West Canada Valley Central School District
Board of Education Special Meeting
Monday, September 1, 2026 ~ 6:00 PM

Members Present
David Amendolare
Shannon Crocker
Shauna Harrington
Roger Kemler
Janine Lynch
Sara Northup-Lynch
Edwin Schatzel

Others Present
Jeremy Siddon, Superintendent
Daphne Raymo, District Clerk
Kelley Crossett, District Treasurer
Glenn Broadbent, MS/HS Principal
Christine Nofri, Elementary Principal
Robert Batson, Poland, NY

THIS MEETING WAS LIVE-STREAMED THROUGH THE WEST CANADA VALLEY CSD WEBSITE

CALL TO ORDER

Board President Shauna Harrington called the meeting to order at 6:00 pm

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

DISCUSSION ITEM: STUDENT TRANSPORTATION ROUTES FOR 2026-27

Mr. Siddon advised that the 2026-2027 student transportation routes have been finalized. Some routes had to be reworked to accommodate unforeseen changes. The Board will make a motion on this item later in the meeting.

DISCUSSION ITEM: CODE OF CONDUCT 2026-27

Revisions were made to the Code of Conduct that affect the student cell phone-electronic device policy. We will work to update the policy to coincide with the Code of Conduct and present it for the first reading at the September meeting. In addition, on page 2 the age for a student with a disability who is entitled to attend school was changed from 21 to 22, and on page 18, the dismissal time was changed from 2:24 to the appropriate middle/high school dismissal time, 2:23.

ANNOUNCEMENTS

- Faculty & Staff Return - Wednesday 9/2 & Thursday 9/3/26
- Students Return - Tuesday 9/8/26
- Regular BOE Meeting - Monday 9/14 at 6:00 PM
  - *5:15 PM - BOE Building Walkthrough/Tour*
  - *6:00 PM - Introduce New Staff and Recognize Tenure Recipients*

PUBLIC COMMENTS

Robert Batson, from Poland, NY, asked what the district's unassigned fund balance was as the end of the school year. Mr. Batson was advised that the information is not available since our end of the year audit is still open.

EXECUTIVE SESSION

Motion made by Mrs. Northup-Lynch and seconded by Ms. Lynch for the Board to recess into executive session to discuss:

- Review of Personnel, to include staff resignations and staff/substitute appointments
- Superintendents Evaluation for 2025-2026 and contract extension
- Fall Coaching appointment
- Faculty Mentor contract extension

All voted in favor; motion carried 7:0 **Entered Executive Session: 6:08 pm**

Motion made by Mrs. Crocker and seconded by Mrs. Northup-Lynch for the Board to exit executive session and return to public session.

All voted in favor; motion carried 7:0 **Exited Executive Session: 7:11 pm** **Returned to Public Session: 7:12 pm**

ACTION ITEM: PERSONNEL - RESIGNATIONS

Upon recommendation of the Superintendent, motion was made by Mr. Amendolare and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to accept the resignation of;

Name: **Jacqueline Bray**
Position: Currently on leave of absence
Effective: Effective August 18, 2026
All voted in favor; motion carried 7:0

ACTION ITEM: RESIGNATIONS

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to accept the resignation of;

Name: **Scott Lamphere**
Position: Bus Driver
Effective: Effective August 18, 2026
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mr. Amendolare and seconded by Mrs. Crocker to approve the following resolution,
RESOLVED, to accept the resignation of;

Name: **Cristy Bernier**
Position: Bus Driver
Effective: Effective August 18, 2026
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to accept the resignation of;

Name: **Ricci Sayers**
Position: Art Teacher (7-12)
Effective: Last date of employment September 17, 2026
All voted in favor; motion carried 7:0

ACTION ITEM: STAFF APPOINTMENTS

Upon recommendation of the Superintendent, motion was made by Mr. Schatzel and seconded by Mr. Amendolare to approve the following resolution,
RESOLVED, to appoint;

Name: **Carolyn Manna**
Position: Earth and Space Science Teacher (certified, MS/HS, full-time, 10-month)
Tenure Area: Secondary Science (4-year probationary)
Salary: Per the negotiated step of the WCVTA Bargaining Agreement
Effective: September 2, 2026
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mr. Kemler and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: **Carissa Sullivan**
Position: Bus Driver (full-time, 10-month, probationary)
Salary: Per the negotiated hourly starting wage and the CSEA Bargaining Agreement
Effective: September 2, 2026
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: **Raven Smith**
Position: Bus Driver (full-time, 10-month, probationary)
Salary: Per the negotiated hourly starting wage and the CSEA Bargaining Agreement
Effective: September 2, 2026
All voted in favor; motion carried 7:0

