



ENTERPRISE ELEMENTARY SCHOOL DISTRICT

1155 Mistletoe Lane, Redding, California 96002

Regular meeting of the governing board

Wednesday, October 7, 2026, 5:30 p.m. (OPEN SESSION)

OUR DISTRICT GOALS

ENHANCE

student learning options
and enrich communication

MEET

the social and emotional
needs of students

HIRE AND RETAIN

the best

PROVIDE

safe, adequate, and secure
operations

OUR GOVERNING BOARD

Troy Wright

Gloria Valles

Bonnie Hyatt

Andrew Shaddix

Robin Littau

In compliance with the Americans with Disabilities Act, the Enterprise Elementary School District will make available to any member of the public who has a disability, appropriate disability-related modifications or accommodations in order for that person to participate in the public meeting. Contact Tonya Cottrell at 530-224-4100, 1155 Mistletoe Lane, at least one (1) week prior to the scheduled meeting. We will make every effort to give primary consideration to expressed preferences or provide equally effective means of communication to ensure equal access to our public meetings. Documents presented to the members of the Governing Board for consideration at this meeting are available for public review in the District Office during business hours. The public is invited and encouraged to attend and participate in Board meetings. Persons wishing to address the Board may do so during the Opportunity for Public Comment, Public Forum, or Items from the Floor. Speakers are limited to a maximum of three minutes each. By law, the Board is not allowed to take action on matters that are not on the agenda.

1. **CALL TO ORDER** (5:00 P.M.)
2. **OPPORTUNITY FOR PUBLIC COMMENT ON CLOSED SESSION ITEMS**
3. **ADJOURNMENT TO CLOSED SESSION** Consider/Act upon:
 - a. **PUBLIC EMPLOYMENT:** Accounting Manager, Speech Pathologist, Behavior Tech Aide, SEPHA Aide, Custodian, Lead Cook, CIA Aide, Library Specialist, Cook, Expand Group Leader, Special Ed Aide. [GC § 54957]
 - b. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:** Leave of Absence Request: Employee #490510. [GC § 54957]
 - c. **LABOR NEGOTIATIONS:** [GC § 54957.6]
 - d. **LITIGATION:** [GC § 54956.9]
 - e. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION:** Superintendent Evaluation Goals. [GC § 54947]
4. **RECONVENE TO OPEN SESSION** (5:30 P.M.)
5. **PLEDGE OF ALLEGIANCE**
6. **APPROVE AGENDA ORDER AND CONSENT AGENDA**
7. **(C) APPROVE SEPTEMBER 2, 2026 BOARD MEETING MINUTES**
8. **REPORTS AND PUBLIC FORUM**
 - 8.1 **REPORTS**
 - 8.1.1 School Presentation and Essential Piece
 - 8.1.2 EETA Report
 - 8.1.3 CSEA Report
 - 8.1.4 Superintendent's Report
 - 8.2 **PUBLIC FORUM**
 - 8.3 **ADMINISTRATIVE REPORTS**
 - 8.3.1 Williams Act Report
 - 8.4 **INSTRUCTION REPORTS**
 - 8.4.1 Conference and Staff Development Report
 - 8.5 **BUSINESS REPORTS**
 - 8.5.1 Financial Report
 - 8.5.2 Enrollment Report
9. **ACTION ITEMS**
 - 9.1 **ADMINISTRATIVE ACTION**
 - 9.1.1 Approve Organizational Chart
 - 9.1.2 Adopt New and/or Updated Board Policies and Bylaws
 - 9.1.3 Rescind Outdated Board Policies
 - 9.1.4 Approve AI Guidelines
 - 9.2 **HUMAN RESOURCES ACTION**
 - (C) 9.2.1 Resignations
 - 9.2.2 Approve Employment
 - 9.3 **INSTRUCTION ACTION**
 - 9.3.1 Approve Trip Request/s

9.4 BUSINESS ACTION

- (C)** 9.4.1 Approve Warrant Listings
- (C)** 9.4.2 Adopt Resolution #2644 Revenue Limit Subject to Gann
- (C)** 9.4.3 Approve Unaudited Actuals Financial Report
- 9.4.4 Adopt Resolution #2642 Project and Design Authorization for the Rother Expand Office
- 9.4.5 Adopt Resolution #2643 Project and Design Authorization for the Alta Mesa Expand Office

10. PLANNING MATTERS

11. CLOSING

- 11.1 Items from the Floor
- 11.2 Future Meeting Dates
- 11.3 Other Important Dates
- 11.4 Adjournment to Closed Session

12. CLOSED SESSION to consider and/or take action on:

- a. PUBLIC EMPLOYMENT: Accounting Manager, Speech Pathologist, Behavior Tech Aide, SEPHA Aide, Custodian, Lead Cook, CIA Aide, Library Specialist, Cook, Expand Group Leader, Special Ed Aide. [GC § 54957]
- b. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE: Leave of Absence Request: Employee #490510. [GC § 54957]
- c. LABOR NEGOTIATIONS: [GC § 54957.6]
- d. LITIGATION: [GC § 54956.9]
- e. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Superintendent Evaluation Goals. [GC § 54947]

13. RECONVENE OPEN SESSION AND REPORT OF ACTION TAKEN IN CLOSED SESSION

14. ADJOURNMENT

(PH) = PUBLIC HEARING; (C) = CONSENT ITEM

Heather Armelino
Superintendent and Secretary to the Board

6. ESTABLISH AGENDA ORDER/ACTION ON CONSENT ITEMS

The agenda order has been developed in the order in which it has been printed and distributed. However, the order of the agenda may be modified.

Are there any requests for a change in the agenda order at this time?

Consent items being considered at this meeting include:

- 7.0 September 2, 2026 Board Meeting Minutes**
- 9.2.1 Resignations**
- 9.4.1 Warrant Listings**
- 9.4.2 Adopt Resolution #2644 Revenue Limit Subject to Gann**
- 9.4.3 Unaudited Actuals Financial Report**

All items approved on the Consent motion will be written up in the minutes as if they had been acted upon individually. Members of the Board or audience who wish to have any item removed from the Consent agenda and placed as a discussion item may simply ask that this be done. The item will be removed from the Consent listing without debate.

Are there items that anyone wishes to remove from the Consent Agenda?

Proposed Action: Approve agenda order and consent items.

MOTION MADE BY: _____

SECONDED BY: _____

7. MINUTES OF THE SEPTEMBER 2, 2026 REGULAR BOARD MEETING

Approve the minutes of the September 2, 2026 Regular Board Meeting.

Proposed Action: Consent approval.

MOTION MADE BY: _____

SECONDED BY: _____

ENTERPRISE ELEMENTARY SCHOOL DISTRICT
MINUTES OF THE SEPTEMBER 2, 2026 REGULAR MEETING OF THE GOVERNING
1155 Mistletoe Lane

Board President Wright called the meeting of the Enterprise Elementary School District Board of Education to order at 5:12 p.m.

There were no comments from the public.

The meeting was adjourned to Closed Session.

The meeting was reconvened to Open Session at 5:32 p.m.

BOARD MEMBERS

Gloria Valles~*Absent*

Troy Wright

Bonnie Hyatt

Andrew Shaddix

Robin Littau

EETA REPRESENTATIVE

Wayne Randolph, EETA President

CSEA REPRESENTATIVE

None

ADMINISTRATION

Heather Armelino, Superintendent

Tiffany Rodrigues, Assistant Superintendent of Instructional Services

Deborah Williams, Chief Business Official

Meagan Hawley-Stone, Director of Human Resources

Natasha Greene, Director, Special Education Services

Kristen Crites, Principal, Alta Mesa Elementary School

Courtney Haedrich, Principal, Boulder Creek School

Stephanie Dahlberg, Principal, Lassen View Elementary School

Joshua McAuliffe, Principal, PACE Academy

Kyle Vierra, Principal, Parsons Junior High School

Chuck Seligman, Principal, Redding Collegiate Academy

Cody Brawley, Principal, Mistletoe School

Holly Jones, Principal, Rother Elementary School

Scotti Gold, Principal, Shasta Meadows Elementary School

Maggie Russo, Assistant Principal, Boulder Creek School

Ed Schneider, Assistant Principal, Boulder Creek School

Karle Nye, Assistant Principal, Mistletoe School

Stacey Bourget, Assistant Principal, Parsons Jr. High School

Andrea Rubio, Assistant Principal, Parsons Jr. High School

Ron Cushman, Maintenance and Operations Director

Lance Stone, Director of Facilities

Tina Croes, Student Services Director

Eric Bergren, Technology Director

PACE Academy student Jack Nagel led the Pledge of Allegiance.

On motion of Board Member Hyatt seconded by Board Member Shaddix, the agenda order and the consent agenda items were approved. (YES: Shaddix, Hyatt, Littau, Wright. ABSENT: Valles.)

On consent motion of Board Member Hyatt, seconded by Board Member

1. Call to Order
2. Public Comment
3. Closed Session
4. Reconvene Open Session
5. Pledge of Allegiance
6. Agenda Order/Consent Agenda
- 7.0 Minutes of August 5,

Shaddix, the minutes of the August 5, 2026 Regular Board Meeting were approved. (YES: Shaddix, Hyatt, Littau, Wright. ABSENT: Valles.)		2026 Regular Board Meeting
The minutes of the June 10, 2026 Regular Board Meeting were presented for approval. Board Member Littau had concerns regarding the accuracy of item 8.2. Superintendent Armelino clarified that per Board Bylaw, meeting minutes serve as an official record of action taken rather than a verbatim transcript. On motion of Board Member Hyatt, seconded by Board Member Shaddix, the minutes were approved. (YES: Hyatt, Shaddix, Wright. NO: Littau. ABSENT: Valles.)	7.1	Minutes of June 10, 2026 Regular Board Meeting
PACE Academy Principal Joshua McAuliffe presented PACE Student Led Conferences.	8.1.1	School Presentation and Essential Piece
Tyler Duffy Coodlow, 3 rd /4 th grade teacher was recognized with the Essential Piece Award in recognition of his dedication to PACE Academy.		
The following teachers were recognized for having attained permanent status in the district.	8.1.2	Permanent Status
❖ Kelly Armstrong, Alta Mesa ❖ Cory LaBoy, Alta Mesa ❖ Sarah Vincent, Boulder Creek ❖ Breanna Pendley, Lassen View ❖ Kristina Bambino, Mistletoe ❖ Karle Nye, Mistletoe ❖ Maryann Rose, Mistletoe/Lassen View ❖ Rachel Latourell, Monte Vista/PACE ❖ Jennifer Arnston, Parsons ❖ Steve Christiansen, Parsons ❖ Shelly Craig, Parsons ❖ Justina Shelburne, Rother ❖ Rebecca Mix, Shasta Meadows		
There was no EETA Report.	8.1.3	EETA Report
There was no CSEA Report.	8.1.4	CSEA Report
Superintendent Heather Armelino reported on Summer Soar, the district's summer expanded learning program.	8.1.5	Superintendent Report
Board Member Shaddix commented on Principal Vierra's footwear.	8.2	Public Forum
Assistant Superintendent of Instructional Services Tiffany Rodrigues presented the Conference and Staff Development Report, noting that the listed conference was not attended due to an unexpected circumstance. Additionally, summer professional development participation increased by 22% over last year.	8.3.1	Staff Development Report
CBO Deborah Williams shared the Financial Report. She reviewed the revenues and expenditures to date for the District and Redding Collegiate Academy.	8.4.1	Financial Report

She went on to report that EESD's current enrollment is 3,442, an increase of 55 since the start of the school year.

8.4.2 Enrollment Report

Superintendent Heather Armelino presented new and/or updated Board Policies.

9.1.1 New and/or Updated Board Policies

- 1240 BP Volunteer Assistance
- 2110 BP Superintendent Responsibilities and Duties
- 4100 BP Certificated Personnel
- 4112.9 BP Employee Notifications
- 4200 BP Classified Personnel
- 4211 BP Recruitment and Selection
- 4300 BP Administrative and Supervisory Personnel
- 5131.4 BP Student Disturbances
- 5132 BP Dress and Grooming
- 5141.4 BP Child Abuse Prevention and Reporting
- 5142 BP Safety
- 5145.6 BP Parent/Guardian Notifications
- 5148.3 BP Preschool/Early Childhood Education
- 9200 BB Limits of Board Member Authority

On motion of Board Member Shaddix, seconded by Board Member Hyatt new and/or updated Board Policies were adopted. (YES: Hyatt, Shaddix, Wright. NO: Littau. ABSENT: Valles.)

Superintendent Heather Armelino presented old out dated board policies to be rescinded.

9.1.2 Rescind Old Board Policies

- 2110 BP Organizational Chart Lines of Responsibility
- 4100 BP Illegal Actions

On motion of Board Member Littau, seconded by Board Member Hyatt, the board approved rescinding the outdated board bylaws. (YES: Littau, Shaddix, Hyatt, Wright. ABSENT: Valles.)

On consent motion of Board Member Hyatt, seconded by Board Member Shaddix, the following resignations were approved. (YES: Shaddix, Hyatt, Littau, Wright. ABSENT: Valles.)

