

APPROVED



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413
www.oneida-boces.org

Item VII. A. 1
Motion by: Timothy Thomas
Seconded by: Gary P. Nelson
Motion carried 9-0

Cooperative Board 2026-2027
T: 315.793.8558
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VII A. 1.
Approval of Minutes of the
Public Hearings/Regular Meeting
of August 12, 2026
September 9, 2026

UNAPPROVED
MINUTES OF THE PUBLIC HEARINGS
AND REGULAR MEETING OF
AUGUST 12, 2026

Two (2) Public Hearings and the Regular meeting of the Board of Cooperative Educational Services was held on August 12, 2026 beginning at 4:00 p.m. in the Howard D. Mettelman Learning Center, 4747 Middle Settlement Road, New Hartford, New York.

Date

Introduction

MEMBERS PRESENT

Steve Boucher
Elaine M. Falvo (left at 5:38 p.m.)
Joseph H. Hobika, Jr. (arrived 4:32 p.m.)
Kristin Hubley
Heather Johnson
Gary P. Nelson
Anthony J. Nicotera
Ryan P. Rogers
Timothy Thomas

Members Present

MEMBERS EXCUSED

Louis A. Ciotti
Michael H. Head
Stephen Stanton

Members Excused

OTHERS PRESENT

Patricia N. Kilburn, Ed.D.	District Superintendent
Christopher Hill	Assistant Superintendent
Scott Morris	Assistant Superintendent
Lori A. Wrobel	Clerk of the Board

Others Present

Michael H. Head, *President*, Kristin Hubley, *Vice President*,
Steve Boucher, Louis Ciotti, Elaine M. Falvo, Joseph H. Hobika, Jr., Heather Johnson,
Gary P. Nelson, Anthony J. Nicotera, Ryan P. Rogers, Stephen Stanton, Timothy Thomas

*Dedicated professionals collaborating with component districts and the community, developing and deploying
leading-edge educational services, career opportunities and support services, essential to all students' success.*

ITEM I. PUBLIC HEARING FOR THE CODE OF CONDUCT

The Public Hearing for the Code of Conduct for the 2026-2027 School Year was called to order at 4:00 p.m.

Dr. Kilburn asked if there were any questions or concerns from the Public concerning the Code of Conduct.

Hearing no comments, the Public Hearing for the Code of Conduct was adjourned at 4:14 p.m.

ITEM I. PUBLIC HEARING FOR THE SCHOOL RESOURCE OFFICER CONTRACT

The Public Hearing for the School Resource Officer Contract was called to order at 4:15 p.m.

Dr. Kilburn asked if there were any questions or concerns from the Public concerning the School Resource Officer Contract.

Hearing no comments, the Public Hearing for the Code of Conduct was adjourned at 4:30 p.m.

ITEM I. CALL THE REGULAR MEETING TO ORDER

ITEM II. PLEDGE OF ALLEGIANCE

A quorum was noted and Vice President Kristin Hubley called the Regular Meeting to order at 4:31 p.m. with the Pledge of Allegiance.

ITEM III. RECOGNITION OF VISITORS

None.

ITEM IV. RECOGNITION

ITEM V. COMMUNICATIONS

It was noted that Cooperative Board Vice President Kristin Hubley and Cooperative Board Member Heather Johnson both attended the Rural Schools of NYS Summer Conference in Lake Placid. Both mentioned what sessions they were most impressed with at the conference.

ITEM VI. REPORTS

Patricia N. Kilburn, Ed.D. provided key updates to the Cooperative Board concerning a new tax incentive for scholarships; NY Inspires; Cross-Contracting; Regional Summer School, and Opening Day(s).

ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REORGANIZATIONAL/ REGULAR MEETING OF JUNE 10, 2026

Motion by: Ryan P. Rogers

Seconded by: Gary P. Nelson

Moved, that the minutes of the Reorganizational/Regular Meeting of July 8, 2026 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Excused	Abstain
Steve Boucher		Louis A. Ciotti	Elaine M. Falvo
Joseph H. Hobika, Jr.		Michael H. Head	
Kristin Hubley		Stephen Stanton	
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Ryan P. Rogers			
Timothy Thomas			
Motion carried 8-0			

ITEM VIII. EXECUTIVE SESSION

Motion by: Anthony J. Nicotera
 Seconded by: Joseph H. Hobika, Jr.

Moved, that the Cooperative Board enter into Executive Session at 4:45 p.m.

