval of Community Use of Facilities Request with Herkimer Originals – Basketball Game 2 of 2		Yes	Action	1 st S. DeFazio 2 nd J. Edwards / Yes 7 No 0 Abstain ____
5.6 Policy 1100 Records Management and Access (Second Read, Adopt) a. Regulation 1100.1 Public Access to Records (Second Read - Adopt)		Yes	Action	1 st J. Edwards 2 nd S. DeFazio / Yes 7 No 0 Abstain ____
5.7 Policy 2004 School Board Operations; Nomination and Election of Board of Education Members (Second Read - Adopt)		Yes	Action	1 st J. Fennell 2 nd A. Taylor / Yes 7 No 0 Abstain ____
5.8 Policy 6404 Rights of Nursing Employees to Express Breast Milk (Second Read - Adopt)		Yes	Action	1 st J. Edwards 2 nd A. Taylor / Yes 7 No 0 Abstain ____
5.9 Policy 7201 Student Medications, Allergies and Anaphylaxis – new replacing previous (Second Read - Adopt)		Yes	Action	1 st S. King 2 nd J. Edwards / Yes 7 No 0 Abstain ____
				<i>M. LaGase – Policy 7201 already exists but is being replaced.</i>
5.10 Policy 2200 Qualifications of Voters (Review)		Yes	Action	1 st J. Edwards 2 nd R. Mahardy, Jr. / Yes 7 No 0 Abstain ____
5.11 Policy 2203 Responsibility of Board Relative to Complaints and Charges (Review)		Yes	Action	1 st R. Mahardy, Jr. 2 nd J. Fennell / Yes 7 No 0 Abstain ____

5.12 Policy 2201 Annual District Meeting and Election (First Read)		Yes	Action	1 st S. DeFazio 2 nd A. Taylor / Yes 7 No 0 Abstain ____
5.13 Policy 7102 Immunization of Students (First Read)		Yes	Action	1 st J. Fennell 2 nd A. Taylor / Yes 7 No 0 Abstain ____
5.14 Policy 8600 Accommodation Hearing Impaired Parents (First Read) a. Regulation 8600.1 Accommodation Hearing Request (First Read) b. Regulation 8600.2 Accommodation of Hearing Notice (First Read)		Yes	Action	1 st J. Fennell 2 nd R. Mahardy, Jr. / Yes 7 No 0 Abstain ____
5.15 Resolution to Approve the 2025-2026 Annual Budget Development Timeline		Yes	Action	1 st J. Edwards 2 nd A. Taylor / Yes 7 No 0 Abstain ____
6. K-12 REPORTS				
6.1 Executive Principal K-12	M. Facci		Information	
<i>M. Facci - Absent due to weather, DiSpirito highlighted a few upcoming high school student events as Brooks BBQ on 12/5/24, PTSO Craft Fair 12/6-8th, Winter Concert on 12/12/24, and Student of the Month Assemblies and Optimus Awards will be in the newsletter.</i>				
6.2 Interim Principal K-12	D. DiSpirito		Information	
<i>D. DiSpirito – A lot happening the season. The Elementary has an Arts in Education Program as well as 12/4/24 Alice in Wonderland for the 3rd graders, Musical auditions Monday and Tuesday 12/9-12/10/24 for Annie Jr., the musical itself will take place May 1st and 2nd. On 12/17/24 we will have our Winter Concert including the 5th and 6th grade Band. Also, on 12/17, grades K,1.2.3 will be going to the Stanley for the Polar Express. Classrooms' will have Holiday parties on 12/19/24 and 12/20/24, Santa will come to visit in the afternoon right before break. Spirit Week will be that last week of school with lots of fun activities. Plus, the Administration will have a Whoot-Whoot Wagon, as Mrs. Facci and I will be the Elves in the hallways bring a cart full of goodies and prizes to each classroom in appreciation to our awesome faculty. Lastly, I wanted to say I did see the High School Musical it was really, really well done, especially, since we had such a young pool of talent. It was fun and a very fine production.</i>				
7. SUPERINTENDENT'S REPORT				
7.1 Enrollment Update	M. LaGase	Yes	Information	
7.2 Superintendent's Update	M. LaGase		Information	

M. LaGase – NYSED has recently shared updates on the Regionalization Initiative, providing options and discretion at the district level. Now giving local Boards of Education the choice to decide on participation and plan development. We will continue our discussion on the Boards' desire to move forward and if so within what scope. In terms of Testing and Accountability, the Board is aware of our designation - Local Support and Improvement Status (which is the lowest level of state oversight/support), but we need to be very mindful and constantly looking at where we are today, tomorrow and what our long-term plans are to ensure we stay in this position. Chronic Absenteeism and Participation Rate are two indicators we need to keep monitoring. We will also continue our work to increase the percentage of proficiency on all assessments.

8. COMMUNICATIONS

8.1 From the Floor -

District Clerk

Information

Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item.

J. Roback (student) – Thanked the Board for the nomination of Student Achievement Award, it was a great honor. I didn't have an opportunity to personally thank you, especially for those who attended with me. Tonight, I am also here to ask the Board of Education to consider allowing these public meetings to be live streamed for those who are unable to attend in person.

J. Marley (NYMTA) Advocating for a couple of things as budget season is upon us. Please keep in mind our smaller class sizes for our young learners to insure a strong start to education and additionally on the other end of the building looking to provide some electives that are relevant to our High School students, preparing them for the diverse features they are going to have.

8.2 Board Discussion

BOE

Discussion

A. Taylor – The Veteran Assembly was very moving and well received within the community.

K. Hubley – the Musical was wonderful, I was very impressed with the staging and how it moved along. The timing was not ideal during November, so, Kudos to the small cast on a well done pulled together performance. The Craft Fair is this weekend, and the students are very involved and do a great job all weekend long. Happy Holidays and I look forward to the upcoming school events.

J. Edwards – Would like to wish everyone a Merry Christmas, Happy Holidays, this is our last meeting of the year. And wanted to Thank Mrs. Rys, for her dedication as Athletic Director, your resignation is with regrets but I wish you well. Thank you.

S. DeFazio – I was excited to see the Musical as well, students did a great job. Hats off to them. Also, as said in the past, it is encouraging to see student presence and participation at our meetings. Talking to us about interests, the clubs they are in and things they do or are passionate about. It is very welcoming, and great to see and hear from students.

S. King –In repeat, I encourage everybody to volunteer or the visit the PTSO Craft Fair. I would like to echo what S. DeFazio said, the Battle of the Books, student presentation was wonderful. I encourage and would like to see more of the staff and students telling us of some of the good things that are happening, as we spend a lot of time on the other stuff. I hope everyone has a wonderful Christmas and joyous, prosperous New Year and I thank you all.

9. EXECUTIVE SESSION ** (If Needed)

BOE

7:06 pm
7:12 pm - in

Discussion/Action

1st S. DeFazio 2nd R. Mahardy, Jr. / Yes 7 No 0 Abstain ____

9.1 Return to General Session (time)	BOE	7:56 pm	Action	1 st J. Edwards 2 nd S. DeFazio / Yes 7 No 0 Abstain ____
10. ADJOURNMENT				
10.1 Adjournment		7:57 pm	Action	1 st J. Edwards 2 nd S. DeFazio / Yes 7 No 0 Abstain ____

****§105. Conduct of executive sessions.**

1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

a. matters which will imperil the public safety if disclosed;

b. any matter which may disclose the identity of a law enforcement agent or informer;

c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;

d. discussions regarding proposed, pending or current litigation;

e. collective negotiations pursuant to article fourteen of the civil service law;

f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

g. the preparation, grading or administration of examinations; and

h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.