9.2.1 Resignations

- Amanda Slack, Parsons
- Julie Kelly, Rother

Director of Human Resources, Meagan Hawley-Stone recommended the following persons for employment:

9.2.2 Employment

Classified:

- Heidi Holden, change in classification to Secretary, increase to 8.0 hours, Alta Mesa
- Grace Lommen, change in classification to Expand Group Leader, increase

to 6.0 hours, Alta Mesa

- Amanda Moore, change in classification to CIA Aide, decrease to 3.67 hours, Boulder Creek
- Emmaline Robertson, CIA Aide, 5.75 hours, Boulder Creek
- Hillary Burgin, CIA Aide, 5.75 hours, Boulder Creek
- Craig Kubik, Bus Driver, 5.75 hours, Transportation
- Eric Nieves, change in classification to Lead Grounds, 8.0 hours, District Office
- Chelsi Lepiane, change in classification to Behavior Tech Aide, increase to 6.0 hours, Mistletoe
- Sian Booth, Health Clerk, 6.0 hours, Mistletoe
- Peighton Cox, Behavior Tech Aide, increase to 7.0 hours, PACE
- Lilly Simon, CIA Aide, 5.5 hours Parsons
- Taylor Dormer, CIA Aide, 5.92 hours, Rother
- Marissa Wierzbicki, Expand Group Leader, 6.0 hours, Rother
- Amber Weideman, Health Clerk, 6.0 hours, Rother
- Brittany Shortridge, Cook, 3.0 hours, Shasta Meadows

Board Member Littau asked if EESD was fully staffed with bus drivers. Mrs. Hawley-Stone noted she would need to check into it. On motion of Board Member Hyatt, seconded by Board Member Shaddix, the employment recommendations were approved. (YES: Littau, Hyatt, Shaddix, Wright. ABSENT: Valles.)

Megan Hawley-Stone reviewed the request for Teaching Vice Principal.

9.2.3 Teaching Vice Principal

- Tamarie Ackernecht, Alta Mesa
- Jordan Litts Boulder Creek
- Heather Baranzini, Boulder Creek
- Elizabeth Joscelyn & Danielle Gonzales (split), Lassen View
- Hannah Garman, Mistletoe
- DeAnna Davis, Mistletoe
- Christopher Zettel, Mistletoe
- Emily Thompson, PACE
- Stanley Barone II, Parsons
- Jamie Muir, Redding Collegiate Academy
- Angeline “Angie” Bosetti, Rother
- Rebecca Bauder, Shasta Meadows

On motion of Board Member Shaddix, seconded by Board Member Littau, the Board approved the Teaching Vice Principals for the 2026/2027 school year. (YES: Shaddix, Littau, Hyatt, Wright. ABSENT: Valles.)

Meagan Hawley-Stone presented staff evaluators for the 2026-2027 school year. On motion of Board Member Hyatt, seconded by Board Member Shaddix, the list of certificated evaluators was approved. (YES: Shaddix, Hyatt, Littau, Wright. ABSENT: Valles.)

9.2.4 Certify Staff Evaluators

Mrs. Hawley-Stone requested approval of the following EETA MOUs:

- Special Day Class - class size overage
- Special Education caseload carrier
- Special Education in home instruction

9.2.5 EETA MOU

On motion of Board Member Littau, seconded by Board Member Hyatt the MOUs with EETA were approved. (YES: Hyatt, Shaddix, Littau, Wright. ABSENT: Valles.)

Meagan Hawley-Stone, Human Resource Director, presented one limited assignment permit for approval. On motion of Board Member Hyatt, seconded by Board Member Shaddix, the limited assignment permit was approved. (YES: Shaddix, Littau, Hyatt, Wright. ABSENT: Valles.)

9.2.6 Limited Assignment

Mrs. Hawley-Stone requested approval for the following teachers to teach outside their credential area for the 2026-2027 school year:

- Lindsey Amoss, Science
- Megan Belcastro, Science
- Erlee Dawn Eoff, Social Science (History)
- Melanie Brasher, Language Arts
- Jeff Walton, Physical Education

9.2.7 Teaching Outside of Credential Area

On motion of Board Member Littau, seconded by Board Member Shaddix, the request was approved. (YES: Shaddix, Hyatt, Littau, Wright. ABSENT: Valles.)

Meagan Hawley-Stone, Human Resource Director, presented CSEA's sunshine items for negotiation with EESD for 2026/2027, which are Articles 7, 9, and 10. A public hearing was held. There were no comments and the public hearing was closed. On motion of Board Member Littau, seconded by Board Member Hyatt, these articles were approved for negotiation. (YES: Hyatt, Littau, Shaddix, Wright. ABSENT: Valles.)

9.2.8 CSEA Sunshine Items for Bargaining with EESD, 2026/27
PUBLIC HEARING

On motion of Board Member Hyatt, seconded by Board Member Shaddix, the following field trip requests were approved. (YES: Littau, Shaddix, Hyatt, Wright. ABSENT: Valles.)

9.3.1 Field Trips

September 25-27, 2026
 Parsons Music in Motion
 Choreography and Team Building
 Camp McCumber

October 2-4, 2026

Parsons Band
 Band Parade and Contest Preparation
 Lassen Pines

December 11-12, 2026
 BC 8th Grade Girls Basketball
 Jaycees Tournament
 Crescent City

March 5-6, 2027
 BC 8th Grade Boys Basketball
 Jaycees Tournament
 Crescent City

Assistant Superintendent Tiffany Rodrigues reported that sufficient instructional materials are in place for the 2026-2027 school year. A public hearing was held to obtain comment from the community. There were no comments. On motion of Board Member Littau, seconded by Board Member Shaddix, Resolution #2640 was adopted and the Board certified sufficiency of instructional materials. (YES: Shaddix, Littau, Hyatt, Wright. ABSENT: Valles.)

On consent motion of Board Member Hyatt, seconded by Board Member Shaddix, the warrant listing was approved. (YES: Shaddix, Hyatt, Littau, Wright. ABSENT: Valles.)

On consent motion of Board Member Hyatt, seconded by Board Member Shaddix, the requests to surplus was approved. (YES: Shaddix, Hyatt, Littau, Wright. ABSENT: Valles.)

Superintendent Armelino presented resolution #2639 Contributing Funds to the Rebuilding of WES Camp for adoption. In response to Board Member Littau's inquiry, Mrs. Williams clarified that the contribution comes from unrestricted funds. On motion of Board Member Shaddix, seconded by Board Member Hyatt, Resolution #2639 was adopted. (YES: Hyatt, Shaddix, Littau, Wright. ABSENT: Valles.)

Maintenance and Operations Director Ron Cushman presented the construction contract for Boulder Creek's fire alarm system phase I. On motion of Board Member Shaddix, seconded by Board Member Hyatt, the construction contract was approved. (YES: Littau, Hyatt, Shaddix, Wright. ABSENT: Valles.)

Maintenance and Operations Director Ron Cushman presented the construction contract for Alta Mesa's main playground replacement. On motion of Board Member Hyatt, seconded by Board Member Shaddix, the construction contract was approved. (YES: Shaddix, Littau, Hyatt, Wright. ABSENT: Valles.)

Deborah Williams, CBO, presented Resolution #2641 to amend the bylaws of

- | | |
|-------|--|
| 9.3.2 | Resolution #2640,
Sufficiency of
Instructional Materials
PUBLIC HEARING |
| 9.4.1 | Warrant List |
| 9.4.2 | Surplus |
| 9.4.3 | Resolution #2639,
Contributing Funds to
the Rebuilding of
Whiskeytown
Environmental School |
| 9.4.4 | Construction Contract
for Boulder Creek's Fire
Alarm System Phase I |
| 9.4.5 | Construction Contract
for Alta Mesa's Main
Playground
Replacement |
| 9.4.6 | Resolution #2641 |

Northern California Schools Insurance Group (NCSIG). On motion of Board Member Littau, seconded by Board Member Hyatt, Resolution #2641 was adopted. (YES: Hyatt, Littau, Shaddix, Wright. ABSENT: Valles.)

There were no planning matters.

Redding School District Board Member Bruce Ross thanked the board for adopting resolution 2639 and Board Member Hyatt praised the back to school video.

The next Regular Board Meeting will take place on October 7, 2026 at 5:30 p.m. (Open Session).

Other important dates shared:

September 24 – Boulder Creek game night at 5:30 pm

September 10 – Rother reading tail gate party at 5:30 pm

October 8 – Parsons fall festival

October 2 – Lassen View fall festival

September 4 - Redding's First Friday: Shasta Historical Society is featuring a WES camp window display in downtown Redding.

At 6:27 pm, the meeting was adjourned to Closed Session.

At 6:37 p.m., the meeting was reconvened to Open Session. The following action taken in closed session was reported.

On motion of Board Member Hyatt, seconded by Board Member Wright, the leave of absence request for employee #492300 was approved. (YES: Hyatt, Shaddix, Littau, Wright. ABSENT: Valles.)

The meeting was adjourned at 6:40 p.m.

BONNIE HYATT, CLERK
 Enterprise Elementary Governing Board

Approved and entered into the records of the
 Enterprise Elementary School District this 7th day of October, 2026

HEATHER ARMELINO
 Secretary to the Governing Board

Amend Bylaws of
 Northern California
 Schools Insurance
 Group (NCSIG)

10. Planning Matters

11.1 Items from the Floor

11.2 Future Meeting Dates

11.3 Other Important Dates

11.4 Adjourn to Closed
 Session

12. Closed Session

13. Reconvene to Open
 Session and Report of
 Action Taken in Closed
 Session

14. Adjournment

8.1 RECOGNITION AND REPORTS

8.1.1 SCHOOL PRESENTATION & ESSENTIAL PIECE

Mistletoe School Principal Cody Brawley presents Bulldogs Begin with the End in Mind.

7th grade teacher Kristine Wagner and CIA Aide Kristin Stevens will be presented the Essential Piece Award for the month of October in recognition of their dedication and service to the Mistletoe School community.

8.1.2 EETA REPORT

Proposition 3.

8.1.3 CSEA REPORT

None.

8.1.4 SUPERINTENDENT'S REPORT

None.

8.2 PUBLIC FORUM

Any individual or group representative may address the Board at this time on any subject not covered by an item on the agenda. Additional opportunities to address the Board will be provided during the course of the meeting as various items are considered. The Board of Education reserves the right to limit the time allotted to each speaker to three minutes and the number of times an individual is allowed to address the Board on a given subject.

Does anyone wish to address the Board?

8.3.1 WILLIAMS ACT REPORT

Education Code 35186 requires districts to report quarterly to the Board any complaints received regarding emergency facility needs, teachers in misassignment, and concerns regarding instructional materials as mandated by the Williams Act. There were no complaints filed for this quarterly reporting period.

Academic School Year 2026- 2027
Quarterly Report on Williams Uniform Complaints
[Education Code § 35186]

District: Enterprise Elementary School District
Form Completed By: Tonya Cottrell Title: Administrative Assistant

Quarterly Report Submission Date:
(Please check one)

☒

October 2026

☐

April 2027

☐

January 2027

☐

July 2027

Date for information to be reported publicly at governing board meeting: 10/07/2026

Please check the box that applies:

☒

No complaints were filed with any school in the district during the quarter indicated above.

☐

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignments	0		
Facilities Conditions	0		
TOTALS	0	0	0

Heather Armelino

Print Name of District Superintendent

Signature of District Superintendent

10/2/26
Date

Submit by the 15th of the month to: Barbara Erlei at berlei@shastacoe.org

8.4.1 CONFERENCE AND STAFF DEVELOPMENT REPORT

The Governing Board encourages EESD staff members to be lifelong learners and to attend conference pertinent to his/her instructional focus. The Superintendent is to inform the Board of the personnel involved and the nature of the conference that has been approved.

Date	Conference/Location	Attendee(s)
Sept. 11-12, 2026	Word Origins Training Eureka, Ca	Terrie Reed, Rachel Lamkin, Christina Stevenson, Heather Baranzini, Corinne Gibilisco, Irma Gonzalez, Marlena Hunt, Meg Benda, Abby Webb, Tamerie Ackernecht, Buffy Haag, Sarah McElroy, Sarah Vincent, Amy Coots, Danielle Gonzales.
Sept. 12, 2026	Agriculture in the Classroom Santa Rosa, Ca	Aura Weinstein
Sept. 21-23, 2026	CodeStack: SEIS Data Management San Diego, Ca	Sarah Ajero Katelyn Peterson

After-School Professional Development

August 26

Innovamat Post Onboarding Math Pilot Meeting - Tk-5th Math Pilot group went over Innovamat assessments and any current questions from the pilot team were addressed.

- 15 Certificated employees attended this meeting.

September 1

Induction Meeting- This beginning-of-year Teacher Induction meeting provides candidates and mentors with an overview of the EESD/SDCOE Induction Program, including program requirements, mentor meetings, the Individual Learning Plan (ILP), observations, registration, and key expectations for the 2026–27 school year.

- 24 Certificated employees attended this meeting.

September 2

Monthly TK Meeting -Teachers shared strategies, observations, and ideas to support consistency and student engagement across classrooms.

- 8 Certificated employees attended this meeting.