Yes	No	Excused	Abstain
Steve Boucher		Louis Ciotti	
Elaine M. Falvo		Michael H. Head	
Joseph H. Hobika, Jr.		Stephen Stanton	
Kristin Hubley			
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Ryan P. Rogers			
Timothy Thomas			
Motion carried 9-0			

Executive Session Items:

X	discussing the employment history of particular persons
X	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
	discussing collective negotiations pertaining to the ___ Union
X	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
X	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

Motion by: Ryan P. Rogers
 Seconded by: Joseph H. Hobika, Jr.

Moved, that the Cooperative Board exit the Executive Session and return to the General Session at 5:30 p.m.

Yes	No	Excused	Abstain
Steve Boucher		Louis Ciotti	
Elaine M. Falvo		Michael H. Head	
Joseph H. Hobika, Jr.		Stephen Stanton	
Kristin Hubley			
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Ryan P. Rogers			
Timothy Thomas			
Motion carried 9-0			

ITEM IX. MOTION TO APPROVE THE CONSENT AGENDA (Item B)

Motion by: Ryan P. Rogers
Seconded by: Joseph H. Hobika, Jr.

Moved, that the Cooperative Board accepts the Treasurer's Report for June 2026 (Item IX.B.1), the Budget Adjustment Report for June 2026 (Item IX.B.2), (Items IX.B.3, IX.B.4, IX.B.5, IX.B.6).

FINANCIAL REPORT

Moved, that the Cooperative Board accepts the Report of the Treasurer for June 2026 Item IX B.1 as shown below:

ITEM IX. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR JUNE 2026

Report of the Treasurer for June 2026

Capital	\$ 8,525.23
General	\$ 6,370,900.34
School Lunch	\$ 2,250,486.28
Special Aid	\$ 256.33
Scholarships	\$ 66,443.08
Extra-Curricular	\$ 26,294.64
Total	\$ 8,722,905.90

ITEM IX. B. 2. MOTION TO ACCEPT THE 2025-2026 BUDGET ADJUSTMENT REPORT FOR JUNE 2026

**Budget Revisions—2025-26
June 2026 Report**

2025-26 Adopted Budget	\$102,308,508
Commitment Changes	\$ 12,690,277
Net Changes	\$ 13,017,289
Total	\$ 128,016,074

ITEM IX. B. 3. MOTION TO APPROVE ONEIDA BOCES CONTRACTEE (BUYER) WITH OTHER BOCES 2025-2026 CONTRACTS FINAL

Oneida BOCES Contractee (Buyer) with Other BOCES

DCMO BOCES	\$ 136,154.27	Final contract for all BOCES Services for 2025-2026 BOCES
Capital Region BOCES	\$ 66,531.14	
Ulster BOCES	\$ 5,970.00	
Nassau BOCES	\$ 1,370.00	
WSWHE BOCES	\$ 1,180.00	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Delaware-Chenango-Madison-Otsego BOCES, Capital Region BOCES, Ulster BOCES, Nassau BOCES and Washington-Saratoga-Warren-Hamilton-Essex BOCES for the 2025-2026 school year.

ITEM IX. B. 4. MOTION TO APPROVE ONEIDA BOCES CONTRACTEE (BUYER) WITH OTHER BOCES 2026-2027 CONTRACTS

Oneida BOCES Contractee (Buyer) with Other BOCES

Onondaga-Cort-Madison BOCES	\$ 165,601.50	Initial contract for all BOCES
Erie 1 BOCES	\$ 23,947.67	Services for 2026-2027 BOCES

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Onondaga-Cortland-Madison BOCES and Erie 1 BOCES for the 2026-2027 school year.

ITEM IX. B. 5. MOTION TO APPROVE ONEIDA BOCES CONTRACTOR (SELLER) WITH OTHER BOCES 2026-2027 CONTRACTS

Oneida BOCES Contractor (Seller) with Other BOCES

Herkimer-Ful-Ham-Ots BOCES	\$ 2,726,426.95	Initial contract for all BOCES
Jefferson-Lewis BOCES	\$ 300,873.15	Services 2026-2027 including coop. music,
Erie 2 BOCES	\$ 47,750.00	sub call, science kits, model schools, NP,
Hamilton-Ful-Mont BOCES	\$ 26,407.23	sch. Physician med. Dir., distance learning,
DCMO BOCES	\$ 8,285.00	ed. Comm., LOTE, AV repair, micro comp
Sullivan BOCES	\$ 150.00	repair, interconnect, EA, record retention,
		Telecommunications.

