

ABERDEEN SCHOOL DISTRICT NO. 5
Regular Meeting of the Board of Directors
Aberdeen High School
October 6, 2026

5:00 p.m. Work-study

5:30 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda

1. Minutes
2. Trip Request

Comments from the Board

Comments from the Public

Comment on agenda items is welcome at this time. Please sign up on the sheet provided at the entrance to the meeting and specify the agenda item you wish to address. Please limit your comments to three minutes. Comment on all matters is welcome via email to schoolboard@asd5.org.

Presentations

Old Business

Superintendent Reports

1. Seismic Safe Schools & Capital Projects
2. Community Survey
3. Work-study Follow-up
4. Student Focus Groups

New Business

1. [Food Service Meal Prices](#)
2. [Grays Harbor Public Health Pilot](#)
3. [GHC After School Art Classes](#)
4. [Catholic Community Services](#)
5. [ESD 113 Bicycle Program](#)
6. [ESD 113 CRISC Agreement](#)
7. [ESD 113 LPN Services](#)
8. [AMN Healthcare](#)
9. [Soliant Health, LLC](#)
10. Next Meeting

Executive Session / Closed Session

1. [Personnel Report](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND
October 6, 2026

5:00 p.m. Work-study

5:30 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on September 15, 2026, are enclosed for your review and approval.
2. Trip Request – GEAR UP at Aberdeen High School is requesting permission to travel to Washington State University in Pullman on Nov. 6-7 to explore college opportunities.

Comments from the Board

Comments from Student Representatives

Comments from the Public

The Board welcomes public comment on agenda items. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes.

Written public comment on both agenda and non-agenda matters is also welcome via email. Comments should be submitted to schoolboard@asd5.org before noon on the day of the meeting and will be included in the public record.

Individual student matters or complaints against employees should not be brought forward at a public meeting. The Superintendent's Office or board president should be contacted directly.

Presentations

Old Business

Superintendent Reports

1. Seismic Safe Schools and Capital Projects – Superintendents Green and Sandstrom will provide an update on the seismic safe schools and capital projects taking place in the district..
2. Community Survey – Superintendents Green and Sandstrom will discuss the upcoming community survey following up on the survey from last spring.
3. Work-study Follow-up – Superintendents Green and Sandstrom will review next steps following the Sept. 26 work-study on the role of technology in education in the district.
4. Student Focus Groups – Superintendents Green and Sandstrom will provide an update on plans for focus groups with students again this year.

New Business

1. Food Service Meal Prices – Food Services Manager Jaime Matisons will present a recommendation for a 25-cent increase in the price of adult meals at school cafeterias. [Enclosure 2](#)
2. Grays Harbor County Public Health Agreement – Superintendent Green will present an agreement with the Health Department to implement an Emergency Preparedness Youth Pilot Program in 2026-2027 as part of the Criminal Justice class at the Twin Harbors Skills Center for your review and approval. [Enclosure 3](#)
3. GHC Art Classes MOU – Programs Director Jamie Stotler will present an agreement with Grays Harbor College to offer art instruction in the After School program in 2026-2027 for your review and approval. [Enclosure 4](#)
4. Catholic Community Services MOU – Superintendent Sandstrom will present an agreement authorizing Catholic Community Services to provide counseling and peer services to eligible students at school in 2026-2027 for your review and approval. [Enclosure 5](#)
5. ESD 113 Bicycle Program MOU – Superintendent Sandstrom will present an agreement with ESD 113 for the cooperative, ongoing operation of a bicycle education program in PE classes in the district. [Enclosure 6](#)
6. ESD 113 CRISC Agreement – Superintendent Sandstrom will present an agreement with ESD 113 for Skyward support in 2026-2027 through the Capital Region Information Services Center. [Enclosure 7](#)
7. ESD 113 LPN Services – Special Education Director Stefanie Lamont will present an agreement with ESD 113 to provide licensed practical nurses in the district in 2026-2027 for your review and approval. [Enclosure 8](#)
8. AMN Healthcare – Director Lamont will present an agreement with AMN Healthcare to provide personnel for special education services in 2026-2027, and placing Mary Beth Broussard as an occupational therapist in the district, for your review and approval. [Enclosure 9](#)
9. Soliant Health – Director Lamont will present an agreement with Soliant Health, LLC, to provide personnel for special education services in 2026-2027, and placing Lindsay Maffai as an occupational therapist in the district, for your review and approval. [Enclosure 10](#)
10. Next Meeting – The next regular meeting of the Board is scheduled for 5:30 p.m. Tuesday, Oct. 20, 2026, in the Community Room at Aberdeen High School. A work-study for continued discussion of a book on math instruction and fluency will begin at 5 p.m.

Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last 10 minutes under RCW 42.30.110 (g): to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

1. Personnel Report [Enclosure 11](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the Board of Directors – September 15, 2026

Vice President Suzy Ritter convened the regular meeting of the Aberdeen School District Board of Directors at 5:30 p.m. Tuesday, September 15, 2026, in the Community Room at Aberdeen High School. In attendance were Directors Mardi Emard-Colburn, Jeanne Marll and Annica Mizin, along with Co-Superintendents Lynn Green and Traci Sandstrom, and 15 patrons and staff. President Jennifer Durney and student representatives Leticia Alvarenga and Kassandra Kumarasinghe were excused. A work-study for the purpose of discussing a book on math instruction and fluency began at 5 p.m.

The meeting began with the flag salute.

On a motion by Director Mizin and seconded by Director Marll, the Board approved the Consent Agenda, which included the minutes from the regular meeting on September 1, 2026; payroll vouchers 840154 through 840183 totaling \$4,629,960.47 for August 2026; General Fund vouchers 840199 to 840200, 840202 through 840275 and 840282 through 840297 totaling \$1,744,440.17, ASB Fund vouchers 840184 through 840185, 840201 and 840276 through 840281 totaling \$12,163.24, Capital Projects Fund vouchers 840196 through 840198 totaling \$397,947.84, a Transportation Vehicle Fund voucher 840186 in the amount of \$171,414.36 and Private Purpose Trust Fund vouchers 840153 and 840187 through 840195 totaling \$414,903.00, and a gift to the district of \$4,000.00 for Snug Harbor from the Abel-Weatherwax Foundation and the Paige Hounsely fund at the Grays Harbor Community Foundation.

Director Mizin commented that she is figuring out how the high school operates now that she's a parent of a student at AHS and it's been positive. Director Emard-Colburn commented that two of her students took part in the Loggers Playday parade and it was very nice to see the large number of students from Aberdeen participating.

Manny Saldivar-Aguirre of the ESD 112 Construction Services Group provided an update on the capital projects that took place over the summer, including a roof extension for the shop at Aberdeen High School that should be complete this week.

Following a presentation by Mr. Saldivar-Aguirre, on a motion by Director Mizin and seconded by Director Marll, the Board approved an agreement with TCF Architecture for an additional fee of \$56,809 to cover updating the design documents for the new Harbor Learning Center to accommodate the findings in the geo-tech soils report.

Superintendent Sandstrom discussed three required trainings that require Board participation – open public meetings, tribal consultation and education equity. The Board discussed trainings they have already completed and opportunities for completing the remainder at the annual WSSDA Conference.

CALL TO ORDER

CONSENT AGENDA

COMMENTS FROM
THE BOARD

SEISMIC SAFE
SCHOOLS &
CAPITAL PROJECTS

TCF FEE
AGREEMENT

SCHOOL BOARD
TRAININGS

Superintendents Green and Sandstrom and the Board discussed the selection process for new student representatives. It was agreed the selection process will take place in early October, that the students will be invited to participate in the WSSDA Conference and that they will be seated at the January meeting. The December meeting will mark the last meeting for the current representatives Leticia Alvarenga and Kassandra Kumarasinghe.

STUDENT
REPRESENTATIVES

The Board discussed plans for the next work-study scheduled for 9-11:30 a.m. on Saturday, Sept. 26, in the Community Room. The focus will be technology and its role in a high quality education in the Aberdeen School District.

WORK-STUDY
PLANNED FOR
SEPT. 26

Executive Director of Business and Operations Elyssa Louderback presented the Fiscal Status Report for August. With the fiscal year elapsed, the District has received 100.58 percent of budgeted revenue and incurred 99.86 percent of expenditures. She reported ending fund balances of \$3,768,332.72 in the General Fund, \$647,455.86 in the Capital Projects Fund, \$572,015.02 in the Debt Service Fund, \$280,055.06 in the Associated Student Body Fund and \$596,207.94 in the Transportation Vehicle Fund.

FISCAL STATUS
REPORT

It was agreed that the proposal to increase Food Service Meal Prices by 25-cents for adults will be on the agenda for Oct. 6, 2026.

FOOD SERVICE
MEAL PRICES

Following a presentation by Superintendent Green, on a motion by Director Mizin and seconded by Director Marll, the Board approved the sixth extension of the Garley Park Easement which extends the agreement for five-years and allows the City of Aberdeen to continue to operate Garley Park on district-owned property in South Aberdeen.

SIXTH GARLEY
PARK EASEMENT
EXTENSION

Following a presentation by Superintendent Green, on a motion by Director Emard-Colburn and seconded by Director Mizin, the Board approved renewal of the agreement with the Grays Harbor Juvenile Court to operate the truancy intervention and community engagement program in 2026-2027.

GRAYS HARBOR
JUVENILE COURT
TRUANCY
AGREEMENT

Following a presentation by Director Louderback, on a motion by Director Mizin and seconded by Director Marll, the Board approved renewal of the agreement with the Hoquiam School District for the ongoing operation of the transportation cooperative in 2026-2027.

2026-2027
TRANSPORTATION
CO-OP

Following a presentation by Programs Director Jamie Stotler, on a motion by Director Mizin and seconded by Director Marll, the Board approved a contract with the YMCA of Grays Harbor for use of the swimming facility for therapy, the swim team, the elementary swim program and preschool family nights in 2026-2027.

YMCA OF GRAYS
HARBOR SWIM
CONTRACT

Following a presentation by Director Stotler, on a motion by Director Mizin and seconded by Director Marll, the Board approved a data sharing agreement with the YMCA of Grays Harbor for the swim programs in 2026-2027.

YMCA DATA
SHARING
AGREEMENT

Following a presentation by Director Louderback, on a motion by Director Mizin and seconded by Director Marll, the Board declared as surplus a 2009 International Special Needs Bus with 149,000 miles as recommended by the Transportation Department.

SURPLUS BUS

Vice President Ritter announced that the next regular meeting of the Board is scheduled for 5:30 p.m. Tuesday, October 6, in the Community Room at Aberdeen High School. A work-study for the purpose of continuing discussion of a book on math instruction and fluency will begin at 5 p.m. In addition, a work-study for the purpose of discussing the educational applications of technology in the district was announced for 9:30 a.m. Saturday, Sept. 26, in the Community Room.

NEXT MEETING

At 5:57 p.m., Vice President Ritter recessed the meeting for an executive/closed session expected to last 15 minutes under RCW 42.30.110(g): to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee, and for collective bargaining discussion. The session began at 6 p.m. At 6:15 p.m. the meeting was extended for 15 minutes. At 6:30 p.m. the meeting was extended for 15 minutes. The meeting reconvened in regular session at 6:45 p.m.

EXECUTIVE
SESSION

On a motion by Director Mizin and seconded by Director Marll, the Board approved the personnel report.

PERSONNEL
REPORT

Under certificated matters, the Board approved the hiring of Jason Dore and Chris Howell at Harbor Open Doors, Robert Sutlovich at Grays Harbor Academy and Kelly Hamblin at Miller Junior High School as teachers in the After School programs effective Sept. 8; approved a change of assignment for Cassie Simpson from special education teacher to preschool teacher at Robert Gray Elementary School effective Sept. 8; approved a leave of absence for Wendy Clevinger, a teacher at Central Park Elementary School, effective Aug. 30, 2026, to June 16, 2027; approved a change of separation status for Jenna Doll and accepted her resignation as a teacher at Robert Gray Elementary School effective Aug. 27; approved supplemental contracts at Aberdeen High School for Ashley Emmett, Rebekah Fruh, Molly Houk, Eric Jackson, Ashley Kohlmeier, Tiffany Lessard, Matthew Mahon, Cory Martinsen, James Pellervo, Anne Ramsey, Cami Revel, Shelbie Sanchez, Cordell Trusty, Travis Wheeler and Joel Veloni for CTE related activities, Rebekah Fruh for nursing clinicals, Eric Jackson for AHS Almost Live and School Store Operations, Cory Martinsen for the AHS Sign Shop, Cami Revel for Peak Credit Union and Business Procedures, Shelbie Sanchez for catering services, and Jordan Fletcher, Amy Grannemann and Maren Parker, 10 additional days as high school counselors; approved supplemental contracts for Bonnie

CERTIFICATED

Bartol, Jennifer Clark, Judith McBride and Autumn Schreiber, 10 additional days as psychologists for the district, Sarah Teveliet Channel, 20 additional days as preschool coordinator, Jennifer Clark, 10 additional days for Child Find, Joanna Bihler, Christaine Dechert, Sandra Lucas and Estefania Moreno, five additional days as speech language pathologists for the district, and Katherine Kim, Tracy Miner, Marnie Ranheim and Danielle Rosetta, two additional days as elementary counselors; approved supplemental contracts at the Harbor Learning Center for counselor Kasi Turner, 10 additional days, and for Larry Fleming, Stephanie Hoffman and Kayla Sturm for CTE related activities at Harbor Junior/Senior High School; approved a supplemental contract for Rebekah Fruh for CTE related activities at the Twin Harbors Skill Center; approved supplemental contracts at Miller Junior High School for counselors Catherine Trusty and Thaddeus Williams, 10 additional days, and for Rob Burns, Janet Dayton, Jason Garman, Hailey Pfeifer, Tristan Stutesman and Darcy Williams for CTE related activities; approved co-curricular contracts at Aberdeen High School for Kacy Brockavich for Outdoor School, Ashley Emmett for yearbook, Distributive Education and SkillsUSA, Ryan Eyre for Knowledge Bowl, Kyle Guggisberg for choral and musical director, Ashley Kohlmeier for ASB, AVID and social media, Tiffany Lessard for Honor Society, Cory Martinsen for PBIS, Daniel Patterson for Marching Band and Pep Band, James Pellervo for FFA, Erik Peterson for Orchestra, Anne Ramsey and Michael Smith for Link Crew (0.5 FTE each) and Cami Revel for FBLA; approved co-curricular contracts for the Harbor Learning Center for Robert Sutlovich for ASB, Kayla Sturm for Yearbook, and Stephanie Hoffman for Distributive Education; approved co-curricular contracts at Miller Junior High School for Robert Burns for yearbook, Janet Dayton for ASB, Jolene Powell and Janet Dayton for AVID (0.5 FTE each), Troy George for band, Kyle Guggisberg for choral, and Erik Peterson for orchestra; approved co-curricular contracts for Troy George and Erik Peterson for elementary band (0.5 FTE each), and approved the hiring of Kevin Ash, Alison Cline, Kenneth Erickson, Joshua Fritts and Justin McDonell as substitutes for the district.