September 8

Leader In Me Training - Parsons Leader in Me lead teachers and district coaches received two days of curriculum and development (C&D) training. Participants deepened their understanding of the Leader in Me

framework while developing skills to coach, facilitate, and sustain a leadership-centered school culture.

- 5 Certificated employees attended this training.

September 9

Leader In Me Training -Parsons Leader in Me lead teachers and district coaches received two days of curriculum and development (C&D) training. Participants deepened their understanding of the Leader in Me framework while developing skills to coach, facilitate, and sustain a leadership-centered school culture.

- 5 Certificated employees attended this training.

Goalbook for Special Education Staff - This professional development session provided special education teachers with an overview of Goalbook and its most useful features for writing effective, individualized IEPs.

- 6 Certificated employees and 1 Admin attended this training.

TK-5th Grade Math Pilot Innovamat Meeting -Tk-5th Math Pilot group went over Innovamat assessments and any current questions from the pilot team were addressed

- 7 Certificated employees attended this meeting.

September 14

CPI Training - This is 1 part of a series of trainings for Crisis Prevention Intervention. Presented by Shasta County SELPA, several paraprofessionals are being trained on how to prevent, de-escalate, and safely manage disruptive or aggressive student behavior

- 9 Classified employees attended this training.

CPI Training -This is 2 part of a series of trainings for Crisis Prevention Intervention. Presented by Shasta County SELPA, several paraprofessionals are being trained on how to prevent, de-escalate, and safely manage disruptive or aggressive student behavior

- 9 Classified employees attended this training

September 16

Next Gen Math for New Teachers & Refresher Training - Attendees navigated the Next Gen Platform with the option to Delve Deeper for experienced users

- 15 Certificated employees and 1 Admin attended this training.

September 18

Site Lit - The Site Literacy Team reviewed updates and next steps related to EPIC/ESGI, tutoring, Reading Difficulties Risk Screening (RDRS), Accommodations and designated supports for IABs, Word Origins, and UFLI implementation. The team also discussed T1 lead measures and the site lit team WIG, supporting Tier 1 instruction as needed, and upcoming Shasta EdCon/UFLI training.

- 7 Certificated employees and 1 Admin attended this training.

September 22

RISE -This Training is to support new EESD teachers. It includes program overviews, and key instructional practices.

- 34 Certificated employees and 1 Admin attended this training.

September 23

Reading Difficulties Screener Training Grades 1st & 2nd - 1st and 2nd grade teachers learn about the Amira reading screener in preparation of the October 6-16th administration. Teachers will be guided through the administration protocol, including setup, administration procedures, and best practices for ensuring consistent and accurate screening.

- 13 Certificated employees attended this training.

Administering IAB's -Attendees reviewed steps for administering IABs for 3-8 grade teachers.

- 12 Certificated employees attended this training.

Health Trainings for September 2026 provided by the district nurses:

CPR

- 9 Certificated/Classified attended

EpiPens

- 117 Certificated/Classified attended

Narcan

- 117 Certificated/Classified attended

Seizure First Aid

- 117 Certificated/Classified attended

Medication Admin.

- 3 Certificated/Classified attended

Specialized health procedure

- 3 Certificated/Classified attended

8.5.1 FINANCIAL REPORT

The District's current financial report will be presented.

Fund Balance Summary (SACS)

Fund 01 - General		Fiscal Year 2027 through 09/30/2026				
		Budget	Actual	Encumbrance	Balance	Avail
REVENUES						
LCFF Revenue Sources	(8010-8099)	45,707,387.00	2,821,124.00		42,886,263.00	94%
Federal Revenue	(8100-8299)	2,602,265.00	.00		2,602,265.00	100%
Other State Revenue	(8300-8599)	10,496,257.00	883,330.17		9,612,926.83	92%
Other Local Revenue	(8600-8799)	4,855,364.00	458,675.98		4,396,688.02	91%
Total Revenues		63,661,273.00	4,163,130.15		59,498,142.85	93%
EXPENDITURES						
Certificated Salaries	(1000-1999)	24,425,446.00	4,352,604.02	17,547,680.65	2,525,161.33	10%
Classified Salaries	(2000-2999)	12,498,986.00	2,364,924.55	7,858,007.61	2,276,053.84	18%
Employee Benefits	(3000-3999)	16,716,540.00	2,616,405.67	10,078,280.47	4,021,853.86	24%
Books and Supplies	(4000-4999)	3,852,983.00	575,372.43	725,037.99	2,552,572.58	66%
Services & Operating Expenses	(5000-5999)	8,700,627.00	2,138,025.99	1,041,245.62	5,521,355.39	63%
Capital Outlay	(6000-6999)	4,262,500.00	646,263.14	614,213.65	3,002,023.21	70%
Other Outgo	(7100-7299, 7400-7499)	180,000.00	6,076.00	.00	173,924.00	97%
Transfer of Indirect Costs	(7300-7399)	(309,336.00)	.00	.00	(309,336.00)	100%
Total Expenditures		70,327,746.00	12,699,671.80	37,864,465.99	19,763,608.21	28%
Operating Surplus/(Deficit)		(6,666,473.00)	(8,536,541.65)	(46,401,007.64)		
OTHER FINANCING SOURCES/USES						
Interfund Transfers In	(8900-8929)	3,177,500.00	.00		3,177,500.00	100%
Interfund Transfers Out	(7600-7629)	50,000.00	.00	.00	50,000.00	100%
Total Other Financing Sources/Uses		3,127,500.00	.00	.00	3,127,500.00	100%
Net Surplus/(Deficit)		(3,538,973.00)	(8,536,541.65)	(46,401,007.64)		
Beginning Fund Balance		23,678,649.00	.00	.00		
Net Ending Fund Balance		20,139,676.00	(8,536,541.65)	(46,401,007.64)		
*** calculated ***						
Components of Ending Fund Balance						
Legally Restricted Balance - 9740		4,574,594.00	.00			
Other Commitments - 9760		10,431,000.00	.00			
Board Designated - 9780		1,869,000.00	.00			
Reserve Economic Uncertainties - 9789		2,500,000.00	.00			
Ending Fund Balance		19,374,594.00	.00			

Fund 09 - Redding Collegiate		Fiscal Year 2027 through 09/30/2026				
		Budget	Actual	Encumbrance	Balance	Avail
REVENUES						
LCFF Revenue Sources	(8010-8099)	3,286,548.00	285,842.00		3,000,706.00	91%
Federal Revenue	(8100-8299)	2,518.00	.00		2,518.00	100%
Other State Revenue	(8300-8599)	239,602.00	5,828.00		233,774.00	98%
Other Local Revenue	(8600-8799)	30,636.00	200.00		30,436.00	99%
Total Revenues		3,559,304.00	291,870.00		3,267,434.00	92%
EXPENDITURES						
Certificated Salaries	(1000-1999)	1,393,012.00	261,230.08	1,099,503.45	32,278.47	2%
Classified Salaries	(2000-2999)	297,875.00	65,121.78	231,273.56	1,479.66	0%
Employee Benefits	(3000-3999)	742,827.00	119,221.21	494,776.83	128,828.96	17%
Books and Supplies	(4000-4999)	252,868.00	2,780.59	28,034.02	222,053.39	88%
Services & Operating Expenses	(5000-5999)	735,696.00	33,153.20	1,803.32	700,739.48	95%
Transfer of Indirect Costs	(7300-7399)	144,893.00	.00	.00	144,893.00	100%
Total Expenditures		3,567,171.00	481,506.86	1,855,391.18	1,230,272.96	34%
Operating Surplus/(Deficit)		(7,867.00)	(189,636.86)	(2,045,028.04)		
Beginning Fund Balance		517,612.00	.00	.00		
Net Ending Fund Balance		509,745.00	(189,636.86)	(2,045,028.04)		
*** calculated ***						
Components of Ending Fund Balance						
LegallyRestrictedBalance - 9740		342,338.00	.00			
BoardDesignated - 9780		167,407.00	.00			
Ending Fund Balance		509,745.00	.00			

8.5.2 ENROLLMENT REPORT

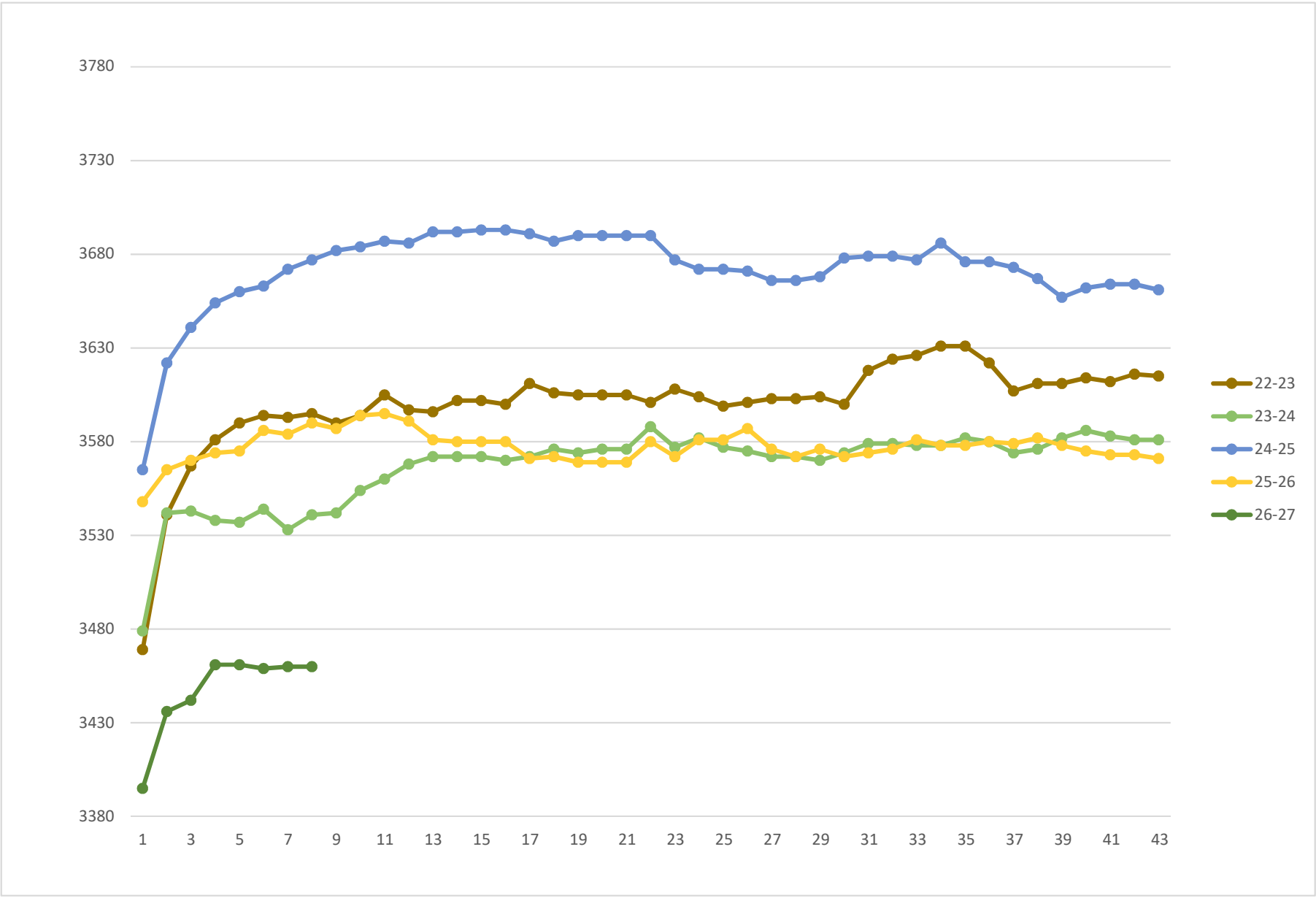
Deborah Williams, Chief Business Official, will provide an enrollment report.