Moved, that the Cooperative Board approve the contract between Oneida-Herkimer-Madison BOCES and Herkimer-Fulton-Hamilton-Otsego BOCES, Jefferson-Lewis BOCES, Erie 2 BOCES, Hamilton-Fulton-Montgomery BOCES, Delaware-Chenango-Madison-Otsego BOCES, and Sullivan BOCES for the 2026-2027 school year.

ITEM IX. B. 6. MOTION TO APPROVE ONEIDA BOCES CONTRACTOR (SELLER) WITH SCHOOLS 2026-2027 CONTRACTS

Oneida BOCES Contractor (Seller) with Schools

Brookfield CSD	\$ 2,299,576.89	Initial contract for all BOCES
Holland Patent CSD	\$ 8,975,022.34	Services for 2026-2027 including
New Hartford CSD	\$ 9,054,017.25	administration, career & technical education,
		handicapped services, alternative education.

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Brookfield Central School District, Holland Patent Central School District and New Hartford Central School District for the 2026-2027 school year.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Steve Boucher		Louis Ciotti	
Elaine M. Falvo		Michael H. Head	
Joseph H. Hobika, Jr.		Stephen Stanton	
Kristin Hubley			
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Ryan P. Rogers			
Timothy Thomas			

Motion carried 9-0

ITEM IX. C. PERSONNEL REPORT

Motion by: Ryan P. Rogers

Seconded by: Joseph H. Hobika, Jr.

MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND NON-INSTRUCTIONAL/CLASSIFIED STAFF

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff, Section C, Item A, Retirements.

A. PERSONNEL REPORT

a. RETIREMENTS

1. Teaching/Certified Staff

			Hire Date	Retire Date
1.	MELISSA I. HOLTHAM	TEACHER ASSISTANT	09/01/2000	09/30/2026
2.	CATHERINE E. YAX	TEACHER OF MATH	11/30/1998	08/31/2026

2. Non-Instructional/Classified Staff

			Hire Date	Retire Date
1.	DEBORAH M. ROBERTS	COOK MANAGER	09/01/2002	11/02/

Yes	No	Excused	Abstain
Steve Boucher		Louis Ciotti	
Elaine M. Falvo		Michael H. Head	
Joseph H. Hobika, Jr.		Stephen Stanton	
Kristin Hubley			
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Ryan P. Rogers			
Timothy Thomas			

Motion carried 9-0

ITEM IX. C. PERSONNEL REPORT

Motion by: Ryan P. Rogers

Seconded by: Joseph H. Hobika, Jr.

MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff, Section C, Item B, Resignations of Teaching/Certified Staff.

b. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	CAITLIN M. CARLO	TEACHER OF ART	10/31/2023	08/31/2026
2.	ANDREA R. DONAHUE	SUMMER MIDDLE/HIGH SCHOOL TEACHER	07/06/2026	07/06/2026
3.	GIANIYA ENOS	SUMMER SPEC ED TEACHING ASST	07/06/2026	07/06/2026
4.	DANIELLE N. MOORE	SUBSTITUTE - SUMMER SCHOOL-TEACHER	07/09/2026	07/09/2026
5.	MICAH P. SHAHOUD	SUMMER TEACHER ASSISTANT	07/06/2026	07/06/2026
6.	CYNTHIA M. ST. JAMES	SUMMER MIDDLE/HIGH SCHOOL TEACHER	07/06/2026	07/10/2026

Yes	No	Excused	Abstain
Steve Boucher		Louis Ciotti	
Elaine M. Falvo		Michael H. Head	
Joseph H. Hobika, Jr.		Stephen Stanton	
Kristin Hubley			
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Ryan P. Rogers			
Timothy Thomas			

Motion carried 9-0

ITEM IX. C. PERSONNEL REPORT

Motion by: Ryan P. Rogers
Seconded by: Joseph H. Hobika, Jr.

MOTION TO APPROVE CHANGES ON THE NON-INSTRUCTIONAL/CLASSIFIED STAFF

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff, Section C, Item B, Resignations of Non-Instructional/Classified Staff.

