

SAN JOSE CHARTER ACADEMY

BOARD OF DIRECTORS

REGULAR MEETING AGENDA



2021 W. Alwood St., West Covina, CA 91790

DATE: October 6, 2026

5:00 p.m.

NOTICE OF MEETING — LEGAL COMPLIANCE

This agenda was posted at least 72 hours prior to the meeting in a publicly accessible location and on the SJCA website, in compliance with the Ralph M. Brown Act (Gov. Code §54950 et seq.) and Ed. Code §47604.1 (SB 126, 2019). Agenda materials are available for public inspection at the school office during regular business hours.

In compliance with the Americans with Disabilities Act (ADA, 42 U.S.C. §12132), persons with disabilities needing accommodations should contact the school office at least 48 hours prior to the meeting.

I. CALL TO ORDER

Called to order at: _____ p.m.

II. OPEN SESSION

- a. Flag Salute
- b. Roll Call

BOARD MEMBER	PRESENT / ABSENT
Tony Song – Board Chairman	___ Present ___ Absent
Dave Wallach – Vice Chairman	___ Present ___ Absent
Matt Smith – Board Secretary	___ Present ___ Absent
Nicole Valdovinos – Board Member	___ Present ___ Absent
Monica Farias – Board Member	___ Present ___ Absent
Erin Shiroma – Superintendent-Principal	___ Present ___ Absent

III. PUBLIC HEARING

A. A Public Hearing is hereby declared open at _____p.m. for the purpose of hearing testimony regarding Instructional Materials Sufficiency Requirements.

The Public Hearing is hereby declared closed at _____p.m.

IV. PRESENTATIONS

1. Recognition of West Covina Fire Department Poster Contest

Administration recognizes our SJCA Art teachers and three students whose entries were submitted to the West Covina Fire Department's poster contest.

Art Teachers: Wendy Tang and Jenny Batongmalaque

Students: Third Grade: Jameela Wong; Fourth Grade: Camila Magallanes; Fifth Grade: Emma Peters

2. Recognition of SJCA Warrior Run

Administration recognizes our SJCA PTO Warrior Run committee members. Megan Rosales, Shaunecy Nourak, Vanessa Flores, Kameron Arias, Nikki Suzuki-Uyeno, Alexis Medina, Katia Ramirez, Miriam Farias, Katrina Gomez, Yvonne Ronquillo, Pam Orozco, Vanessa Flores

V. BOARD OF DIRECTORS' REPORTS

Items or activities individual Board Directors may wish to report on since their last meeting. This may include school events, visits, community events, etc.

VI. ITEMS FROM THE FLOOR / PUBLIC COMMENT

Not more than three (3) minutes per speaker, nor more than thirty (30) minutes on the same subject. This portion of the agenda is for presentations to the Board and is not a question-and-answer period. Members of the public may address the Board on any item within its jurisdiction, including non-agenda items.

Zoom Access:

Meeting Link: <http://bit.ly/SJCABoardMeeting>

Passcode: 216986

Phone: 213.338.8477 | Webinar ID: 970 7917 8411

VII. BUSINESS SESSION

A. ORGANIZATIONAL

1. Approval of Agenda and Consent Items

To approve the agenda and consent items for the regular meeting of October 6th, 2026

Motion	Moved by:	Seconded by:	__Song __Wallach __ Smith __Valdovinos __ Farias
Final Resolution	Ayes:	Noes:	Abstain:

2. Approval of Minutes

To approve the minutes for the regular meeting of September 10th, 2026

Motion	Moved by:	Seconded by:	__Song __Wallach __ Smith __Valdovinos __ Farias
Final Resolution	Ayes:	Noes:	Abstain:

B. EDUCATION

3. Report of Information: Facilities Enhancement Update

Presenter: Erin Shiroma, Superintendent-Principal

Updates to SJCA Facilities: Ramps, technology infrastructure, progress related to Proposition 2 HVAC project

4. Report of Information: State Assessment Update

Presenter: Erin Shiroma, Superintendent-Principal

Ms. Shiroma will provide the Board of Directors with an update on SJCA's preliminary state assessment outcomes.

5. Report of Information: SB848 Volunteer Requirements

Presenter: Erin Shiroma, Superintendent-Principal

Ms. Shiroma will provide the Board of Directors with an update on SJCA's implementation of requirements of parent volunteers

6. Report of Information: COE Grant Professionals Network

Presenter: Erin Shiroma, Superintendent-Principal

Ms. Shiroma will provide the Board of Directors with information related to a conference at Santa Clara Office of Education to support grant access, grant administration and reporting.

7. Instructional Materials Sufficiency Requirements Resolution [CONSENT]

Presenter: Erin Shiroma, Superintendent-Principal

SJCA's Instructional Materials Sufficiency Requirements Resolution

Motion	Moved by:	Seconded by:	__Song __Wallach __ Smith __Valdovinos __ Farias
Final Resolution	Ayes:	Noes:	Abstain:

C. BUSINESS

8. Purchase Orders [CONSENT]

Presenter: Andrea Luna, CBO

To approve/ratify listed purchase orders.

Motion	Moved by:	Seconded by:	__Song __Wallach __Smith __Valdovinos __Farias
Final Resolution	Ayes:	Noes:	Abstain:

9. Warrants **[CONSENT]**

Presenter: Andrea Luna, CBO

To approve/ratify listed warrants.

Motion	Moved by:	Seconded by:	__Song __Wallach __Smith __Valdovinos __Farias
Final Resolution	Ayes:	Noes:	Abstain:

10. Contracts

Presenter: Andrea Luna, Chief Business Officer

To approve/ratify contracts as presented.

Motion	Moved by:	Seconded by:	__Song __Wallach __Smith __Valdovinos __Farias
Final Resolution	Ayes:	Noes:	Abstain:

11. Donations **[CONSENT]**

Presenter: CBO / Business Office

To approve/ratify listed donations.

Motion	Moved by:	Seconded by:	__Song __Wallach __Smith __Valdovinos __Farias
Final Resolution	Ayes:	Noes:	Abstain:

D. PERSONNEL

12. Personnel Report **[CONSENT]**

Presenter: Andrea Luna, Chief Business Officer

To approve/ratify the personnel report as presented.

Motion	Moved by:	Seconded by:	__Song __Wallach __Smith __Valdovinos __Farias
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Final Resolution	Ayes:	Noes:	Abstain:

VIII. INFORMATION SESSION

1. Board of Directors' Discussion

2. Dates to Remember and Other Updates

DATE	EVENT
10.12.26	Staff Development Day - No school for students
10.23-26.26	SJCA Book Fair
10.14.26	6:00 Parent Workshop - Setting Limits and Boundaries
10.15.26	Great American Shake Out
10.17.26	SJCA Trunk or Treat ELOP Saturday Attendance Recovery and ELOP Experience
10.20.26	Vision Hearing (2nd+5th grade , 1st, 3rd, 4th Special Education)
10.21.26	Unity Day
10.22-28.26	Halloween Grams Sale
10.26-30.26	Red Ribbon & Spirit Week
10.30.26	Junior Academy Core Values Assembly JA Fall Dance Halloween – Character Dress Up Day
11.02.26	PTO Meeting
11.04.26	Election Day
11.04.26	Make Up Picture Day Parent Engagement Workshop: Parent Strategies for TK-4th Grade
11.05.26	SFA Cafe
11.06.26	End of Term 1
11.10.26	SJCA Veterans' Day Event, 9a Board of Directors' Meeting

IX. ADJOURNMENT

There being no further business to come before the Board of Directors, the regular meeting of October 6, 2026 is adjourned at _____ p.m. by _____.