		Oppor/SpEd/		Regular	TCHR/STU		RCA
Site	Regular	Self-Cont	Total	Teachers	RATIO	Grade	Enrlm
						TK	10
Alta Mesa	251	58	309	11.00	22.82	K	18
						1st	13
Boulder Creek	788	16	804	36.00	21.89	2nd	12
						3rd	16
Lassen View	409	14	423	19.00	21.53	4th	10
						5th	19
Mistletoe	618	14	632	28.00	22.07	6th	12
						7th	25
PACE	38	0	38	4.00	9.50	8th	25
						9th	18
Parsons	462	16	478	23.00	20.09	10th	20
						11th	19
Rother	230	27	257	11.00	20.91	12th	16
						Total	233
Shasta Meadows	273	14	287	13.00	21.00		
						District	
TOTALS	3069	159	3228	145.00	159.80	Totals	3461

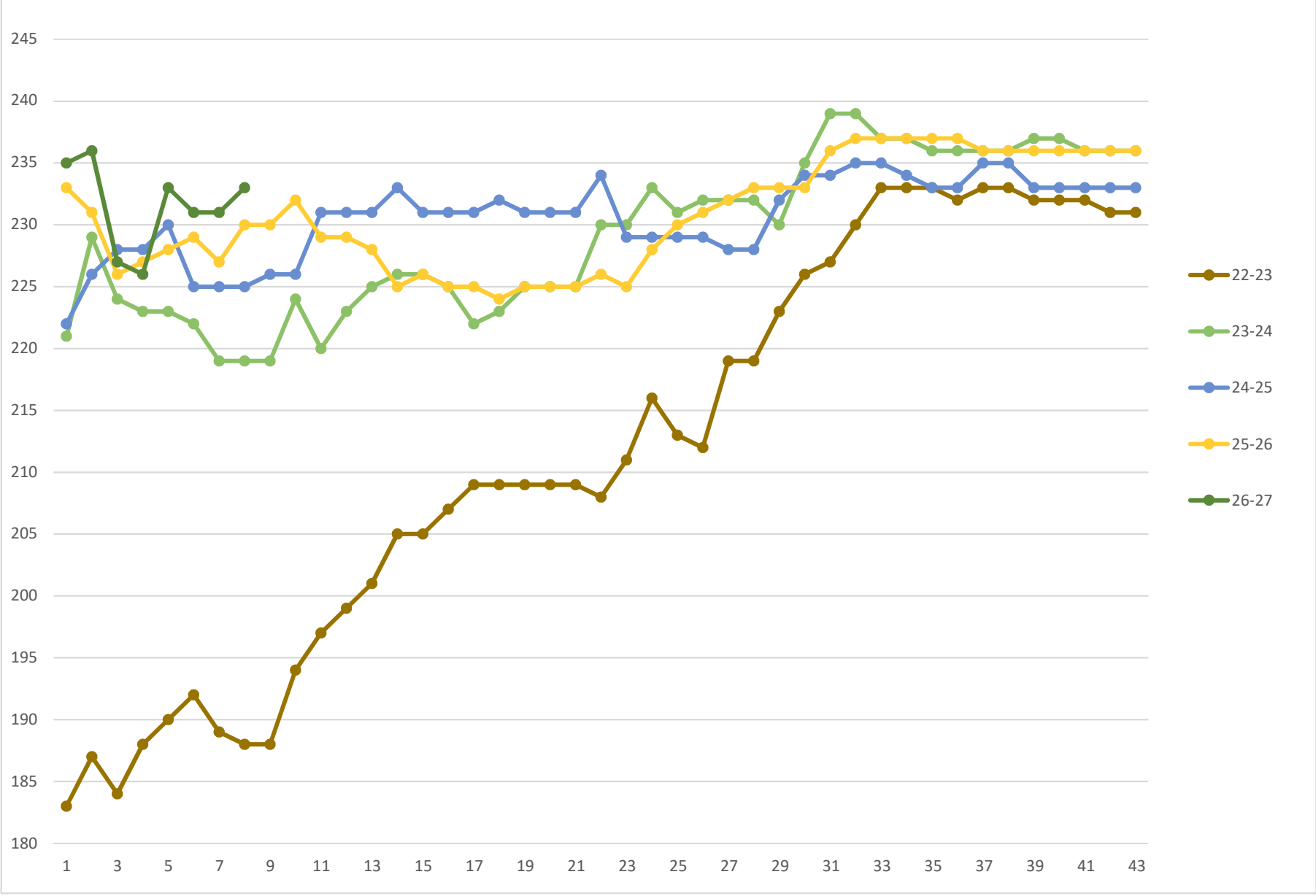
TK	198
K	258
1st	336
2nd	325
3rd	344
4th	357
5th	352
6th	282
7th	329
8th	288
SDC	159
RCA	233
Total District	3461

	District		Present	Classrm
Grade	Staffing	Students	Classrm	Tchrs
Levels	Ratio	Enrolled	Tchrs	Needed
TK	24.00	198	9	8
K	30.00	258	16.33	9
1st-3rd	30.00	1005	46.66	34
4th-5th	30.00	709	27	24
6th-8th	*25	899	44.5	36
Total		2,871	134.49	102
*Includes Prep period adjustment & P.E. teachers				
(One additional teacher for every 5 6-8th grade teachers)				

Enterprise Elementary School District
Weekly Enrollment Comparison
(including Charters)



RCA
Weekly Enrollment Comparison



9.1.1 APPROVE 2026/2027 ORGANIZATIONAL CHART

The District's Organizational Chart is updated annually to ensure clarity of working relationships and functions between departments and school staff.

It is recommended that the Board approve the 2026/2027 District Organizational Chart.

Proposed Action: Approval.

MOTION MADE BY: _____

SECONDED BY: _____

2026/2027 EESD Organizational Chart

ASSISTANT SUPERINTENDENT
OF INSTRUCTIONAL SERVICES
Tiffany Rodrigues

HUMAN RESOURCES
DIRECTOR
Meagan Hawley-Stone

SUPERINTENDENT
Heather Armelino

TECHNOLOGY SERVICES
DIRECTOR
Eric Bergren

STUDENT SERVICES
DIRECTOR
Tina Croes

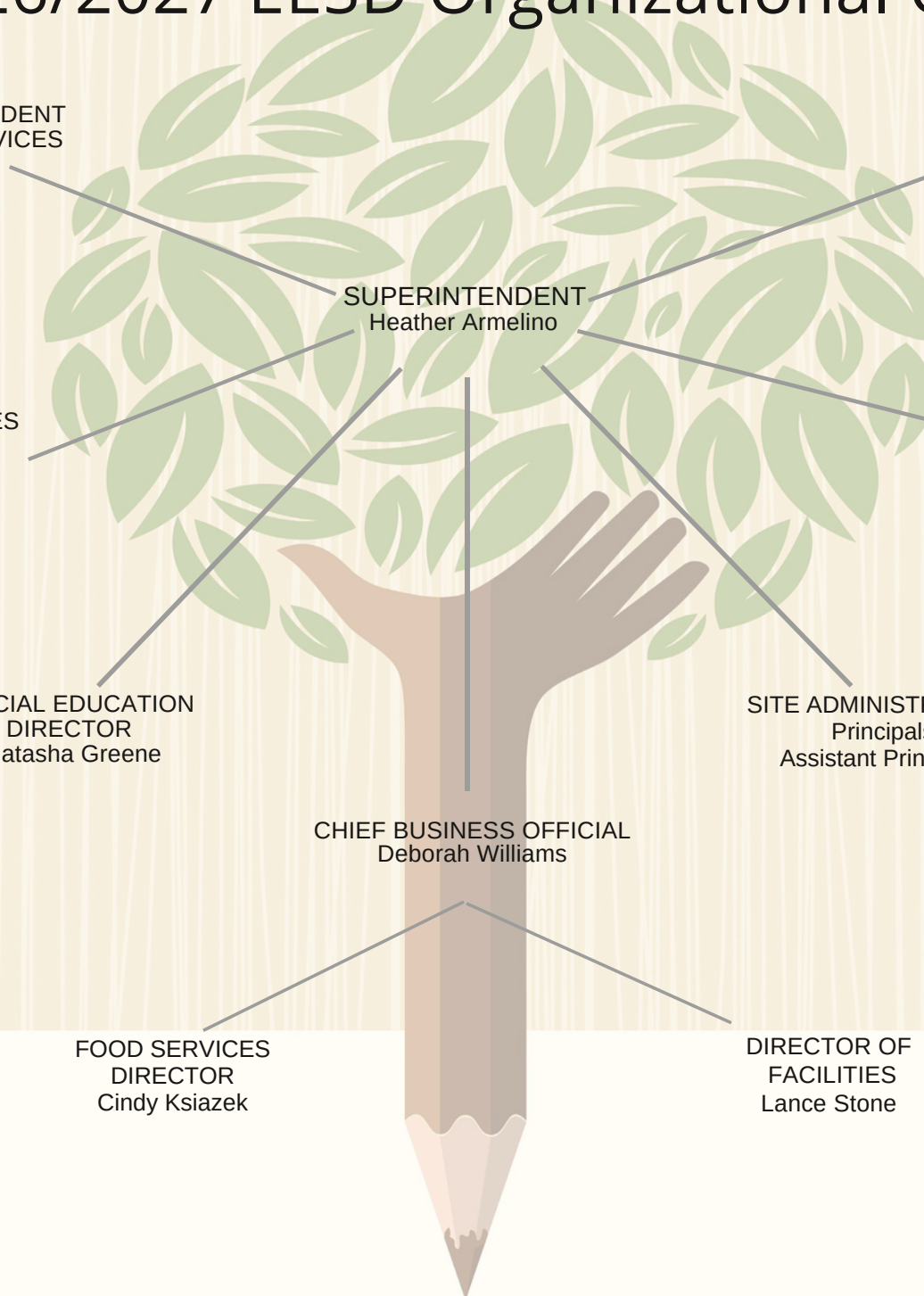
SPECIAL EDUCATION
DIRECTOR
Natasha Greene

SITE ADMINISTRATORS
Principals
Assistant Principals

CHIEF BUSINESS OFFICIAL
Deborah Williams

FOOD SERVICES
DIRECTOR
Cindy Ksiazek

DIRECTOR OF
FACILITIES
Lance Stone



9.1.2 ADOPT BOARD POLICIES

New and/or updated Board Policies and Board Bylaws are presented for adoption. Due to the length of the documents, they're not printed in the agenda. You can access them by clicking on the links below.

- 1312.2 BP [Complaints Concerning Instructional Materials](#)
- 4119.1 BP [Civil and Legal Rights](#)
- 5131.8 BP [Mobile Communication Devices](#)
- 6159 BP [Individualized Education Program](#)
- 6159.1 BP [Procedural Safeguards and Complaints for Special Education](#)
- 6159.2 BP [Nonpublic, Nonsectarian School and Agency Services for Special Education](#)
- 6163.1 BP [Library Media Centers](#)
- 7214 BP [General Obligation Bonds](#)
- 9220 BB [Governing Board Elections](#)
- 9240 BB [Board Training](#)

Any discussion or questions before we vote?

Proposed Action: Adoption.

MOTION MADE BY:_____

SECONDED BY:_____

9.1.3 RESCIND OUTDATED BOARD POLICIES

The Board is asked to approve the rescission of outdated Board Policies. Due to the length of the documents, they're not printed in the agenda. You can access them by clicking on the links below.

1141 BP [School Volunteers/Workers' Compensation Insurance](#)

1145 BP [Visits to the Schools](#)

1155 BP [Use of District Letterhead](#)

1180 BP [Building Developments](#)

2300 BP [Fuel Distribution](#)

3020 BP [Equipment Loaned to or by the District](#)

Any discussion or questions before we vote?

Proposed Action: Approval to rescind.

MOTION MADE BY: _____

SECONDED BY: _____

9.1.4 EESD'S AI GUIDELINES

The District's AI Guidelines are presented for approval.

Any discussion or questions before we vote?

Proposed Action: Approval.

MOTION MADE BY:_____

SECONDED BY:_____

Enterprise Elementary School District

AI Guidelines

AI Vision Statement

EESD is committed to the educational, equitable, ethical, and safe use of artificial intelligence (AI) to support student success and empower students to think critically, create responsibly, and learn confidently.

Student AI Use Guidelines

AI guidelines define acceptable and unacceptable uses of AI tools, ensuring that student use is educational, equitable, ethical, safe, and empowering. Failure to follow AI guidelines or misuse of AI may result in academic honesty consequences or discipline consistent with district policy.

Default expectations:

- **Age-Appropriate Use:** The District recognizes that the use of AI must be developmentally appropriate. Direct student use of generative AI should not be introduced prior to middle school. In the elementary grades, instruction should prioritize the development of foundational literacy, mathematics, critical thinking, creativity, and problem-solving skills without reliance on AI.
- Students may not use AI on school assignments unless the teacher's directions specifically allow it. Teachers determine when, whether, and how AI may be used for specific assignments.

Human-Guided Use

AI is a tool. It should not replace student thinking, creativity, or effort.

- Students are responsible for their own learning.
- Final work submitted must reflect the student's understanding.
- AI may be permitted to assist student learning, but it may not substitute for student learning.

Ethical Use

Academic honesty and plagiarism policies are defined and outlined in the Student Parent Handbook. These rules apply to AI the same way they apply to any other resource. Teachers determine when and how AI may be used for their specific assignments. Please refer to the classroom syllabi or assignment instructions for specific details.

Examples of AI use that may be permitted when allowed by the teacher:

- Asking for clarification of concepts when studying.
- Asking for feedback on drafts in order to revise.
- Practicing (math steps, flash cards, study games, etc.)
- Generating study tools for review.

Examples of unethical use of AI:

- Submitting AI-generated work as their own.
- Using AI to complete assignments in ways that violate the teacher's directions.
- Using AI to cheat on tests, quizzes, or assignments.

- Copying and pasting AI responses without citation or giving credit for the use of AI.
- Using AI to write essays, solve problems, produce code, or create projects without disclosure and proper citation.

Safe Use

Students must protect their privacy and safety and the privacy and safety of others. All AI use must comply with district technology policies and student conduct codes. Failure to comply with these policies may result in disciplinary action and or legal ramifications.