1. Non-Instructional / Classified Staff			Hire Date	Resign Date
1.	PEYTON M. ASHFORD	PUBLIC RELATIONS ASSISTANT	07/21/2025	07/29/2026
2.	PAIGE E. HIGHT	FOOD SERVICE HELPER	08/26/2024	06/25/2026
3.	KARLA M. MONTALVO-GARCIA	FOOD SERVICE HELPER	11/25/2024	06/23/2026
4.	CAROLINE V. REALE	PUBLIC INFORMATION SPECIALIST	07/29/2025	08/03/2026
5.	SHELLEY C. SMITH	FOOD SERVICE HELPER	10/31/2022	06/22/2026

Yes	No	Excused	Abstain
Steve Boucher		Louis Ciotti	
Elaine M. Falvo		Michael H. Head	
Joseph H. Hobika, Jr.		Stephen Stanton	
Kristin Hubley			
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Ryan P. Rogers			
Timothy Thomas			

Motion carried 9-0

ITEM IX. C. PERSONNEL REPORT

Motion by: Gary P. Nelson
Seconded by: Joseph H. Hobika, Jr.

MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND NON-INSTRUCTIONAL/CLASSIFIED STAFF

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff, Section C, Items C through Items F.

c. UNPAID LEAVE(S) OF ABSENCE

1. Teaching/Certified Staff

			Start Date	End Date	Reason
1.	KAITLIN R. KOPCZA	TEACHER ASSISTANT	09/01/2026	TBD	Education

d. APPOINTMENTS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **ERICA L. BODEN-LESHKEVICH** be appointed as a **TEACHER ASSISTANT** in Instructional Programs & Professional Learning, for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing September 01, 2026 and ending August 31, 2030 at an annual salary rate of \$22,043.00.

Certification:

- * Working toward certification

Education:

- * Graduate of New Hartford High School

Work Experience:

- From August, 2025 through June, 2026 as a teacher at CCA Classical Christian Academy
- From August, 2015 through June, 2026 as a lead teacher at St. John the Evangelist Nursery School

2. Recommend that **RHIANNA L. DONOHUE** be appointed as a **PROGRAM SPECIALIST SCIENCE** in Support Services, for a four year probationary appointment in the Program Specialist Science tenure area, commencing September 01, 2026 and ending August 31, 2030 at an annual salary rate of \$85,000.00, prorated.

Certification:

- * INITIAL CERTIFICATION certificate in CHILDHOOD ED (1-6)

Education:

- * Graduate of Holland Patent Central School District
- * Bachelor of Science in Business Admin/Finance from Coastal Carolina University
- * Master of Science in Childhood Education from Utica College

Work Experience:

- * From August, 2023 through current as a teacher at New Hartford Central School District
- * From August, 2022 through August, 2023 as a teacher at Madison Central School District
- * From August, 2022 through July, 2022 as a substitute teacher at Whitesboro Central School District

3. Recommend that **MAN H. DUONG** be appointed as a **TEACHER ASSISTANT** in Instructional Programs & Professional Learning, for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing September 01, 2026 and ending August 31, 2030 at an annual salary rate of \$29,110.00.

Certification:

- * Working toward certification

Education:

- * Associate of Science in Fine Arts from MVCC
- * Bachelor of Science in Art Education from SUNY at New Paltz
- * Bachelor of Fine Art in Ceramics from SUNY at New Paltz
- * Master of Science in Art Education from City University of New York at Queen's College

Work Experience:

- * From 2020 through present as an owner and instructor of Yoga Shala Studio
- * From 2017 through 2018 as an art teacher at Academy of Science Charter School in Las Vegas, NV
- * From 2013 through 2017 as an art instructor at Palo Verde High School in Las Vegas, NV
- * From 2007 through 2013 as an art specialist at Herbert A. Derfelt Elementary School, Las Vegas, NV
- * From 2002 through 2007 as an art teacher at Clarkstown High School North, New City, NY

b. RECOMMENDATION FOR A LONG-TERM SUBSTITUTE APPOINTMENT

1. Recommend that **NICOLE A. CASSULIS** be appointed as a **TEACHER OF MATH** in, Instructional Programs and Professional Learning, P-Tech Programs, for a long-term substitute appointment commencing September 01, 2026 and ending June 30, 2027 at an annual salary rate of \$51,107.00.

Certification:

- * Working toward certification

Education:

- * Graduate of Merrimack High School
- * Bachelors Degree in Math from Houghton University

Work Experience:

- * From 2023 through present as a math teacher for Oneida-Herkimer-Madison BOCES
- * From 2022 through 2023 as a math teacher for Nashua High School South

2. Recommend that **MAUREEN A. GRAY** be appointed as a **TEACHER OF SPECIAL EDUCATION** in Instructional Programs and Professional Learning, Special Education. for a long-term substitute appointment commencing September 01, 2026 and ending June 30, 2027 at an annual salary rate of \$100,330.00.