New York Mills Union Free School District - Personnel Report School Yr. 2024-2025
Board of Education Meeting: 1/7/2025

	NAME	TENURE AREA/CIVIL SERVICE TITLE	ASSIGNMENT	CERTIFICATION	SALARY/RATE OF PAY	EMPLOYEE REPLACING	EFFECTIVE DATE	END OF PROBATIONARY APPOINTMENT
--	------	---------------------------------------	------------	---------------	--------------------	--------------------	----------------	---------------------------------------

The commencement dates of the appointments are "subject to the employees' obtaining all necessary clearances from the State Education Department".

I. Instructional Appointment								
	Victoria McConghy		Substitute Teacher K-12	uncertified	\$100/day		1/8/2025	
	Kara LaFayette		Substitute Teacher K-12	uncertified	\$100/day		1/8/2025	
	Brittany Wilcox		Substitute Teacher K-12	uncertified	\$100/day		1/8/2025	
II. Non-Instructional Appointment								
	Joseph Spinella	Civil Service	Substitute Laborer		\$15.50/ hr		1/8/2025	

Teacher Key: Certification Listed or 'N' Uncertified
Teacher Assistant Key: 'C' Certified Teacher, 'CTA I' Certified Teaching Assistant Level I, 'CTA II' Certified Teaching Assistant Level II, 'CTAIII' Certified Teaching Assistant Level III,
TAP' Pre-Professional ^see attachment
Coaches: 'CPE' Certified Physical Education Teacher 'C' Certified Teacher 'TCL' Temporary Coaching License, 'PCL' Professional Coaching License
*Represents 80% payment for an individual who is placed in charge of two sports programs in a given season

5.1



NEW YORK MILLS UNION FREE SCHOOL DISTRICT

The RIC One Risk Operations Center (the ROC)

BE IT RESOLVED that the New York Mills Board of Education AUTHORIZES the Superintendent of Schools to enter into an agreement with the RIC One Risk Operations Center for the 2024-2025 school year.

Motion_____

Second_____

Yes _____ **No** _____

DATED: January 7, 2025
New York Mills, New York

District Clerk
New York Mills Union Free School
New York

RESOLUTION OF BOARD OF EDUCATION

WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the "ROC");

"WHEREAS, the Board of Education of the _____, through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2024-2025 fiscal year, to authorize the ROC to enter into Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, "Ed Law 2d") related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;"

WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs;

WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted; and

BE IT RESOLVED, Board of Education of the _____ authorizes the attorneys designated by the ROC to negotiate and approve of DPAs for software and/or technology resources; and,

BE IT FURTHER RESOLVED, the _____ Board of Education grants the ROC and its designated attorneys the authority to negotiate the terms and conditions of DPAs and take such actions so as to effectuate the purposes and intent of this resolution.

CERTIFICATION

It is hereby certified that the above motion was approved by the
_____ Board of Education at its meeting, duly noticed, held on
_____.

Dated _____, 2024

Board Clerk



NEW YORK MILLS UNION FREE SCHOOL DISTRICT

Tax Certiorari Proceedings Settlement – Town of New Hartford

BE IT RESOLVED that the New York Mills Board of Education AUTHORIZES the settlement proposal for tax certiorari proceedings in the Town of New Hartford – David Griffith and Withersea LLC, for the 2022-23, 2023-24, and 2024-25 tax years.

Motion_____

Second_____

Yes _____ No _____

DATED: January 7, 2025
New York Mills, New York

District Clerk
New York Mills Union Free School
New York

RESOLUTION

At a Regular Meeting of the Board of Education of the New York Mills Central School District (the “Board of Education”), held on January 7, 2025 at 1 Marauder Boulevard, New York Mills, New York.

The meeting was called to order by Kristin Hubley, President of the Board of Education, and upon roll being called, the following members were:

PRESENT:

ABSENT:

OTHERS ALSO PRESENT:

The following Resolution was offered by _____, and seconded by _____.

WHEREAS, David Griffith and Withersea, LLC (“Giffith”) filed tax certiorari proceedings challenging the assessment of its property in the Town of New Hartford for the 2023-24 and 2024-25 tax years; and

WHEREAS, Griffith has proposed settlement of the proceedings upon the following terms:

- a. Reduce the 2023 assessment to \$950,000; and
- b. Reduce the 2024 assessment to \$950,000; and

WHEREAS, the Town of New Hartford supports the settlement proposal; and

WHEREAS, the Board of Education is willing to settle the proceedings pursuant to the terms outlined above.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education agrees to settle the tax certiorari proceedings commenced by Griffith in accordance with the terms set forth above and in the form approved by Ferrara Fiorenza PC and hereby delegates to Ferrara Fiorenza PC the authority to execute such settlement documents.
2. This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote, which resulted as follows:

AYES: _____

NAYS: _____

The Resolution was thereupon declared adopted.

Dated: _____

School District Clerk
New York Mills Central School District



NEW YORK MILLS UNION FREE SCHOOL DISTRICT

Tax Certiorari Proceedings Settlement – Town of New Hartford

BE IT RESOLVED that the New York Mills Board of Education AUTHORIZES the settlement proposal for tax certiorari proceedings in the Widewaters French Road Co. c/o Home Depot US, Inc., for the 2022-23, 2023-24 and 2024-25 tax years.

Motion_____

Second_____

Yes ____ **No** ____

DATED: January 7, 2025
New York Mills, New York

District Clerk
New York Mills Union Free School
New York

RESOLUTION

At a Regular Meeting of the Board of Education of the New York Mills Central School District (the "Board of Education"), held on January 7, 2025 at 1 Marauder Boulevard, New York Mills, New York.

The meeting was called to order by Kristin Hubley, President of the Board of Education, and upon roll being called, the following members were:

PRESENT:

ABSENT:

OTHERS ALSO PRESENT:

The following Resolution was offered by _____, and seconded by _____.

WHEREAS, Widewaters French Road Co. c/o Home Depot USA, Inc. #1254 ("Home Depot") filed tax certiorari proceedings challenging the assessment of its property in the Town of New Hartford for the 2022-23, 2023-24, and 2024-25 tax years; and

WHEREAS, Heartland has proposed settlement of the proceedings upon the following terms:

- a. No change in the 2022 and 2023 assessments; and
- b. Reduce the 2024 assessment to \$4,275,000; and

WHEREAS, the Town of New Hartford supports the settlement proposal; and

WHEREAS, the Board of Education is willing to settle the proceedings pursuant to the terms outlined above.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education agrees to settle the tax certiorari proceedings commenced by Home Depot in accordance with the terms set forth above and in the form approved by Ferrara Fiorenza PC and hereby delegates to Ferrara Fiorenza PC the authority to execute such settlement documents.
2. This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote, which resulted as follows:

AYES: _____

NAYS: _____

The Resolution was thereupon declared adopted.