Students may NOT:

- Enter personal information (their own or others') or district information into AI systems. This includes names, student IDs, birthdates, addresses, phone numbers, etc.
- Upload confidential school documents.
- Use AI to create harmful, threatening, inappropriate, or misleading content.
- Use AI to impersonate others, including writing emails pretending to be someone else, generating deepfake audio/video of classmates or teachers, falsifying application essays or recommendation letters.
- Use AI to harass, bully, or harm others, including generating harmful messages, creating offensive images of classmates, educators, or others, doxing, or spreading false information.

Transparency and Accountability

Teachers determine if and how AI may be used for specific assignments. To promote transparency when AI use is permitted, teachers may require students to:

- Cite AI assistance.
- Submit drafts showing the revision process.
- Reflect on how AI was used.
- Demonstrate understanding verbally or in writing.
- Follow a Responsible Use Rubric.

Staff AI Use Guidelines

It is the responsibility of staff and teachers to maintain a safe and equitable learning environment when using AI as a professional tool. Artificial intelligence tools may be used to support efficiency and instruction, but their use must align with district expectations for privacy, security, safety, and professional responsibility.

Human-Guided Use

AI may be used as a tool to support professional responsibilities, but it does not take the place of professional responsibilities.

- AI may be used for drafting, brainstorming, summarizing, formatting, translating, organizing data, assessment, and similar professional tasks.
- AI does not replace professional judgment.
- Staff remains responsible for the accuracy, appropriateness, and confidentiality of any AI-assisted content, communication, or decisions.

- AI-generated content may be inaccurate, biased, incomplete, or misleading, therefore any AI-assisted material distributed to students, families, or colleagues must be reviewed by the staff member for accuracy, bias, appropriateness, and alignment with content standards and district policy.

Educational Use

Teachers are encouraged to use strategies that reinforce authentic student learning and reduce opportunities for unauthorized AI use without requiring additional curriculum.

- Teachers are encouraged to design instructional materials that prioritize process, in-class work, drafts, oral defense, and revision.
- Teachers are not required or expected to create additional AI-specific assignments or redesign established curriculum to incorporate AI lessons.
- If AI tools are incorporated into instruction, teachers must ensure equitable access: Assignments may not assume home access to paid AI tools unless a district-approved alternative is provided.

Safe Use

District-approved tools must align with applicable student data privacy requirements, including FERPA, COPPA, California Education Code 49073.1, and other relevant laws and district policies.

Student Data Privacy: Staff should not enter personally identifiable student information or confidential district information into AI systems or digital tools that are not district-approved and covered by an appropriate student data privacy agreement. This includes, but is not limited to, student names, identification numbers, grades, attendance, discipline records, IEP or 504 information, counseling or health-related information, parent communications, and other protected student records. Staff should also use caution when information could indirectly identify a student.

Approved Tools and Accounts: AI tools, browser extensions, websites, applications, or platforms used with students, student work, or district data must align with the district's approved applications list and technology review process.

- Tools that are not currently approved should be submitted through the district's application approval process prior to use with students or district data. This includes instructional AI tools, AI detection tools, writing analysis platforms, browser extensions, and other services that process student work or district information.
- Staff should use district-managed, district-authorized accounts when accessing approved tools for school-related work. Personal accounts on public AI platforms should not be used to process student information, confidential district information, or protected educational records.
- Staff should not require or direct students to create accounts for or use AI tools, applications, or digital platforms that have not been reviewed and approved by the district.
- Staff-created digital tools, automations, scripts, databases, or AI-generated applications that collect, store, process, or interact with student or district data or that interact with district systems, accounts, or workflows should follow district technology review procedures prior to implementation. This includes any custom-built or configured solution, including automated tools or AI agents. Tools capable of modifying data, accessing accounts, or performing automated actions should be used with particular caution and should not be deployed without appropriate review and approval.
- Staff-created tools should not become unofficial systems of record or replace approved district platforms without review and approval.

Security and System Protection: A technology review may consider factors such as privacy terms, data storage practices, account permissions, access scopes, security risks, accessibility, technical compatibility, and instructional alignment. Factors to consider include: AI tools and digital applications should not pose unnecessary security risks to district systems, accounts, devices, or data. Browser extensions and tools with broad account permissions warrant particular caution, as they may access district documents, browsing activity, or user accounts in ways that are not always visible.

- Staff should assume that information entered into public AI tools may be stored, logged, retained, or used beyond the immediate session unless the district has a contractual agreement stating otherwise. Deleting a prompt should not be assumed to remove it from vendor systems.

Ethical use

AI should never be used as a sole basis for any decisions.

- When AI is used to support evaluation, feedback, decision-making, or communication, the individual remains responsible for the final outcome.
- When there is a reasonable concern that a student has submitted unauthorized AI-generated work, staff shall follow the district's established procedures for academic integrity violations.
- AI-detection tools may inform professional judgment, but shall not be used as the sole basis for disciplinary action.

Transparency and Accountability

Teachers determine and communicate when and how AI may be used within their classrooms.

The Responsible Use Rubric may be used to clarify when AI may be used to support learning and provide transparency. (Example below)

Red - No AI allowed

- Student work must be entirely student-created.
- AI-generated work = academic integrity violation.

Yellow - Limited AI use within teachers' established parameters

- Student work may have specific elements of AI assistance, subject to teacher permission.
- AI-generated work without a teacher's permission = an academic integrity violation.

Green - AI incorporated into the assignment

- AI use is part of the learning activity and may be used as directed by the teacher.
- Students must follow all safe-use, transparency, and citation expectations. AI use outside the teacher's directions may still be considered an academic integrity violation.

Ongoing Review

Because AI tools and educational uses continue to evolve, these guidelines should be reviewed regularly and updated as needed via the AI Committee.

9.2.1 RESIGNATIONS

Resignations are presented to the board for approval.

Name	Effective Date
Susan Wishon	10/30/2026
Destiny Sturr	10/02/2026
Larrisa Schwab	10/31/2026
Meuy Seitz	10/13/2026
Devin Lee	9/08/2026
Ashley Christensen	9/01/2026
Juanita Roman	2/08/2026

Proposed Action: Consent approval.

MOTION MADE BY: _____

SECONDED BY: _____

9.2.2 EMPLOYMENT

Board Members will discuss employment recommendations in Closed Session. Recommendations for employment will be reported and acted upon in open session.

Classified Management/Confidential

Name	Position	FTE	Site
Meuy Seitz	Change in classification to Accounting Manager	1.0	DO

Certificated

Name	Position	FTE	Site
Jessica Sousa	Speech Path	1.0	SM

Classified

Name	Position	Hours	Site
Amy Denning	Behavior Tech Aide	Increase to 6.0 hours	BC
Jessica Alexander	SEPHA Aide	4.5 hours	BC
Jacob Miller-Burros	Custodian	4.0/1.92 hours	LV/SM
Brittany Shortridge	Change in classification to Lead Cook	Increase to 8.0 hours	MI
Parker Kipp	Change in classification to Behavior Tech Aide	Increase to 5.75 hours	PJH
Nikolas Smith	CIA Aide	5.5 hours	PJH
Jennifer Hunt	Library Specialist	5.5 hours	PJH
Brandy Matteson	Cook	4.0 hours	RO
Yavaih Bodner	Expand Group Leader	6.0 hours	RO
Camryn Cole	CIA Aide	3.92 hours	SM
Selena Sanchez	Special Ed Aide	5.0 hours	SM

Proposed Action: Approval.

MOTION MADE BY: _____

SECONDED BY: _____

9.3.1 TRIP REQUESTS

The following field trip requests are presented for approval.

PROPOSED ACTION: APPROVAL.

MOTION MADE BY: _____

SECONDED BY: _____



Overnight or Out-of-State Trip Request

Note: Board approval is required for all overnight field trips. Board meetings are usually held the first Wednesday of every month. Please submit your request to the District Office by 4:00 p.m. the third Friday of the month.

Date(s) of Activity: Dec. 11th & 12th, 2026 Advisor(s) Travis Drewel/Jimmy Havlina

Organization Name: Parsons 8th grade girls basketball

Educational Purpose of Trip:
2026 crescent city Jaycees girls basketball Tournament

Destination(s): crescent city, CA

Transportation required: Personal Vehicles (Families & Coaches)

Ratio of Adults to Students = 2 to 1

- ☒ Parent permission slip on file
- ☒ Insurance forms on file in school office
- ☒ Fingerprint clearance completed for any adult capable of being alone with a student
- ☒ First Aid Kit in possession or available

Overnight Accommodations:

1 night hotel

I have read Board Policy and Administrative Regulation #6153 and have verified all requirements to ensure the safety of the students with the administrator in charge.

Submitted by Jeff Walton
(Advisor)

Date 9/15/26

I have read Board Policy and Administrative Regulation #6153 and have verified all requirements to ensure the safety of the students with the Superintendent.

Submitted by [Signature]
(Site Administrator)

Date 9/15/26

Board Approval - Signature, Board Clerk _____ Date _____



Overnight or Out-of-State Trip Request

Note: Board approval is required for all overnight field trips. Board meetings are usually held the first Wednesday of every month. Please submit your request to the District Office by 4:00 p.m. the third Friday of the month.

Date(s) of Activity: March 5th & 6th, 2027 Advisor(s) Travis Drewel & Jimmy Havilina

Organization Name: Parsons 8th grade boys basketball

Educational Purpose of Trip:
crescent City Jaycees Boys Basketball Tournament

Destination(s): crescent City, CA

Transportation required: Private vehicles

Ratio of Adults to Students = 2 to 1

- ☒ Parent permission slip on file
- ☒ Insurance forms on file in school office
- ☒ Fingerprint clearance completed for any adult capable of being alone with a student
- ☒ First Aid Kit in possession or available

Overnight Accommodations:

1 night hotel

I have read Board Policy and Administrative Regulation #6153 and have verified all requirements to ensure the safety of the students with the administrator in charge.

Submitted by Jeff Watton
(Advisor)

Date 9/15/26

I have read Board Policy and Administrative Regulation #6153 and have verified all requirements to ensure the safety of the students with the Superintendent.

Submitted by [Signature]
(Site Administrator)

Date 9/15/26

Board Approval - Signature, Board Clerk

Date _____



Overnight or Out-of-State Trip Request

Note: Board approval is required for all overnight field trips. Board meetings are usually held the first Wednesday of every month. Please submit your request to the District Office by 4:00 p.m. the third Friday of the month.

Date(s) of Activity: 6/1-6/3/2027 Advisor(s) Hannah Garman & Ryan Cunning

Organization Name: 8th Grade @ MI School

Educational Purpose of Trip: 8th grade graduation trip

Destination(s): Elk Country RV Resort

Transportation required: Private Drivers

Ratio of Adults to Students = 1-10

- ☒ Parent permission slip on file
- ☒ Insurance forms on file in school office
- ☒ Fingerprint clearance completed for any adult capable of being alone with a student
- ☒ First Aid Kit in possession or available

Overnight Accommodations:

Camping @ Elk Country RV Resort for 2 nights. Tent camping.

I have read Board Policy and Administrative Regulation #6153 and have verified all requirements to ensure the safety of the students with the administrator in charge.

Submitted by Hannah Garman
(Advisor)

Date 9/25/26

I have read Board Policy and Administrative Regulation #6153 and have verified all requirements to ensure the safety of the students with the Superintendent.

Submitted by C. B. [Signature]
(Site Administrator)

Date 9/29/26

Board Approval - Signature, Board Clerk

Date _____

9.4.1 WARRANT LISTINGS

Payment of commercial warrants from the General, Special Reserve, and Capital Projects funds are presented to the Board for ratification.

Due to the length of the Warrant Listings document, it is not printed into the agenda. Should anyone wish to view the entire document, it is available at the District Office during regular business hours.

Proposed Action: Consent approval.

MOTION MADE BY: _____

SECONDED BY: _____

9.4.2 RESOLUTION #2644, ESTABLISHING REVENUE LIMIT SUBJECT TO GANN

The attached memorandum from Deborah Williams, CBO, explains Resolution #2644, Establishing Revenue Limit Subject to Gann.

It is recommended that the Board adopt Resolution #2644.

Proposed Action: Adoption by consent.

MOTION MADE BY: _____

SECONDED BY: _____



ENTERPRISE ELEMENTARY SCHOOL DISTRICT

INTEROFFICE MEMO

DATE: September 28, 2026

TO: Heather Armelino, Superintendent

FROM: Deborah Williams, CBO

RE: Gann Calculations

Proposition 4, which was passed in 1979 required California school districts to adopt appropriation limitations per the original provisions of the Gann Amendment. The original purpose of this amendment was to limit growth of government spending by limiting public agency appropriations to a computed maximum.

California school districts with revenues exceeding the limit must adopt a new appropriations limit that equals their proceeds of taxes, thereby transferring any available limit to the State of California. The required adjustment will be captured in the Form GANN, and then adopted by the governing board pursuant to *Government Code 7910(a)*.

Documentation for determining the appropriation limit is not included with the agenda item but is available to the public upon request.

Please place this on the October 7, 2026 Board agenda as a business action, consent item with the recommendation that the Board adopt resolution #2644.

