AWDSOA Transcript Request 2026 - 2027

Current and Recent Students
Requesting your transcript for the 2026-2027 academic year is a simple two-step process:

1

Complete the DSOA Transcript Request Form
Scan the QR code and fill out the transcript request form with your information.
PBSD Form 2690 must be uploaded (this only needs to be done once)
Electronic Transcripts (FASTER) FREE
Final/End-of Year Transcripts FREE
*Students on Free/Reduced Lunch and military recruitment requests receive free transcripts.

2

Submit Payment
For Hard Copies and other Transcript Services ONLY $3.00
Pay through School Cash Online

Please allow 2 - 3 business days for processing.

Former Students
Graduated or withdrew 2+ years ago: must request transcripts from Records Management.
ETranscript Request
Submitted electronically through the School District approved system. Fees Vary

dsoastudentservices@palmbeachschools.org
561.802.6007