

PRESCOTT UNIFIED SCHOOL DISTRICT
District Office - Board Room
300 East Gurley Street
Prescott, Arizona 86301

GOVERNING BOARD
REGULAR MEETING
5:00 PM (DOORS OPEN AT 4:30 PM)
OCTOBER 6, 2026

This Meeting can be viewed via live stream using the following link:

<https://youtube.com/live/G1gPjSn0LWU?feature=share>

Members of the Governing Board will attend either in person
or by telephone conference call.

The Governing Board may consider any item on this agenda
in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public
meetings are available from the Superintendent's Office during normal
work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by
contacting the Superintendent's Office at (928) 445-5400.
Requests should be made as early as possible to arrange the accommodation.



Mission Statement

Rigorous · Supportive · Safe
Every Child, Every Day

Vision Statement: We will help all our students develop the qualities found in the
Portrait of a PUSD Graduate.

AGENDA

1. **CALL TO ORDER** - Governing Board President, Jane Robertson

2. **OPENING CEREMONY**

2.A. Welcome - Governing Board President, Jane Robertson

2.B. Pledge of Allegiance

3. **APPROVAL OF AGENDA** - Governing Board President, Jane Robertson

3.A. Consider approving the agenda, as presented.

RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

4. **APPROVAL OF MINUTES** - Governing Board President, Jane Robertson

4.A. Consider approving the minutes from the Regular Study and Voting Session meeting of September 1, 2026, as presented.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

5. **APPROVAL OF DONATIONS** - Governing Board President, Jane Robertson

5.A. Consider Approving the Donations

RELEVANT INFORMATION: Board Policy requires the approval of donations.

6. **PRESENTATIONS**

6.A. **PHS Spiritline**

Presenters: PHS Spiritline & Loreta Halford, PHS Teacher & Cheer Coach.

6.B. **Prescott Mile High Middle School Promotional Video**

Presenters: PUSD Students, Jenna Keys, Hilary James, Zachary Stepp, Max Schuster, Gavin Luhmann, Madison Sturdevant, Abbey Rose Phoenix.

6.C. **Prescott High School Promotional Video**

Presenters: PUSD Students, Rowen Caldwell, Matilda Norman, Nazaian Serras & Jaden Cool

7. **INFORMATION ONLY ITEMS**

7.A. Summary of Current Events

7.A.1. Superintendent

7.A.2. Governing Board Members

7.A.3. Governing Board Student Representatives

7.B. Community Comments shared with the Governing Board (what comments/concerns do Board members hear from the public in general).

Presenter: Governing Board President, Jane Robertson

8. ACTION ITEMS

8.A. CONSENT AGENDA - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.

Consider approving the Consent Agenda as presented.

8.A.1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

Presenter: Andy Binder, Assistant Superintendent/HR Director

8.A.2. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes require approval/ratification of all vouchers.

Presenter: Brian Moore, Chief Financial Officer

8.A.3. Consider approving the Student Activities Fund Statement of Receipts and Disbursements, for FY26 End of Year (EOY) and FY27 as presented.

RELEVANT INFORMATION: Please see the attached reports.

Presenter: Brian Moore, Chief Financial Officer

8.B. STUDY AND VOTING SESSION - If a member of the public wishes to speak to one of the following voting items, please complete and return form 1.302.01, Request for Public Participation to Sarah Torres, Administrative Assistant to the Governing Board prior to the study and voting session of the agenda. This document can also be found under the Governing Board tab on the PUSD website: <https://www.prescottschools.com>.

For items with the potential to have many speakers, the overall speaking time may be adjusted by the Governing Board. Speakers will be called to speak in the order in which they signed up, first come, first served.

Requests to speak that are emailed will also be first come, first served. Email requests can be sent to

sarah.torres@prescottschools.com at any time prior to the study and voting session of the agenda.

8.B.1. Consider adopting the proposed changes to the Trust Model Policies and Procedures Parts 1, 1-A, 2 & 3, PUSD Field Trips Policy and PUSD RETIREMENT / Return to Work Policy, as presented.

RELEVANT INFORMATION:

Governing Board policy 1-303 requires first and second readings of all proposed policy adoptions and approval by the Governing Board. **This is the second reading** of the proposed policy changes. The Board will be asked to adopt the policies after the second reading. Any Procedures and/or Forms have been attached for review and do not require Governing Board approval.

Presenter: Andy Binder, Assistant Superintendent, Human Resources

8.B.2. Consider approving an out-of-state travel request for the PHS Girls Badminton Team, PUSD staff members, and volunteers/chaperons to travel to Disneyland in Anaheim, CA from November 8–November 11, 2026, as presented.

RELEVANT INFORMATION:

Per PUSD's Field Trips policy, out-of-state travel requests require governing board approval.

See the attached travel request form for additional information.

Presenter: Adam Neely, PHS Principal

8.B.3. Consider approving the FY26 Annual Financial Report (AFR), as presented.

