Seaside Neighborhood School
Student Handbook

2026 -2027

SCHOOL MISSION

We seek to sustain an educational community where an emphasis on academic excellence is complemented by our concern for each learner's personal growth and intellectual, aesthetic, and psychological development. The curriculum is developmentally responsive – actively engaging students in learning skills in context, integrative – directing students to connect learning to daily lives, and exploratory – enabling students to discover their abilities, interests, learning styles, and ways that they can make contributions to society.

Main Office 850-231-0396
www.seasideschools.net

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School Governance

Seaside Neighborhood School is a public charter school operated by Seaside School, Inc. and authorized by the Walton County School District. Seaside School, Inc. Board of Directors governs the school in accordance with Florida law, the charter contract, and applicable state requirements. The Seaside School, Inc. Board of Directors strives to create safe, high quality educational environments where students can gain the skills and knowledge necessary to achieve family and personal goals at each of the school locations. To ensure the safety of our students during the 2026-2027 school year, information provided in all school handbooks may change as needed to comply with all health and safety measures required to prevent the spread of and ensure fairness and equity for our students.

School Board

Seaside Neighborhood School is governed by the Seaside School, Inc board. Board meetings are open to the public. The Seaside School, Inc. board meetings are held at the Seaside or Seacoast campus. All board meeting dates and times will be posted on the Seaside School website: www.seasideschools.net.

The dates and times of board meetings are posted on the school's website, www.seasideschools.net, and are physically posted at both campuses.

Individuals who desire to address the Seaside School Board must submit a written letter stating their concerns at least one week prior to the date of the upcoming meeting to the chairperson.

School Choice Statement from the Board of Directors

You have elected to attend The Seaside School, Inc. which is not your zoned school in Walton County. Seaside Neighborhood School and Seacoast Collegiate High School are proud of our tradition of academic excellence and community involvement. **As a school of choice you are expected to adhere to certain grade, attendance, discipline, and civility standards as outlined in the Community Commitment Contract. If a student/family fails to comply with any one of the above standards, enrollment in The Seaside School, Inc. may be revoked, and the student will return to their zoned district school.**

School Operations

School Transportation

Walton County School Bus

Students may ride Walton County School District (WCSD) buses to and from school using their school issued bus pass. Student bus passes will be handed out during the first week of school. Our district "transportation hub" is South Walton High School. More information on bus routes can be found on https://www.walton.k12.fl.us/.

In addition to being able to take the WCSD school bus to/from home and school, families may also choose to drop off/pick up their students at the Seacoast campus (109 Greenway Trail). Drop off and pick up times will be determined at the start of the school year. Students will then ride the WCSD bus to the Seaside Campus. Traditionally the WCSD afternoon bus also makes a stop at the Boys and Girls Club (427 Greenway Trail).

While riding the WCSD bus, students will follow rules based on the Walton County Code of Conduct. Because of the safety issues involved with school buses, no student misbehavior or violation of school bus rules will be tolerated. When a student is suspended from the school bus, it is the parent or guardian's responsibility to provide transportation to and from school.

The WCSD bus will pick up and drop off on 30A at the corner of Quincy Circle West. Students will be supervised as they walk back and forth to the bus stop on 30A by school personnel.

Other Transportation Policies

Morning Drop Off

All parents dropping off their students will need to enter Seaside from Quincy Circle West. Please enter Seaside via Quincy Circle West and turn left onto Smolian Circle. Continue around the circle, then turn right onto Quincy Circle. **Students should be dropped off in the designated drop-off area between the palm trees**. Staff members will be there each morning to greet students and assist them as they arrive. **Do not drive through the Seaside neighborhood on the private roads.**

Once students have been dropped off on campus, they may not leave without the permission of a staff member.

Afternoon Pick Up

Students will be dismissed each afternoon as either bus riders, walkers/bikers, or parent pick-up. Seaside Neighborhood School does not have a facilitated afternoon car line on campus.

Walkers and bikers will be dismissed through the northwest corner of the Lyceum Lawn toward Forest Street. Students who are designated as walkers or bikers are expected to leave Seaside and travel directly home. If a student remains in town after dismissal, the parent or guardian assumes responsibility for the student's supervision, safety, and conduct.

Per our agreement with the Seaside Community Development Corporation, Seaside Neighborhood School students may not be picked up within the Town of Seaside.

Families picking up students should do so in the Van Ness Public Parking Lot, where school staff will supervise students until 3:00 p.m. All students must be picked up by 3:00 p.m. We appreciate your cooperation in following these procedures to ensure a safe and efficient dismissal for all students.