Under classified matters, the Board approved the hiring of Michele Nipper as the After School MTSS assistant at the Harbor Learning Center effective Sept. 8, Jacob Prater as a para-educator at Miller Junior High School effective Sept. 2, Doreen Thompson as the After School cook at Miller Junior High School effective Sept. 14, Katrina Gomery as a special education para-educator (current-year only) at A.J. West Elementary School effective Sept. 14, Vanessa Lambert as the After School cook at A.J. West Elementary School effective Sept. 14, Kelly Bielec as the Before School site coordinator at Central Park Elementary School and Jennifer Niemann at McDermoth Elementary School effective Sept. 14; approved the hiring of Before School para-educators Virginia Barragan at McDermoth Elementary School, Kelly Bielec and Raquel Palmer at Central Park Elementary School and Jennifer Niemann at McDermoth Elementary School effective Sept. 14; approved the hiring of Kaiden Salazar as a special education para-educator (current-year only) at Central Park Elementary School effective Sept. 8, Erin Carter as an MTSS assistant at Robert Gray Elementary School effective Sept. 2, Janet Eaton as the After School cook at Robert Gray Elementary

CLASSIFIED

Aberdeen School Board Minutes
September 15, 2026

School and Kathryn Boyer at Stevens Elementary School effective Sept. 14, and Kimberly Wolfe as a para-educator (current-year only) at Stevens Elementary School effective Sept. 2; accepted the resignation of Kaiden Salazar as a special education para-educator at Central Park Elementary School effective Sept. 18; approved the hiring of Kim Gordon, Karla Guzman, Jennifer Hix and LeiLoni Roman, and accepted the resignation of Mary Ann Lopez as a substitute for the district effective Sept. 2.

On a motion by Director Mizin and seconded by Director Marll, the Board approved the collective bargaining agreement with the Aberdeen Education Association for 2026-2029.

2026-2029 AEA
AGREEMENT

On a motion by Director Mizin and seconded by Director Marll, the Board approved a letter of agreement with the Public School Employees bargaining unit placing Dave Douglass into the grandfathered position of Student Support Specialist.

2026-27 PSE LETTER
OF AGREEMENT

On a motion by Director Mizin and seconded by Director Marll, the Board approved a revision to the 2026-2027 Salary Schedule adding the grandfathered position of Student Support Specialist to Class I on the salary schedule.

2026-27 PSE REVISED
SALARY SCHEDULE

There being no further business, the regular meeting was adjourned at 6:46 p.m.

ADJOURN

Lynn Green, Secretary

Jennifer Durney, President

Traci Sandstrom, Secretary

OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team Gear Up

School AHS

Advisor Lacey Floch Phone 360-470-9892

Date(s) of Trip 11/6/26 - 11/7/26 Destination WSU - Pullman

Lodging Location Golfax Best Western Lodging Phone 509-397-0397

Objective of Trip Explore college opportunities

Number of Students 5 Number of Chaperones 3

Cost per Student \$100.- Cost per Chaperone \$80.-

Funding Source and/or Account Code Gear Up

Type of Transportation SUV Bus form required YES ☐ NO ☒

ASB Approval N/A Date _____

Principal Approval Lynn Green Date 9/14/26

Board Approval _____ Date _____

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)

**ABERDEEN SCHOOL DISTRICT
FOOD SERVICE ADULT MEAL PRICING
2026-27 SCHOOL YEAR**

Schools operating the National School Lunch Program (NSLP) and the School Breakfast Program (SBP) are encouraged to sell meals to adults to model healthy eating habits to the students.

Adult meal prices must be set at a price sufficient to cover the overall cost of the meal, including the value of any USDA Foods used in the production of the adult meals.

- Price should be set to cover the cost of:
 - Food
 - Labor
 - Value of USDA Foods
 - Utilities
 - Indirect Costs

Adult meal prices are reported annually during program renewal and have not been increased since the 2023-24 school year.

At this time a price increase of \$0.25 for both breakfast and lunch are recommended.

2025-26	2026-27
Breakfast = \$3.75	Breakfast \$4.00
Lunch = \$5.00	Lunch = \$5.25

Pricing Adult Meal Prices for Non-Pricing Programs

Values Current for SY 2026-27

Federal Reimbursement for *FREE Student Lunch	\$4.78
Menu Certification	\$0.09
Value of USDA Foods	\$0.32
Minimum Adult Lunch Price:	\$5.19

MEMORANDUM OF AGREEMENT
BETWEEN GRAYS HARBOR COUNTY PUBLIC HEALTH AND ABERDEEN SCHOOL DISTRICT

1. **PARTIES:** this agreement is made between Grays Harbor County Public Health (GHCPH) and the Aberdeen School District (ASD) to form an agreement for the implementation of curriculum for the Emergency Preparedness Youth Pilot Program in the Twin Harbors Branch Skills Center Criminal Justice class for the 2026-2027 school year.
2. **DURATION:** This agreement, made and entered into on October 6, 2026 shall remain in effect until the 30th day of June, 2027.
3. **TERMINATION:** Either GHPHC or ASD may terminate this agreement by providing written notice at least thirty (30) days in advance, when possible.
4. **DUTIES AND RESPONSIBILITIES:**

GHCPH

- Ensure GHCPH staff working with students completes the Aberdeen School District volunteer background check paperwork and any required screening, orientation or documentation prior to providing services.
- Develop and maintain the structure, curriculum, and overall framework of the Emergency Preparedness Youth Program to ensure content is accurate, engaging, and aligned with emergency preparedness standards.
- Coordinate subject matter experts from fields including Emergency Management, Environmental Health, Behavioral Health, Planning, HRS3 Section Planning Chief, and Target Zero to provide students with diverse, real-world perspectives.
- Provide all necessary educational materials, outreach tools, and hands-on resources required for emergency preparedness activities, demonstrations, and projects.
- Deliver presentations, facilitate student learning, and support the classroom teacher by ensuring all content is appropriate, culturally sensitive, and accessible.
- Work in close partnership with the assigned teacher on scheduling, logistics and to plan sessions, share resources, and adjust content based on student needs and classroom feedback.
- Manage all logistical coordination related to guest speakers, including scheduling, communication, and ensuring presenters follow school expectations and norms while in the classroom.
- Offer experiential learning opportunities, such as site visits, demonstrations, or participation in preparedness activities within the community (as approved by the school).
- Coordinate and support student engagement in a national emergency preparedness conference, including preparation, mentoring, and facilitating the opportunity for students to present if selected.
- Collect program feedback, assess learning outcomes, and collaborate with the teacher and school administration to continuously improve the program.

ASD

- Provide a safe, supervised learning environment for all students participating in the Emergency Preparedness Youth Program.
 - Ensure the assigned teacher always maintains full responsibility and authority over the classroom, including during visits from guest presenters or Public Health staff.
 - Incorporate the Emergency Preparedness Youth Program into an existing school program to support student participation and continuity.
 - Assign a teacher who will facilitate program activities, manage classroom operations, and ensure student safety throughout all sessions.
 - Coordinate with Public Health staff on scheduling, content delivery, and classroom logistics while retaining responsibility for student supervision and behavior during all program-related activities.
 - Treat all external presenters, including Public Health staff and subject matter experts—as guests. The school will ensure guests follow all school policies, and the teacher will remain the primary point of authority in the room.
 - Provide the classroom, technology, and school-managed resources needed for effective program implementation.
5. NOTICES: All notices, requests, approvals, consents, and other communications which may be required under this agreement shall be given as follows:

Notice to Grays Harbor County Public Health: Ana Garcia
agarcia@graysharbor.us
2109 Sumner Avenue
Aberdeen WA 98520

April Bachtell
abachtell@graysharbor.us
2109 Sumner Avenue
Aberdeen, WA 98520

Notice to Aberdeen School District: Lynn Green
lgreen@asd5.org
410 North G Street
Aberdeen WA 98520

6. INDEMNIFICATION: Each party to this Agreement shall be responsible for the negligent acts or omissions of its own employees, officers, or agents in the performance of this agreement. Neither party will be considered the agent of the other and neither party assumes any responsibility to the other party for the consequences of any act or omission of any person, firm, or corporation not a party to this agreement.
7. CHOICE OF LAW AND VENUE: This agreement will be governed by the laws of the State of Washington, both as to interpretation and performance. Any action at law, suit in equity or other judicial proceeding for the enforcement of this agreement may be instituted only in a court of competent jurisdiction in the State of Washington, County of Grays Harbor.

IN WITNESS WHEREOF, the parties have caused this agreement to be signed and attested to on

_____.

ASD

GHCPH

Lynn Green, Co-Superintendent
Aberdeen School District

Mike McNickle, Director
Grays Harbor County Public Health

Mike McNickle

Signature: 
[Mike McNickle \(Sep 29, 2026 09:25:47 PDT\)](#)

Email: mmcnicke@co.grays-harbor.wa.us

MEMORANDUM OF AGREEMENT
BETWEEN GRAYS HARBOR COLLEGE AND ABERDEEN SCHOOL DISTRICT

1. PARTIES: this agreement is made between Grays Harbor College (GHC) and the Aberdeen School District (ASD) to form an agreement for after school art classes at Miller Junior High School, Stevens Elementary School, Robert Gray Elementary School, AJ West Elementary School, and McDermoth Elementary School.
2. DURATION: This agreement, made and entered into on _____, shall remain in effect until the 31st day of May, 2027. The conditions of this agreement can be reviewed at that time and, contingent on the situation, modified, renewed, or revoked.
3. TERMINATION: **Either GHC or ASD may terminate this agreement by providing written notice at least thirty (30) days in advance, when possible.**
4. DUTIES AND RESPONSIBILITIES:

GHC

- Provide after school art classes for participants in the ASD After School Program on the second Tuesday of each month, October 2026 – May 2027, 3:30 – 5 PM. Class schedule and location as follows:
 - October 13, 2026 – Miller Junior High School
 - November 10, 2026 – Stevens Elementary School
 - December 8, 2026 – Miller Junior High School
 - January 12, 2027 – Robert Gray Elementary School
 - February 9, 2027 – Miller Junior High School
 - March 9, 2027 – AJ West Elementary School
 - April 13, 2027 – Miller Junior High School
 - May 11, 2027 – McDermoth Elementary School
- Coordinate lesson content, instructional plans, and supply requirements with the instructor.
- **Ensure the instructor completes a WA State Patrol background check and any required ASD screening, orientation, or documentation prior to providing services.**
- Ensure the instructor follows ASD safety, emergency, student-conduct, confidentiality, and facility-use procedures while on site.
- Adapt instruction and projects, in collaboration with ASD staff, to support participants' ages, abilities, and access needs.
- Provide a list of required supplies to ASD at least two weeks prior to a class session to ensure adequate time for ordering.
- Leave classrooms and shared work areas clean and orderly following each class session.
- Communicate with ASD program staff as soon as possible in circumstances that may result in cancellation of an individual class session. Reschedule cancelled class sessions when possible, depending on instructor availability, ASD program needs, and mutual agreement of the parties.
- Collaborate to resolve concerns related to participant safety, behavior, accessibility, facilities, supplies, or instructional delivery.

- Obtain any required permissions prior to photographing participants or using participant artwork, names, or images for promotional purposes.

