

Sunnyvale School District
Position Title: Speech Language Pathologist Assistant

Work days/month: 210 days / 10 months

Salary: Range 65 (<https://www.sesd.org/Page/719>)

Basic Functions:

1. Under the supervision of an assigned Supervisor and the direction of a certificated Speech Language Pathologist, assist staff in supplementing, enhancing, and extending speech-language pathology services for pupils with speech and language disorders including articulation/phonology, fluency, voice, expressive and receptive language, language processing, verbal and written language, auditory comprehension, cognition communication, augmentative/alternative communication, pragmatic language, and hearing disorders; assist in providing training and use of augmentative and alternative communication.
2. The SLPA follows treatment plans or protocols developed by a certificated Speech Language Pathologist.

Essential Duties & Responsibilities:

1. Accept technical guidance from certificated speech therapy staff and classroom teacher.
2. Provide students with therapeutic treatments and assistance.
3. Coordinate with teacher, psychologist, parents/guardians, and other health care professionals.
4. Comply with reimbursement requirements.
5. Maintain detailed records and documentation of students' progress.
6. Assist certificated staff members with related tasks required in program planning, implementation and assessment regarding assigned children.
7. Implement individualized programs developed by supervising therapist or certificated staff members.
8. Assist assigned students with school achievement challenges resulting of speech, language, and/or hearing disorders.
9. Accompany students going from one location to another.
10. Observe and instruct behavior of students according to approved procedures; report progress regarding student performance and behavior.
11. Perform a variety of clerical duties such as creating and duplicating instructional materials; maintain student records and files as directed by a certificated Speech Language Pathologist.
12. Attend various meetings with professionals, parents/guardians, and various services providers.
13. Assist with supervision of students in the classroom, on school grounds and in the community.
14. Maintain equipment and supplies.
15. Maintain confidentiality and comply with governmental laws and regulations, as well as District policies and procedures.
16. Assure the safety of students by following health protocols and safety rules.
17. Perform other related duties as requested by the supervisor

Knowledge:

1. Child development principles and practices related to children with special education needs.
2. Safe practices in classroom and playground activities.
3. Techniques and methods of effective speech, language, and hearing therapeutic treatments.
4. Principles and practices of current assessment and treatment approaches to speech-language disorder.
5. Correct English usage, grammar, spelling, punctuation and vocabulary.
6. Operation of standard office and classroom equipment.
7. Strong interpersonal and communication skills to foster positive relationships with students, staff, and community.
8. Basic computer skills including email and district applications.
9. Basic techniques for record keeping and measuring student progress.

Abilities:

1. Monitor, observe and report student behavior and progress according to approved policies and procedures.
2. Accurate data collection and reporting.
3. Accept direction and implement feedback.
4. Communicate professionally and clearly both verbally and in writing.
5. Work cooperatively with diverse staff, students, and community.
6. Follow verbal and written instructions with minimal supervision and use good judgment.
7. Organize and prioritize work to meet schedules and timelines within established policies and guidelines.

8. Operate a variety of office equipment, such as a computer, copier, two-way radio, or other equipment unique to office activities

Education and Experience:

1. Possess a valid Speech Language Pathology Assistant certificate of registration which includes completion of an approved course of academic study and field work under the supervision of an ASHA-certified and/or licensed SLP and on-the-job training specific to SLPA responsibilities and workplace behaviors.
2. The academic course of study must include or be equivalent to
 - a. an associate's degree in an SLPA program or
 - b. a bachelor's degree in a speech-language pathology or communication disorders program and
 - c. successful completion of a minimum of one hundred (100) hours of supervised field work experience or its clinical experience equivalent and
 - d. demonstration of competency in the skills required of an SLP

Required Licenses & Certificates:

1. Fingerprint clearance from the Department of Justice.

Working Conditions:

The SLPA will work with a certificated Speech Language Pathologist who holds a Certificate of Clinical Competence in Speech Language Pathology from ASHA and/or a state licensure (where applicable),

1. Environment:

1. Indoor classroom, outdoor, and community-based settings
2. Constant interruptions
3. Occasional interaction with emotional, dissatisfied, or demanding individuals.
4. Visit various school sites and departments as needed.

2. Physical Requirements:

1. Visual acuity to read a variety of materials in both print and digital formats.
2. Auditory ability to exchange information.
3. Sitting/standing for extended periods
4. Dexterity of hands and fingers to operate a computer keyboard and other office equipment.
5. Kneeling, bending at the waist, crouching, reaching overhead, above the shoulders, and horizontally.
6. Engage in sometimes strenuous activities with students including running, lifting, weight shifting, and positioning.
7. Lifting, carrying, pushing or pulling moderately heavy objects, up to 25 pounds.

3. Hazards:

1. Challenging behaviors from students in states of dysregulation
2. Potential for contact with blood and other body fluids.

Terms of Employment:

- Salary and terms of employment are described in the Agreement between the Sunnyvale School District and the California School Employees Association (CSEA).

Evaluation:

- The performance of this job will be evaluated in accordance with the Agreement between the Sunnyvale School District and the California School Employees Association (CSEA).