School Hours

Students should arrive at school no later than 7:50 a.m. to ensure they are in their seats and ready to begin the day by 8:00 a.m. Students not seated by 8:00 a.m. will be marked tardy. If your child arrives late, a parent or guardian is required to sign them in at the front office. Please note: On the third tardy within a nine-week period, your child will be assigned detention. Each additional tardy during that same nine-week period will also result in a detention.

Students are to be picked up from the Van Ness Butler Parking Lot by 3:00 p.m. each day, unless they are participating in a school sponsored activity or serving detention.

Adult supervision is <u>not available</u> before 7:45 a.m. or after 3:00 p.m.
Students will <u>not be permitted</u> inside the building before 7:55 a.m without supervision.

Seaside Neighborhood School Schedule

1st Block	8:00 - 8:50
2nd Block	8:54 - 9:44
3rd Block	9:48 - 10:38
4th Block	10:42 - 11:32
Lunch	11:32- 11:57
5th Block	12:01 - 12:51
6th Block	12:55 - 1:45
7th Block	1:49 - 2:40

**The school day will begin promptly at 8:00 a.m. with the Pledge of Allegiance and a moment of silence.*

Student Life

Off-Campus and Extracurricular Activities

Part of our successful educational program is our commitment to the community members. We are a neighborhood school and we aim to be good neighbors. To that end we emphasize extracurricular and off-campus activities. **In order to participate in any off-campus or extracurricular activities, this includes sports and dances, students must attend at least a half day of school on the day of the activity.**

Leaving School Grounds

Students may not leave school grounds without a teacher chaperone, parent approval, or without checking out from the main office.Our community often serves as an extended campus during the school day. Students are held accountable for their behavior while out in the community.

Field Trips

To participate in school field trips, at a minimum, students are required to have a signed and completed permission form, medical release form, and emergency card. Students may lose the privilege to go off campus and/or on field trips due to their behavior as determined by school leadership.

Athletic Program Requirements

Requirements for participation in school athletics will be in coordination through the Athletic Director. Students will need all paperwork completed and turned in to the school prior to participation.

Academic Policies

Required Coursework and Grading

All students are required to take the following courses:

- Math (4 years)
- Language Arts (4 years)
- Social Studies (4 years)
- Science (4 years)
- Spanish (4 years)
  - Physical Education (at least a semester each year 7th and 8th grade/ 5th and 6th grade yearlong)

*Students who score a level 1 or 2 in reading or math are recommended to take an intensive reading and/or math class.

Students are required to take seven classes during regular school hours .

Classes that have a state End of Course exam (Algebra I Honors and Civics), the EOC exam will count as 30% of the final grade. The final grade will be calculated using the following formula. 1st semester (35%) + 2nd semester (35%) + End of course exam (30%) = Final Grade

All students participate in the Florida standardized assessment program. In addition students will be assessed via nine week assessments, semester assessments, and end of course exams. Please check the school calendar or TeacherEase.

GPA and Forgiveness Policy

High school level courses taken below grade 9 may be used to satisfy high school graduation and Bright Futures award requirements as well as meet middle school subject area course requirements. Middle school students who have taken high school courses may receive grade forgiveness if they have earned a grade of C, D or F or the numerical equivalent of C, D or F. In such a case, the replacement of the grade with a grade of C or higher, or the numerical equivalent of a grade of C or higher, earned subsequently in the same or comparable course. For a grade of A or B the course and grade cannot be forgiven and will appear on the student's high school transcript and will be used in the calculation of high school grade point average and for Bright Futures.

Accessing Student Grades

Each student and parent has a **TeacherEase account**. The parent/guardian login will be the email you provide to the school on the enrollment paperwork. Your student's login will be his/her school email address. **You may check your child's grades on assignments online at https://www.teacherease.com/.**

Although ***graded*** **assignments** will be posted in TeacherEase and Google Classroom, the **student is responsible for writing assignments in their planner**, as teachers also make use of additional websites such as Google Classroom to assign work. The student's planner should be **the first resource** for assignments and homework. **Assignments and due dates may be adjusted depending on the schedule and rate of learning for each class.**

Plagiarism and Academic Dishonesty

Seaside has **zero tolerance** for plagiarism or other forms of academic dishonesty. A student found to have participated in such activity will receive a zero on the assignment/assessment and parents/guardians will be contacted for a conference.

Required Assessments

All students are required to take the following assessments at Seaside Neighborhood School:

Assessment/Grading (nine weeks, semester, and end of course)

Students in grades 6-8 are subject to quarterly comprehensive examinations.