ASD

- Determine participant eligibility, manage enrollment, and provide GHC with anticipated participation numbers far enough in advance to support lesson and supply planning.
- Provide supplies for lessons upon receipt of supplies list at least two weeks prior to class sessions.
- Maintain responsibility for participant attendance, supervision, behavior support, emergency response, and authorized student pickup throughout each class session.
- Ensure that an ASD staff member who is familiar with the participants and program procedures is present throughout each class session.
- Inform GHC staff and the instructor in advance of participant accommodations, allergies, health or safety considerations, and other instructional support needs.
- Provide access to the classroom with sufficient time for set-up and clean-up.
- Communicate with GHC program staff as soon as possible in circumstances that may result in cancellation of an individual class session. Reschedule cancelled class sessions when possible, depending on instructor availability, ASD program needs, and mutual agreement of the parties.
- Collaborate to resolve concerns related to participant safety, behavior, accessibility, facilities, supplies, or instructional delivery.

5. NOTICES: All notices, requests, approvals, consents, and other communications which may be required under this agreement shall be given as follows:

Notice to Grays Harbor College:

Cathy LeCompte
cathy.lecompte@ghc.edu
 1620 Edward P. Smith Drive
 Aberdeen WA 98520

Notice to Aberdeen School District:

Jamie Stotler
jstotler@asd5.org
 900 Cleveland Street
 Aberdeen WA 98520

6. INDEMNIFICATION: Each party to this Agreement shall be responsible for the negligent acts or omissions of its own employees, officers, or agents in the performance of this agreement. Neither party will be considered the agent of the other and neither party assumes any responsibility to the other party for the consequences of any act or omission of any person, firm, or corporation not a party to this agreement.
7. CHOICE OF LAW AND VENUE: This agreement will be governed by the laws of the State of Washington, both as to interpretation and performance. Any action at law, suit in equity or other judicial proceeding for the enforcement of this agreement may be instituted only in a court of competent jurisdiction in the State of Washington, County of Grays Harbor.

IN WITNESS WHEREOF, the parties have caused this agreement to be signed and attested to on _____.

ASD

GHC

Lynn Green
Co-Superintendent, Aberdeen School District

Carli Schiffner
President, Grays Harbor College



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“**MOU**”) is between the Aberdeen School District (“**District**”) and Catholic Community Services (“**Agency**”) and is effective upon execution by both parties.

1. **Purpose.** The purpose of this MOU is to enable Agency to provide medically necessary treatment funded through outside sources to students at District facilities to allow greater access to treatment across different settings or environments.
2. **Duration.** This MOU is effective for the remainder of the 2026-2027 school year, unless terminated earlier in accordance with this MOU.
3. **Services.** Agency may provide the following medically necessary treatment or services for students who Agency has determined are eligible for such treatment or services at District facilities:
 - a. Counseling
 - b. Peer Services
4. **Service Delivery.** All services provided by Agency under this MOU will be performed under the direction and supervision of Agency. Agency agrees to ensure that the delivery of services authorized by this MOU does not interfere with the District’s educational program or provision of instruction and services to students, including the provision of a free, appropriate public education under the Individuals with Disabilities Education Act (“**IDEA**”) to eligible students with disabilities.
5. **Educational Services.** The District maintains full responsibility and authority for the educational programs of its students. Treatment or services authorized by this MOU are not educational services and may not be construed as a component of a student’s educational program.
6. **Parent Consent.** Before providing services to a student at a District facility, Agency must provide the District with evidence that the student’s parent has provided written consent for the student to receive the services. The student’s parent must also sign a release of information form authorizing the District and Agency to exchange information and records related to the student.
7. **Compensation.** Agency is responsible for all costs and expenses associated with the services authorized by this MOU. The District will not provide Agency with any compensation for services authorized by this MOU.
8. **Compliance with Laws.** Agency and its employees must comply with all laws, rules, regulations, and other requirements applicable to the treatment or services provided by Agency at District facilities.
9. **Proof of Vaccination.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility attests that the Agency has verified proof of full vaccination, or an applicable exemption as defined by the Agencies policies, before initiating services.
10. **Health and Safety Measures.** When providing services at a District facility, Agency and its employees must comply with all health and safety measures required by the Department of Health, the Governor, and the District, including wearing a mask/face covering.



MEMORANDUM OF UNDERSTANDING

11. **Criminal Background Check.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility must complete and pass a background check through the Washington state patrol criminal identification system, including a fingerprint check, and through the Federal Bureau of Investigation criminal justice information systems. Background checks must be completed at Agency's expense prior to the start of services. Agency will maintain record reports and make them available to the District upon request.
 - a. **Disqualifying Criminal Records.** Agency and any of its employees, agents, volunteers, and contractors who have pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322 are prohibited from providing services at a District facility.
12. **Confidentiality.** Agency and all of its employees, agents, volunteers, and contractors must comply with the Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g, 34 C.F.R. Part 99; WAC 392-172A- 05180 through 392-172A-05245; and the Health Insurance Portability and Accountability Act of 1996 with respect to the confidentiality of personally identifiable information and education, health, and medical records.
13. **License and Certification Requirements.** Agency must ensure that it and any of its employees, agents, volunteers, and contractors who provide services at District facilities comply with all Washington state licensing, accreditation, and/or certification requirements applicable to the services.
14. **Insurance.** Agency will provide the District with evidence of Professional Liability insurance in the amount of at least one million dollars (\$1,000,000.00).
15. **Independent Contractor.** This MOU may not be construed to create a partnership, agency relationship, or employer-employee relationship between the District and Agency or any of its employees, agents, volunteers, and contractors.
16. **Workers' Compensation.** Agency expressly waives any immunity or limitations (e.g., on the type or amount of damages, compensation, benefits, or liability payable by Agency) under any industrial insurance, workers' compensation, disability benefit or similar law, rule, regulation or order of any governmental authority having jurisdiction (including, but not limited to, the Washington Industrial Insurance Act, Title 51 of the Revised Code of Washington).
17. **Indemnification.** All activities performed by Agency and its employees, agents, volunteers, and contractors are done under Agency's supervision at its own risk. Agency agrees to indemnify, defend, and hold the District harmless from any liability, claim, loss, damages, injuries, or expenses arising out of Agency's provision of services authorized by this MOU.
18. **Termination.** Either party may terminate this MOU for any reason by providing written notice 30 days prior to the termination. The District may terminate this MOU effective immediately if the District determines that termination is necessary for the health, safety, welfare, or education of students or staff members.



MEMORANDUM OF UNDERSTANDING

19. **Governing Law.** This MOU shall be construed and interpreted in accordance with the laws of the State of Washington and the United States.

By signing below, each party certifies its agreement to the terms of this MOU.

ABERDEEN SCHOOL DISTRICT

Signature Date

Name

Title

Catholic Community Services

 9/17/2026
Signature Date

Mary Stone-Smith
Name

Vice President
Title

MEMORANDUM OF UNDERSTANDING
BETWEEN
Capital Region Educational Service District 113
AND
Aberdeen School District

THIS Agreement ("MOU") is entered into by Capital Region Educational Service District 113, hereinafter referred to as ("ESD 113"), and Aberdeen School District, hereinafter referred to as (the "District").

WHEREAS, bicycle safety education will help children acquire the foundation for a lifetime of healthy activity, as well as educating children that biking and walking are feasible transportation options; and

WHEREAS, the Washington State Legislature passed a comprehensive, 16-year transportation funding package ("Move Ahead Washington") that includes \$216M to be spent on youth bicycle education programs statewide ("State Program"); and

WHEREAS, Washington State Department of Transportation ("WSDOT") has contracted with Cascade Bicycle Club to design and administer the State Program, and distribute funding to Educational School Districts, School Districts, and community-based organizations to implement the program; and

WHEREAS, Cascade Bicycle Club has contracted with ESD 113 to manage the in-class bike education program in small to medium size school districts within the ESD 113 region; and

WHEREAS, The District has a physical education program that can include bicycle safety education for students; and

WHEREAS, the District and participating school have staff / faculty who will serve as a liaison for this partnership; and

WHEREAS, ESD 113 and the District enter into this MOU for the purpose of defining the roles and responsibilities to support the successful implementation of this program within the District.

NOW, THEREFORE, ESD 113 and the District agree as follows:

I. RESPONSIBILITIES

ESD 113

A. Program Management, Training, and Equipment

1. Co-lead, with Cascade Bicycle Club, the PE teacher professional development (training) on how to implement the program curriculum (approximately 8 training hours). (In year one, CBC will lead and ESD 113 will co-lead. In future years ESD 113 will lead and CBC will assist.)
2. Develop a delivery and pick-up schedule of the trailers and bikes in consultation with the District.
3. Deliver the trailers, bikes, helmets, and curriculum equipment to the District or directly to the participating schools within the District for use during the program.

4. Retrieve the trailers, bikes, helmets, and curriculum equipment in a timely manner after the school's session has been completed.
5. Manage and communicate changes to the delivery schedule throughout the year. (Schedule for the next academic year will be formed in the spring of the current academic year by ESD 113 and the District).
6. Communicate with PE teachers and site administration prior to delivery of the unit.
7. Provide technical support (e.g. in-class support, management of curriculum materials) to the District and schools.
8. Track and manage the program funds.
9. Ensure the District supports the program evaluation (e.g., number of students and student learning outcomes).
10. Report quarterly to CBC on program activities and outcomes (e.g. # of schools, teachers, students, learning outcomes, etc.) and budgets.

B. Ownership and Insurance

1. Retain ownership and insurance of any new bicycles, trailers or other assets purchased for use in this program.

C. Storage

1. Store the bicycles in a safe and secure manner, on property owned or leased by ESD 113, when not being used at a District school.
2. Offer and provide to a District school a secure bicycle trailer, when required by site, for storage of bicycles when at a school or on District property. The trailer must be stored in a secure location, which is visible and well-lit, while on District property.

D. Minor maintenance (to be performed by ESD 113 or a contracted partner)

1. Maintain at least one complete fleet of bicycles in safe, operational condition at all times.
2. Inspect all bicycles after each school's instructional unit is completed and before they are delivered to the next school. Perform any necessary maintenance or repairs identified during the inspection.
3. Conduct safety inspections and tune-ups on all bicycles twice per year and maintain records of all inspections and service performed.
4. Maintain all trailers in safe, operational conditions.

DISTRICT

A. Recruitment and Implementation

1. Recruit at least one school within the District to implement the approximately 3-week bicycle education program in 3-8th grade PE classes.
2. Support implementation of the program in participating school(s).
3. Support the development and implementation of an earn-a-bike program for 5th and 8th grade students meeting needs criteria.
4. Support the program evaluation (e.g., number of students and student learning outcomes).

B. Professional Development

1. Ensure that PE teachers in schools participating in the program receive the training provided by CBC and ESD 113 prior to program implementation.
2. In cooperation with ESD 113, maintain a list of trained PE teachers.

C. Reporting of Problems

1. PE teachers shall report any obvious problems with any bicycle to ESD 113 upon receipt of bicycles, or upon return of bicycles to ESD 113.
2. PE teachers shall not use any bicycle or helmet with obvious deficiencies.
3. PE teachers shall contact ESD 113 for replacement bicycle(s) or helmet(s) if needed.
4. PE teachers shall ensure that students use equipment in an appropriate manner.

D. Master Scheduling

1. Invite PE teachers, at the end of the academic year, to assist with scheduling the bicycle unit for the following year.

E. Use

1. Only participating District schools are eligible to use the bicycles under this MOU.
2. All participants in the program shall use the provided program bicycles and wear a helmet at all times while riding a bicycle.

F. Storage at School/Damages

1. Schools/PE teachers shall store all bicycles received under this MOU in a safe and secure manner until ESD 113 retrieves all bikes and equipment. Teachers may request a secure bicycle transport trailer from ESD 113 to be left on site to store bicycles and program supplies.
2. The District shall maintain insurance coverage sufficient to cover loss of or damage to ESD 113 bicycle transport trailers and bicycles while in the District's care, custody, and control. In the event of theft, vandalism, or other loss or damage, the District shall promptly notify ESD 113 and make reasonable efforts to pursue available insurance coverage. Any incident involving suspected theft or vandalism shall be reported to local law enforcement, and a copy of the police report shall be provided to ESD 113 within five (5) business days

G. Access to School Grounds

1. Provide ESD 113 with access to school grounds to deliver bicycles and/or trailer on the scheduled delivery and pick-up dates.

II. COST

The parties agree that both ESD 113 and the District will provide the services outlined in the RESPONSIBILITIES section at no cost to the other party.

III. INDEMNIFICATION/HOLD HARMLESS

Each party shall be responsible for its own negligent acts and omissions and those of its officers, employees, agents, and volunteers acting within the scope of their duties. To the extent permitted by law, each party agrees to defend, indemnify, and hold harmless the other party, its officers, officials,

employees, agents, and volunteers from claims, damages, losses, liabilities, costs, and expenses, including reasonable attorneys' fees, to the extent caused by the negligence of the indemnifying party. In the event a claim arises from the concurrent negligence of both parties, each party shall be responsible only for its proportionate share of liability as determined by applicable law.

IV. LIMITATION OF LIABILITY

ESD 113 and the District acknowledge that riding a bicycle is a physical activity that may result in personal injury. The District agrees that ESD 113 is not responsible for injuries sustained by students participating in this program, including but not limited to injuries resulting from student error, roadway or pavement hazards, collisions with objects, or collisions with other bicycles or vehicles. The District agrees that, except as provided below, such injuries are the sole responsibility of the District under Article III.

The foregoing limitation of liability shall not apply to injuries that are directly caused by a bicycle maintenance defect that resulted from ESD 113's negligent inspection, maintenance, or repair of the bicycle as referenced in section D of the ESD Responsibilities.