	2025/26 <u>Actual</u>	2026/27 <u>Estimated</u>
District Income Subject to Limitation	<u>30,832,517</u>	<u>32,297,245</u>

**ENTERPRISE ELEMENTARY SCHOOL DISTRICT
1155 Mistletoe Lane
Redding, California 96002**

Resolution # 2644

ESTABLISHING REVENUE LIMIT SUBJECT TO GANN

WHEREAS, in 1979 the California electorate adopted Proposition 4 commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that article establish maximum appropriation limitations, commonly called “Gann Limits,” for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2025/2026 fiscal year and a projected Gann Limit for the 2026/27 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2025/2026 and 2026/2027 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2025/2026 and 2026/2027 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

PASSED, APPROVED, AND ADOPTED by the Board of Education of the Enterprise Elementary School District of Shasta County, California, this seventh day of October 2026.

Bonnie Hyatt, Clerk
Enterprise Board of Education

I hereby certify the foregoing to be a full, true, and correct copy of a resolution duly adopted by the Enterprise Board of Education at a regular meeting held on October 7, 2026.

Heather Armelino
Secretary to the Board of Education

Enterprise Elementary
Shasta County

Unaudited Actuals
Fiscal Year 2025-26
School District Appropriations Limit Calculations

45 69971 0000000
Form GANN
G8A364ZRJW(2025-26)

	2025-26 Calculations			2026-27 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
A. PRIOR YEAR DATA Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE	2024-25 Actual			2025-26 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	29,372,378.11		29,372,378.11			30,832,516.62
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	3,452.10		3,452.10			3,404.33
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2024-25			Adjustments to 2025-26		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA Unaudited actuals data should tie to Principal Apportionment Data Collection attendance reports and include ADA for charter schools reporting with the district	2025-26 P2 Report			2026-27 P2 Estimate		
1. Total K-12 ADA (Form A, Line A6)	3,178.42		3,178.42	3,169.54		3,169.54
2. Total Charter Schools ADA (Form A, Line C9)	225.91		225.91	228.40		228.40
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			3,404.33			3,397.94
C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	2025-26 Actual			2026-27 Budget		
1. Homeowners' Exemption (Object 8021)	65,639.16		65,639.16	65,638.00		65,638.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	6,920,235.18		6,920,235.18	7,073,952.00		7,073,952.00
5. Unsecured Roll Taxes (Object 8042)	331,993.82		331,993.82	359,398.00		359,398.00
6. Prior Years' Taxes (Object 8043)	5,336.97		5,336.97	5,781.00		5,781.00
7. Supplemental Taxes (Object 8044)	191,951.14		191,951.14	214,079.00		214,079.00

Enterprise Elementary
Shasta County

Unaudited Actuals
Fiscal Year 2025-26
School District Appropriations Limit Calculations

45 69971 0000000
Form GANN
G8A364ZRJW(2025-26)

	2025-26 Calculations			2026-27 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	(426,350.79)		(426,350.79)	(344,420.00)		(344,420.00)
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	3,933,945.63		3,933,945.63	3,616,331.00		3,616,331.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	11,022,751.11	0.00	11,022,751.11	10,990,759.00	0.00	10,990,759.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	11,022,751.11	0.00	11,022,751.11	10,990,759.00	0.00	10,990,759.00
EXCLUDED APPROPRIATIONS						
19a. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			522,515.93			522,515.93
19b. Qualified Capital Outlay Projects						
19c. Routine Restricted Maintenance Account (Fund 01, Resource 8150, Objects 8900-8999)	2,937,235.49		2,937,235.49	2,522,289.00		2,522,289.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)	2,937,235.49	0.00	3,459,751.42	2,522,289.00	0.00	3,044,804.93
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	38,036,421.00		38,036,421.00	38,253,176.00		38,253,176.00
25. LCFF State Aid - Prior Years (Object 8019)	(59,236.00)		(59,236.00)	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	37,977,185.00	0.00	37,977,185.00	38,253,176.00	0.00	38,253,176.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	71,439,169.47		71,439,169.47	67,220,577.00		67,220,577.00

Enterprise Elementary
Shasta County

Unaudited Actuals
Fiscal Year 2025-26
School District Appropriations Limit Calculations

45 69971 0000000
Form GANN
G8A364ZRJW(2025-26)

	2025-26 Calculations			2026-27 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	866,012.17		866,012.17	500,000.00		500,000.00
D. APPROPRIATIONS LIMIT CALCULATIONS	2025-26 Actual			2026-27 Budget		
PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			29,372,378.11			30,832,516.62
2. Inflation Adjustment			1.0644			1.0495
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.9862			0.9981
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			30,832,516.62			32,297,244.61
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			11,022,751.11			10,990,759.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			408,519.60			407,752.80
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			23,269,516.93			24,351,290.54
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			23,269,516.93			24,351,290.54
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			420,804.77			264,851.20
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			11,443,555.88			11,255,610.20
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			22,848,712.16			24,086,439.34
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			11,443,555.88			
b. State Subventions (Line D8)			22,848,712.16			
c. Less: Excluded Appropriations (Line C23)			3,459,751.42			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			30,832,516.62			
10. Adjustments to the Limit Per Government Code Section 7902.1 (Line D9d minus D4)			0.00			
SUMMARY						
11. Adjusted Appropriations Limit						

9.4.3 UNAUDITED ACTUALS FINANCIAL REPORT

The District is required to file a report following the year-end closing of financials, listing the actual income and expenditures for the prior fiscal year. The attached memorandum from Deborah Williams, CBO, is enclosed for a complete explanation on this process.

It is recommended the Board certify authorization for the filing of this report with the county superintendent.

Proposed Action: Approval by consent.

MOTION MADE BY: _____

SECONDED BY: _____



ENTERPRISE ELEMENTARY SCHOOL DISTRICT

INTEROFFICE MEMO

DATE: September 28, 2026

TO: Heather Armelino, Superintendent

FROM: Deborah Williams, Chief Business Official

RE: 2025/2026 Unaudited Actuals

California school districts are required to complete four financial reports each fiscal year disclosing the District's finances. The Unaudited Actuals Financial Report discloses the District's prior year revenues and expenditures by fund balance. Many year-end adjustments have occurred since July 1st as various payables and receivables are booked, deferred income items are identified, and hundreds of other items are adjusted. This is a very time intensive process. The District's fiscal services staff devoted countless hours in preparing these financial records. Their efforts, as well as ongoing support from the Shasta County Office of Education has been outstanding.

These financials will be audited by the District's independent auditor, which may result in further adjustments. Since these financials consist of many pages of details, they have not been included in the agenda, however they are available in the district office for review. A summary of the results for each fund for the year ended June 30, 2026 is attached.

Attached to this memo is the certification page on which the governing board authorizes filing of the report with the county superintendent. Please place this on the October 7, 2026 agenda as a business action consent item.

	General Fund	Student Activity Fund	Charter School Fund	Child Development Fund	Cafeteria Fund	Deferred Maintenance Fund	Pupil Transportation Equipment	Special Reserve - Non-Capital Outlay	Retiree Benefit Fund	Building Fund	Capital Facilities Fund	County School Facility Fund	Special Reserve - Capital Projects	Bond Interest & Redemption
	01	08	09	12	13	14	15	17	20	21	25	35	40	51
Beginning Fund Balance	25,933,748	294,874	628,643	132,129	4,153,031	564,335	178,247	21,655,287	30,121	5,510,855	590,050	678,229	1,637,454	2,226,200
Net Surplus / <Deficit>	(7,805,008)	(11,521)	12,492	122,521	224,180	(117,086)	(135,183)	8,507,275	1,078	(2,733,168)	(367,977)	24,278	(538,763)	146,263
Fund Balance:														
Reserved for Revolving Cash	19,209													
Reserved for Inventory					16,607									
Reserved for Prepays	554,126		52,117											
Reserved for Debt Service														2,372,463
Legally Restricted	6,460,695	283,353	293,430	254,650	4,360,604						222,074		-	
Reserved for Economic Uncertainty	2,000,000													
Board Designated	9,094,710							30,162,562						
Other Assignments - Special Revenue Funds			295,589			447,249	43,064		31,199					
Other Assignments - Capital Projects Funds										2,777,687		702,508	1,098,690	
Unrestricted	-													
Total Ending Fund Balance	18,128,740	283,353	641,135	254,650	4,377,211	447,249	43,064	30,162,562	31,199	2,777,687	222,074	702,508	1,098,690	2,372,463

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation	58.09%
	Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	
	CEA Deficiency Amount	\$1,072,981.65
	Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	
ESMOE	Every Student Succeeds Act (ESSA) Maintenance of Effort (MOE) Determination	MOE Met
	If MOE Not Met, the 2027-28 apportionment may be reduced by the lesser of the following two percentages:	
	MOE Deficiency Percentage - Based on Total Expenditures	0.00%
	MOE Deficiency Percentage - Based on Expenditures Per ADA	0.00%
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1	\$0.00
	Adjusted Appropriations Limit	\$30,832,516.62
	Appropriations Subject to Limit	\$30,832,516.62
	These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	
ICR	Preliminary Proposed Indirect Cost Rate	7.47%
	Fixed-with-carry-forward indirect cost rate for use in 2027-28 subject to CDE approval.	

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2025-26 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed: _____
Clerk / Secretary of the Governing Board
(Original signature required)

Date of Meeting: _____

Printed Name: _____

Title: _____

To the Superintendent of Public Instruction:

2025-26 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed: _____
County Superintendent/Designee
(Original signature required)

Date: _____

Printed Name: _____

Title: _____

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

For School District:

Donell Evans

Name
Director of Fiscal Services

Title
530-225-0209

Telephone
devans@shastacoe.org

E-mail Address

Deborah Williams

Name
Chief Business Official

Title
530-224-4100

Telephone
dwilliams@eesd.net

E-mail Address

9.4.4 RESOLUTION #2642 PROJECT AND DESIGN AUTHORIZATION FOR THE
ROTHER EXPAND OFFICE

Resolution #2642, project and design authorization for the Rother
Expand office is presented to the Board for adoption.

Proposed Action: Adoption.

MOTION MADE BY:_____

SECONDED BY:_____



ENTERPRISE ELEMENTARY SCHOOL DISTRICT

INTEROFFICE MEMO

DATE: **SEPTEMBER 28, 2026**

TO: **HEATHER ARMELINO, SUPERINTENDENT**

FROM: **DEBORAH WILLIAMS, CBO**

RE: **PROJECT AND DESIGN AUTHORIZATION FOR ROTHER AFTER SCHOOL OFFICE**

In order to expedite the planning, bidding, acceptance, and construction process on each of our past construction projects, the Board has granted us (the Superintendent and/or CBO) authority to carry out the construction process. This authority includes procuring architectural and/or engineering services and developing plans, advertising the project through the bidding process, accepting bids and selecting contractors, and managing the project, including approving change orders, through final acceptance. This has proven to be a very effective way of managing the projects while minimizing delays. Through the course of this process, we will bring forward contracts for architectural services, inspectors, contractors and other professionals selected by the District for Board approval.

The existing After School Office/Classroom at Rother is located in a portable classroom building that was acquired by the district in 1990. The district is endeavoring to replace old portable buildings, this being one of them. This project represents the necessary steps to remove this existing portable building, design, and construct a permanent structure with rest room facilities, and add some additional parking area at the site.

A conceptual drawing showing the location of the building is attached for your review.

The preliminary budget allocation for this project is \$1,500,000, with funding to be provided by either ELOP Funds, Fund 17, or any other appropriate project funding available. Due to our estimated project cost, we will formally bid this project under the authority granted by this resolution.

For this project, we propose to retain the architectural services of Semingson Architecture to complete the design process. The contract for professional services is attached for your review. The proposal includes pre-design conceptual drawings; prepare construction documents, and bid/construction administration.

Attached to this memo is Resolution #2642 which will provide delegated authorization for this project. Please place this on the October 7, 2026 Board Agenda as a Business Action Item requesting approval of the attached resolution.

**ENTERPRISE ELEMENTARY SCHOOL DISTRICT
1155 Mistletoe Lane, Redding, CA 96002**

Resolution # 2642

**AUTHORIZING THE SUPERINTENDENT OR CBO TO PROCEED WITH DESIGN,
ADVERTISING, AWARDING OF LOWEST RESPONSIBLE BID, AND COMPLETION
OF THE ROTHER AFTER SCHOOL OFFICE PROJECT**

WHEREAS, the District wishes to proceed with After School Office at Rother,

WHEREAS, this project qualifies as an eligible expenditure under the recently approved Enterprise Elementary School District Expanded Learning Opportunities Program Funds, Board reserved funds for Capital Improvements, or any other appropriate project funding available,

WHEREAS, the Enterprise Elementary School District Board of Trustees desires to proceed with this project without delay,

NOW THEREFORE BE IT RESOLVED that Heather Armelino, Superintendent and CBO are hereby authorized to design, advertise this project through the bidding process, accept the lowest responsible bid, and any other activities necessary for completion of this project.

PASSED, APPROVED, AND ADOPTED by the Enterprise Board of Education, county of Shasta, California, this seventh day of October, 2026.

Bonnie Hyatt, Clerk
Enterprise Board of Education

I hereby certify the foregoing to be a full, true, and correct copy of the resolution duly adopted by the Enterprise Board of Education at a regular meeting held on October 7, 2026.