Dated: _____

School District Clerk
New York Mills Central School District

5.5 Policy 2201 Annual District
Meeting and Election
(Second Read - Adopt)

SCHOOL BOARD OPERATIONS

ANNUAL DISTRICT MEETING AND ELECTION

- I. The District shall hold an annual meeting and election at which the District's authorized voters will elect members of the Board of Education and vote on the District budget for the coming school year. The annual District meeting and election will be held on the third Tuesday in May, unless this date conflicts with religious observances on that day, in which case the annual meeting and election will be held on the second Tuesday in May.
- II. The District Clerk shall publish a notice of the time and place of the annual meeting and election at least four times within the seven weeks prior to the meeting, in two newspapers having general circulation within the district. The first publication of the notice shall be at least 45 days prior to the meeting. The notice shall also contain notice of any other matter required by law.
- III. Copies of the budget to be voted upon at the annual meeting election will be available in each District school building for District residents upon request at the time of the annual meeting and election and fourteen (14) days (other than Saturday, Sunday and holidays) prior to the meeting.
- IV. The Board shall appoint assistant clerks and election inspectors necessary for the annual meeting and election at a Board meeting held before the annual meeting and election.
- V. Propositions
 - A. The Board has the authority, under the Education Law, to adopt reasonable rules and regulations concerning the submission of petitions to the Board to place propositions on the ballot, which may amend the budget. Pursuant to those provisions, the Board establishes the following guidelines:
 1. Unless otherwise provided by the Education Law, petitions for the submission of a proposition must contain a minimum of twenty-five (25) signatures of qualified voters of the district, or five (5) percent of the number of voters at the last annual election, whichever is greater.
 2. A separate petition shall be required for each question or proposition.
 3. Petitions must be filed with the District Clerk not later than thirty (30) days prior to the annual meeting to facilitate the preparation and printing of the ballots.
 4. Propositions must include the specific appropriations necessary for the purposes listed.
 5. Wording of a petition must comply with legal requirements. If the wording does not comply, it may be changed or altered by the Board, or the Board may reject a petition for failure to comply.

POLICY

Draft 12/30/24
2201

SCHOOL BOARD OPERATIONS

ANNUAL DISTRICT MEETING AND ELECTION

- B. Propositions received in accordance with these specifications will be placed on the ballot as amendments and will be voted upon by the voters in the same manner as the proposed budget, except that the Board shall not be required to place any proposition on the ballot which is within the exclusive province of the Board, or otherwise forbidden by law. No proposition involving the budget may be submitted to the voters more than twice.
 - C. The Board may also, on its own motion, submit propositions.
 - D. Nothing herein contained shall affect the nominations of candidates as set forth in the Annual District Election notice pursuant to Section 2018 of the Education Law.
 - E. The procedure for requesting the Board of Education to call a Special District Meeting to vote on a question or proposition shall be in accordance with subdivision 2 of Section 2008 of the Education Law.
- VI. The Board of Education shall appoint a qualified voter as chairperson of the annual meeting and election at a Board meeting held before the annual meeting and election.
- A. The chairperson will call the Annual District meeting to order and proceed to the following order of business:
 - 1. Designation of District Clerk as clerk of the election and assistant clerks;
 - 2. Designation of tellers and/or inspectors of election as previously appointed by the Board;
 - 3. Reading of notice of call of the election by the Clerk;
 - 4. Opening of the booths for voting;
 - 5. Closing of the booths;
 - 6. Receiving the report of the Clerk of the results of the elections;
 - 7. Adjournment.

New York Mills Union Free School District

Legal Ref: NYS Education Law §416(3), 1608(2), 1716(2), 1804(4), 1906(1), 2002(1), 2003(1) and (2), 2004(1)-(7), 2009, 2021, 2022(1), (4)-(5), 2035(2), 2601-a(2), 2602(3); General Construction Law §60, Matter of Hebel, 34 EDR 319 (1994); Matter of Martin, 32 EDR 567 (1993); Matter of Como, 30 EDR 214 (1990)

Adopted: 03/05/02

Revised: 01/04/11

Reviewed: 04/22/14, _____

STUDENTS

IMMUNIZATION OF STUDENTS

I. Statement of Policy

In order to safeguard the school community from the spread of certain communicable diseases and in recognition that prevention is a means of combatting the spread of disease, the Board of Education (the Board) requires that all students be immunized against certain diseases in accordance with New York State Education Law §903 and Public Health Law §2164.

II. Immunization Requirements

- A. The parent/guardian of each student must present a certificate of immunization specifying the dates of administration and signed by a health practitioner upon registration. Such certificate must meet the New York State requirements for immunization against poliomyelitis, pertussis, tetanus, hepatitis B, varicella, mumps, measles, diphtheria, rubella, meningococcal disease and, where applicable due to enrollment in a Pre-Kindergarten program, haemophilus influenza type b (Hib) and pneumococcal conjugate (PCV). Acceptable documents and proof of immunity also include:
1. An original signed certificate of immunization signed by a health practitioner licensed to practice in New York State that shows the products administered and the dates of administration;
 2. An immunization record issued by New York State Immunization Information System (NYSIIS) or Citywide Immunization Registry (CIR).
 3. An electronic health record;
 4. An official out-of-state immunization registry specifying the dates and products administered;
 5. An official record from a foreign nation may be accepted without a health practitioner's signature;
 6. Immunization records from a previous school which contain all of the information specified in a certificate of immunization;
 7. A statement verifying history of varicella, diagnosed by a physician, nurse practitioner, or physician assistant; or
 8. Serological proof of immunity for measles, mumps, rubella, varicella, or hepatitis B, and/or laboratory confirmation of disease for measles, mumps, rubella and/or varicella.
- B. No child may be admitted to school or allowed to attend school in excess of fourteen (14) calendar days without appropriate certification of immunization or documentation that the child is in the process of being immunized.

STUDENTS

IMMUNIZATION OF STUDENTS

- C. The fourteen (14) calendar day period may be extended by the Superintendent or designee to thirty (30) days for a student transferring from another state or from another country and who is able to show a good faith effort to obtain the necessary evidence, or where a parent/guardian can demonstrate the child has received the first age-appropriate dose in each immunization series, and that they have set up age appropriate scheduled appointments for follow-up doses to complete the needed immunization series in accordance with competent and worthy of belief. Their testimony is assumed to be more than likely true due to their experience, knowledge, training, and sense of honesty.

III. In-Process

- A. If a student has had the first dose of all required immunization series and has age-appropriate appointments to complete the series in accordance with the ACIP catch-up schedule as published by the Center for Disease Control and Prevention (CDC) the student is considered in-process and cannot be refused admittance or excluded from school.

- B. If a child is obtaining serologic tests for specific diseases, the child may attend school but must present positive serological test results for measles, mumps, rubella, varicella, or hepatitis B, or laboratory confirmation of disease (for measles, mumps, rubella, or varicella) within fourteen (14) days.

If the results are negative (or equivocal), the child may only continue to attend school and remains in “in-process” status if they have age-appropriate appointments to be immunized within thirty (30) days of receiving the negative (or equivocal) test results.

- C. If a child does not receive doses of vaccine in an immunization series according to the ACIP schedule, including at appropriate intervals, the child is no longer in process and may be excluded from school within fourteen (14) days after the minimum interval identified by the ACIP catch-up schedule.

IV. Medical Exemption

The only exception which may excuse a student from the above immunization or in-process requirements and permit them to attend school are:

- A. If a signed, completed medical exemption form, approved by the NYS Department of Health (NYSDOH), is received from a physician licensed to practice medicine in New York State certifying that administering the vaccine may be detrimental to the specific child’s health. A medical exemption must be re-issued annually.

STUDENTS

IMMUNIZATION OF STUDENTS

1. The medical exemption form must include:
 - a. the immunization being exempted;
 - b. sufficient information to identify a medical contraindication to the specific immunization; and
 - c. the length of time the immunization is medically contraindicated.
2. The Superintendent or designee may request additional information supporting the exemption, if necessary.

B. Susceptible Students

1. The School Nurse shall maintain a complete and current list of susceptible students who are at risk in the event of an outbreak of a vaccine preventable disease listed in Public Health Law §2164. The list of susceptible students must include all students who:
 - a. have a current medical exemption to immunization(s);
 - b. students who are in process; or
 - c. who are awaiting the results of serologic testing.
2. The list must be updated each time a new student enrolls or a student's immunization status changes.
3. The District will develop a plan to notify parents/guardians of susceptible students during an outbreak of vaccine preventable disease.