Certification:

- * Permanent certificate in SPECIAL EDUCATION

Education:

- * Graduate of Notre Dame High School
- * Bachelor of Arts in Psychology from Nazareth College of Rochester
- * Master of Science in K-12 Counseling from SUNY Cortland
- * Master of Science in Elementary Education from SUNY Cortland
- * Certificate of Advanced Study in Education Leadership from SUNY Cortland

Work Experience:

- * From November, 2023 through present as a L-T-S special education teacher at Oneida-Herkimer-Madison BOCES
- * From March, 2023 through November, 2023 as a special education consultant at Canastota Central School District
- * From September, 2022 through March, 2023 as an interim elementary principal at Oriskany Central School District
- * From February, 2022 through June, 2022 as an interim director of special education at Waterville Central School District
- * From July, 2013 through June, 2021 as an elementary principal at Waterville Central School District
- * From July, 2010 through June, 2013 as a director of special education and athletics at Waterville Central School District
- * From September, 1999 through June, 2010 as a special education teacher at Waterville Central School District
- * From September, 1994 through June, 1999 as a special education teacher at Clinton Central School District

3. Recommend that **ROBERT B. GRAY** be appointed as a **GUIDANCE COUNSELOR** in Instructional Programs and Professional Learning, Special Education, for a long-term substitute appointment commencing September 01, 2026 and ending June 30, 2027 at an annual salary rate of \$86,367.00.

Certification:

- * Permanent certificate in SCHOOL COUNSELOR

Education:

- * Graduate of Waterville Central School
- * Bachelor of Arts in Psychology from SUNY Albany
- * Master of Science in Education - Counselor Education from SUNY Oneonta

Work Experience:

- * From September, 2023 through present as a long-term substitute guidance counselor at Oneida-Herkimer-Madison BOCES
- * From October, 1995 through June, 2022 as a school counselor 9-12 at Waterville Central School District
- * From August, 1992 through October, 1995 as a school counselor 9-12 at Ilion Central School District
- * From January, 1992 through June, 1992 as a school counselor practicum K-12 at Edmeston Central School District

c. RECOMMENDATION FOR A TEMPORARY APPOINTMENT(S)

1. Recommend that **RONALD J. WHEELOCK** be appointed as a **CURRICULUM SUPERVISOR** in Instructional Programs and Professional Learning, for a temporary appointment commencing July 01, 2026 and ending June 30, 2027 at an hourly salary rate of \$75.00, as needed.

d. RECOMMENDATION FOR TENURE APPOINTMENT(S)

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

			Tenure Date
1.	XIUYAN HUO	COORDINATOR OF SPECIAL PROGRAMS & PROJECTS	11/13/2026
2.	SAMANTHA T. OHERN	TEACHING ASSISTANT	11/28/2026

e. RECOMMENDATION FOR DECREASE IN FTE

			Date	FTE
1.	ANGELA L. RILEY	TEACHER ASSISTANT	09/01/2026	0.6000

f. RECOMMENDATION FOR MENTORING

		Title	Start Date	End Date	Salary
1.	RONALD J. WHEELOCK	EXECUTIVE COACH	07/01/2026	06/30/2027	\$85.00/HR

2. **Non-Instructional/Classified Staff**

a. **RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

1. Recommend that **NICOLE Y. ALDI** be appointed to a probationary appointment as a **COOK MANAGER** in Support Services, School Food Services, commencing July 06, 2026 at an hourly rate of \$21.28.

NICOLE Y. ALDI has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **NICOLE Y. ALDI** will be required to serve a twenty-six week probationary period.

Education:

- * Graduate of Richfield Springs Central School
- * Associates Degree in Liberal Arts from HCCC

Work Experience:

- * From January, 2026 through May, 2026 as a kitchen manager at the Marine Corps of Herkimer County
- * From October, 2025 through present as a food service helper at Central Valley Academy
- * From May, 2022 through August, 2025 as a deputy commissioner at the Herkimer County Board of Elections
- * From December, 2018 through May, 2022 as a program trainer at Upstate Caring Partners
- * Seasonally as a retreat chef at Samy Hermitage Cooperstown

2. Recommend that **SEAN K. ARNOLD** be appointed to a probationary appointment as a **MOTOR VEHICLE OPERATOR** in Support Services, School Food Services, commencing July 01, 2026 at an annual salary rate of \$42,840.00.

