WEYMOUTH TOWNSHIP SCHOOL DISTRICT
ATLANTIC COUNTY, NJ

HAS THE FOLLOWING POSITION AVAILABLE FOR THE 2026-2027 SCHOOL YEAR:

Custodian - Substitute

QUALIFICATIONS:

1. Ability to read, write and communicate effectively.
2. Knowledge of cleaning methods and procedures; proper handling of hazardous materials.
3. Good physical health and ability to perform assigned tasks.
4. Required criminal history background check and proof of U.S. citizenship or legal resident alien status.
5. To perform all listed job duties as described in the attached job description.
6. Black Seal License

REPORTS TO: Facilities Manager

JOB GOAL: To provide a safe, clean and comfortable school environment.

TERM OF EMPLOYMENT: Substitute

PAY RATE: $15.92/hour **BENEFITS:** None

SUBMIT A LETTER OF INTEREST, RESUME & COPIES OF CERTIFICATION(S) TO:

Brenda Callaghan, Superintendent/Principal, c/o Mickey Riordan, Secretary
Weymouth Township School District, 1202 Eleventh Ave., Dorothy, NJ 08302
(609) 476-2412 Phone
Email to *bcallaghan@weymouthtsd.org* and a copy to *mriordan@weymouthtsd.org*

ALL INFORMATION MUST BE RECEIVED NO LATER THAN: Ongoing

*******WEYMOUTH TOWNSHIP SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER*******
The WEYMOUTH TOWNSHIP SCHOOL DISTRICT Board of Education is an Equal Opportunity Employer, has an Affirmative Action Program, and will not discriminate against any person because of race, color, religion, national origin, ancestry, age, political affiliation, sex, armed forces liability, physical handicap, social or economic status. The Board is committed to Section 504 of the Rehabilitation Act of 1973 and the American with Disabilities Act.

DATED: 09/29/2026

WEYMOUTH TOWNSHIP SCHOOL DISTRICT
1202 ELEVENTH AVENUE, DOROTHY, NJ 08317
JOB DESCRIPTION

TITLE: Substitute Custodian

Qualifications:
1. Ability to read, write and communicate effectively.
2. Knowledge of cleaning methods and procedures; proper handling of hazardous materials.
3. Good physical health and ability to perform assigned tasks.
4. Required criminal history background check and proof of U.S. citizenship or legal resident alien status.

Reports To: Facilities Manager

Job Goal: To provide a safe, clean and comfortable school environment.

Performance Responsibilities:
1. Closes the building each day as required. Determines, before leaving that the building is clear, that all doors and windows are secured, and all lights, except those left on for safety reasons, are turned off.
2. Keeps the building and premises, including sidewalks, driveways, and play areas neat and clean at all times.
3. Cleans and dusts classrooms, offices, library and faculty room daily; empties waste baskets in these areas.
4. Cleans corridors after each school day, and during the day when required.
5. Cleans and sanitizes bathroom fixtures and floors daily, and replenishes paper and soap supplies as needed.
6. Cleans and sanitizes all drinking fountains daily.
7. Shovels, plows, salts, and/or sweeps sidewalks, steps, driveways and parking areas as directed by the Facilities Manager.
8. Obeys all fire/safety and environmental laws and regulations relating to the plant operation.
9. Keeps the grounds free from rubbish and debris.
10. Cleans chalkboards daily.
11. Moves furniture or equipment within the building as required for various activities as directed.
12. Complies with all laws and procedures for the storage and disposal of trash, waste, and debris.
13. Cleans all windows on both the inside and outside as scheduled.
14. Keeps all floors in a clean and attractive condition and in a good state of preservation.
15. Works with community/staff & students using the facilities in a cooperative and pleasant manner.
16. Performs related duties as assigned.

WEYMOUTH TOWNSHIP SCHOOL DISTRICT
1202 ELEVENTH AVENUE, DOROTHY, NJ 08317
JOB DESCRIPTION

TITLE: Substitute Custodian

TERMS OF EMPLOYMENT: Ten month position with hourly rate and work year to be determined annually by the Board of Education. Summer hours may be required.

EVALUATION: Performance of this job will be evaluated annually by the Facilities Manager

APPROVED BY: Board of Education
DATE:
REVISED:

Legal References:

N.J.S.A. 18A:6-7.1	Criminal history record
N.J.S.A. 18A:16-1	Officers and employees
N.J.S.A. 18A:16-2	Physical examinations; requirement
N.J.S.A. 18A:17-3	Tenure of janitorial employees
N.J.S.A. 18A:17-41	Rules and regulations governing janitorial employees
N.J.S.A. 18A:36-3	Display of flag
N.J.S.A. 18A:41-1	Fire drills
N.J.S.A. 18A:41-2	Fire and smoke doors closed
N.J.S.A. 34:5A-1 et. seq.	N.J. Worker and Community Right to Know Act
N.J.S.A. 34:7-1	License necessary
N.J.A.C. 6:8-4.9(a)6	Health and Safety
N.J.A.C. 6:8-4.9(a)7	Comprehensive maintenance plans
N.J.A.C. 6:8-4.9(a)7ii(6)	School visits
N.J.A.C. 6:22-7	Long-range facilities plans
N.J.A.C. 6:29-7.4	Requirements of physical examinations
N.J.A.C. 12:90	License for high and low pressure boiler operations
N.J.A.C. 12:100-4.2	Adoption by reference

Bloodborne Pathogen Standard, 29 C.F.R. 1910.1030
Immigration Reform and Control Act of 1986, 8 U.S.C.A. 1100 et. seq.