Heather Armelino
Secretary to the Board of Education



AUTHORIZATION FOR PROFESSIONAL SERVICES

Enterprise Elementary School District
ATTN: Ron Cushman
1155 Mistletoe Lane
Redding, CA 96002

HEREBY REQUESTS AND AUTHORIZES **SEMINGSON ARCHITECTURE & ENGINEERING, INC.** TO PERFORM THE FOLLOWING SERVICES:

PROJECT LOCATION: Rother Elementary School
PROJECT SCOPE: Construction of One (1) 1,350 SF Classroom

SCOPE OF WORK:

1. Assist District with the final site design for the new classroom. The project is expected to utilize the Cerami & Browning PC product, but other manufacturers may need to be considered.
2. Project involves the removal of an existing portable classroom and construction of a PC classroom building in roughly the same location. Scope includes alterations to fencing and added paving for future parking.
3. Prepare construction documents as needed for submittal to DSA and bidding.
4. Submit project to DSA. This project is anticipated to qualify for an OTC review.
5. Respond to all DSA comments to ensure approval from DSA.
6. Assist with bidding the project.
7. Provide construction administration throughout construction to ensure the successful completion of the project.

FEE:

Services shall be provided on an hourly basis per the attached hourly rate schedule with a Not-to-Exceed cap of: \$135,000

CLIENT'S RESPONSIBILITY:

Client shall provide all necessary information regarding existing site conditions and structures for the Rother Elementary School site.

Accepted:



Ron Cushman
Client

9/24/26

Date

Judy Semingson
Semingson Architecture & Engineering, Inc.

Date

**SEMINGSON ARCHITECTURE & ENGINEERING, Inc.
STANDARD TERMS AND CONDITIONS**

1. Authorization to Proceed

Signing this form shall be construed as authorization by CLIENT to proceed with the work, unless otherwise provided for in the Authorization.

2. Direct Expenses

SEMINGSON ARCHITECTURE & ENGINEERING, INC. Direct Expenses shall be those costs incurred on or directly for the CLIENT'S Project, including but not limited to tests and analyses, computer services, and printing services. Expenses shall be on the basis of actual charges when furnished by commercial sources, and on the basis of usual commercial charges when furnished by SEMINGSON ARCHITECTURE & ENGINEERING, INC.

3. Professional Standards

SEMINGSON ARCHITECTURE & ENGINEERING, INC. shall be responsible, to the level of competency presently maintained by other practicing professional architects in the same type of work in CLIENT'S community, for the accuracy, and adequacy of designs, drawings, specifications, and other work and materials furnished under this Authorization. SEMINGSON ARCHITECTURE & ENGINEERING, INC. makes no other warranty, express or implied.

4. Limitation of Liability

The CLIENT agrees to limit the liability of SEMINGSON ARCHITECTURE & ENGINEERING, INC. to the CLIENT, the project Owner, due to SEMINGSON ARCHITECTURE & ENGINEERING, INC., or its consultants negligent acts, errors, or omissions, such that the total aggregate liability of SEMINGSON ARCHITECTURE & ENGINEERING, INC. to all those named shall not exceed the final fee of this Authorization.

5. Cost Estimates

Any cost estimates provided by SEMINGSON ARCHITECTURE & ENGINEERING, INC. will be on a basis of experience and judgment, but since it has no control over market conditions or bidding procedures, SEMINGSON ARCHITECTURE & ENGINEERING, INC. cannot warrant that bids or ultimate construction costs will not vary from these cost estimates.

6. Termination

Either CLIENT or SEMINGSON ARCHITECTURE & ENGINEERING, INC. may terminate this Authorization by giving 30 days written notice to the other party. In such event, CLIENT shall forthwith pay SEMINGSON ARCHITECTURE & ENGINEERING, INC. in full for all work previously authorized and performed prior to effective date of termination. If no notice of termination is given, relationships and obligations created by this Authorization shall be terminated upon completion of all applicable requirements of the Authorization.

7. Arbitration

All claims, disputes, and other matters in question, other than disputes over payment of fees for work performed, arising out of, or relating to, this Authorization, or the breach thereof, shall first be submitted to mediation in a form as agreed by parties prior to any other form of dispute resolution, unless delay in initiating arbitration or litigation would irrevocably prejudice one of the parties. If mediation is unsuccessful, either CLIENT or SEMINGSON ARCHITECTURE & ENGINEERING, INC. may initiate a request for arbitration in accordance with the rules of the American Arbitration Association then obtaining, but consent of the other party to such a procedure is mandatory. No arbitration arising out of, or relating to, this Authorization may include consolidation, joinder, or in any other manner, any additional party, not a party to this Authorization.

8. Legal Expenses

In the event legal action is brought by CLIENT or SEMINGSON ARCHITECTURE & ENGINEERING, INC. against the other to enforce any of the obligations hereunder or arising out of any dispute concerning the terms and conditions hereby created, the losing party shall pay the prevailing party such reasonable amounts for fees, costs and expenses as may be set by the court, mediation or arbitration, or on appeal.

9. Payment to SEMINGSON ARCHITECTURE AND ENGINEERING, INC.

Unless payment terms are described otherwise under FEE FOR SERVICES, monthly invoices will be issued by SEMINGSON ARCHITECTURE & ENGINEERING, INC. for all work performed under the terms of this Authorization. Invoices are due and payable 30 days from receipt. Interest at the rate of 1-1/2% per month will be charges on all past due amounts.

10. Enforceability

In case any one or more of the provisions contained in this Agreement shall be held illegal, the enforceability of the remaining provisions contained herein shall not be impaired thereby.

**SEMINGSON ARCHITECTURE & ENGINEERING, Inc.
HOURLY RATES AND REIMBURSABLE CHARGES**

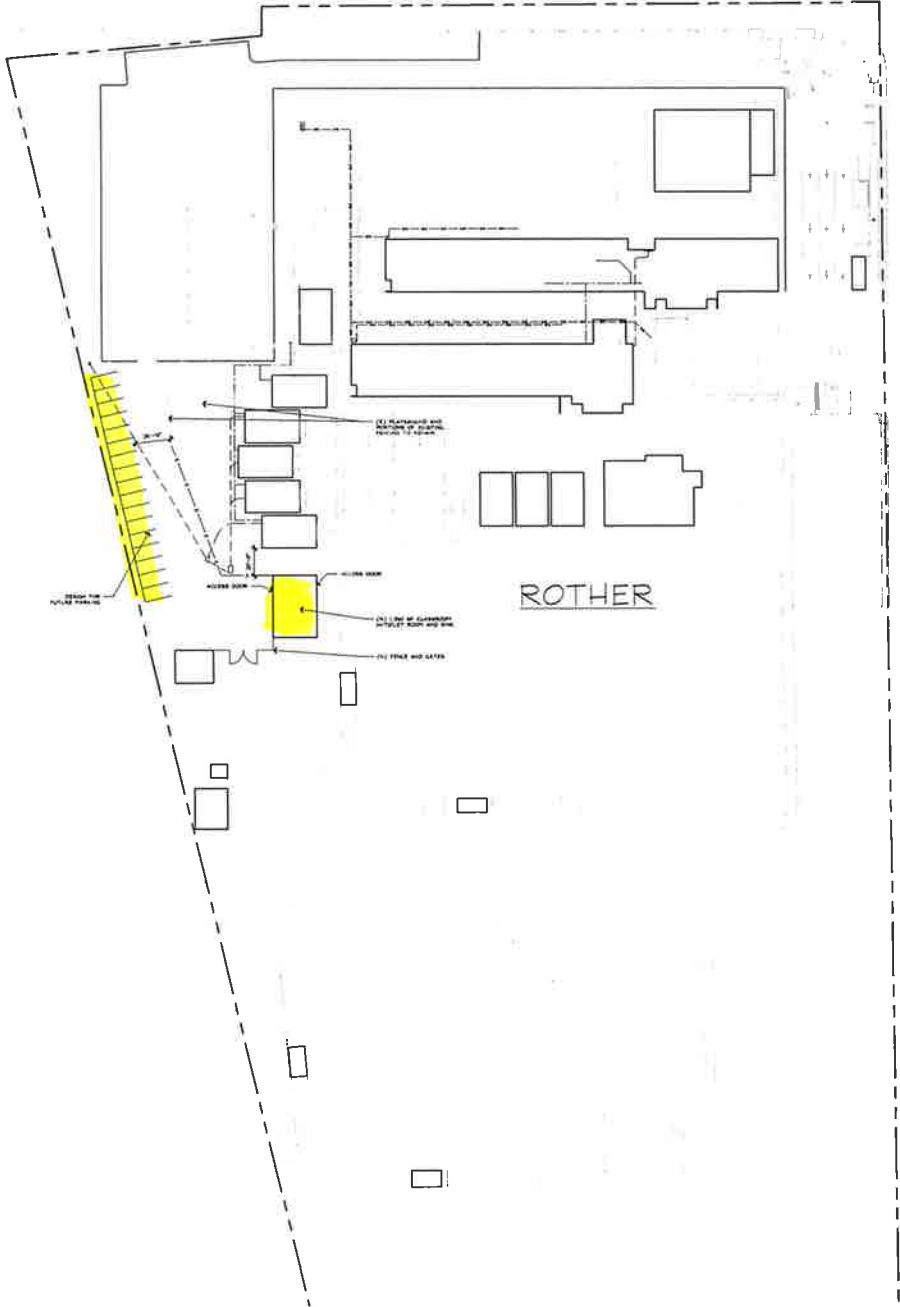
Principal Architect:	\$185
Project Architect:	\$160
AutoCAD Production	\$110
Clerical Support:	\$ 80

24"x36" bond copies:	\$2.50/sheet
8.5" x 11" copies:	\$0.20/sheet
Mileage:	\$0.65/mile
Consultants:	Cost + 10%
Per Diem Rate:	\$60/day/person

Interest on unpaid balances over 30 days shall be 1.5% per month (18% annually)

CALIFORNIA PROFESSIONAL LICENSES

ARCHITECT	THOMAS R. SEMINGSON	C13296
ARCHITECT	JUDY P. SEMINGSON	C24582



9.4.5 RESOLUTION #2643 PROJECT AND DESIGN AUTHORIZATION FOR THE
ALTA MESA EXPAND OFFICE

Resolution #2643, project and design authorization for the Alta Mesa Expand office is presented to the Board for adoption.

Proposed Action: Adoption.

MOTION MADE BY:_____

SECONDED BY:_____



ENTERPRISE ELEMENTARY SCHOOL DISTRICT

INTEROFFICE MEMO

DATE: **SEPTEMBER 28, 2026**

TO: **HEATHER ARMELINO, SUPERINTENDENT**

FROM: **DEBORAH WILLIAMS, CBO**

RE: **PROJECT AND DESIGN AUTHORIZATION FOR ALTA MESA AFTER SCHOOL OFFICE**

In order to expedite the planning, bidding, acceptance, and construction process on each of our past construction projects, the Board has granted us (the Superintendent and/or CBO) authority to carry out the construction process. This authority includes procuring architectural and/or engineering services and developing plans, advertising the project through the bidding process, accepting bids and selecting contractors, and managing the project, including approving change orders, through final acceptance. This has proven to be a very effective way of managing the projects while minimizing delays. Through the course of this process, we will bring forward contracts for architectural services, inspectors, contractors and other professionals selected by the District for Board approval.

The existing After School Office/Classroom at Alta Mesa is located in a portable classroom building that was acquired by the district in 1995. The district is endeavoring to replace old portable buildings, this being one of them. This project represents the necessary steps to remove this existing portable building, design, and construct a permanent structure with rest room facilities, and add some additional parking area at the site.

A conceptual drawing showing the location of the building is attached for your review.

The preliminary budget allocation for this project is \$1,500,000, with funding to be provided by either ELOP Funds, Fund 17, or any other appropriate project funding available. Due to our estimated project cost, we will formally bid this project under the authority granted by this resolution.

For this project, we propose to retain the architectural services of Semingson Architecture to complete the design process. The contract for professional services is attached for your review. The proposal includes pre-design conceptual drawings; prepare construction documents, and bid/construction administration.

Attached to this memo is Resolution #2643 which will provide delegated authorization for this project. Please place this on the October 7, 2026 Board Agenda as a Business Action Item requesting approval of the attached resolution.

**ENTERPRISE ELEMENTARY SCHOOL DISTRICT
1155 Mistletoe Lane, Redding, CA 96002**

Resolution # 2643

**AUTHORIZING THE SUPERINTENDENT OR CBO TO PROCEED WITH DESIGN,
ADVERTISING, AWARDING OF LOWEST RESPONSIBLE BID, AND COMPLETION
OF THE ALTA MESA AFTER SCHOOL OFFICE PROJECT**

WHEREAS, the District wishes to proceed with After School Office at Alta Mesa.

WHEREAS, this project qualifies as an eligible expenditure under the recently approved Enterprise Elementary School District Expanded Learning Opportunities Program Funds, Board reserved funds for Capital Improvements, or any other appropriate project funding available,

WHEREAS, the Enterprise Elementary School District Board of Trustees desires to proceed with this project without delay,

NOW THEREFORE BE IT RESOLVED that Heather Armelino, Superintendent and CBO are hereby authorized to design, advertise this project through the bidding process, accept the lowest responsible bid, and any other activities necessary for completion of this project.