SEAN K. ARNOLD has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **MOTOR VEHICLE OPERATOR**. **SEAN K. ARNOLD** will be required to serve a twenty-six week probationary period.

Education:

- * Graduate of Westmoreland Central School
- * Associates Degree in Business from MVCC
- * Bachelors Degree in Business from SUNY Polytechnic

Work Experience:

- * From 2021 through present as a bus driver for the Whitesboro Central School District
- * From 2019 through 2025 as a business owner of an amusement park

3. Recommend that **DAVID A. RANKINS** be appointed to a probationary appointment as a **CAREER EXPLORATION SPECIALIST** in Instructional Programs and Professional Learning, School to Careers, commencing August 18, 2026 at an annual salary rate of \$44,450.00, prorated.

DAVID A. RANKINS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CAREER EXPLORATION SPECIALIST**. **DAVID A. RANKINS** will be required to serve a twenty-six week probationary period.

Education:

- * Graduate of Central Valley Academy
- * Bachelors Degree in Psy/Bio from SUNY Cortland

Work Experience:

- * From 2024 through 2026 as a behavior specialist at Utica Academy of Science
- * From 2015 through 2024 as a sales specialist at Melfie's Shoes
- * From 2022 through 2023 as a teachers aid at Central Valley Academy

b. **RECOMMENDATION FOR PART-TIME APPOINTMENT**

1. Recommend that **STEPHANIE L. DILLENBECK** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in Support Services, School Food Services, commencing August 19, 2026 at an hourly salary rate of \$17.28.

STEPHANIE L. DILLENBECK has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Waterville Central School District

Work Experience:

- * From October, 2022 through January, 2026 as a pharmacy technician at Walgreens
- * From August, 2006 through September, 2020 as a child day care provider at One Little Moment Day Care

2. Recommend that **MARYANN NICOTERA** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in Support Service, School Food Services, commencing August 19, 2026 at an hourly salary rate of \$17.28.

MARYANN NICOTERA has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of TR Proctor High School

Work Experience:

* From 1988 through 2026 as an LPN/resident care coordinator at Masonic Care Community

* From 1978 through 1987 as a food service worker/housekeeping at Masonic Care Community

c. **RECOMMENDATION FOR NON-INSTRUCTIONAL TEMPORARY APPOINTMENTS**

		Title	Start Date	End Date	Salary
1.	KAITLIN E. BUNGER	LABORER - HOURLY	07/01/2026	06/30/2027	\$19.02/HR
2.	MERISSA L. MARTHAGE	LABORER - HOURLY	07/01/2026	06/30/2027	\$19.02/HR

d. **RECOMMENDATION FOR ADDITIONAL ASSIGNMENT(S)**

1. Recommend that **SARAH D. WALKER** be appointed to an additional assignment as **POLICY COORDINATOR** in Instructional Programs & Professional Learning, commencing July 1, 2026 and ending June 30, 2027 at a salary rate of \$3,500.00.

e. **STIPENDS**

1. **Teaching/Certified Staff**

a. **RECOMMENDATION FOR ADDITIONAL STIPENDS**

			Date	Stipend
1.	GREGORY FIASCHETTI JR	TEACHER ASSISTANT	09/01/2026 - 06/30/2027	\$3,500.00 (Student Manager)
2.	OSCAR J. GRIMES	TEACHER ASSISTANT	09/01/2026 - 06/30/2027	\$3,500.00 (Student Manager)
3.	MIKAL N. JACKSON	TEACHER ASSISTANT	09/01/2026 - 06/30/2027	\$3,500.00 (Student Manager)
4.	TERRY L. JONES	TEACHER ASSISTANT	09/01/2026 - 06/30/2027	\$3,500.00 (Student Manager)
5.	SARAH WHITE	TEACHER ASSISTANT	09/01/2026 - 06/30/2027	\$3,500.00 (Student Manager)
6.	AUDREY K. ZUIS	TEACHER ASSISTANT	09/01/2026 - 06/30/2027	\$3,500.00 (Student Manager)

f. **SUMMER SCHOOL**

1. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED
a. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