V. DURATION AND TERMINATION

This MOU is effective when signed by the parties. It shall automatically renew for an additional one year term every JULY 1st, unless written notice of termination is given to the other party not less than sixty days prior to the renewal date.

The District or ESD 113 may, at its option, terminate this MOU at any time, for any reason, by giving written notice to the other party. Written notice of such termination must be given by certified mail by the party terminating the agreement. Upon receipt of the notice, the parties will meet to determine the disposition of any outstanding work. The parties can either negotiate a close out to all outstanding work or the parties can agree to complete all outstanding work. In any case, the agreement will terminate at the latest completion date agreed upon for all outstanding approved work in place at the time the termination notice is received.

Either party may terminate this agreement in the event that the other party materially breaches this agreement. Written notice of such termination and a description of the breach must be given via certified mail by the party terminating this agreement to the other party not less than sixty days prior to the effective date of termination. The breaching party shall be given these sixty days in which to cure its material breach or reach a mutually satisfactory solution. If the breaching party fails to cure within sixty days, the agreement is immediately terminated.

VI. ASSIGNMENT

Neither party shall assign its rights or responsibilities under this MOU without the prior written authorization of the other party.

VII. NOTICES

All notices and financial reports contemplated or required under this MOU shall be in writing and delivered by hand, U.S. Mail or email to the following individuals:

ESD 113: Graeme Smith, Bicycle Education Specialist
6005 Tyee Dr SW Tumwater, WA 98512

Aberdeen School District: Ms. Lynn Green, Superintendent
216 North “G” Street Aberdeen WA 98520-5297

VIII. GOVERNING LAW AND JURISDICTION

The terms, conditions, and performance of the MOU shall be governed by the laws of Washington State. Both parties agree and consent to personal and subject matter jurisdiction in any state or federal courts in Washington State, and both parties’ consent to Tumwater, Washington as the location for jurisdiction and venue of any dispute under the MOU. The parties agree to mediate any dispute under this MOU before a mutually agreed upon mediator before filing a lawsuit.

IX. NON-WAIVER

Failure of either party to insist upon the strict performance of any term in this MOU will not constitute a waiver or relinquishment of any party's right to thereafter enforce such term.

X. INTEGRATION

This writing contains all terms of this MOU. It replaces all prior negotiations and writings pertaining to the subject matter of this MOU. The parties acknowledge that they are not entering into this MOU on the basis of any representations not expressly contained herein. No waiver, modification, or amendment of this MOU shall be binding against either party unless it is in writing and signed by the party against whom enforcement of the waiver or modification is sought. Headings and captions contained in this MOU are for convenience of reference only and shall not be considered in the interpretation or construction hereof.

This MOU is agreed to and signed by the parties on the date(s) indicated below.

DISTRICT NAME & SIGNER NAME

BY: Lynn Green

DATE: 9/21/2026

Dr. Flip Herndon, ESD113

BY: Dr. Flip Herndon

DATE: 9/21/2026

Contract #	2627-0000268
Title	2026-2027 CRISC Service Level Agreement - Aberdeen

Contract for services provided by ESD 113 dated this 12 day of August, 2026 between:

EDUCATIONAL SERVICE DISTRICT 113
("ESD 113")

6005 Tyee Drive SW · Tumwater, WA 98512
AND

Aberdeen School District

("Agency")

216 N G St, Aberdeen, WA 98520

In consideration of the promises and conditions contained herein, ESD 113 and Agency do mutually agree as follows:

I. PURPOSE

The purpose of this Contract is to provide Skyward Software offered by WSIPC, Information Services & Support through the Capital Region Information Services Center (CRISC) as outlined in this Agreement. This Agreement describes the responsibilities and service level expectations between WSIPC and the Information Service Center (CRISC), and between the CRISC and their Agency.

This Agreement includes, but is not limited to, the provision of Skyward software, system hosting, infrastructure, cybersecurity services, training, reporting, and other technology and professional services delivered through the WSIPC and CRISC Cooperatives.

II. RESPONSIBILITIES OF ESD 113

In accordance with this Contract, ESD 113 shall coordinate implementation, provide training, support and other information services of the Skyward Student and Business Suite Software hosted and managed by WSIPC as set forth in Appendix B and coordinate services with WSIPC outlined in Appendix C.

III. RESPONSIBILITIES OF AGENCY

In accordance with this Agreement, the Agency shall ensure that appropriate district staff are available to serve as liaisons to CRISC services as needed. District staff shall participate in consultations, support system configuration decisions, and complete validation, verification, and/or user acceptance testing before new software, features, or processes are implemented. The Agency shall also ensure that staff who support district use of the software have access to available training options so they can become familiar with relevant functionality and processes and provide communication, coordination, training, and issue-resolution support within the district. Agency shall comply with Agency obligations as set forth in CRISC Member Services in Appendix B and the WSIPC Service Level Agreement attached hereto as Appendix C.

IV. TERM OF THE CONTRACT

The term of the Agreement is 09/01/2026 , through 08/31/2027 . A successive contract year is defined as starting September 1st through August 31st.

Contract shall be automatically renewed for each successive year unless Agency provides written notice of its election to terminate by March 15th of the same year termination is desired, at which time the Agency agrees to continue paying cooperative membership fees until August 31st of the same year. The Agency may extend the term of services beyond the date that notice of termination is given. Each extension must be at least two months long. Contract renewals are subject to FTE fee increases as established by the WSIPC Board of Directors or CRISC each year.

V. PAYMENT PROVISIONS

For satisfactory performance of the work set forth in the "Responsibilities of ESD 113," the cooperative membership fee is based on the annual average FTE of the Agency CRISC serves, as reported by OSPI on the 1191ED Apportionment Report each year. CRISC calculates the cooperative membership fee by multiplying the applicable FTE fee by each district's annual average student FTE.

Note that successive annual fees are subject to change from the fee schedule in Appendix A based on two factors, changes to the Agency's annual average FTE and/or changes to the annual FTE fee as established by the WSIPC Board of Directors or CRISC each year. For districts under 250 FTE, a minimum fee shall be based upon 250 average annual FTE.

Capital Region ESD 113 shall submit properly computed invoices to the district. One-tenth of the annual cooperative membership fee will be invoiced for each of the first nine (9) months of the Agreement. A final adjustment to reflect the actual average annual FTE for the current year shall be made on the July (10th month) invoice. Fee-for-service charges, when applicable, are invoiced separately identifying the service performed and hours worked.

In addition to cooperative membership fees, the Agency may request or receive fee-for-service work as outlined in Appendix B. Fee-for-service work is separate from the cooperative membership fee and shall be invoiced based on the hours worked and the applicable hourly rate or fee schedule identified in Appendix A, unless otherwise agreed to in writing by the parties.

The fees WSIPC and CRISC collect are used to develop budgets and expend funds for the sole purpose of supporting, maintaining, and enhancing WSIPC and CRISC services, providing approved fee-for-service work, and developing future services

CONTRACT TERMS

AUTHORITY

This agreement between ESD 113 and AGENCY, is entered into in accordance with the authority granted in the Interlocal Cooperation Act, RCW 39.34.030 and provisions that authorize educational service districts and school districts to contract with each other for services, specifically 28A.310.010, 28A.310.180, 28A.310.200, 28A.320.080 and 28A.320.035.

The provisions of educational, instructional, or specialized services in accordance with this Agreement shall improve student learning or achievement. A separate legal entity is not being created. ESD 113 shall administer the joint undertaking described in the terms of this Agreement.

PAYMENTS

The Agency shall submit payment to ESD 113 within 30 days of receiving an invoice. Late payments shall accrue interest at the maximum rate allowed by law.

PROHIBITION AGAINST ASSIGNMENT

Neither this Contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

OWNERSHIP OF WORK PRODUCTS AND RESTRICTION AGAINST DISSEMINATION

ESD 113 shall be the owner of any and all reports, documents, memoranda, plans, specifications, designs, notes, drawings, products, data, information and other materials and results authored, created, developed or made by Agency in connection with the this Contract (the "Results"), together with any and all intellectual property rights in any results ("Related Rights"). To the extent applicable, all Results shall constitute "works made for hire" by or for Agency and ESD 113 shall be the "author" of all Results under applicable copyright laws. To the extent ESD 113 is performing services under this Contract to provide Agency with reports, documents, memoranda, plans, specifications, designs, notes, drawings, products, data, information and other materials and results authored, created, developed or made by ESD 113 ("Licensed Results"), Agency is granted a non-exclusive and perpetual license to use the Licensed Results. Agency shall not market or sell such Licensed Results to any third party.

COPYRIGHT

Each party shall be responsible for the acquisition of any necessary copyright releases or intellectual property rights for materials used in by such party in its performance of services under this Contract. This shall not include materials originated under this Contract to which ownership belongs to the ESD 113. Each party shall defend and indemnify the other from any claims or suits alleging infringement of any intellectual property rights as to all such materials.

INDEMNIFICATION

Each party shall indemnify, defend and hold the other and its appointed and elected officers, agents and employees, and volunteers, harmless from and against any and all claims damages for any injuries, death or damage to persons or property (including any loss of use resulting therefrom), directly or indirectly arising out of, resulting from, or in connection with the indemnifying party's negligent or wrongful acts or omissions. The obligation to indemnify, defend, and hold harmless includes any claim by a party's agents, employees, representatives, or any subcontractor or its employees.

Industrial Insurance Waiver. The parties expressly waive immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, as now or hereafter amended, or other worker's compensation act, disability benefit act, or other employee benefit act of any jurisdiction otherwise applicable, for injuries to its employees and agrees that the obligations to indemnify, defend and hold harmless provided in this Contract extend to any claim brought by or on behalf of any employee of the indemnifying party. Along with the other provisions of this Contract, this waiver was mutually negotiated by the parties.

DISPUTES

Notice of potential disputes between the Agency and ESD 113 on the interpretation of the content of this contract or any appendices must be served in writing to the other party to this contract. There shall be an attempt to resolve the dispute, but if resolution is not possible, each party shall submit their position and supporting documentation to ESD 113 Board of Directors, whose decision shall be final.

TERMINATION

This agreement may be terminated by ESD 113 or any designee thereof at any time, with or without reason, upon written notification thereof to the Agency. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered and received by Agency as of midnight of the second day following the date of its posting in the United States mail addressed as first noted herein in the absence of proof of actual delivery to and receipt by Agency by mail or other means at an earlier date and/or time.

In the event of termination by ESD 113, Agency shall be entitled to an equitable proration of the total compensation provided herein for uncompensated services which have been performed as of termination, and to the reimbursement of expenses incurred as of termination, but solely to the extent such expenses are reimbursable pursuant to the provision of the agreement.

VERBAL AGREEMENTS

This written agreement constitutes the mutual agreement of Agency and ESD 113 in whole. No alteration or variation of the terms of this agreement and no oral understandings or agreements not incorporated herein shall be binding unless such amendments have been mutually agreed to in writing.

APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington. Venue for any legal action shall be proper only in Thurston County, Washington. Agency shall comply, where applicable, with the Agency Work Hours and Safety Standards Act and any other applicable federal and state statutes, rules, and regulations.

NO THIRD-PARTY BENEFICIARIES

There are no third-party beneficiaries to this Contract, and nothing in this Contract, express or implied, is intended to confer on any person other than the parties hereto any rights, remedies, or claims of any nature.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND INELIGIBILITY

If federal funds are the basis for this agreement, each party certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or agency.

SIGNATURE AUTHORITY

Each party's employee(s) or agent(s) signing this document certifies that he/she is the person duly qualified and authorized to bind the party so identified to the foregoing.

APPENDIX A: MEMBERSHIP PRICING

Membership Rates for 2026-27
Rates are per AAFTE.

	CRISC Information Services	WSIPC Software Licensing	Total per AAFTE
<i>Fiscal + Student Services</i> <i>Minimum 250 AAFTE</i>	\$ 6,985 annual	\$ 23.05	\$ 50.99
<i>Fiscal + Student Services</i> <i>251-4000 AAFTE (base)</i>	\$ 27.94	\$ 23.05	\$ 50.99
<i>Fiscal + Student Services</i> <i>AAFTE above 4000*</i>	\$ 25.84	\$ 23.05	\$ 48.89
*Total cost = base + 4000+			(Base AAFTE * \$27.94) + (total AAFTE – 4000) * (\$25.84)
<i>Fiscal Services</i> Fiscal-Only	\$ 13.97	\$ 23.05	\$ 37.02
<i>Student Services</i> Student-Only	\$ 13.97	\$ 15.79	\$ 29.76
<i>Printing Add-on</i> Billed separately quarterly	\$600 annual min service fee + \$1.75 per specialty form; \$0.50 plain paper; shipping		
<i>Dedicated TLA</i>	\$5500 annually		

Course Fees for 2026-27

	Member	Non-Member
Full-Day, In-Person, CRISC For training delivered at the CRISC facility in Tumwater, WA or hosted by a cooperative member.	Included with Membership	\$ 800 per participant
Full-Day, Virtual For training, delivered via virtual platform.	Included with Membership	\$ 800 per participant
Half-Day, In-Person, CRISC For training delivered at the CRISC facility in Tumwater, WA or hosted by a cooperative member.	Included with Membership	\$ 400 per participant
Half-Day, Virtual For training, delivered via virtual platform.	Included with Membership	\$ 400 per participant
Student State Reports User-Group Forums Annual access to student state reporting forums depending on service level.	Included with Membership	\$1,200 per participant
-On Demand, Virtual or In-Person (lab, scheduled time, etc.) For training delivered in lieu of scheduled courses, curriculums, or access of published CRISC training resources in conjunction with a request to support completion of a process or data management task.	\$ 120/hour	NA

CRISC CONSULTATION & PROJECT FEES 2026-27

CRISC membership includes everyday support to help district staff understand and use supported systems with confidence. This may include answering questions, responding to “how to” requests, providing guidance on system use, troubleshooting issues and helping staff confirm their understanding after training opportunities. Fee-for-service work generally applies when the Agency asks CRISC analysts to complete work on the Agency’s behalf, rather than providing guidance or training so Agency staff can complete the work themselves. The following services may be billed as fee-for-service based on the applicable hourly rate and the time needed to complete the work:

- Build custom reports
- Create exports/imports
- Integrate 3rd-party information systems
- Customize product modules, screens, fields
- System maintenance, configuration changes, data management, or any other information, process or reporting services performed on behalf of Agency.
- Assessing Agency business processes with recommendations
- Implementation, training and support services for Software As A Service (SAAS) modules (e.g. New Student Online Enrollment, etc.)