- Quarter 1 and Quarter 3 examinations are called Nine Weeks Exams and are worth 20% of the quarter grade in each course. A project may be substituted for the Quarter 1 and Quarter 3 exam.
- Quarter 2 and Quarter 4 examinations mark the end of Semester 1 and Semester 2 and are called Semester Exams. These exams are comprehensive for their respective semesters and are worth 20% of the semester grade.

EOC courses such as Algebra 1 and Civics have **mandatory** End of Course Examinations that must account for 30% of the Final Year Grade for the course.EOC Exams are scored on a scale of 1-5, where scores of 3, 4, and 5 are passing. Scores are converted as follows by the district:

5→100 A 4→89 B 3→79 C 2→69 D 1→59 F

Grading Policy

A = 100-90
B = 89-80
C = 79-70
D = 69-60
F = 59-0

Assignment Submission Policy

<u>Late Work Policy</u>

To support accountability and time management, students are expected to adhere to all classroom due dates.

- **Assignments turned in 1 day late will be accepted for up to 70% credit.**
- **Assignments submitted more than 1 day late will receive a zero.**

Our teachers are here to support student success. We understand that circumstances such as absences, illness or other valid reasons beyond a student's control may impact their ability to meet deadlines. In these cases, students must communicate directly with their teachers as soon as possible to create an action plan for completing and submitting assignments for credit.

Timely communication and proactive planning are keys to success!

Make Up Work Policy

In the event of an absence, students have one day for each day they were absent to make up the work. For example, if a student is out sick for two days and brings in a note, then they have two days to make up the work.

Work that was due on the day of an absence is due the day the student returns to school.

When your student is absent, please first check TeacherEase and their Google Classroom for make-up work before calling and requesting work from teachers. We appreciate our conscientious parents who call asking for make-up assignments when their student is absent. However, **make-up work will not be given to students until they return to school.** Upon returning to school, students are responsible to meet with their teachers to receive assignments.

Online Courses

Students are only given the option to complete online courses if they meet the following criteria

1) Is a graduation requirement that our school does not offer
2) Credit recovery
3) Spanish 4 (to obtain the Florida Seal of Biliteracy)

Parent/Teacher Conferences

Parents are encouraged to confer with teachers on a regular basis. Teachers may request parent conferences in cases where recurring student problems/concerns are developing.

Each classroom teacher is assigned the initial and primary authority and responsibility to assess classroom performance for each student enrolled in his/her class.

Any review, requested modification, or appeal of teacher evaluations and assessments by the student's parent(s)/guardian(s) shall be conducted pursuant to the following:

1. A parent or guardian shall arrange a conference with the individual teacher whose assessment or evaluation is in question at a proper place and time for the parent(s)/guardian(s) to discuss the teacher's findings.

2. When a parent/guardian of the student is not satisfied with the outcome of the conference, the parent/guardian may appeal to the Principal for a second review of the teacher's assessment and evaluation of the student. The Principal shall, upon request, arrange for a conference at a proper time and place with the following parties: the Principal, the teacher, and the parent(s)/guardian(s). The findings of the Principal following such conferences shall be final.

Parent(s)/guardian(s) who wish to schedule a conference with a teacher, should email the teacher directly or call the school at (850) 231-0396. Conferences are to be scheduled at least one day in advance. Impromptu meetings before or after school are not allowed.

School Policies

School Uniforms

At Seaside Neighborhood School, students are expected to dress in a way that promotes health, safety, and a positive learning environment. School uniforms help foster a sense of community, pride, and focus on learning.

Purchasing Uniforms

Official Seaside Neighborhood School uniforms can be purchased through:

- Lands' End (School Code: 900103532)
- Best Life Outfitters: Seaside Collection
- Metro School Uniforms (Seaside Neighborhood School)

Gently Used Uniform Sale: Held at the school during the summer. Shirts: $1, Sweatshirts/Jackets: $5. Dates will be emailed to families.

Basic Uniform Requirements

Students in grades 5–8 must wear the school uniform daily unless otherwise notified by school administration.

Uniform Tops (Girls and Boys):

- Solid Royal Blue, Carolina Blue, or Navy Blue crew neck or collared t-shirt with the Seaside Neighborhood School logo on the left chest.
- Tops must fully cover the midriff and back at all times.

Uniform Bottoms (Girls and Boys):

- Lightweight khaki-colored (light tan) pants, shorts, or skorts.
- Shorts/skorts must be no shorter than mid-thigh (fingertip rule). A 5" inseam or longer should work for most.
- If shorts/skorts do not meet the length requirement, **long khaki pants must be worn**.