III. Procedures

- A. The Building Principal in consultation with the School Nurse will develop procedures for documenting all communication, along with efforts undertaken by school personnel to assist parent(s)/guardian(s) in meeting the immunization requirements.
- B. Students who do not meet the immunization requirements, are not considered "in process", or do not have an acceptable medical exemption are not permitted to attend school.
- C. In the event a student will be excluded from the District for failure to meet the immunization requirements:

STUDENTS

IMMUNIZATION OF STUDENTS

1. The School Nurse shall provide the parent(s)/guardian(s) of the student with:
 - i. Notification of the parent's/guardian's responsibility to have the child immunized and of the public resources available to do so;
 - ii. A verbal explanation that includes the immunization the student is missing and written copy of the District Policy; and
 - iii. Provide a written letter informing the parent(s)/guardian(s) of the immunization(s) the student is missing and the exclusion date if the missing immunization(s) are not received. This letter must be written in the parent/guardian(s) primary language.
2. The School Nurse shall:
 - i. Notify the local health department of the name and address of the excluded student and of the immunization(s) the student is missing;
 - ii. Work with the local department of health to provide a time and place when the required immunization(s) may be administered within two (2) weeks of exclusion.
 - iii. Notify Child Protective Services (CPS) after more than fourteen (14) days of the student's exclusion from school if the parent/guardian refuses to allow the local department of health or another appropriate health practitioner to immunize the child, and no action steps are reported by the parent/guardian for pursuing another education option, such as home schooling.
 - iv. The fourteen (14) day calendar period may be extended to thirty (30) days for students transferring from another state or country who show a good faith effort to comply with the law.
- D. Pursuant to the McKinney-Vento Act, the District's McKinney-Vento Liaison (the Liaison) will work with homeless children and youth and their families who are enrolled in the District. The Liaison will make eligibility determinations pursuant to the law and assist students in obtaining either their immunization records or their immunizations.
- E. Students in foster care who move to the District and who do not have the records normally required for enrollment, including immunization records, will be enrolled in the District and the District shall make a written request for a copy of the student's immunization records from their previous school. The previous

STUDENTS

IMMUNIZATION OF STUDENTS

school must forward the student's records to the District within five (5) days of receipt of the request.

IV. Right to Appeal

A student denied entrance or attendance due to failure to meet health immunization standards may appeal to the Commissioner of Education.

V. Immunization Surveys and Audits

- A. The District shall annually provide an immunization survey to the New York State Commissioner of Health on the Health Commerce System website.
- B. Schools should retain copies of all immunization records, and evidence of medical exemptions, for six (6) years, or three (3) years after the individual attains the age of eighteen (18), whichever is longer.

VI. Implementation and Responsibilities of the Health Office

The School Nurse and other school health professionals shall stay informed on the latest guidance from the New York State Education Department (NYSED) and NYSDOH regarding immunizations, and revise District protocols and procedures to align with the guidance. The School Nurse shall advise their supervisor if a change to this Policy is needed.

New York Mills Union Free School District

Legal Ref: NYS Education Law §§914(1), 310(6-a); NYS Public Health Law §§613, 2164, 2805-h; 10 N.Y.C.R.R. Part 66; Immunization Guidelines for Schools, 2024.

Cross Ref: Education of Homeless Children Policy
Foster Care Policy
Student Health and Dental Exams

Adopted: 04/22/14

Revised: 06/02/15, 01/08/19, _____

5.7 Policy 7201 Student Medications,
Allergies and Anaphylaxis –
new replacing previous
(Second Read - Adopt)

STUDENTS

STUDENT MEDICATIONS, ALLERGIES, AND ANAPHYLAXIS

I. Statement of Policy

The Board of Education and/or New York Mills Union Free School District (the District) provides for the administration of prescribed medication, including rescue medications for allergies, to a student during school hours when the failure to take such medicine would jeopardize the health of the student, or the student would not be able to attend school or school-sponsored activities (e.g. field trips, athletics) if the medicine were not made available, or where it is administered pursuant to law requiring accommodation of a student's special medical needs.

For the purposes of this Policy, the term “medication” refers to both prescription and non-prescription drugs.

II. Administering Medications

A. Administration of Medication, Including Rescue Medications for Allergies

1. Prerequisites for administration of medication in school:
 - a. The original written order from the student's physician stating the name of the medication, precise dosage, frequency, and time of administration;
 - b. A written, signed consent from the student's parent or legal guardian requesting the administration of the medication, as prescribed by the physician, to the student in school;
 - c. The medication, properly labeled in its original container, must be delivered to the School Health Office by the student's parent or legal guardian. All medication orders must be reviewed at the beginning of each school year or whenever there is a change in dosage;
2. No medication should be brought into school without the knowledge of the health office.
3. No student is to have any other type of medication in school under any circumstances.
4. Excepting students who are permitted to self-administer pursuant to this Policy, medications shall not be transported daily to and from school.

STUDENTS

STUDENT MEDICATIONS, ALLERGIES, AND ANAPHYLAXIS

B. Requirements for Off-Campus or After-Hours Administration

1. District's procedures governing the administration of medication to a student after school hours and/or off school grounds during a school-sponsored activity will be in accordance with NYSED and NYSDOH guidelines and Section II(A) above, of this Policy.
2. Oversight of medication self-administration for supervised and/or self-directed student(s) under these circumstances may be delegated to trained unlicensed school personnel. Such personnel must be appropriately instructed by the School Nurse. (Regulation 7201.3)
3. The School Nurse may prepare oral medication for administration during short out-of-school experiences.
4. A student's Emergency Care Plan (ECP) and epinephrine auto-injectors (EAI) can be given to a designated individual (parent/guardian, parent/guardian designee or trained school personnel) who is familiar with the student's health needs and will be readily available to the student.
5. Plans shall be in place to ensure students' emergency care plans are provided to school personnel at the event, and that a trained staff member is present to administer a student's prescribed emergency epinephrine if needed in accordance with Commissioner's regulation §136.7. When planning events regarding risk to certain students, teachers and coaches should consult with school health personnel regarding health treatment or medication needs to ensure appropriate time is given to parents/guardians to obtain healthcare provider orders, consents, etc.

C. Nurse Dependent Students

Protocols and procedures for nurse dependent students will be conducted in accordance with all legal requirements, including NYSED Medication Management guidance and NYSED Allergies and Anaphylaxis guidance.

D. Supervised Students

1. Students who have been determined to need supervision by the School Nurse or the student's provider may be assisted by trained unlicensed personnel to self-administer their own medication.

STUDENTS

STUDENT MEDICATIONS, ALLERGIES, AND ANAPHYLAXIS

2. Assistance from unlicensed personnel is limited to assistance with needed tasks at the direction of the student and as further detailed in NYSED's Guidelines for Medication Management.

E. Independent Students

1. Students will be permitted to carry and self-administer their own prescribed medication, including rescue medications for allergies, upon presenting the following to the Health Office:
 - a. A written statement from parent/guardian in support of a licensed health care provider's order that the student be permitted to carry and self-administer medication in school. (Regulation 7201.1)
 - b. A physician or a duly authorized health care provider statement permitting the student to carry and use a prescribed medication, including rescue medications for allergies, during the school day. (Regulation 7201.2)
2. Students capable of self-administering their (EAI) must be permitted to carry and use their own emergency epinephrine during the school day, on school property, and at any school function pursuant to Education Law §916-a. Such students must have written parent/guardian consent and a written healthcare provider order. The written healthcare provider order must include an attestation including:
 - a. The student has been diagnosed with an allergy for which an EAI is needed;
 - b. The student has demonstrated that they can effectively self-administer the prescribed EAI; and
 - c. The circumstances which may warrant the use of the EAI.
3. Maintain regular contact with parent/guardian to monitor the effectiveness of such self-medication.
 - a. Require the student to report to the Health Office on a periodic basis as determined by the School Nurse to maintain an ongoing evaluation of the student's management of the self-medication and to work with the parent/guardian and the student regarding such management.

