LOS ALAMITOS UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission
10293 Bloomfield Street
Los Alamitos, California 90720

# PERSONNEL COMMISSION
# MINUTES OF THE REGULAR MEETING

## ADOPTED
## AUGUST 5, 2026

1. The meeting was called to order by David Boyer at 4:04 p.m.

2. Travis Griffith led the Pledge of Allegiance.

3.

| COMMISSION ATTENDANCE | STAFF PRESENT |
|---|---|
| Virginia Wilson | Ryan Weiss-Wright |
| David Boyer | Mary McCulloch |
| Travis Griffith | |

4. Community/Staff Participation on Open Session and Non-Agenda Items: Catherine Severin shared registration at the high school was smooth and everyone is excited to have Mrs. Vienna as the new principal.

5. Commissioner Comments:
Virginia Wilson inquired about the assembly bill that would allow the top 5 ranks to advance as opposed to just the top 3 ranks in the merit system process. Dr. Weiss-Wright will follow up next meeting with more information.

Travis Griffith enjoyed the new employee luncheon and will be attending the 2026-2027 welcome back event.

David Boyer enjoyed meeting the new employees and will attend the August 12th event as well.

6. Approval of the Minutes of the June 10, 2026, Regular Meeting.
MSC Wilson-Yes; Boyer-Yes; Griffith-Yes. Vote: 3-0.
Discussion: Noted correction of revised minutes-omitting Virginia Wilson from vote count when she was present.

7. Personnel Director's Report:
Dr. Weiss-Wright re-capped several recruitments-Rachel Marchese promoted to Food Manager. Several IA-UTK, IA-PE, FSA I/III, IA-General Music and Campus Supervisors. Information Technology department is restructuring with the departure of Director of I.T. -Derrick Chan to Westminster USD. A new position of Director of Education Technology will be filled by Dan Bennett as a certificated position. Meanwhile, an Assistant Director, Technology will be a classified position.

8. Discussion of Commission's Board Appointee: Mrs. Wilson inquired if Mr. Griffith would like to proceed with another 3 year term on the Personnel Commission and he agreed. Next steps will be taken to confirm the appointment for the December 1, 2026 to December 1, 2028 term**.**

9. Discussion of the Proposed 2027 Personnel Commission Meeting Schedule**.**
The June 2 meeting was pushed out to June 9th due to end of school conflicts and calendar was approved.

CONSENT

10.a. Ratification of the Campus Supervisor Eligibility List
MSC Wilson-Yes; Boyer-Yes; Griffith-Yes. Vote: 3-0.

10.b. Ratification of the Food Service Assistant I Eligibility List
MSC Wilson-Yes; Boyer-Yes; Griffith-Yes. Vote: 3-0.

10.c. Ratification of the Food Service Assistant III Eligibility List
MSC Wilson-Yes; Boyer-Yes; Griffith-Yes. Vote: 3-0.

10.d. Ratification of the Food Service Program Manager Eligibility List
MSC Wilson-Yes; Boyer-Yes; Griffith-Yes. Vote: 3-0.

10.e. Ratification of the Instructional Assistant – Universal Transitional Kindergarten Eligibility List
MSC Wilson-Yes; Boyer-Yes; Griffith-Yes. Vote: 3-0.

10.f. Ratification of the Instructional Assistant-Lead Behavior Eligibility List
MSC Wilson-Yes; Boyer-Yes; Griffith-Yes. Vote: 3-0.

10.g. Ratification of the Instructional Assistant -Special Education Eligibility List
MSC Wilson-Yes; Boyer-Yes; Griffith-Yes. Vote: 3-0.

10.h. Ratification of the Instructional Assistant–General Music Eligibility List
MSC Wilson-Yes; Boyer-Yes; Griffith-Yes. Vote: 3-0.

10.i. Ratification of the Instructional Assistant–Physical Education Eligibility List
MSC Wilson-Yes; Boyer-Yes; Griffith-Yes. Vote: 3-0.

10.j. Ratification of the Instructional Assistant–Drama & Theatre Eligibility List
MSC Wilson-Yes; Boyer-Yes; Griffith-Yes. Vote: 3-0.

ACTION

11. Approval of revised job description for Director of Technology
MSC Wilson-Yes; Boyer-Yes; Griffith-Yes. Vote: 3-0.

12. Approval of revised 1st reading of Personnel Commission Rules and Regulations Chapter 70
MSC Wilson-Yes; Boyer-Yes; Griffith-Yes. Vote: 3-0.

13. Approval of revised 1st reading of Personnel Commission Rules and Regulations Chapter 80
MSC Wilson-Yes; Boyer-Yes; Griffith-Yes. Vote: 3-0.

14. Closed Session: Employee Discipline, Dismissal, Release and Complaint (Government Code 54957)
Start:5:04pm
End:5:15

15. Open Session: Report of Closed Session Action, if any.

16. Adjournment: 5:04PM

Respectfully Submitted by:
Mary McCulloch

Date:
August 5, 2026