ACTION ITEM: SUBSTITUTE APPOINTMENTS

Upon recommendation of the Superintendent, motion was made by Mrs. Crocker and seconded by Mr. Amendolare to approve the following resolution,
RESOLVED, to appoint;

Name: **Sean Usyk**
Position: Long-term Substitute Art Teacher (MS/HS, full-time, 10-month)
Salary: Per the district-approved rate reference chart and the WCVTA Bargaining Agreement
Effective: September 2, 2026 *(pending fingerprint results)*
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Amendolare to approve the following resolution,
RESOLVED, to appoint;

Name: **Daniel Capron**
Position: Substitute Teacher, PreK-12 (certified)
Salary: Per the district-approved rate reference chart and the WCVTA Bargaining Agreement
Effective: September 2, 2026
All voted in favor; motion carried 7:0

ACTION ITEM: SUBSTITUTE APPOINTMENTS

Upon recommendation of the Superintendent, motion was made by Mrs. Crocker and seconded by Ms. Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: **Tina Sternberg**
Position: Substitute Account Clerk, Substitute Teacher, Teaching Assistant, Aide/Monitor, PreK-12
Salary: Per the district-approved rate reference chart and the CSEA Bargaining Agreement
Effective: September 2, 2026 *(pending)*
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mr. Amendolare and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: **Kyleigh Burdick**
Position: Substitute Registered Professional Nurse (RN) PreK-12
Salary: Per the district-approved rate reference chart and the CSEA Bargaining Agreement
Effective: September 2, 2026 *(pending fingerprint results)*
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mrs. Crocker to approve the following resolution,
RESOLVED, to appoint;

Name: **Jessica Covey**
Position: Substitute Teacher, Teaching Assistant, Aide/Monitor, PreK-12
Salary: Per the district-approved rate reference chart and the CSEA Bargaining Agreement
Effective: September 2, 2026
All voted in favor; motion carried 7:0

ACTION ITEM: FACULTY MENTOR CONTRACT EXTENSION

Upon recommendation of the Superintendent, motion was made by Mr. Schatzel and seconded by Ms. Lynch to approve the following resolution,
RESOLVED, to extend the 2025-26 faculty mentor contract from April 15, 2026 through June 30, 2026 for;

Name: **Lisa Perry**
Position: Faculty Mentor
Effective: Retroactive to April 15, 2026 for the 2025-2026 school year
All voted in favor; motion carried 7:0

ACTION ITEM: CORRECT PREVIOUS FALL COACHING APPOINTMENT

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Crocker to approve the following resolution;
RESOLVED, to **rescind incorrect prior coaching position** as follows:

Name: **Steven Burdick**
Position: ~~**Volunteer**~~ Coach, Modified Football
Effective: August 13, 2026 for the 2026-27 school year
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Crocker and seconded by Mr. Amendolare to approve the following resolution;
RESOLVED, to **appoint correct coaching position** as follows:

Name: **Steven Burdick**
Position: **Assistant** Coach, Modified Football
Salary: Step 1 of the extracurricular index of the WCVTA Bargaining Agreement
Effective: Retroactive to August 13, 2026 for the 2026-27 school year
All voted in favor; motion carried 7:0

ACTION ITEM: APPROVE STUDENT TRANSPORTATION BUS ROUTES FOR 2026-2027 SCHOOL YEAR

Motion made by Mr. Schatzel and seconded by Ms. Lynch to approve the student transportation bus routes for the 2026-2027 school year, as presented.
All voted in favor; motion carried 7:0

ACTION ITEM: ADOPT THE 2026-2027 CODE OF CONDUCT

Motion made by Mrs. Northup-Lynch and seconded by Mrs. Crocker to waive the second reading and approve the 2026-2027 Code of Conduct, as presented.
All voted in favor; motion carried 7:0

ACTION ITEM: ADOPT SUPERINTENDENTS 2025-2026 EVALUATION AND CONTRACT EXTENSION

Motion made by Ms. Lynch and seconded by Mrs. Northup-Lynch to adopt the Superintendent's 2025-2026 evaluation and one-year contract extension.
All voted in favor; motion carried 7:0

ADJOURN

Motion made by Mrs. Northup-Lynch and seconded by Ms. Lynch to adjourn the meeting.

All voted in favor; motion carried 7:0

Meeting adjourned: 7:19 pm

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President, Board of Education Clerk, Board of Education