STUDENTS

STUDENT MEDICATIONS, ALLERGIES, AND ANAPHYLAXIS

- b. Refer for counseling any student who self-administers medication without proper authorization and notify school administration and parents of the student's unauthorized use.

III. Allergies and Anaphylaxis

- A. Students with a known diagnosed allergy who are at risk for anaphylaxis should have emergency medication prescribed for use in school. All student-specific medication given to or taken by a student at school must comply with the requirements listed in II, above.
- B. Written protocols will be developed by the Medical Director/Director of School Health Services on anaphylaxis, including the responsibilities of School Nurses (i.e., RNs), other school health professions, and other appropriate school personnel responding to anaphylaxis.

IV. Albuterol

- A. A student may have an extra asthma inhaler in the care and custody of the School Nurse upon the written request of a parent/guardian in accordance with the requirements of Section II(A).

V. Blood Glucose Monitoring

- A. Students with diabetes have the right to care for their diabetes at school in accordance with the Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act of 1973 which provide protection against discrimination for children with disabilities, including diabetes.
- B. Blood glucose monitoring shall be allowed in school for anyone needing such testing. Students must receive assistance if needed with the procedure.
- C. The School Nurse shall oversee any arrangements that need to be made for testing and reporting the results.

VI. Emergency Medication, Including Rescue Medications for Allergies

- A. When emergency use of medication has been prescribed by a licensed prescriber, a school staff member responding to an emergency may administer emergency medication (including EAI's and/or oral antihistamine) to a student.

POLICY

Draft 12/30/24
7201

STUDENTS

STUDENT MEDICATIONS, ALLERGIES, AND ANAPHYLAXIS

- B. The Persons authorized to use EAI's in the event of an emergency are:
1. RNs or LPNs under the direction of an RN under a nonpatient specific order(s) written by the Medical Director may administer anaphylactic agents to treat anaphylactic symptoms in any person in school, on school property, or at a school sponsored event.
 2. School personnel directed in a specific instance to use an EAI device by a health care practitioner as defined in Public Health Law 3000-c.

VII. Implementation and Responsibilities of the Health Office

The School Nurse and other school health professionals shall stay informed on the latest guidance from NYSED and NYSDOH regarding student medications (including requirements regarding storing and disposing of medication), allergies, and anaphylaxis and revise District protocols and procedures to align with the guidance. The School Nurse shall advise their supervisor if a change to this Policy is needed.

VIII. Student Privacy

The District shall protect the privacy rights of students as required by the Family Education Rights and Privacy Act of 1974, Education Law §2-d, and, where applicable, the Health Insurance Portability and Accountability Act of 1996 as amended.

New York Mills Union Free School District

Legal Ref: NYS Education Law §§902, 907, 916, 921, 6909; 8 NYCRR 64.7, 136.6; Public Health Law §3000c; State Education Department's "Guidelines for Medication Management in Schools" 2022; State Education Department's "Guidelines for Managing Allergies and Anaphylaxis in Schools", 2024.

Adopted: 11/05/02

Revised: 01/07/14, 09/10/19, _____

STUDENTS

STUDENT MEDICATIONS

- I. The Board of Education and/or District employees will not be responsible for the diagnosis or treatment of student illness. The administration of prescribed medication to a student during school hours will be permitted only when failure to take such medicine would jeopardize the health of the student, or the student would not be able to attend school or school sponsored activities (e.g. field trips, athletics) if the medicine were not made available to him/her, or where it is administered pursuant to law requiring accommodation of a student's special medical needs.

For the purposes of this policy, the term “medication” will mean both prescription and non-prescription drugs.

II. Authority To Administer Medications:

- A. All medications, including nonprescription drugs given in school, shall be prescribed by a licensed health care provider on an individual basis as determined by the child's health status. At minimum, the written order will include the students' name and date of birth, diagnosis, the name of the medication, the dosage and route of administration, self-administration orders - if indicated, the frequency and time of administration (for prn/as necessary medications, the conditions under which the medication should be administered), the date written, the health care provider's name, title, signature and phone number.
1. Medication orders must be renewed annually or when there is a change in medication or dosage.
 2. A pharmacy label does not constitute a written order and cannot be used in lieu of a written order from a health care provider.
 3. When a properly labeled medication comes to the health office accompanied by a written request from the parent/guardian for administration of the medication, but without a written order from a health care provider, the following procedure will be followed:
 - a. Contact parent/guardian regarding need for written order from a health care provider.
 - b. Contact health care provider to obtain verbal permission to administer medication.
 - c. Request fax or written orders to be received within 48 hours.
 - d. Contact parent/guardian and discontinue medication if written orders are not received in 48 hours.

STUDENTS

7201

STUDENT MEDICATIONS

- B. The student's parent/guardian must provide a written statement requesting the administration of the medication in the school as ordered by a licensed health care provider (Regulation 7201.1; 7201.2).
1. The pharmacy label must display the students name, the name and phone number of the pharmacy, the licensed health care provider's name, the date and number of refills, the name of the medication/dosage, the frequency of administration, the route of administration and/or other directions.
 2. Over the Counter medications must be in the original manufacturer's container/package with the student's name affixed to the container. The same applies to drug samples.
- III. Medication Administration By Appropriate School Personnel:
- A. Medication to students may only be administered by appropriately licensed health professionals including but not limited to physicians, nurse practitioners (NP), physician assistants (PA), registered professional nurses (RN), and licensed practical nurses (LPN) under the direction of an RN pursuant to Title VIII of the Education Law. However, situations and circumstances, as outlined herein, may occur in the school setting when an authorized health care professional may not be available to administer medications.
 - B. Prescribed medications which require administration through a subcutaneous, intramuscular, intravenous or rectal route or prescribed medications being administered through pumps, tubes or nebulizers, and/or oral, topical or inhalant medications needed by Nurse Dependent Students remains the responsibility of and must be given the school registered professional nurse, licensed practical nurse under the direction of a school registered professional nurse, physician, or as authorized by the parent/guardian. Administration of such prescribed medications may not be performed by unlicensed persons, except in emergencies.
 - C. Designated persons in the school setting (including school contractors), following assignment and in conjunction with documented training and approval by school nursing personnel may assist Supervised Students, at the direction of the student, with the taking of their own oral, topical and inhalant medication.
 - D. Volunteer staff, including school contractors, may be trained by an appropriate licensed health professional to administer epinephrine injections and Glucagon injections to students with a specific order for such and parent/guardian consent, during the school day on school property and at any school function. School

STUDENTS

7201

STUDENT MEDICATIONS

nursing personnel and the administration should assure that the unlicensed person receives the annual training and supervision needed to perform these tasks in a safe and effective manner. Epinephrine may need to be administered again after the initial effects wear off, potentially in fifteen to twenty minutes. Only licensed medical personnel or trained unlicensed individuals in certain emergency circumstances may administer a second dose of epinephrine if needed, while awaiting emergency medical services transportation.