Daily rate is 1/200th of salary or Teaching Assistant Community rate

		Title	Start Date	End Date	Max Days	Salary
1.	FRANK N. DARDANO	TEACHING ASSISTANT	07/06/2026	08/14/2026	30	\$22,163
2.	KAITLIN R. KOPCZA	SPECIAL EDUCATION TEACHER	07/06/2026	08/14/2026	30	\$41,914
3.	CATALINA M. RAESLY	TEACHING ASSISTANT	07/06/2026	08/14/2026	30	\$3,420
4.	CONNOR Q. VANDREASON	TEACHING ASSISTANT	07/06/2026	08/14/2026	TEACHING ASSISTANT	\$22,025

a. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

The following people are being recommended to teach in the Regional Summer School Program for 2026, for the period indicated. The actual need for any individual will not be determined until July 1, 2026. The decisions will be based upon enrollments at that time. Assignments may be for two blocks (\$3,000) or three blocks (\$4,500), based on enrollment. The Driver Education Instructors will be paid \$75.00/hr for a full class load. Teaching Assistant - \$16.00/hr. Assistant Administrator will be paid \$6,750 and Administrator will be paid \$8,500. Extended School Year (ESY) STEPS -Alternative Education Special Education Teacher/TA and Attendance Teacher Daily rate is 1/200th of salary.

		Title	Start Date	End Date	Salary
1.	RACHEL M. BRAUND	TUTORIAL TEACHER	07/29/2026	08/13/2026	\$30.00/HR
2.	TERRENCE J. CAMPO	MATHEMATICS TEACHER	07/13/2026	08/19/2026	\$3,833.33
3.	AMY L. CONTE	ENGLISH TEACHER	07/06/2026	08/19/2026	\$4,500
4.	JENNY M. JORDAN	TEACHING ASSISTANT	07/13/2026	08/06/2026	\$16.00/HR
5.	NOELLE L. LEBLANC	ENGLISH TEACHER	07/06/2026	08/19/2026	\$4,500
6.	BRITTNEY LINK	MATHEMATICS	07/29/2026	08/13/2026	\$4,500
7.	MARIA S. MALONEY	TEACHING ASSISTANT	07/13/2026	08/06/2026	\$16.00/HR
8.	CASSANDRA M. MARSHALL	ELEMENTARY TEACHER	07/13/2026	08/06/2026	\$3,000
9.	DANIELLE N. MOORE	SUBSTITUTE TEACHER	07/09/2026	08/19/2026	\$30.00/HR
10.	SUZANNE RYAN	SOCIAL STUDIES	07/09/2026	08/19/2026	\$4,500
11.	JEFFREY R. SERGOTT	HEALTH	07/06/2026	08/19/2026	\$4,500
12.	MICAH P. SHAHOUD	SOCIAL STUDIES	07/06/2026	08/19/2026	\$4,500

13.	TAYLOR M. SHEPARD	MATHEMATICS	07/13/2026	08/19/2026	\$4,500
14.	TAYLOR L. TESSITORE	ENGLISH TEACHER	07/09/2026	08/19/2026	\$4,500
15.	DAWN A. THOMAS	SPECIAL EDUCATION TEACHER	07/22/2026	08/19/2026	\$4,500
16.	AMBER T. ZACCARIA	SUBSTITUTE TEACHER	07/23/2026	08/19/2026	\$30.00/HR

2. RECOMMENDATIONS FOR SUMMER SCHOOL - NON-INSTRUCTIONAL

a. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - NON-INSTRUCTIONAL

The following people are being recommended for clerical or nursing positions in the Regional Summer School Program for 2026. All people listed are potential hires. The actual need for any individual will not be determined until July 1, 2026. The decisions will be based on enrollments at that time and the actual need for clerical or nursing help.

		Title	Start Date	End Date	Salary
1.	CYNTHIA A. BENOIT	NURSE	07/06/2026	08/19/2026	\$25.00/HR
2.	LYNN M. CROWLEY	NURSE	07/13/2026	08/06/2026	\$25.00/HR

Yes	No	Excused	Abstain
Steve Boucher		Louis Ciotti	
Elaine M. Falvo		Michael H. Head	
Joseph H. Hobika, Jr.		Stephen Stanton	
Kristin Hubley			
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Ryan P. Rogers			
Timothy Thomas			

Motion carried 9-0

ITEM IX. D. 1. APPROVAL OF BOARD POLICIES (SECOND READING)

Motion by: Joseph H. Hobika, Jr.
Seconded by: Ryan P. Rogers

Moved, that the Cooperative Board approves Policy 1005, the Code of Conduct, for the Oneida-Herkimer-Madison BOCES effective September 1, 2026, with the understanding that this document will be reviewed annually.

ITEM IX. D. 2. APPROVAL OF BOARD POLICIES (SECOND READING)

Motion by: Joseph H. Hobika, Jr.
Seconded by Ryan P. Rogers

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES.

