Wednesday, September 30, 2026
SCHOOL GOVERNANCE COUNCIL (SGC)
MEETING MINUTES

DATE: September 30, 2026
TIME: 3:00 PM to 4:15 PM
LOCATION: Virtual Meeting

ATTENDEES

Present: Principal Lee, Mark, Cummings, K. Greer, E. Trevino, M. Flemming, S. Mitchell,

New Members: Ms. Cummings, a parent, and Mrs. Trevino, an EIP teacher, is filling in for Ms. T. Scott, who is on leave. If Ms. Scott is unable to return, Mrs. Trevino will finish the election year and can vote.

3:00 PM CALL TO ORDER AND APPROVALS

Principal Lee opened the meeting. Ms. Cummings introduced herself. Her son, Michael Mickens is in third grade and has been at the school since prekindergarten. She is a room parent and volunteers when time permits. Mrs. Trevino introduced herself as Eileen Trevino. This is her second year at the school, and she teaches EIP.

3:05 PM Approve August Meeting Minutes

Action Item:

The agenda and August minutes were approved. Motions by Greer, seconded by Mitchell.

3:10 PM Review SGC Website for Compliance; Parliamentarian to update METI on website changes

Discussed Item:

WEBSITE UPDATE

Principal Lee reviewed the SGC website with the team. Meetings are designated on the third Wednesday of each month at 3:00 PM virtually. February 17 is a conflict because school is out, so that date needs updating. September 30 was pushed back because of FCS Fall Break. Term end dates also need updating. These updates will be added by Dr. Greer and the METI. Dr. Greer will email Katie Lawson to get the correct dates for Term dates for the website. Principal Lee term doesn't end because she is a committee member as long as she is the building principal. Mr. Fleming shared a list of committees.

3:20PM Staff Standing Committees (Budget and Finance, Outreach and Communication, Principal Selection)

Action Item:

COMMITTEE SELECTIONS
Principal Selection: Fleming, Anderson, Mitchell, Mullis, and Cummings. Motion by Fleming, seconded by Greer and Mitchell. Approved.
Budget and Finance: C. Landers, Lee as a nonvoting member, Cummings, and Trevino. Motion by Mitchell, seconded. Approved.
Outreach and Communication: Mullis, Mitchell, Greer, and Trevino. Motion by Cummings, seconded by Trevino and Fleming. Approved.

3:30 PM Charter Dollar Expenditure Proposals

Discussed Item:

CHARTER DOLLAR PROPOSALS
Principal Lee presented the school received about $40,000 in SGC funds and wants to spend it to improve student achievement and impact staff throughout the year. Past purchases include the digital marquee, book vending machine, Fun Week, broadcast equipment, and laptop sleeves.
The biggest need is closing instructional gaps. The school could hire an outside tutoring company or a part-time paraprofessional. Principal Lee discussed both options. We supported the in-house option: a high dosage small group tutor who will impact more students. The district awarded a financial portion of the position ($24,000). and the exact amount needed is $2,572.99. This position will serve for the remainder of the school year with students K-5.
Other ideas:
Book vending machine and classroom books, including Helen Ruffin Reading Bowl: $7,000.
Fun Week: $10,000 for shirts, experiences, tents, hoses, and art supplies.
Teacher Appreciation: $3,000 for staff swag and apparel.

3:35 PM Approve Charter Dollar Expenditure Proposals

Action Item:

S. Mitchell motioned to approve $20,000 total for these items and M. Flemmings seconded. All approved. Passed.

3:37PM Principal's Update and Staffing/ Fall Festival

Discussed Item:

PRINCIPAL'S UPDATE
The school is fully staffed, but there is still a paraprofessional opening. Fall Festival is October 30 from 5:00 PM to 7:00 PM.Ms. Lee discussed that this event cannot move to Thursday because many of the secured vendors, the petting zoo and pony ride are already booked. The event will be held in the backfield this year. This year will be a great community event for our families. There will be a DJ, new floodlights, pony, petting zoo, three to five games, jump houses, popcorn, cotton candy, and snow cones. Volunteers are needed. PTO is handling signups. Volunteer Shifts rotate every 30 minutes if needed.

Setup, organizing and Decorating will begin from 1:00 PM to 3:00 PM. Most volunteer work is outside along the fence line, setting up tents, tables, and machines.
Mr. Fleming raised the Superintendent Parent Community Advisory Council. It is not a voting item. The group meets two to three times a year. Ms. Cummings volunteered, but Ms. Anderson may want the spot. They will check with Ms. Anderson and add it to the next agenda.

4:03 PM Draft Next Meeting Agenda

Discussed Item:

- Update Ms. Anderson with Sup. Council Selection Committee
- Each Committee member with Bring suggestions/ideas for spending Charter Dollar
- Lee will bring financial estimates/cost for substitute compensation
- S. Mitchell will bring ideas/suggestions on PBIS Incentives for students
- Other committee members will also brainstorm & present ways to spend charter dollars
- Greer will update website dates, including February.
  Dr. Greer or Mr. Fleming will contact Katie Lawson about term end dates.
- Fleming will contact Anderson about the Superintendent Council.
  Cummings is willing to serve on the Superintendent Council pending a discussion with Anderson.

4:15 PM Meeting Adjournment

Mitchell moved to adjourn, Trevino seconded. Meeting adjourned at 4:15 PM.

_____