E. **Anaphylaxis/Epinephrine: Non-Patient Specific Order and Protocol**

The District stocks epinephrine auto-injectors and permits those school employees who have been trained via the Department of Health's approved training program to administer an epinephrine auto-injector (EAI) in the event of an emergency, or school personnel directed in a specific instance to use an EAI device by a health care practitioner as defined in Public Health Law 3000-c, to any student or staff member on-site with symptoms of anaphylaxis regardless of whether or not there is a previous history to severe allergic reaction, pursuant to 8 NYCRR 64.7 and 8 NYCRR 136.6.

F. **Albuterol**

The District stocks albuterol metered dose inhalers (MDIs) and/or liquid albuterol for use in a nebulizer by multiple students diagnosed with asthma in the event their personal albuterol prescription is empty. The albuterol will be available under the following conditions:

1. The school nursing personnel or licensed practical nurses under the direction of the school nursing personnel perform the following duties:
 - a. Maintaining an inventory of albuterol and obtaining and replacing the stock;
 - b. Maintaining, cleaning and labeling of the school's stock MDI and nebulizer, individual student's MDIs and spacers; and the student's nebulizer tubing, facemask or mouthpiece; and
 - c. Informing parents/guardians of use and need for replacement of student's albuterol medication.
2. Students must have a patient specific order for use of albuterol MDI or nebulized albuterol from their private health care provider that includes permission of the use the school's stock albuterol.

STUDENTS

7201

STUDENT MEDICATIONS

3. Each student must have their own labeled spacer provided by the parent/guardian that is used when administering their own, or the school's stock albuterol MDI; or the student must have their own labeled tubing and facemask or mouthpiece that is used when administering their own, or the school's stock albuterol via nebulizer.
4. Signed written permission from the student's parent/guardian for use of the school's stock albuterol.
5. The school's stock albuterol must be obtained from a licensed pharmacy.
6. The school's stock albuterol is not to be used in place of the parent/guardian providing an albuterol medication for their child(ren) in school. The school's stock albuterol is only for use in the event the student's own albuterol is empty and while awaiting the parent/guardian to provide the school with a new one.

G. Non-FDA Sanctioned Medications/Supplements

Requests or orders for use of non-FDA sanctioned medications and/or supplements including but not limited to: herbal remedies, essential oils, dietary supplements, naturopathic or holistic medicines, and natural products do not need to be honored by the District or school nurse. If a student/parent requests use of a non-FDA sanctioned medication and/or supplement the School Nurse will provide a letter to the parent/guardian and the student's physician that such medications/supplements need to be administered outside of school. An appropriate note should be made in the student's CHR documenting the communication.

IV. Procedures For Administering Medications:

- A. All medications should be given as close to the prescribed time as possible. Given student schedules and compliance with coming to the health office in a timely fashion, medications accepted for school administration generally may be given up to one hour before and no later than one hour after the prescribed time. However, the parent/guardian and health care provider should be advised, so that they can advise the school if there is a time-specific concern regarding administration of the medication.
- B. If a student fails to come for a dose, the school nurse will make a reasonable effort to locate the student. If the medication has not been given for any reason

STUDENTS

7201

STUDENT MEDICATIONS

within the prescribed time frame, the school nurse must make reasonable efforts to notify the parent/guardian that day.

- C. If a student chronically fails to come for medications, the school nurse should contact the parent/guardian to address the problem. It is good practice to advise the health care provider of the poor compliance so that appropriate adjustments can be made.
 - D. A medication may be changed or discontinued by a written order of the health care provider at any time. If a parent/guardian requests discontinuation of a prescribed medication without the health care provider's order to do the same, it is good practice to send a confirmation to the parent/guardian with a copy to the health care provider of the school's intention to discontinue the medication at the parent's/guardian's request.
 - E. When the dose of a medication is changed by a health care provider's written order and a parent/guardian request, and the old pharmacy bottle has not been corrected, the school nurse may label the bottle with the correct dose until the new pharmacy labeled prescription bottle is received. The importance of parent/guardian compliance with sending in a new bottle quickly needs to be conveyed.
- V. Transportation and Storage of Medication
- A. No medication should be brought into school without the knowledge of the health office.
 - B. Medications should not be transported daily to and from school unless the student, with proper authorization, is permitted to carry and self-administer his/her own medications. Medications shall be brought to school by the parent/guardian and shall be picked up at the end of the school year or the end of the period of medication, whichever is earlier. Parents/guardians should be advised to ask the pharmacist for two containers, one to remain home and one to remain at school.
 - C. All medications, except as otherwise arranged, should be properly stored and secured within a health office cabinet, drawer or refrigerator designated for medications only. The site must include a lock for the cabinet, drawer and refrigerator, as well as a lock to the outside health office door. Controlled substances must always be secured and must never be left open or accessible to the public at any time. Even Supervised Students and/or Independent Students should not be given unsupervised access to controlled substances in the possession of the school. Whenever possible, medication storage units ideally

STUDENTS

7201

STUDENT MEDICATIONS

should be secured to the wall or floor, and should not have breakable glass doors. Ideally, all medications should be stored in a health office. However, there may be instances when either request are made by a parent/guardian and physician for a student to carry and self-administer medications because of the emerging nature of the health problem or the severity of the health condition.

VI. Independent Students

- A. If school personnel receive a request from a parent/guardian and health care provider to permit a student to carry and self-administer his/her own prescribed medication, such decisions should be made on an individual basis and in accordance with the following criteria:
1. Parent statement requesting compliance with licensed health care provider's order. (Regulation 7201.1)
 2. The appropriate Provider Attestation and Parent/Guardian Permission for Independent Medication Carry and Use Form (Regulation 7201.2) must be completed by a physician or a duly authorized health care provider permitting students who have been diagnosed with a severe asthmatic, diabetic, or allergy condition to carry and use a prescribed inhaler, insulin, glucagon, and other diabetes supplies or epinephrine kit during the school day.
 3. The severity of the health care problem.
 4. Licensed health care provider's order directing that the student be allowed to carry her/his medication and self-administer.
 5. Student has been instructed in the procedure of self-administration and can assume responsibility for carrying properly labeled medication in original container on her or his person or keeping in school or physical education locker.
 6. School nursing assessment that student is self-directed to carry and self-administer her/his medication properly.
 7. Parent/guardian contact made to clarify parental responsibility regarding the monitoring of the student on an ongoing/daily basis to insure that the student is carrying and taking the medication as ordered. This contact should be documented.

STUDENTS

7201

STUDENT MEDICATIONS

8. Students with diagnoses other than asthma (or another respiratory disease requiring the use of an inhaler), diabetes, or allergic conditions requiring the use of an epinephrine auto injector, must also have a properly completed Self-Medication Authorization Form on file.

B. Sunscreen

Students do not need to obtain an order from a health care provider in order to use sunscreen in school. In order for a student to be able to apply sunscreen in school, however, they must meet the following criteria:

1. The student's parent or guardian must provide written permission to the school principal (or school nurse) to allow the student to carry and use the sunscreen. Parents or guardians may permit unlicensed school personnel to apply sunscreen if the student is unable to do so on their own.
2. The sunscreen must be available over-the-counter, and approved by the Federal Drug Administration (FDA).
3. The sunscreen must be used for the purpose of avoiding overexposure to the sun.
4. Parents or guardians are responsible for providing their child's sunscreen.

- C. Any student self-administering medication without proper authorization should be counseled by the school nursing personnel. In addition, the parent/guardian and the school administration should be notified.

- D. No student is to have any other type of medication on his/her person in school under any circumstances.