7068 Limitations on the Use of Physical Restraint (and Time Out) [Replaces current Policy 7302]
7201 Child Abuse in an Educational Setting

ITEM IX. D. 2.(a) APPROVAL OF BOARD POLICIES (SECOND READING)

Motion by: Joseph H. Hobika, Jr.
Seconded by Ryan P. Rogers

Moved, that the Cooperative Board approves the following Policy be deleted and replaced with 7068 as referenced in the motion above.

7302 Use of Time Out Rooms (Delete-Replace with 7068)

ITEM IX. D. 3. APPROVAL OF AGREEMENT: DIRECTOR OF SCHOOL HEALTH SERVICES

Motion by: Joseph H. Hobika, Jr.
Seconded by: Ryan P. Rogers

Moved, that the Cooperative Board approves the agreement with Slocum-Dickson Medical Group to provide medical services oversight from July 1, 2026 through June 30, 2027 for the amount of \$56,679.18.

ITEM IX. D. 4. APPROVAL OF AGREEMENT: EARLY COLLEGE ACCESS AGREEMENT WITH MVCC

Motion by: Joseph H. Hobika, Jr.
Seconded by: Ryan P. Rogers

Moved, that the Oneida-Herkimer-Madison Cooperative Board approve the Early College Access Agreement between OHM BOCES and MVCC.

ITEM IX. D. 5. APPROVAL OF AGREEMENT: MIDDLE SETTLEMENT ACADEMY WITH MVCC

Motion by: Joseph H. Hobika, Jr.
Seconded by: Ryan P. Rogers

Moved, that the Oneida-Herkimer-Madison Cooperative Board approve the Middle Settlement Academy Agreement between OHM BOCES and MVCC.

ITEM IX. D. 6. APPROVAL OF AGREEMENT: SCHOOL RESOURCE OFFICER FOR 2025-2026, 2026-2027, 2027-2028 SCHOOL YEAR

Motion by: Joseph H. Hobika, Jr.
 Seconded by: Ryan P. Rogers

Moved, that the Cooperative Board approves the 2025-2026, 2026-2027, 2027-2028 contract with the Oneida County Sheriff's Department to provide School Resource Officer services for the 2025-2026, 2026-2027, 2027-2028 school years.

ITEM IX. D. 7. APPROVAL OF AWARD: SUPPLEMENTAL GROCERY BID

Motion by: Joseph H. Hobika, Jr.
 Seconded by: Ryan P. Rogers

Moved, that the Cooperative Board approves the award of the Supplemental Grocery Bid 2026-2027 as per the below listing representing the lowest qualified bidders meeting specifications, for an estimated total award of \$265,752.29.

Vendor	Proposed Award
Hemstrought's Bakery	\$ 6,444.44
Roc-Star Ice Cream Products, Inc. & Miss Mila's Cookies	\$ 41,250.00
McCraith Beverages	\$ 21,370.00
US Food (formerlt Renzi Food Service)	\$196,687.85

ITEM IX. D. 8. APPROVAL OF HOURLY COMPENSATION RATE INCREASE FOR REGENTS EXAM SCORERS

Motion by: Elaine M. Falvo
 Seconded by: Joseph H. Hobika, Jr.

Moved, that the Cooperative Board approve the rate increase for certified teachers performing Regents Exam scoring services from \$30.00 per hour to \$50.00 per hour, effective for the 2026-2027 summer administration and school year.

Yes	No	Excused	Abstain
Steve Boucher		Louis Ciotti	
Elaine M. Falvo		Michael H. Head	
Joseph H. Hobika, Jr.		Stephen Stanton	
Kristin Hubley			
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Ryan P. Rogers			
Timothy Thomas			

Motion carried 9-0

ITEM X. BOARD TOPIC(S)/DISCUSSION ITEM(S)

Cooperative Board Members reviewed the Cooperative Board Committee list and set meeting dates for the Audit and Finance Committee, and the Facilities Capital Project Committee.

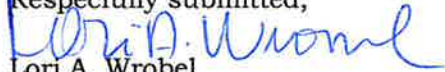
ITEM XI. OLD BUSINESS

None.

ITEM XII. MOTION TO ADJOURN

Having no further business to come before the meeting, Joseph H. Hobika, Jr. made a motion to adjourn the meeting at 5:55 p.m.; seconded by Ryan P. Rogers.

Respectfully submitted,



Lori A. Wrobel

Clerk of the Board

August 14, 2026