	Member	Non-Member
Remote Support		
For services conducted via video conference or remote access.	\$ 120/hour	NA
Onsite Support		
For services delivered at the client site.	\$ 120/hour plus travel costs; 4 hours minimum	NA

The following information services may require a separate agreement due to their commitment length and scope of services too large to manage in a support request:

- Support services for additional Skyward databases not associated with Agency (e.g. SPED coop, etc.)
- Business Continuity Services (e.g. payroll, accounts payable, etc.)

APPENDIX B - CRISC MEMBER SERVICES

Services Provided to Cooperative Members

TRAINING & PROFESSIONAL DEVELOPMENT

Access to training and resources is unlimited for cooperative members. CRISC offers a robust, year-round program of in-person and online courses specifically designed for the staff of members. These resources are aimed at maximizing the Agency's utilization of the Skyward software suites, SMS 2.0 and Qmlativ, and improving operational efficiency.

Skyward Module Training

Access to the full course library including Skyward modules (Fiscal, HR, Payroll, Student, etc.), ensuring staff are proficient in the latest software features and compliance requirements.

State Compliance Training

Specialized training sessions focusing on annual state reporting requirements (e.g., OSPI data submissions) impacting K-12 operations.

Documentation & Video Library

Access to an organized repository of user manuals, step-by-step guides, video tutorials, and best practice documents maintained by CRISC experts. Empowers staff to solve routine questions independently, reserving CRISC staff to work on your more complex issues.

Community & Networking

Participation in user groups and workshops facilitates knowledge sharing and networking with peers from other districts to discuss best practices and common challenges. Fosters a collaborative environment that drives the adoption of efficient, proven operational methods.

TECHNICAL SUPPORT & TROUBLESHOOTING

CONTACTS & HOURS

Members receive technical support and troubleshooting from CRISC through a structured, multi-channel system supported by dedicated, expert teams of software business systems analysts.

Normal Support Hours for CRISC: Monday – Friday 7:30 A.M. until 4:30 P.M.

CRISC Printing Operations Support Hours: Monday – Friday 7:30 A.M. until 10:30 A.M.; pickup by appointment outside print hours.

After Hours, Holidays & Emergency Support: WSIPC and CRISC will not provide on-site support after Normal Support Hours but will monitor Ticket System for any incidents requiring immediate response. Contact CRISC Director for incidents requiring immediate escalation.

Service Request

To request support during Normal Support Hours the following points of contact will be used:

Area	Phone	Email / Zoho Ticket System
Business (Finance, HR & Payroll) Product Support	360-464-6770	https://wsipc.zohodesk.com/portal/en/signin
Student Product Support	360-464-6760	
Printing Operations	360-464-6761	
Stephanie Griffiths, CRISC Director	360-464-6769	sgriffiths@esd113.org

SUPPORT

The Cooperative's model has skilled support and training resources available to provide immediate response and intimate knowledge of customer needs. Support from WSIPC and the ISCs will cover Skyward school management software provided through the WSIPC Cooperative. WSIPC will provide direct support to designated ISC staff, and ISCs will provide support to their district(s). If an issue cannot be resolved at a particular level it will be escalated to the next support level for resolution. Issues will be reported to WSIPC using WSIPC's web-based issue tracking system. Following are the defined levels of tiered support:

Tier 1 Support

This is the initial point-of-contact support level for customer issues. When a school district needs to report an incident related to the application and/or infrastructure, they contact either their Regional or District ISC support staff. Technical Support Specialists, at the Tier 1 level, provide essential support on Skyward software dispersed through the WSIPC Cooperative, and have the skills to quickly triage an issue and determine its tiered classification. Tier 1 support personnel serve as the local K-12 experts on how the software applications are used in their district or region, and provide analysis and investigation of application issues, troubleshooting, and end-user training for the districts they serve. The goal for this group is to handle 70-80% of end-user questions before finding it necessary to escalate the issue to a higher level.

Tier 2 Support

Tier 2 support is performed by WSIPC staff and is the next level of technical support after Tier 1. Tier 2 Analysts and Technical Support Specialists assist Tier 1 staff in solving technical questions, investigating software or data issues, and researching and developing solutions to new or unknown issues. Additionally, Tier 2 staff provide support for configuration issues, data manipulations, network and system performance, code set troubleshooting, etc. Tier 2 staff are responsible for training and educating Tier 1 support staff as well as evaluating software defects and documenting and reporting issues to Tier 3.

Tier 3 Support

Tier 3 support is the final escalation for incident resolution in regard to all aspects of the application and infrastructure. Escalation to Tier 3 often represents an escalation to a hardware or software vendor, or to a specialist within WSIPC. Resolution by Tier 3 might include defect corrections, data manipulations, program analysis, or hardware replacement.

Performance Standards

The following defines the goals for the standard of service that WSIPC will provide to ISCs. The ISC sets the initial severity on each service request to WSIPC. WSIPC evaluates the initial severity level and reserves the right to adjust it based on the criteria listed below. However, if WSIPC adjusts the severity, WSIPC will contact the ISC to explain the reason for the adjustment. The severity levels are defined below:

Critical

A critical incident meets any of the following conditions:

- Productivity has stopped
- District or agency cannot continue work
- Data is corrupt
- Financial controls are impaired
- System security has been compromised

WSIPC will acknowledge receipt of a Critical incident within thirty minutes during normal support hours and within one hour during after-hours. Thereafter, WSIPC will work with the ISC to keep them informed as updates are available until the problem is resolved. If the ISC has used the WSIPC incident tracking system to submit a Critical incident after hours, the ISC must also use the After Hours Contact List to contact WSIPC by text and/or phone.

WSIPC will work extended hours in order to resolve a Critical incident. Extended work hours require the ISC and school district staff who originated the incident to remain available and participate in resolution of the incident.

High

A high incident meets any of the following conditions:

- Productivity is significantly impaired but is proceeding
- A work stoppage may occur if the incident is not resolved quickly
- The incident affects, or is of concern to, a majority of school districts
- The incident may cause a security problem if not resolved quickly
- Private information may be disclosed if the incident is not resolved quickly

WSIPC will acknowledge receipt of a High incident within one hour during normal support hours. WSIPC will provide an update every four hours during normal support hours until the problem is resolved. A resolved incident is one for which a resolution has been identified and is scheduled for release.

Information received in an update for Critical or High incidents will include at a minimum: personnel assigned, resolutions being investigated, escalation beyond Tier 2, and estimated time of completion (if known). The ISC will in turn report and update the originating school district on progress being made. WSIPC and the ISC may determine the two- or four-hour update is too frequent and may choose to change the frequency or opt out of the updates until new information on the incident is available. This determination will be entered into the ticket.

Normal

A normal incident meets the following condition:

- The incident only modestly reduces productivity

Incidents classified as Normal will generate an automated electronic response acknowledging WSIPC's receipt of the incident. Normal severity tickets escalated to Skyward will be closed once confirmation of a defect exists. Normal severity tickets escalated internally to State Reporting or Technology Services are not closed when a PR number is assigned. WSIPC will monitor incidents classified as Normal to see if the incident is being reported frequently. If the same issue is reported frequently within a short time, WSIPC may update the severity of the issue to High. SMS 2.0 users will likely see a delay in response time for normal tickets due to migration to Qmlativ.

Resolution

WSIPC and the ISCs will work diligently to resolve all Critical and High incidents. Due to the complexity of certain incidents, a formal guarantee of resolution cannot be provided.

WSIPC will work extended hours in order to resolve a Critical incident. Extended work hours require the ISC and school district staff who originated the incident to remain available and participate in resolution of the incident.

The following goals are established for resolution of Critical and High incidents:

- An incident reported as Critical will be resolved within 24 hours
- An incident reported as High will be resolved within 72 hours

Upon resolution of any incident, WSIPC may inform the ISC of the resolution and potential cause.

APPENDIX C - WSIPC SERVICE LEVEL AGREEMENT (SLA)

Rights to Participate in Joint Cooperative

As authorized by RCW 28A.320.080 (3) and RCW 28A.310.180 (3) (currently existing or hereinafter amended), group purchasing and/or bidding for data processing equipment and/or services, or related equipment and/or services, may be part of the activities of the Educational Service District (ESD) cooperatives. Members of these cooperatives may, at their own option, participate in the bidding/purchasing role of WSIPC, but will not be required to do so for any particular item(s).

Confidentiality

All materials furnished to WSIPC by the ISC and school district, pursuant to this Agreement, shall remain the property of the ISC or school district and shall not be disclosed to third parties except by written consent of the school district. These materials include, but are not limited to, computer files, reports, listings, and computer programs.

ISCs and WSIPC acknowledge that performance of Services under this Agreement may involve access to confidential information including personally identifiable information, student records, protected health information, or individual financial information. WSIPC and the Regional ISC will comply with State or Federal law/rules restricting the use and disclosure of such information. WSIPC and the Regional ISC will comply with State or Federal law/rules restricting the use and disclosure of such information, (reference Family Educational Rights and Privacy Act (20 U.S.C. § 1232g)).

SOFTWARE

Delivery. WSIPC, in conjunction with the ISCs, will ensure that the Software WSIPC provides complies with state reporting, budgeting, and personnel retirement requirements. WSIPC will install the Software either at a site hosted or purchased by WSIPC or at a locally designated site. All software modules supported under this Agreement by both WSIPC and the ISCs are available upon request.

Warranty. WSIPC warrants that upon delivery by WSIPC: (a) the Software will perform substantially in accordance with its written specifications established by WSIPC; and (b) the Software does not infringe any U.S. patent or copyright. WSIPC does not warrant that the Software is free from bugs, errors, or omissions. The exclusive warranties set forth in this paragraph apply only to the latest release of such items of Software, incorporating all corrections, updates, enhancements, and modifications made available by WSIPC.

Performance Remedy. As Licensee's exclusive remedy and WSIPC's entire liability, if any Software subject to the warranty fails to comply with the warranty set forth, WSIPC will use reasonable efforts to correct the noncompliance (e.g., by furnishing an update, new release, enhancement, or modification of the noncomplying Software); provided that (i) Licensee notifies WSIPC of the noncompliance and (ii) WSIPC is able to reproduce the noncompliance on the hardware for which the Software was designed. If after the expenditure of such reasonable efforts and the expiration of a reasonable time period WSIPC is unable to correct any such noncompliance, WSIPC will refund to Licensee a pro rata portion of the license fee paid by Licensee during the then current Year for that portion of the Software found to be noncomplying. Such refund will be in full satisfaction of all claims of Licensee relating to such noncompliance.

Grant & Limitations. WSIPC grants to the ISC a nontransferable, nonexclusive license during the Term to use the software and documentation for ISC and school district data operations. The ISC or school district will not disclose or make available any software or documentation associated with this Agreement to any parties or persons not using the same on behalf of the school district. Nor will the ISC or school district change, modify, or alter any software without prior written permission from WSIPC. In short, the ISC or school district agrees that it shall safeguard all proprietary materials being serviced by WSIPC and shall not infringe on or violate any vendor license agreements WSIPC has entered into on their behalf. If a vendor working on behalf of an ISC or school district needs to access data in a way not provisioned through the software, the vendor will be required to sign a Non-Disclosure Agreement with WSIPC.

Software Updates. WSIPC agrees to keep current with software licensed from Skyward and will install new versions on a timeline that will be communicated to ISCs and school districts.

School District Workstations. Configuration requirements for devices and their software that school district personnel use to access WSIPC's software offerings available upon request.

Reporting. WSIPC will provide reports that impact a majority of the school districts in the Cooperative, are supported by the software design, and which are defined and mandated by legislative statute or an official state agency (e.g., OSPI) where clearly defined reporting specifications are provided. Such reports are formal, often required for compliance with state education laws or regulations, and serve official administrative, monitoring, or policy-making purposes. WSIPC will work with state agencies and affected partner organizations to gather requirements for the report. WSIPC will inform ISC staff of any mandated changes through statewide forums, email, and posting in SharePoint. WSIPC and the ISCs will share the information with all Cooperative member school districts.