RELEVANT INFORMATION:

Mr. Moore has prepared the FY26 Annual Financial Report for your approval. The summary condenses the information in the AFR and is the document that will be transmitted electronically to the Arizona Department of Education (ADE) for posting to their website. The report will be submitted to ADE for review.

A presentation will be made at the Board meeting.

Presenter: Brian Moore, Chief Financial Officer

8.B.4. Consider approving the FY26 School Level Annual Financial Reports (AFR), as presented.

RELEVANT INFORMATION:

Mr. Moore has prepared the FY26 School Level Annual Financial Reports for your approval. The summaries condense the information in the AFRs and are the documents that will be transmitted electronically to the Arizona Department of Education (ADE) for posting to their website. The reports will be submitted to ADE for review.

A presentation will be made at the Board meeting.

Presenter: Mr. Brian Moore, Chief Financial Officer

8.B.5. Consider approving the School Facilities Division "Terms and Conditions for Acceptance of Monies from the Building Renewal Grant Fund", for Prescott High School, as presented.

RELEVANT INFORMATION:

Governing Board approval is required in order for the School Facilities Division to distribute any monies for projects from the Building Renewal Grant fund in order to be in compliance with state law.

BRG Project Number: PA-011027 - Prescott High School - Broken Sewer Pipe Repair/Replacement.

Presenter: Brian Moore, Chief Financial Officer

8.B.6. Consider approving the Sole Source Procurement of Robert E. Porter Construction Co., Inc., as presented.

RELEVANT INFORMATION:

In April 2025, PUSD #1 submitted a surface-deficiency request to the School Facility Division (SFD) regarding the concrete bridge at Granite Mountain Upper Elementary School. The request was approved, leading to funding for a new bridge design. With the design completed, the project has transitioned to the construction phase. While construction funding was not available at the time, documentation for this phase still requires a formal price quote for construction services.

Securing construction services standardly involves an Invitation for Bid (IFB); however, awarded proposals remain valid only for a limited window—typically 90 to 120 days for complex projects. Given the current shortage of SFD funds, issuing an IFB is impractical, as the winning bid would likely expire before construction funding is secured.

PUSD #1 has previous experience with Robert E. Porter Construction Co., Inc., consistently recognizing their exceptional work quality and reasonable pricing. Because an IFB process is not feasible under these circumstances, designating Robert E. Porter Construction Co., Inc., as a sole source contractor is appropriate for procuring the necessary construction services.

Presenter: Brian Moore, Chief Financial Officer

8.B.7. Consider approving the Sole Source Procurement of Gervasio & Assoc., Inc., Consulting Engineers, as presented.

RELEVANT INFORMATION:

In April 2025, PUSD #1 submitted a surface deficiency request to the School Facility Division (SFD) regarding the concrete bridge at Granite Mountain Upper Elementary School. Upon accepting the deficiency, the SFD provided funding for the design stage, and Gervasio and Associates were chosen to design the proposed new concrete bridge.

Following the completion of the design by Gervasio & Assoc., Inc. Consulting Engineers, the Building Renewal Grant project progressed to the construction phase. This phase requires a Construction Administrator—a role typically filled by the engineering firm responsible for the architectural design. Because Gervasio & Assoc., Inc. Consulting Engineers created the bridge design, they possess specific familiarity with the construction specifications and hold proprietary knowledge concerning the project. Consequently, appointing Gervasio & Assoc.,

Inc. Consulting Engineers and Associates as the construction administrator is highly advantageous, and utilizing a sole source designation is appropriate for procuring their construction administration services.

Presenter: Brian Moore, Chief Financial Officer

8.B.8. Consider approving the Copyright License Agreement between Christopher Mendoza and Prescott Unified School District for the use of the Prescott Badger copyrighted artwork/design, as presented.

RELEVANT INFORMATION:

The Agreement grants Prescott High School (PHS) a nonexclusive license to use the copyrighted “Prescott Badger” artwork for specified school purposes and approved products. PUSD may sell licensed products through authorized in-person sales channels, with all net proceeds benefiting PHS students, programs, activities, or other lawful school purposes. Online sales remain the exclusive right of the Licensor unless otherwise approved in writing. The initial term is 25 years, with an option for one additional 25-year term.

Presenter: Clark Tenney, Superintendent

8.C. INFORMATION AND DISCUSSION ITEMS

8.C.1. Brian Moore, Chief Financial Officer, has prepared the School Board Summary Budget Report for your review.

8.C.2. Requests for Future Agenda Items

Presenter: Governing Board President, Jane Robertson

8.C.3. Meeting Dates:

Regular Study and Voting Session: Tuesday, November 10, 2026, at 5:00 pm in the PUSD District Office Boardroom.

Other Dates:

October 9, 2026 - Distinguished Alumni Award Ceremony & PHS Homecoming Game.

October 12–16, 2026 — Fall Break — all school sites closed.

October 22 & 23, 2026 — Parent Teacher Conferences — half days for students.

9. ADJOURNMENT