VII. Responsibilities of School Nursing Personnel**A. General:**

1. Facilitate policies and procedures regarding the administration of medication in schools.

STUDENTS

7201

STUDENT MEDICATIONS

2. Ensure proper and appropriate techniques for the administration of medication in schools.
3. Provide and/or document adequate training and in-service education for trained unlicensed staff assisting supervised and/or independent students with self-medication.
4. Maintain adequate and secure storage of all medications.
5. Document or assure documentation by other licensed or unlicensed persons for each dose of medication given or taken on a daily log and periodically summarize in each student's cumulative health record.
6. Perform intermittent evaluation of the practices and procedures related to the administration of medications and modify as needed.
7. Become familiar with and adhere to the State Education Department's document titled "Administration of Medication in School Settings" and its periodic revisions.

B. Specific For Each Student:

1. Observe and evaluate the student's health status and response to medication, informing parents, guardians, or health care provider as deemed necessary.
2. Educate the student regarding the importance of medication and encourage the student's self-directed involvement in the process, including coming to the health office on time and receiving or taking medications. If a student forgets, it is recommended that the school nurse call for the student to ensure that medication is not missed. Parents/guardians should be advised if their child is not fully participating in the established school procedure.
3. Involve school staff only as needed to ensure student safety and only where disclosure of health information is permitted by law.

C. Procedures for Taking Oral, Topical or Inhalant Medications Off School Grounds or After School Hours While Participating in a School-Sponsored Activity. The school nursing personnel should ensure that:

1. Oversight of medication self-administration when off school grounds or after hours while participating in a school-sponsored activity may be

STUDENTS

7201

STUDENT MEDICATIONS

delegated to trained unlicensed school personnel for supervised and/or self-directed student(s). Such personnel must be appropriately instructed by a licensed school professional (RN, NP, PA, or physician). Ideally each student should have a written emergency action plan for personnel to follow in the event of an emergency or they are unable to contact the licensed school health professionals for questions.

2. Preparation of medication. When oral medication is to be given off school grounds or after school hours, the school nurse may prepare the medication for short out-of-school experiences. Children needing medication on extended trips must have their medication in a properly labeled pharmacy container.
4. The parent/guardian may designate, in writing another adult, as described in Education Law Section 6908, to administer the medication to Nurse Dependent Students in situations where the school nurse, physician or parent/guardian is unavailable. (Regulation 7201.3)

D. Medication Errors:

1. Medication errors should be addressed immediately according to District protocol.
2. Additionally, school nursing personnel should assess the student and, if appropriate notify the supervisor, school administrator and/or school physician; notify the health care provider; notify the parent/guardian and secure the student's safety; complete a written report of the medication error (detailing the student's name, parent's/guardian's name and phone number, specific statement of the medication error, people notified and remedial action).
3. School nursing personnel should review reports of medication errors and take necessary steps for appropriate medication administration in the future.

E. Disposal of Medications, Needles and Syringes

1. Medications that remain at the end of the school year or after the order is changed or discontinued or is past the expiration date must be:
 - a. Returned to the parent/guardian or a responsible designee picking up the medication from the health office.

STUDENTS

7201

STUDENT MEDICATIONS

- b. If the parent/guardian does not retrieve the unused medication before the end of the school year, the school nurse must document that the medication was abandoned and dispose of the unused medication.
 - c. All medication being considered for disposal should be taken to an appropriate disposal location, such as a pharmacy.
 - 2. Needles and Syringes, including auto-injectors, must be disposed of in a manner consistent with state law and the following guidelines:
 - a. Needles should not be recapped and should not be purposely bent or broken.
 - b. Disposable syringes and needles (and other sharp items) should be placed in approved sharps' containers and labeled "BIOHAZARD."
 - c. Arrangements should be made with custodial staff or an appropriate agency to dispose of containers at periodic intervals according to established procedures of the school regarding regulated medical waste and in accordance with the school's Exposure Control Plan.
 - d. Sharps include, but are not limited to, needles, syringes, diabetic testing, and Epi pens.
- F. Emergency Building Evacuations and Medication
 - 1. The health office should be supplied with a readily accessible, easily carried and recognizable emergency pack that includes supplies for basic first aid, including supplies for infection control, a stock Epi pen with non-patient specific orders and a glucose source, such as glucose gel or honey sticks. A plan for communicating with the appropriate building principal should be established. A list of all students with significant medical conditions and medical orders for prescription medication, including emergency contact numbers, should be kept in the emergency pack.
- G. Record Keeping
 - 1. School Nursing Personnel shall follow the NYSED Record Retention Schedule.

STUDENTS

7201

STUDENT MEDICATIONS

2. School Nursing Personnel, and any trained unlicensed personnel assisting Supervised Students, should maintain accurate records of the medication administered, any special circumstances related to the procedure, and student's reactions/responses.
3. At a minimum, school nursing personnel should retain the written order from the health care provider, retain the parent/guardian request letter, retain pertinent information about medication on cumulative health record, maintain an individual daily medication record for each student taking medication during the time frame the medication is being given, periodically summarize daily medication records on the cumulative health record.
4. Student medication orders and parent/guardian consents are to be kept for one year after the end of the school year, as long as the information is transcribed into the cumulative health record on either an MAR or narrative. Medication orders and parent/guardian consents not transcribed, along with the MAR and narrative, need to be kept in the cumulative health record until the student reaches age 27.

VIII. Additional Guidelines For Best Practices

- A. For certain medications, especially controlled substances, the standards of best practice include counting the medication upon receipt and at regular intervals. A count of a controlled substance should be witnessed by another nurse, principal, or staff member designated by the principal. Discrepancies should be reported to appropriate school administrators and the student's parent/guardian immediately.
- B. Instructions should be left for substitute nurses that are clear and concise on the handling of all aspects of medication acceptance, handling, delivery and storage.
- C. Education of families regarding the school district's medication protocols is an ongoing responsibility of the school district.

IX. Student Privacy

The District will protect the privacy rights of students as required by the Family Education Rights and Privacy Act of 1974, Education Law §2-D and the Health Insurance Portability and Accountability Act of 1996.

POLICY

Draft 09/26/24-Delete Replaced with 7201

STUDENTS

7201

STUDENT MEDICATIONS

Legal Ref: State Education Department's "Guidelines for Medical Management in Schools 2015", Revised December 2017; Education Law 902, 907, 916, 921, 6909; 8 NYCRR 64.7, 136.6; Public Health Law §3000c.
Adopted: 11/05/02
Revised: 01/07/14, 09/10/19

DELETED

5.8 Policy 8600 Accommodation
Hearing Impaired Parents (Second Read - Adopt)
a. Regulation 8600.1 Accommodation
Hearing Request (Second Read - Adopt)
b. Regulation 8600.2 Accommodation of
Hearing Notice (Second Read - Adopt)

INSTRUCTIONAL

ACCOMMODATION OF HEARING-IMPAIRED PARENTS

I. Statement of Policy

The New York Mills Free Union School District (the District) provides parents of and persons in parental relation to, District-enrolled students many opportunities to participate in their child's educational program. If the parent, or person in parental relation, is hearing impaired, the District provides interpreter services (American Sign Language) to facilitate that person's participation in school initiated meetings or activities specific to the academic or disciplinary aspects of the student's educational program. This service is provided at no cost to the parent, or person in parental relation. If an interpreter is not available, the District will make other reasonable accommodation of the hearing impairment, such as written communication, transcripts, decoder, or Telecommunication Device for the Deaf (TDD), also at no cost to the parent or person in parental relation.

II. Definitions

- A. *School initiated meetings or activities* include, but are not limited to, parent-teacher conferences, instructional support team meetings, planning meetings with school counselors regarding educational progress and career planning, and suspension hearings or any conferences with school officials relating to disciplinary action. The term does not include voluntary extra-curricular activities.
- B. *Hearing impaired* means any hearing impairment, whether permanent or fluctuating hearing impairment which prevents meaningful participation in school district meetings or activities.