WSIPC PURCHASING PROGRAM

The WSIPC Purchasing Program connects education and public agencies to a network of technology partners, leveraging the power of the WSIPC Cooperative to provide competitively bid goods and services at a reasonable cost. Each vendor who becomes a part of the WSIPC Purchasing Program has been awarded a bid contract through an official competitively bid RFP process in compliance with Washington State Procurement RCWs.

For more information and a current list of vendors, visit the WSIPC website: <https://www.wsipc.org/purchasing>

WSIPC SAAS MODULES

WSIPC may provide additional software to enhance or supplement WSIPC's standard offerings. The costs for these optional offerings are in addition to the normal FTE fee. Fees for optional SaaS modules are also variable and follow the same general terms of this Agreement.

SYSTEM AVAILABILITY

Normal: Monday – Friday; 6:00 A.M. – 6:00 P.M.

Defined as primary school district work hours during which no elective downtime is done by WSIPC.

Evening/Weekend/WSIPC Holiday: Monday-Friday; 6:00 P.M. – 11:00 P.M.; Weekends: 6:00 A.M. – 11:00 P.M.

Defined as hours during which elective downtime can be scheduled with one week's notice. End-users can access the application. Individual components of a redundant group may be unavailable. Approval is required by the affected ISC Director(s). Advance communication will be sent to the ISC Director(s) and WSIPC departments. At the conclusion of the downtime, a communication will be sent to this same group.

Late Night: Monday – Sunday; 11:00 P.M. – 6:00 A.M.

Defined as hours during which backups, system reboots, and maintenance can occur. Elective downtime may be scheduled with same-day notice. Services may be unavailable. Advance communication will be sent to the ISC Director(s) and WSIPC Operations departments. At the conclusion of the downtime, a communication will be sent to this same group.

SMS 2.0 Release Saturday; 12:00 A.M. – 9:00 P.M.

Defined as a three-time yearly period during which SMS 2.0 application software, hardware, and operating system maintenance is performed. Expect services to be unavailable. Approval is required by the ISC Director(s) and WSIPC Operations department heads. Advance communication will be sent to the ISC Director(s) and WSIPC Operations departments. At the conclusion of the downtime, a communication will be sent to all data centers and WSIPC Operations departments. The approved downtime schedule will be communicated regularly throughout the year to reduce the number of surprises to Cooperative members.

Qmlativ Releases

WSIPC Qmlativ software update releases are an automated function. WSIPC has designated the timeframe of 11 P.M. to 5 A.M. for these functions. The frequency of releases is biweekly, and patches when needed. Timing can change at the direction of Skyward.

Emergency Downtime

Emergency downtime can be performed for degradation of hardware or software components for which either of the following is true:

- The software or hardware is part of the failover system for a mission-critical system
- The software or hardware is a single point of failure for a mission-critical system

Emergency downtime can be requested between the hours of 6:00 PM and 6:00 AM with same-day notice or for an agreed upon elected time with same-day notice. Advance communication will be sent to the ISC Director(s) and WSIPC Operations departments. At the conclusion of the downtime, a communication will be sent to this same group.

Service Continuity

In the event of complete failure of SMS 2.0 centralized hosting provided by the Cooperative, a failover system is in place for limited mission-critical access to core software and data systems. Backup or redundant capacity exists for databases, servers, and network. This failover capacity will only be used for dramatic and sudden system failure of the primary hosting center, but will not be utilized during normal, routine, or scheduled downtime. WSIPC also has a redundant network link to provide connectivity to SMS 2.0 in the event of an outage with the primary K-20 circuit. Virtual Router Redundancy Protocol (VRRP) communicates to two routers, K-20's 10GB router and the Ziply router connected to a provisioned switch.

SIGNATURES

In witness whereof, ESD 113 and the Agency certify that they have read, understand, and executed this entire agreement, which includes the attached Contract Terms.

ESD 113 Authorized Signer

Agency Authorized Signer

I certify that I have downloaded and reviewed all attachments to this Contract.

Original copy to be signed by both parties and returned to ESD 113 prior to the commencement of services.

ESD 113 PROGRAM MANAGER: Stephanie Griffiths

PROGRAM ACCOUNT CODE: 6403

RESPONSIBLE DEPARTMENT: CRISC

AGENCY CONTACT NAME: Traci Sandstrom

EMAIL: tsandstrom@asd5.org

AGENCY AUTHORIZED SIGNER: Lynn Green

EMAIL: lgreen@asd5.org

CONTRACT PREPARED BY: Stephanie Griffiths

EMAIL: sgriffiths@esd113.org

CONTRACT OFFICE APPROVAL

In accordance with ESD 113 Signature Authorization and Control Procedure 6105-P.

ESD 113 Contracts

Contract Office Approval

ESD 113 BOARD APPROVAL

Date of Board Approval

Contract #	2627-0000431
Title	2026-2027 LPN Services

Contract for services provided by ESD 113 dated this 17 day of September, 2026 between:

EDUCATIONAL SERVICE DISTRICT 113
("ESD 113")
6005 Tyee Drive SW · Tumwater, WA 98512
AND

Aberdeen School District

("Agency")

216 North G Street Aberdeen, WA 98520

In consideration of the promises and conditions contained herein, ESD 113 and Agency do mutually agree as follows:

I. PURPOSE

The purpose of this Contract is to provide:

The Agency Licensed Practical Nurse (LPN) services, to provide 1:1 nursing tasks to students and/or to provide nursing services in a health room, in collaboration with the School Nurse (RN) and within the LPN scope of practice.

II. RESPONSIBILITIES OF ESD 113

In accordance with this Contract, ESD 113 shall:

As directed by the School Nurse (RN):

Assist the School Nurse in performing nursing assessments for the purpose of identifying problems, referring for proper treatment, and complying with legal requirements.

Collaborate with the School Nurse to coordinate and implement mandated health screenings for the purpose of facilitating follow-up medical care and ensuring access to health care providers.

Implement student health plans and emergency plans as directed by the School Nurse for the purpose of addressing student health needs and implementing prescribed health care.

Maintain accurate records pertaining to medication and treatment administration, immunizations, screening results, and illness/injury records for the purpose of providing documentation, conveying information, and collecting data required.

Manage first aid, medication and specialized medical treatment (oral suctioning, catheterization, illness referrals, etc.) within the LPN scope of practice for the purpose of providing appropriate care for ill, medically fragile, and injured children.

Participate in training on various health related subjects (e.g. CPR, disaster preparedness, child abuse, health education, etc.) for the purpose of promoting a healthy lifestyle and acting as a resource to students, teachers, and other school personnel.

Serve as an advocate for the health rights of students for the purpose of conveying and receiving information, assessing student health status, and serving as a professional liaison between the school, family, and health provider community.

III. RESPONSIBILITIES OF AGENCY

In accordance with this Agreement, the Agency shall:

- 1) Provide ESD 113 staff with access to the student's records for review
- 2) Provide ESD 113 staff with adequate space and time to conduct the requested work
- 3) Provide ESD 113 staff with technological access as needed to conduct the required work (e.g. phone, internet, printer, etc.)
- 4) Provide ESD 113 staff with access to needed database or online systems as necessary to provide the required work

IV. TERM OF THE CONTRACT

The start date of this Contract is the later of 09/01/2026 or the date that signatures have been obtained from both parties. Contract shall end on 06/30/2027

Contract shall not auto-renew.

V. PAYMENT PROVISIONS

For performance of the work as set forth in the "Responsibility of ESD 113"; the Agency shall pay \$94.42 per hour -- Ninety-Four and Forty-Two Cents
This amount is exclusive of sales tax where applicable.

ESD 113 shall submit properly computed invoices to the Agency at the following schedule.
At the end of the 30 days. (October 2026)

CONTRACT TERMS

PAYMENTS

The Agency shall submit payment to ESD 113 within 30 days of receiving an invoice. Late payments shall accrue interest at the maximum rate allowed by law.

PROHIBITION AGAINST ASSIGNMENT

Neither this Contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

OWNERSHIP OF WORK PRODUCTS AND RESTRICTION AGAINST DISSEMINATION

Each party shall own any and all reports, documents, memoranda, plans, specifications, designs, notes, drawings, products, data, information and other materials and results authored, created, developed or made by that party in connection with this Contract (the "Results"), together with any and all intellectual property rights in any results. The other party is granted a non-exclusive and perpetual license to use the Results. Neither ESD 113 nor the Agency shall market or sell such Results provided by the other party to any third party.

Each party retains all right, title, and interest in any pre-existing materials, tools, or intellectual property it owned prior to this Contract, and incorporation of such pre-existing materials into any Results shall not transfer ownership thereof. The owning party grants the other party a non-exclusive license to use its pre-existing materials solely as necessary to receive or perform the services under this Contract.

COPYRIGHT

Each party shall be responsible for the acquisition of any necessary copyright releases or intellectual property rights for materials used by such party in its performance of services under this Contract. This shall not include materials originated under this Contract to which ownership belongs to the ESD 113. Each party shall defend and indemnify the other from any claims or suits alleging infringement of any intellectual property rights as to all such materials.

INDEMNIFICATION

Each party shall indemnify, defend and hold the other and its appointed and elected officers, agents, employees, and volunteers, harmless from and against any and all claims damages for any injuries, death or damage to persons or property (including any loss of use resulting therefrom), directly or indirectly arising out of, resulting from, or in connection with the indemnifying party's negligent or wrongful acts or omissions. The obligation to indemnify, defend, and hold harmless includes any claim by a party's agents, employees, representatives, or any subcontractor or its employees.

Industrial Insurance Waiver. The parties expressly waive immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, as now or hereafter amended, or other worker's compensation act, disability benefit act, or other employee benefit act of any jurisdiction otherwise applicable, for injuries to its employees and agrees that the obligations to indemnify, defend and hold harmless provided in this Contract extend to any claim brought by or on behalf of any employee of the indemnifying party. Along with the other provisions of this Contract, this waiver was mutually negotiated by the parties.

DISPUTES

Notice of potential disputes between the Agency and ESD 113 on the interpretation of the content of this contract or any appendices must be served in writing to the other party to this contract. In the event of any dispute arising under this Agreement, the parties shall meet and attempt to negotiate a resolution. If the parties are unable to resolve the dispute through negotiation, the parties may engage in mediation through a process to be mutually agreed to in good faith between the parties. The parties shall share equally the costs of any mediation and shall be responsible for their own costs in preparation and participation in the mediation, including expert witnesses and reasonable attorney's fees.

TERMINATION

This Contract may be terminated by either party, with or without reason, upon thirty (30) days' written notification thereof to the other.

In the event of termination a party performing services hereunder shall be entitled to an equitable proration of the total compensation for uncompensated services which have been satisfactorily performed as of termination, and to the reimbursement of approved expenses incurred as of termination, but solely to the extent such expenses are reimbursable pursuant to the provision of the Contract.

VERBAL AGREEMENTS

This written agreement constitutes the mutual agreement of Agency and ESD 113 in whole. No alteration or variation of the terms of this agreement and no oral understandings or agreements not incorporated herein shall be binding unless such amendments have been mutually agreed to in writing and signed by both parties.

APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington. Venue for any legal action shall be proper only in Thurston County, Washington. Agency shall comply, where applicable, with the Agency Work Hours and Safety Standards Act and any other applicable federal and state statutes, rules, and regulations.

NO THIRD-PARTY BENEFICIARIES

There are no third-party beneficiaries to this Contract, and nothing in this Contract, express or implied, is intended to confer on any person other than the parties hereto any rights, remedies, or claims of any nature.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND INELIGIBILITY

If federal funds are the basis for this agreement, each party certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or agency.

SIGNATURE AUTHORITY

Each party's employee(s) or agent(s) signing this document certifies that he/she is the person duly qualified and authorized to bind the party so identified to the foregoing.

SIGNATURES

In witness whereof, ESD 113 and the Agency certify that they have read, understand, and executed this entire agreement, which includes the attached Contract Terms.

Jennifer Priddy

Date 09/21/2026

Jennifer Priddy [09/21/2026 3:18pm PDT]

ESD 113 Authorized Signer

Lynn Green

Date 09/21/2026

Lynn Green [09/21/2026 10:13am PDT]

Agency Authorized Signer

I certify that I have downloaded and reviewed all attachments to this Contract.

Original copy to be signed by both parties and returned to ESD 113 prior to the commencement of services.

ESD 113 PROGRAM MANAGER: Lynn Nelson

PROGRAM ACCOUNT CODE: 7304

RESPONSIBLE DEPARTMENT: Integrated Student Support

CONTRACT VALUE: Under \$100K

AGENCY CONTACT NAME: Lynn Green

EMAIL: lgreen@asd5.org

AGENCY AUTHORIZED SIGNER: Lynn Green

EMAIL: lgreen@asd5.org

CONTRACT PREPARED BY: Yadira Avila

EMAIL: yavila@esd113.org

CONTRACT OFFICE APPROVAL

In accordance with ESD 113 Signature Authorization and Control Procedure 6105-P.

ESD 113 Contracts

Contract Office Approval



**ABERDEEN SCHOOL DISTRICT
216 NORTH G STREET
ABERDEEN, WASHINGTON**

SPECIAL SERVICES CONTRACT

In consideration of the promises and conditions contained herein, Aberdeen School District (the "District") and AMN Healthcare (the "Provider") mutually agree as follows:

1. **Services.** The District hereby contracts with the Provider to perform the services identified in paragraph 2 hereof.

