

MEETING MINUTES

Esther Jackson Elementary School Governance Council

Date | time 8/13/2026 | 2:45pm | *Location* Flex Space

SGC Members

Kim Kapella, Principal	X	Kristen Robbins, Parent	X
Katelyn Bivins, Teacher	X	Avery Sather, Teacher	X
Lisa Russo, Parent	X	Gabi Benitez, Community Member	X
Margaret Gunter, Parent	X	Stephanie Christiansen Butler, Community Member	X
Lisa Stubbs, Teacher	X	Jill Vitagliano, Teacher	X
Katie Lawson, FCS	X		

Time	Item	Owner
2:45pm	Call to Order Meeting called to order at 2:45 PM	Principal
2:46pm	Action Item: Approve Agenda Motion to approve — Jill Vitagliano Second — Katelyn Bivens All in Favor	Katie Lawson
2:48pm	Action Item: Approve Previous Meeting Minutes Will push to next meeting	Katie Lawson
2:50pm	Discussion Item: Member Introductions All members introduced themselves	All Members
2:55pm	Action Item: Approve Nominated Community Member (Gabi Benitez) Motion to approve — Stephanie Christiansen Butler Second — Lisa Stubbs All in Favor	Principal
2:58pm	Action Item: Elect New Officers (Chair, Vice Chair, Parliamentarian) <i>Chair – Jill Vitagliano, Vice Chair – Katelyn Bivens, Parliamentarian – Lisa Russo</i> Motion to approve — Gabi Benitez Second – Stephanie Christiansen Butler All in Favor	Katie Lawson/Principal

Time	Item	Owner
3:05pm	Action Item : Staff Standing Committees <i>Budget – Jill Vitagliano, Lisa Russo, Kristen Robbins, Margaret Gunter, Lisa Stubbs</i> <i>Outreach – Katelyn Bivens, Avery Sather, Gabi Benitez, Stephanie Christiansen Butler</i> <i>Principal Selection – Gabi Benitez, Margaret Gunter, Katelyn Bivens</i> Motion to approve— Jill Vitagliano Second – Katelyn Bivens All in Favor	Katie Lawson/Principal
3:15pm	Discussion Item : Confirm Parent/Community Superintendent Advisory Council Rep. Representative - Stephanie Christiansen Butler	Katie Lawson
3:20pm	Discussion Item : Determine Meeting Schedule for SY26/27 Upcoming meeting dates (all at 3 PM) – 10/1/26, 11/12/26, 1/14/27, 2/25/27, 3/11/27	All Members
3:30pm	Discussion Item : Strategic Plan Updates Back to multi-year plan. Instead of voting in the Fall, will continue work to tweak goals as we've exceeded math growth, will be adding Science goal and will adjust Language Arts once benchmarks are analyzed by Kim. Will vote in the Spring for following year.	All Members
3:40pm	Informational Item: Principal's Update Potential School Staffing Changes – 10-day count ends tomorrow, K #'s are currently low so floating a teacher. Purchased a 4th grade but can earn based on numbers, so will be purchasing the teacher we could have lost to support EIP. Upcoming Events – 8/27 – Curriculum Night and Annual Title 1 Meeting (trying to get big events with info nights)	Principal
3:45pm	Discussion Item: Draft Next Meeting's Agenda Funding back up to \$40K. Start brainstorming/voting process in the coming months	All Members
3:48pm	Action Item : Meeting Adjournment Motion to approve – Kim Kapella Second: Katelyn Bivens All in favor	Chair