III. Procedure

- A. *Request:* Parent(s) or person(s) in parental relation who are hearing impaired must request the services of an interpreter, or reasonable accommodation, in writing. The request must be submitted to the Chairperson. The request must be received by the CSE Chairperson at least ten (10) calendar days prior to the meeting or activity at which the services are desired. The request must specify the name of the student and the parent(s) or person(s) in parental relation, and the nature, date and time of the school function.
- B. *District Response:* The District will provide a written response to each request for interpreter services.

INSTRUCTIONAL

ACCOMMODATION OF HEARING-IMPAIRED PARENTS

- C. *Appeal of District Response:* If the parent, or person in parental relation, is not satisfied with the District's response to the request for services, the parent, or person in parental relation, may seek a different decision by taking these steps:
1. an informal conference with the Superintendent and other appropriate personnel;
 2. file of appeal form (Regulation 8600.2) with District office;
 3. a formal conference with and action by the Superintendent;
 4. an opportunity to present their complaint to the Board at a regularly scheduled meeting;
 5. an explanation of the process by which parent(s) and person(s) in parental relation may appeal the Board's decision to the Commissioner of Education.

IV. Superintendent Responsibilities

In addition to the roles described above, the Superintendent shall:

- A. Annually arrange for the notification of parent(s) or person(s) in parental relation who are hearing impaired of the availability of interpreters or other effective reasonable accommodations and of the time limitation for requesting these services.
- B. Determine whether a list of qualified interpreters shall be maintained by the District or if service arrangements will be made through an interpreter referral service.

New York Mills Union School District

Legal Ref.: Section 504 of the Rehabilitation Act; *Rothschild v. Grottenthaler*, 907 F. 2d 286 C.A.2 (N.Y.), 1990; NYS Education Law §3230; 8 NYCRR §§100.2 and 200.1.

Adopted: 07/11/13

Revised: _____

Regulation

Draft 12/30/24

8600.1

INSTRUCTION

ACCOMMODATION OF HEARING-IMPAIRED PARENTS REQUEST FORM

ACCOMMODATION REQUEST

Parents in need of interpreter services are asked to complete this form. All requests must be submitted to and received by the District within _____ (fill in # of days) calendar days prior to the scheduled meeting or activity.

To: _____ (Example: Chairperson, Committee on Special Education)
District

From: _____
(Name of Parent or Person in Parental Relation)

Name of Student: _____

Address: _____

Please specify the nature, date, time of the meeting and/or activity: _____

Please identify the type of interpreter needed:

____ Interpreter for the Hearing Impaired: () American Sign; () English

In the event an interpreter is not available, please identify the type of alternative service preferred:

____ Written Communication

____ Transcripts

____ Decoder

____ Telecommunication Device for the Deaf (TDD)

____ Other (please specify) _____

Signature

Date

REGULATION

Draft 12/30/24
8600.1

INSTRUCTION

ACCOMMODATION OF HEARING-IMPAIRED PARENTS REQUEST FORM

FROM _____ (Example: Chairperson, Committee on Special Education)
District

TO: _____
Name

Address

The District hereby:

- ___ grants your request for provision of an interpreter for the hearing impaired
- ___ denies your request for provision of an interpreter for the hearing impaired for the following reason:

- ___ provides the following alternative reasonable accommodation:

New York Mills Union Free School District

Adopted: 07/11/13 Board Rescinded: _____

Approved by Superintendent: _____

Regulation

INSTRUCTION

Draft 12/30/24
8600.2

ACCOMMODATION OF HEARING-IMPAIRED PARENTS NOTICE

NOTICE:

You Have A Right To Appeal The Decision Regarding Special Services Described In This Communication To The Following School Officer:

Superintendent of Schools
New York Mills Union Free School District

I hereby appeal _____
Signature Date

NOTE: Upon denial by the Superintendent/Board of Education, parents have the right to file an appeal with the Commissioner of Education (as per Section 310 of the Education Law). Such appeal must be filed within thirty (30) days of the final action by the Board. Information regarding such appeal is available at district offices.

New York Mills Union Free School District

Adopted: 07/11/13 Board Rescinded: _____

Approved by the Superintendent: _____

QUALIFICATIONS OF VOTERS

A person shall be entitled to vote at school elections who satisfies the following conditions:

1. Citizen of the United States;
2. At least eighteen (18) years of age;
3. A resident within the District for a period of thirty (30) days preceding the election in which they seek to vote;
4. Not be otherwise disqualified from voting under Section 5 – 106 of the Election Law.

New York Mills Union Free School District

Legal Ref: New York Education Law, Section 2012

Adopted: 03/05/02

Revised: 01/04/11

Reviewed: 04/22/14, _____

SCHOOL BOARD OPERATIONS

RESPONSIBILITY OF BOARD RELATIVE TO COMPLAINTS AND CHARGES AGAINST DISTRICT EMPLOYEES

- I. A. When Board members receive complaints regarding the performance of any employee of the District, they should present the complaint to the Superintendent of Schools. The Superintendent should then investigate the complaints and should respond appropriately to the person making the complaint, taking care to respect and protect any confidential aspects of the matter.
- B. Since Board members may have to sit in judgment at hearings involving disciplinary actions against employees, they should refrain from acting as witnesses or advocates for any individual or group.
- II. When receiving recommendations for actions affecting the employment status of individuals, Board members should consider only materials from the pertinent official record (the charges filed against the employee and the employee's response to those charges) or other pertinent information that all parties have had a chance to review and respond to prior to a decision by the Board
- III. Unless a public hearing is ordered by the Board of Education, comments on the performance of personnel or the appropriate disposition of charges against personnel shall not be in order during the public section of the Board of Education meetings and the President shall rule any person attempting to make such comments out of order.

New York Mills Union Free School District

Adopted: 06/11/91

Revised: 01/04/11

Reviewed: 04/22/14, _____

Detailed Census 2024-25 12/18/2024																														
A	B	C		D	E	F	G	H	I							J	K	L	M	N	O	P	Q	R	S	T	U	V		
		BOCES				BOCES			OUTSIDE PLACEMENT															Total						
Grade		New Visions	CTE AM	CTE PM	PTECH	Homebound Tutored	grade	UCP/ Tradewinds	HGS	BOCES Center Based	OHM BOCES/NH	OHM BOCES/ Sauquoit	OHM BOCES/ Waterville	Kelberman- Rome	Homebound /Tutored	Special Ed.	grade	Christian Heritage	Notre Dame	UAS	Homeschooled									
K	31						K			4		2	1	2		6	K	1												
1	34						1			1						4	1				3									
2	42						2			2						2	2				3									
3	33						3	1								1	3				1									
4	34						4	1		1						2	4			2	1									
5	39						5						2			2	5		1											
6	48						6	1								1	6		3		1									
Total	261						Total	3		8		2	3	2		18	Total	1	4	2	9									
7	59						7			2						2	7													
8	54						8	1		1		1				3	8				1									
9	34				4		9			1						1	9		1		1									
10	44				3		10	1				1			1	3	10													
11	40			12	4		11			2						2	11				1									
12	38		10		2	1	12			1		1	1			3	12		1		2									
Total	269		10	12	13	1	Total	2		7		3	1		1	14	Total		2		5									
Grand Total	530						1	Grand Total	5		15		5	4	2	1	32	Grand Total	1	6	2	14								
Column C,D,E,F are included in Column B						Columns I,J,K,L,M,N,O,P total column Q																								

BOCES: Career Tech: Special Education

AM: 10 Elem: 18

PM: 12 Sec: 13

Homebound/Tutored Awaiting Placement: 1

PTECH: 13