2. **Description of Services:**

(a) Provide School Psychology Services, Occupational Therapy Services, Physical Therapy Services, Speech Language Pathology Services and/or Nursing Services for the 2026-27 school year and/or extended school year as needed.

(b) Such other related services as the District may request. Said services shall be provided in a manner consistent with the accepted practices for other similar services, performed to the District's satisfaction, within the time period prescribed by the District.

3. **Insurance.** Contracting agency or individual will maintain (at its expense), a valid policy of insurance evidencing general and professional liability coverage of not less than \$1,000,000 per occurrence covering acts or omissions and general liability which may give rise to liability for services under this Agreement. Provider shall provide a certificate of insurance evidencing such coverage upon request by the District. Provider will provide the District with assurance of this insurance coverage in writing before commencement of services under this Contract. Provider will notify the District within three (3) days in the event of cancellation or modification of such insurance. Provider's failure to maintain such insurance policies shall be grounds for the District's immediate termination of this Contract. The provisions of this paragraph shall survive the expiration or termination of this Contract for cause with respect to any event occurring prior to such expiration or termination.

4. **Certification and Licensing Requirements.** Provider warrants that all individuals providing services under this Agreement ("Service Providers") meet applicable licensing and certification requirements. Provider must obtain and provide evidence to the District of current appropriate state certification and licensure at least 30 days prior to the beginning of each school year. Providers should have or be able to obtain an NPI number.

5. **Background Checks.** Pursuant to RCW 28A. 400. 303, any Service Providers under this Contract shall be required to have successfully completed a criminal history record check through the Washington State Patrol Criminal Identification System, under RCW 43.43.830-834 and RCW 10.97.030-050, and through the Federal Bureau of Investigation prior to providing any services under this Agreement. Provider will be responsible for securing these criminal history record checks and payment of all costs for obtaining such background checks. Results of the background checks must be made available to the District prior to a Service Provider providing services to the District.

6. **Prohibited Employment.** The nature of the work performed under this Contract involves services provided to children and disabled adults. Therefore, no assigned Service Provider shall have pled guilty or been convicted of any felony crime specified under RCW 28A.400.322. Any failure to comply with this paragraph shall be grounds for immediate termination of this Contract for cause.

7. Failure to Report. Service Providers will inform Provider and the District of any inability to provide services no later than one (1) hour prior to reporting time. The District will notify Provider as soon as possible should any Service Provider assigned to the District fail to report to work as scheduled. Provider shall be responsible for providing substitute coverage without a lapse in service to the District for Service Providers who are absent for more than 5 consecutive days.

8. Contemporaneous Log of Service Time. Each Service Provider shall complete a log of the names (or initials) of the students served and the amount of time for each student. Any deviation from the amount of service time shall be noted and explained. Such log shall be submitted weekly (or monthly as agreed upon) via email to the District's Special Education Director.

9. Record Access. Provider and Service Providers shall be responsible for maintaining and securing any records or logs necessary to justify, support, and document the services provided under this Contract. Provider shall retain such records for not less than the period prescribed by law. All duly authorized auditors of Provider and the District shall have access to examine said records.

10. Confidentiality. In providing services under this Contract, Provider and Service Providers may have access to personally identifiable education records and confidential information regarding District students, parents/guardians, or staff (collectively referred to as "Confidential Information"). Provider agrees that it and its Service Providers will maintain the confidentiality of Confidential Information. The use or disclosure of any Confidential Information for any purpose not directly connected to Provider's services under this Contract is strictly prohibited except where required or authorized by law.

Provider and Service Providers agree to maintain the confidentiality of student records and provide access to the parents/guardians and students of such records in accordance with the Family Education Rights and Privacy Act (FERPA) and the Health Information Privacy and Accountability Act (HIPAA).

11. Independent Contractor. The Provider shall perform all duties pursuant to this Contract as an independent contractor. The District shall not control or supervise the manner in which this Contract is performed, except as expressly provided herein. Nothing in this Contract shall be construed to create a partnership, agency relationship, or employer-employee relationship between the District and Provider or its personnel. Neither party may incur debts or make commitments for the other party. Provider and its personnel shall not represent himself, herself, or itself as an employee, representative, or spokesperson for the District.

12. Provider and Service Providers Not Employees of District. Employees of Provider shall not be entitled to any rights or privileges of District employment. Provider assumes exclusive responsibility for any and all acts or omissions of its agents, officers, or employees. Provider will maintain direct responsibility as the employer of Service Providers for payment of wages, benefits, and other compensation, and for any applicable mandatory withholdings and contributions such as federal, state, and local income taxes, social security taxes, workers' compensation, and unemployment insurance. Provider acknowledges that the District is not withholding federal income tax or FICA (Social Security) tax from Provider's payment or paying Washington State unemployment, industrial insurance, or any other taxes on behalf of Provider or Provider's personnel. Provider shall be solely responsible for the payment of any taxes imposed by any lawful jurisdiction as a result of the performance and payment of this Contract.

13. Quality of or Need for Services. If the District's Special Education Director determines that the services of Provider's personnel is unable to perform or has failed to perform the services required by the District in a manner satisfactory to the District within the first sixty (60) days of service, the Director will communicate any concerns with the Provider. The Provider will work with

the District's Special Education Director to facilitate improvement. If improvement is not made in the noted time period, the District will notify Provider and such assignment will end immediately. The District's obligation to compensate for such Service Provider's services will be limited to the number of hours actually worked.

14. Orientation. Provider will cooperate with the District to provide Service Providers with an adequate and timely orientation to the assigned school(s).

15. Billing, Payment, and Accounting. Provider will submit invoices to the District's Business Office. Each invoice must identify the District purchase order number. Provider will be paid based on the rate sheet attached as Addendum A. Payment shall be made on a monthly basis after the District's Business Office receives Provider's billing statement in the form specified by the District, which statement shall include the services performed, the dates such services were rendered, and the name(s) and location(s) of the Provider's personnel performing such services. Each such billing statement must be approved before submission to the District's Business Office by the District's Special Education Director.

Invoices must be submitted one (1) time per month by the 5th of each month and payments will be made after the second school board meeting of the following month. The District will send all payments to the address printed on acceptable invoices.

Upon request, Provider shall provide to the District with an accounting of services, which shall detail the services performed on each invoice and such other information as the District may reasonably request. Upon request, Provider shall provide the District with access to the books and records related to the services of Provider for inspection, audit, and reproduction.

16. Nondiscrimination. By entering into this Contract, Provider assures the District that Provider complies with all laws and regulations pertaining to nondiscrimination. No person shall, on the grounds of race, creed, religion, color, national origin, sex, sexual orientation including gender expression or identity, age, marital status, veterans' status, disability, or use of a trained guide dog or service animal by a person with a disability, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any activity performed pursuant to this Contract.

17. Indemnification and Hold Harmless. Each party ("Indemnifying Party") shall defend, indemnify, and hold harmless the other party and such other parties officers, directors, employees, agents and contractors (the "Indemnified Parties") from and against any and all liabilities, claims, losses, costs, judgments, penalties, fines, damages and expenses arising from or connected with any act or omissions of the Indemnifying Party, its officers, directors, agents, employees or contractors. Additionally, and notwithstanding the previous sentence, the District shall indemnify the Provider for all costs incurred and associated with any suits or other causes or action brought by an HCP against the District.

18. Debarment and Suspension. Provider certifies that to the best of its knowledge and belief, its principals and assigned service providers are not presently debarred, suspended, proposed for debarment, declared ineligible, or involuntarily excluded for the award of contracts by a federal government agency or department. Further, Provider certifies that it is not presently indicted for and has not within three (3) year period preceding this Contract been convicted of or had a civil judgment rendered against it for commission of performing a public transaction or contract. If it is later determined that Provider knowingly rendered an erroneous certification, in addition to any other remedies available to the District, the District may terminate this Contract for cause.

19. Contract Default. Provider's failure to provide the services as indicated in this Contract in accordance with the terms and conditions of this Contract will constitute contract default, and, after due written notification, allows the District to terminate the Agreement for cause.

When Provider fails to furnish services in accordance with the terms and conditions of this Contract and the District must purchase replacement services at a price greater than the contract price, the difference may be charged to Provider. The District may exercise this charge as a credit against invoices due Provider.

20. Termination. In addition to the District's other rights under this Agreement, the District may terminate this Agreement for cause upon seven (7) days' written notice to Provider should Provider breach any of the terms of this Agreement, in which case the District shall pay Provider for all services performed through the effective date of the termination less any costs incurred by the District resulting from the breach(es). The District may terminate this Agreement for its convenience upon sixty (60) days' written notice to Provider, in which case the District shall pay Provider for all services performed through the effective date of the termination. In the event that earmarked funding is withdrawn, reduced, or limited after the effective date of this contract but prior to completion, the District may terminate the Agreement without the required notice.

21. Compliance with Rules and Laws. Provider agrees to comply with all applicable laws, orders, rules, regulations and ordinances of governmental bodies applicable to this Contract as well as applicable District policies and procedures. All services provided will be in accordance with local, state and federal laws and regulations.

22. Severability. Each numbered clause of this Contract stands independent of all other numbered clauses. If any clause of this Contract or the application thereof to any persons or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition, or application. Should any clause be adjudged invalid, that judgment shall not invalidate the total Contract; only clauses judged invalid shall not be enforced.

23. Term. Unless terminated earlier pursuant to provisions stated herein, this Contract shall commence on **August 1, 2026 and shall terminate on July 31, 2027** or the completion of the services identified in paragraph 2 hereof, whichever should first occur. This contract may be renewed annually by the District for up to three additional years.

24. Assignment. This Agreement may not be assigned without written authorization by the other party.

25. Licenses, Permits, and Warranty. Provider warrants that it and its personnel have the requisite training, skill, and experience necessary to provide the services under this Contract and are appropriately accredited and licensed by all applicable agencies and governmental entities. Provider shall be responsible for maintaining any and all licenses, permits, or other requirements for doing business or providing services under this Contract.

26. Entire Agreement and Modification. This written Contract constitutes the entire agreement between Provider and the District. No alterations or variations of the terms of this Contract shall be effective unless reduced to writing and signed by both parties.

27. Governing Law. The terms of this Contract shall be governed by the laws of the State of Washington. In the event that a dispute arises under the terms and conditions of this Contract, the parties agree to mediate the dispute prior to taking any formal legal action. In the event that legal

action is commenced to resolve a dispute arising out of this Contract, the prevailing party shall be entitled to its reasonable costs and attorneys’ fees.

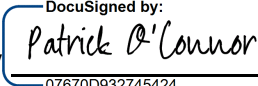
Executed this 5th day of October 2026,

ABERDEEN SCHOOL DISTRICT

By _____

Its _____

PROVIDER

By  _____
07670D932745424...

Its President, School Solutions _____



CONTRACTED EMPLOYEE

This is made part of the Account Services Contract entered by and between Aberdeen School District and the Account identified below.

PROVIDER PLACEMENT DETAILS:

Provider Name: AMN Healthcare

Term: Oct 5, 2026 – July 31, 2027

Services Provided: Occupational Therapist

Hours: not to exceed 1448 hours

RATE & PAYMENT DETAILS:

Contracted Employee: Mary Beth Broussard

Position: OT

(Example: OT, PT, PTA, SLP, Psychologist)

Bill Rate: \$85/hour

Payment: Invoices submitted by the 5th of the month, paid after the 2nd Board meeting of the month

ADDITONAL INFORMATION:

Comments:

VENDOR:

ABERDEEN SCHOOL DISTRICT

By: 
07670D932745424...

By: _____
Superintendent or Designee

Date: 9/24/2026

Date: _____



**ABERDEEN SCHOOL DISTRICT
216 NORTH G STREET
ABERDEEN, WASHINGTON**

SPECIAL SERVICES CONTRACT

In consideration of the promises and conditions contained herein, Aberdeen School District (the "District") and Soliant Health, LLC (the "Provider") mutually agree as follows:

1. **Services.** The District hereby contracts with the Provider to perform the services identified in paragraph 2 hereof.

2. **Description of Services:**

(a) Provide School Psychology Services, Occupational Therapy Services, Physical Therapy Services, Speech Language Pathology Services and/or Nursing Services for the 2026-27 school year and/or extended school year as needed.

(b) Such other related services as the District may request. Said services shall be provided in a manner consistent with the accepted practices for other similar services, performed to the District's satisfaction, within the time period prescribed by the District.

3. **Insurance.** Contracting agency or individual will maintain (at its expense), a valid policy of insurance evidencing general and professional liability coverage of not less than \$1,000,000 per occurrence covering acts or omissions and general liability which may give rise to liability for services under this Agreement. Provider shall provide a certificate of insurance evidencing such coverage upon request by the District. Provider will provide the District with assurance of this insurance coverage in writing before commencement of services under this Contract. Provider will notify the District within three (3) days in the event of cancellation or modification of such insurance. Provider's failure to maintain such insurance policies shall be grounds for the District's immediate termination of this Contract. The provisions of this paragraph shall survive the expiration or termination of this Contract for cause with respect to any event occurring prior to such expiration or termination.

4. **Certification and Licensing Requirements.** Provider warrants that all individuals providing services under this Agreement ("Service Providers") meet applicable licensing and certification requirements. Provider must obtain and provide evidence to the District of current appropriate state certification and licensure at least 30 days prior to the beginning of each school year. Providers should have or be able to obtain an NPI number.