PASSED, APPROVED, AND ADOPTED by the Enterprise Board of Education, county of Shasta, California, this seventh day of October, 2026.

Bonnie Hyatt, Clerk
Enterprise Board of Education

I hereby certify the foregoing to be a full, true, and correct copy of the resolution duly adopted by the Enterprise Board of Education at a regular meeting held on October 7, 2026.

Heather Armelino
Secretary to the Board of Education



AUTHORIZATION FOR PROFESSIONAL SERVICES

Enterprise Elementary School District

ATTN: Ron Cushman

1155 Mistletoe Lane

Redding, CA 96002

HEREBY REQUESTS AND AUTHORIZES **SEMINGSON ARCHITECTURE & ENGINEERING, INC.** TO PERFORM THE FOLLOWING SERVICES:

PROJECT LOCATION: Alta Mesa Elementary School
PROJECT SCOPE: Construction of One (1) 1,350 SF Classroom

SCOPE OF WORK:

1. Assist District with the final site design for the new classroom. The project is expected to utilize the Cerami & Browning PC product, but other manufacturers may need to be considered.
2. Project involves the removal of an existing portable classroom and construction of a PC classroom building in roughly the same location. Scope includes alterations to fencing and added paving for future parking.
3. Prepare construction documents as needed for submittal to DSA and bidding.
4. Submit project to DSA. This project is anticipated to qualify for an OTC review.
5. Respond to all DSA comments to ensure approval from DSA.
6. Assist with bidding the project.
7. Provide construction administration throughout construction to ensure the successful completion of the project.

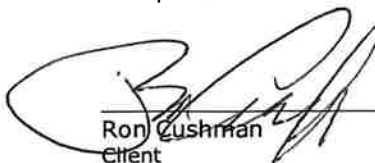
FEE:

Services shall be provided on an hourly basis per the attached hourly rate schedule with a Not-to-Exceed cap of: \$145,000

CLIENT'S RESPONSIBILITY:

Client shall provide all necessary information regarding existing site conditions and structures for the Rother Elementary School site.

Accepted:


Ron Cushman
Client

9/21/26
Date

Judy Semingson
Semingson Architecture & Engineering, Inc.

Date

**SEMINGSON ARCHITECTURE & ENGINEERING, Inc.
STANDARD TERMS AND CONDITIONS**

1. Authorization to Proceed

Signing this form shall be construed as authorization by CLIENT to proceed with the work, unless otherwise provided for in the Authorization.

2. Direct Expenses

SEMINGSON ARCHITECTURE & ENGINEERING, INC. Direct Expenses shall be those costs incurred on or directly for the CLIENT'S Project, including but not limited to tests and analyses, computer services, and printing services. Expenses shall be on the basis of actual charges when furnished by commercial sources, and on the basis of usual commercial charges when furnished by SEMINGSON ARCHITECTURE & ENGINEERING, INC.

3. Professional Standards

SEMINGSON ARCHITECTURE & ENGINEERING, INC. shall be responsible, to the level of competency presently maintained by other practicing professional architects in the same type of work in CLIENT'S community, for the accuracy, and adequacy of designs, drawings, specifications, and other work and materials furnished under this Authorization. SEMINGSON ARCHITECTURE & ENGINEERING, INC. makes no other warranty, express or implied.

4. Limitation of Liability

The CLIENT agrees to limit the liability of SEMINGSON ARCHITECTURE & ENGINEERING, INC. to the CLIENT, the project Owner, due to SEMINGSON ARCHITECTURE & ENGINEERING, INC., or its consultants negligent acts, errors, or omissions, such that the total aggregate liability of SEMINGSON ARCHITECTURE & ENGINEERING, INC. to all those named shall not exceed the final fee of this Authorization.

5. Cost Estimates

Any cost estimates provided by SEMINGSON ARCHITECTURE & ENGINEERING, INC. will be on a basis of experience and judgment, but since it has no control over market conditions or bidding procedures, SEMINGSON ARCHITECTURE & ENGINEERING, INC. cannot warrant that bids or ultimate construction costs will not vary from these cost estimates.

6. Termination

Either CLIENT or SEMINGSON ARCHITECTURE & ENGINEERING, INC. may terminate this Authorization by giving 30 days written notice to the other party. In such event, CLIENT shall forthwith pay SEMINGSON ARCHITECTURE & ENGINEERING, INC. in full for all work previously authorized and performed prior to effective date of termination. If no notice of termination is given, relationships and obligations created by this Authorization shall be terminated upon completion of all applicable requirements of the Authorization.

7. Arbitration

All claims, disputes, and other matters in question, other than disputes over payment of fees for work performed, arising out of, or relating to, this Authorization, or the breach thereof, shall first be submitted to mediation in a form as agreed by parties prior to any other form of dispute resolution, unless delay in initiating arbitration or litigation would irrevocably prejudice one of the parties. If mediation is unsuccessful, either CLIENT or SEMINGSON ARCHITECTURE & ENGINEERING, INC. may initiate a request for arbitration in accordance with the rules of the American Arbitration Association then obtaining, but consent of the other party to such a procedure is mandatory. No arbitration arising out of, or relating to, this Authorization may include consolidation, joinder, or in any other manner, any additional party, not a party to this Authorization.

8. Legal Expenses

In the event legal action is brought by CLIENT or SEMINGSON ARCHITECTURE & ENGINEERING, INC. against the other to enforce any of the obligations hereunder or arising out of any dispute concerning the terms and conditions hereby created, the losing party shall pay the prevailing party such reasonable amounts for fees, costs and expenses as may be set by the court, mediation or arbitration, or on appeal.

9. Payment to SEMINGSON ARCHITECTURE AND ENGINEERING, INC.

Unless payment terms are described otherwise under FEE FOR SERVICES, monthly invoices will be issued by SEMINGSON ARCHITECTURE & ENGINEERING, INC. for all work performed under the terms of this Authorization. Invoices are due and payable 30 days from receipt. Interest at the rate of 1-1/2% per month will be charged on all past due amounts.

10. Enforceability

In case any one or more of the provisions contained in this Agreement shall be held illegal, the enforceability of the remaining provisions contained herein shall not be impaired thereby.

**SEMINGSON ARCHITECTURE & ENGINEERING, Inc.
HOURLY RATES AND REIMBURSABLE CHARGES**

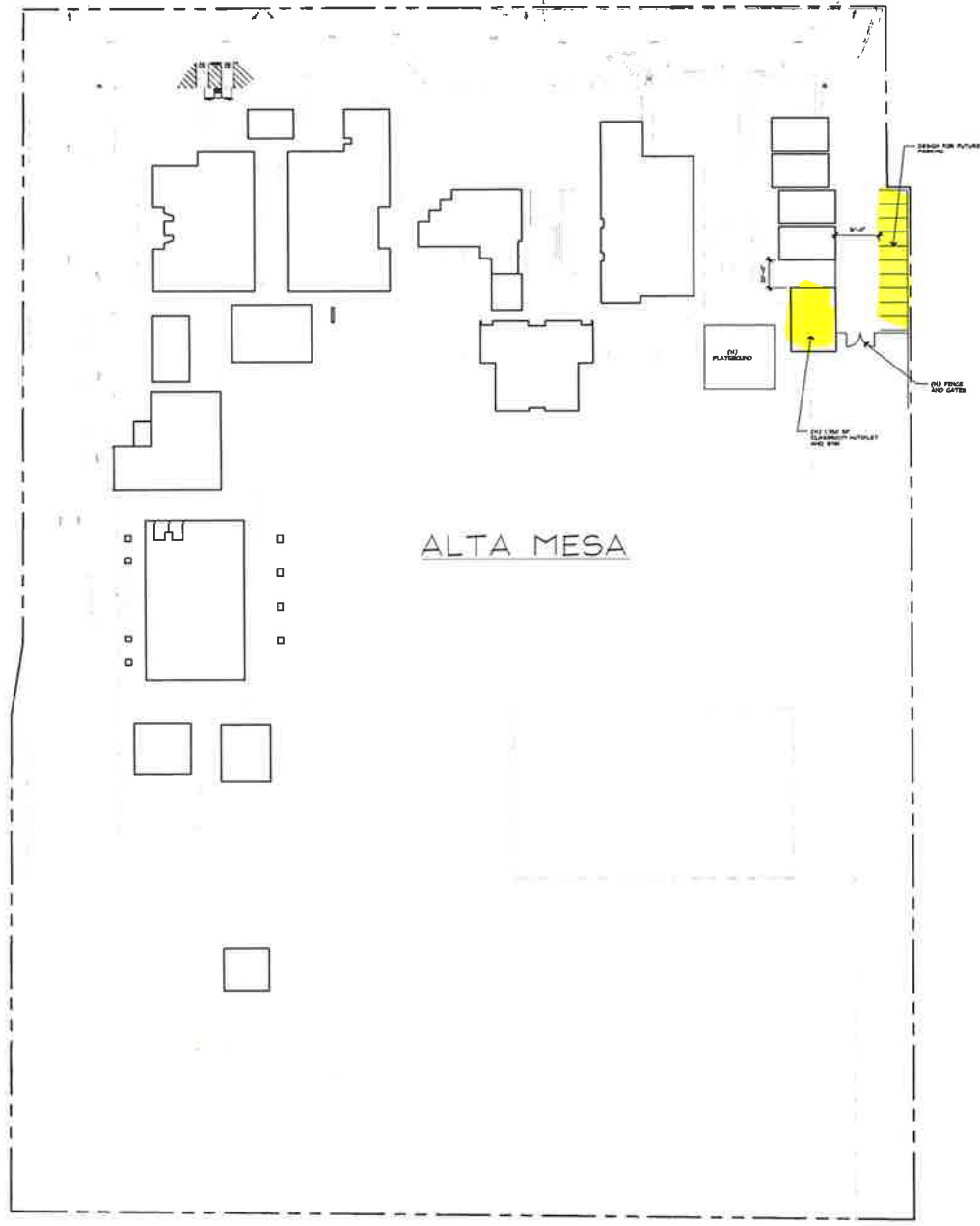
Principal Architect:	\$185
Project Architect:	\$160
AutoCAD Production	\$110
Clerical Support:	\$ 80

24"x36" bond copies:	\$2.50/sheet
8.5" x 11" copies:	\$0.20/sheet
Mileage:	\$0.65/mile
Consultants:	Cost + 10%
Per Diem Rate:	\$60/day/person

Interest on unpaid balances over 30 days shall be 1.5% per month (18% annually)

CALIFORNIA PROFESSIONAL LICENSES

ARCHITECT	THOMAS R. SEMINGSON	C13296
ARCHITECT	JUDY P. SEMINGSON	C24582



10. PLANNING MATTERS

Board Policy #1180 dealing with building developments directs that the school district is to play a part in the orderly development of the area. This is to be accomplished by having the Superintendent review all notices of subdivisions or building development. In the event the development is considered to have significant impact on the Enterprise Elementary School District, the Superintendent will communicate the District's position to the appropriate governmental agency. Such communications are to be routinely reported to the Board.

The Superintendent will be further responsible for bringing major developments that may have impact upon the District to the attention of the Board of Education to consider whether the Board wishes to take an official position related to the development in question.

Due to notification and meeting schedules of other agencies, it is sometimes difficult to provide input in a timely manner. For this reason, the Board has directed that planning matters be placed on every agenda so they can be considered and acted upon.

Information on specific developments is not available at this time but may be presented at the time of the meeting.

Proposed Action: To Be Determined

11. CLOSING

11.1 Items from the Floor

Any individual or group representative may address the Board at this time. The Board of Education reserves the right to limit the time allotted to each speaker to three minutes and the number of times an individual is allowed to address the Board on a given subject. This is a comment period only.

11.2 Future Meeting Dates

November 4, 2026 - Regular Board Meeting

11.3 Other Important Dates

School	Date	Time
Alta Mesa Fall Carnival	October 30	5:30-7:00 pm
Boulder Bash	October 23	5:00-7:00 pm
Mistletoe Harvest Festival	October 29	5:00-7:30 pm
Parson Fall Festival	October 8	5:00-7:00 pm
Rother Harvest Carnival	October 23	5:00-7:00 pm
Shasta Meadows Fall Harvest Festival	October 23	6:00-8:00 pm

11.4 Adjournment to Closed Session

12. CLOSED SESSION

- a. EMPLOYMENT: Accounting Manager, Speech Pathologist, Behavior Tech Aide, SEPHA Aide, Custodian, Lead Cook, CIA Aide, Library Specialist, Cook, Expand Group Leader, Special Ed Aide. [GC § 54957]
- b. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE: Leave of Absence Request: Employee #490510. [GC § 54957]
- c. LABOR NEGOTIATIONS: [GC§54957.6]
- d. LITIGATION: [GC § 54956.9]
- e. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Superintendent Evaluation Goals. [GC § 54957]

13. RECONVENE OPEN SESSION; REPORT ACTION TAKEN IN CLOSED SESSION

14. ADJOURNMENT