5. **Background Checks.** Pursuant to RCW 28A. 400. 303, any Service Providers under this Contract shall be required to have successfully completed a criminal history record check through the Washington State Patrol Criminal Identification System, under RCW 43.43.830-834 and RCW 10.97.030-050, and through the Federal Bureau of Investigation prior to providing any services under this Agreement. Provider will be responsible for securing these criminal history record checks and payment of all costs for obtaining such background checks. Results of the background checks must be made available to the District prior to a Service Provider providing services to the District.

6. **Prohibited Employment.** The nature of the work performed under this Contract involves services provided to children and disabled adults. Therefore, no assigned Service Provider shall have pled guilty or been convicted of any felony crime specified under RCW 28A.400.322. Any failure to comply with this paragraph shall be grounds for immediate termination of this Contract for cause.

7. **Failure to Report.** Service Providers will inform Provider and the District of any inability to provide services no later than one (1) hour prior to reporting time. The District will notify Provider as soon as possible should any Service Provider assigned to the District fail to report to work as scheduled. Provider shall be responsible for providing substitute coverage without a lapse in service to the District for Service Providers who are absent for more than 5 consecutive days.

8. **Contemporaneous Log of Service Time.** Each Service Provider shall complete a log of the names (or initials) of the students served and the amount of time for each student. Any deviation from the amount of service time shall be noted and explained. Such log shall be submitted weekly (or monthly as agreed upon) via email to the District's Special Education Director.

9. **Record Access.** Provider and Service Providers shall be responsible for maintaining and securing any records or logs necessary to justify, support, and document the services provided under this Contract. Provider shall retain such records for not less than the period prescribed by law. All duly authorized auditors of Provider and the District shall have access to examine said records.

10. **Confidentiality.** In providing services under this Contract, Provider and Service Providers may have access to personally identifiable education records and confidential information regarding District students, parents/guardians, or staff (collectively referred to as "Confidential Information"). Provider agrees that it and its Service Providers will maintain the confidentiality of Confidential Information. The use or disclosure of any Confidential Information for any purpose not directly connected to Provider's services under this Contract is strictly prohibited except where required or authorized by law.

Provider and Service Providers agree to maintain the confidentiality of student records and provide access to the parents/guardians and students of such records in accordance with the Family Education Rights and Privacy Act (FERPA) and the Health Information Privacy and Accountability Act (HIPAA).

11. **Independent Contractor.** The Provider shall perform all duties pursuant to this Contract as an independent contractor. The District shall not control or supervise the manner in which this Contract is performed, except as expressly provided herein. Nothing in this Contract shall be construed to create a partnership, agency relationship, or employer-employee relationship between the District and Provider or its personnel. Neither party may incur debts or make commitments for the other party. Provider and its personnel shall not represent himself, herself, or itself as an employee, representative, or spokesperson for the District.

12. **Provider and Service Providers Not Employees of District.** Employees of Provider shall not be entitled to any rights or privileges of District employment. Provider assumes exclusive responsibility for any and all acts or omissions of its agents, officers, or employees. Provider will maintain direct responsibility as the employer of Service Providers for payment of wages, benefits, and other compensation, and for any applicable mandatory withholdings and contributions such as federal, state, and local income taxes, social security taxes, workers' compensation, and unemployment insurance. Provider acknowledges that the District is not withholding federal income tax or FICA (Social Security) tax from Provider's payment or paying Washington State unemployment, industrial insurance, or any other taxes on behalf of Provider or Provider's personnel. Provider shall be solely responsible for the payment of any taxes imposed by any lawful jurisdiction as a result of the performance and payment of this Contract.

13. **Quality of or Need for Services.** If the District's Special Education Director determines that the services of Provider's personnel is unable to perform or has failed to perform the services required by the District in a manner satisfactory to the District within the first sixty (60) days of service, the Director will communicate any concerns with the Provider. The Provider will work with

the District's Special Education Director to facilitate improvement. If improvement is not made in the noted time period, the District will notify Provider and such assignment will end immediately. The District's obligation to compensate for such Service Provider's services will be limited to the number of hours actually worked.

14. Orientation. Provider will cooperate with the District to provide Service Providers with an adequate and timely orientation to the assigned school(s).

15. Billing, Payment, and Accounting. Provider will submit invoices to the District's Business Office. Each invoice must identify the District purchase order number. Provider will be paid based on the rate sheet attached as Addendum A. Payment shall be made on a monthly basis after the District's Business Office receives Provider's billing statement in the form specified by the District, which statement shall include the services performed, the dates such services were rendered, and the name(s) and location(s) of the Provider's personnel performing such services. Each such billing statement must be approved before submission to the District's Business Office by the District's Special Education Director.

Invoices must be submitted one (1) time per month by the 5th of each month and payments will be made after the second school board meeting of the following month. The District will send all payments to the address printed on acceptable invoices.

Upon request, Provider shall provide to the District with an accounting of services, which shall detail the services performed on each invoice and such other information as the District may reasonably request. Upon request, Provider shall provide the District with access to the books and records related to the services of Provider for inspection, audit, and reproduction.

16. Nondiscrimination. By entering into this Contract, Provider assures the District that Provider complies with all laws and regulations pertaining to nondiscrimination. No person shall, on the grounds of race, creed, religion, color, national origin, sex, sexual orientation including gender expression or identity, age, marital status, veterans' status, disability, or use of a trained guide dog or service animal by a person with a disability, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any activity performed pursuant to this Contract.

17. Indemnification and Hold Harmless. Each party ("Indemnifying Party") shall defend, indemnify, and hold harmless the other party and such other parties officers, directors, employees, agents and contractors (the "Indemnified Parties") from and against any and all liabilities, claims, losses, costs, judgments, penalties, fines, damages and expenses arising from or connected with any act or omissions of the Indemnifying Party, its officers, directors, agents, employees or contractors. Additionally, and notwithstanding the previous sentence, the District shall indemnify the Provider for all costs incurred and associated with any suits or other causes or action brought by an HCP against the District.

18. Debarment and Suspension. Provider certifies that to the best of its knowledge and belief, its principals and assigned service providers are not presently debarred, suspended, proposed for debarment, declared ineligible, or involuntarily excluded for the award of contracts by a federal government agency or department. Further, Provider certifies that it is not presently indicted for and has not within three (3) year period preceding this Contract been convicted of or had a civil judgment rendered against it for commission of performing a public transaction or contract. If it is later determined that Provider knowingly rendered an erroneous certification, in addition to any other remedies available to the District, the District may terminate this Contract for cause.

19. Contract Default. Provider's failure to provide the services as indicated in this Contract in accordance with the terms and conditions of this Contract will constitute contract default, and, after due written notification, allows the District to terminate the Agreement for cause.

When Provider fails to furnish services in accordance with the terms and conditions of this Contract and the District must purchase replacement services at a price greater than the contract price, the difference may be charged to Provider. The District may exercise this charge as a credit against invoices due Provider.

20. Termination. In addition to the District's other rights under this Agreement, the District may terminate this Agreement for cause upon seven (7) days' written notice to Provider should Provider breach any of the terms of this Agreement, in which case the District shall pay Provider for all services performed through the effective date of the termination less any costs incurred by the District resulting from the breach(es). The District may terminate this Agreement for its convenience upon sixty (60) days' written notice to Provider, in which case the District shall pay Provider for all services performed through the effective date of the termination. In the event that earmarked funding is withdrawn, reduced, or limited after the effective date of this contract but prior to completion, the District may terminate the Agreement without the required notice.

21. Compliance with Rules and Laws. Provider agrees to comply with all applicable laws, orders, rules, regulations and ordinances of governmental bodies applicable to this Contract as well as applicable District policies and procedures. All services provided will be in accordance with local, state and federal laws and regulations.

22. Severability. Each numbered clause of this Contract stands independent of all other numbered clauses. If any clause of this Contract or the application thereof to any persons or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition, or application. Should any clause be adjudged invalid, that judgment shall not invalidate the total Contract; only clauses judged invalid shall not be enforced.

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25. Licenses, Permits, and Warranty. Provider warrants that it and its personnel have the requisite training, skill, and experience necessary to provide the services under this Contract and are appropriately accredited and licensed by all applicable agencies and governmental entities. Provider shall be responsible for maintaining any and all licenses, permits, or other requirements for doing business or providing services under this Contract.

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27. Governing Law. The terms of this Contract shall be governed by the laws of the State of Washington. In the event that a dispute arises under the terms and conditions of this Contract, the parties agree to mediate the dispute prior to taking any formal legal action. In the event that legal

action is commenced to resolve a dispute arising out of this Contract, the prevailing party shall be entitled to its reasonable costs and attorneys’ fees.

Executed this 5th day of October 2026,

ABERDEEN SCHOOL DISTRICT

By _____

Its _____

PROVIDER

Soliant Health, LLC

By  _____
Halle Goss

Division Director
September 29, 2026 13:45 UTC
IP: 38.104.182.226

Its .



CONTRACTED EMPLOYEE

This is made part of the Account Services Contract entered by and between Aberdeen School District and the Account identified below.

PROVIDER PLACEMENT DETAILS:

Provider Name: Soliant Health, LLC.

Term: Oct 5, 2026 – July 31, 2027

Services Provided: Occupational Therapist

Hours: not to exceed 1448 hours

RATE & PAYMENT DETAILS:

Contracted Employee: Lindsay Maffai **Position:** OT

(Example: OT, PT, PTA, SLP, Psychologist)

Bill Rate: \$95/hour

Payment: Invoices submitted by the 5th of the month, paid after the 2nd Board meeting of the month

ADDITIONAL INFORMATION:

Comments:

VENDOR:

Soliant Health, LLC

By: _____


Halle Goss
Division Director
September 29, 2026 13:45 UTC
IP: 38.104.182.226

Date: _____

ABERDEEN SCHOOL DISTRICT

By: _____

Superintendent or Designee

Date: _____

CERTIFICATED

HIRES: We recommend the Board approve the following certificated hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Megan Friberg	AJ West Elementary	Teacher – CYO	09/23/26
Shawnie Rattie	Central Park Elementary	Teacher – CYO	09/21/26
Kimberly Wolfe	Central Park Elementary	SpEd Teacher	09/17/26
Jill Carlson-Marsh	McDermoth Elementary	Preschool Teacher .5 FTE – CYO	10/01/26
Cameron Parker	Stevens Elementary	Teacher – CYO	09/23/26

CO-CURRICULAR CONTRACTS: We recommend the Board approve the following co-curricular contracts:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Janet Dayton	Miller Jr. High	Skills USA Advisor	2026-27
Bailee Green	Central Park Elementary	ASB Advisor .5 FTE	2026-27
Kylie Knodle	Central Park Elementary	ASB Advisor .5 FTE	2026-27
Rees Sturm	Stevens Elementary	ASB Advisor	2026-27

SUPPLEMENTAL CONTRACTS: We recommend the Board approve the following supplemental contracts:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Jennifer Clark	District	National Board Stipend – Psychologist	2026-27
Judith McBride	District	National Board Stipend – Psychologist	2026-27
Cynthia Mitby	District	National Board Stipend – OT	2026-27
Heather Berentsen	District	Hi-Cap Enrichment Teacher	09/02/26
Amber Metke	District	MTSS Coach Related Activities	09/02/26

RESIGNATION: We recommend the Board approve the following certificated resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Alexander Hicks	Miller Jr. High	Teacher	09/27/26

CLASSIFIED

HIRES: We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Hayley McDermott	District	Health Assistant – CYO	09/22/26
Tessa Unick	District	Native Education Coordinator	09/28/26
Angela Howard	Harbor Learning Center	MTSS Assistant – CYO	09/28/26
Cristal Ramirez-Garcia	McDermoth Elementary	Preschool Paraeducator – CYO	10/07/26
Oliver Stanton	Stevens Elementary	SpEd Paraeducator – CYO	10/01/26

CHANGE OF ASSIGNMENT: We recommend the Board approve the following classified change of assignment:

<u>Name</u>	<u>Position:</u>	<u>Location To:</u>	<u>Location From:</u>	<u>Effective Date</u>
Vanessa Lambert	Food Service Worker	Aberdeen High School	AJ West Elementary	09/14/26

LEAVE OF ABSENCE: We recommend the Board approve the following classified leave of absence:

<u>Name</u>	<u>Location:</u>	<u>Position</u>	<u>Effective Date</u>
Cherie Marbut	Aberdeen High School	Cook	09/04/26-06/16/27

CLASSIFIED (Cont'd)

EXTRA-CURRICULAR HIRES: We recommend the Board approve the following extra-curricular hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Sam Curl	Aberdeen High School	Assistant Girls' Basketball Coach	11/16/26
Ashton Williamson	Aberdeen High School	Head Baseball Coach	03/01/27

EXTRA-CURRICULAR RESIGNATIONS: We recommend the Board approve the following extra-curricular resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Jacob Allison	Aberdeen High School	Assistant Wrestling Coach	09/24/26
Kyle Guggisberg	Aberdeen High School	Assistant Girls' Tennis Coach	09/18/26
Cassandra Vines	Miller Jr. High	Assistant Wrestling Coach	09/22/26

Classified Substitute Resignations:

Brittany Casey, effective September 9, 2026
Ryan Covall, effective September 10, 2026
Sheila Supina, effective September 11, 2026
Katie Wareham, effective September 17, 2026