Uniform Options

In addition to the basic uniform, students may wear:

- Collared shirts with school logo (Royal, Carolina, or Navy Blue)
- Crew neck or hooded sweatshirts with school logo (Royal, Carolina, or Navy Blue)
- Seaside athletic team sweatshirts (via athletic director website)
- Pullover/zip-up fleece or rain jackets with school logo (Navy Blue)
- Navy Blue cardigan sweater with school logo
- For water activities: Royal, Carolina, or Navy Blue rash guard (long or short sleeves)
- Proud Student race shirts with school logo
- 5th Grade New Student shirts with school logo

Outdoor Items

Students may wear sunglasses, hats/visors, and other sun-protective wear outdoors.

Shoes

Required: Athletic shoes with laces and multi-leveled gripping soles.

Prohibited: Sandals, flip-flops, slip-on shoes, boots, skateboarding shoes, loafers, and other non-athletic footwear are not permitted.

- Students not wearing the required athletic shoes will be excluded from physical education (PE) and any off-campus activities on that day.

Outer Garments
All coats, jackets, and sweatshirts must display the Seaside Neighborhood School logo.

Special Dress Days

- **House Spirit Days (Wednesdays):** Students may wear any Seaside House shirt with uniform khaki bottoms.
- **Game Days:** Student athletes may wear their official jersey with uniform khaki bottoms.
- **Free Dress Days:** Students may wear non-uniform clothing following school dress code guidelines. If attire is deemed distracting or unsafe, students will be required to change.

Dress Code Guidelines for Spirit and Free Dress Days
Students may NOT wear:

- Torn, frayed, sheer, or lace clothing
- Cut-off shorts/pants, athletic shorts, leggings, running shorts, or short shorts
- Shirts with spaghetti straps, tank tops, crop tops or visible undergarments
- Clothing with inappropriate slogans, imagery, or messages promoting drugs, alcohol, weapons, violence, or discrimination
- Hats, visors, sunglasses, or headbands indoors
- Jewelry or accessories that could be used as weapons

Uniform Assistance
No student will be penalized for uniform non-compliance due to financial hardship. Parents should contact the principal for assistance.

Uniform Exceptions

- Students enrolling mid-year will have a one-day grace period.
- Clothing variations for specific school-sponsored activities must be approved by administration.
- The Executive Director, in consultation with the principal, may grant waivers for medical, disability, or sincerely held religious reasons.

Reminders:

- Label all uniform items with the student's name.
- Students must wear clothing that fits appropriately—not too tight or baggy.

Dress Code Enforcement

Students are expected to arrive at school each day in compliance with the Seaside Neighborhood School uniform policy.
Shoes: Students not wearing the required athletic shoes will be excluded from physical education (PE) and any off-campus activities on that day.
Parent Notification: Parents or guardians will receive an email informing them of the dress code violation and the corrective actions taken.
Students who are out of dress code will follow this progressive discipline process:

1st Offense: Verbal warning to the student and parent contact

2nd Offense: Parent contact
3rd Offense: Detention and parent contact
4th Offense: Parents are called to bring a change of clothes
5th Offense: Parents are called to bring a change of clothes and a referral is issued

Chronic Dress Code Violations:

- Students who accumulate five (5) dress code infractions, tracked through parent email notifications, will be required to attend a conference with school administration.
- The conference will review the uniform policy and address ongoing concerns.
- Continued non-compliance after the conference may lead to loss of privileges, including participation in special events, until the student consistently follows the uniform guidelines.

Gum Chewing Policy

In order to maintain a clean and respectful environment, Seaside Neighborhood School **does not permit students to chew gum** on campus or during any school-sponsored activities, whether held on or off campus.

Additionally, gum chewing is not allowed on school-sponsored transportation, including buses used for field trips, athletic events, and other school-related travel. Consequences will be addressed according to the Seaside Behavior Matrix.

Student Behavior

Seaside Neighborhood School is a public school in the Walton County School District and follows the Walton County School District Code of Conduct. A copy will be issued to each student during the first week of school. Parents and students are required to sign the compliance agreement and return it to the main office of the Seaside Neighborhood School each school year. Additionally, Seaside School, Inc. students and their parents/guardians will sign a Student Performance Contract at the beginning of each year outlining the expectations of our tradition of academic excellence and community involvement. **Failure to comply with any one of the standards, may impact your enrollment in The Seaside School, Inc.**

Behavior Matrix
Seaside School, Inc. follows a behavior matrix to address student behavior in a clear, consistent, and developmentally appropriate manner.

The matrix can be found on the school website. https://www.seasideschools.net/student-life/resources

Bullying and Harassment

The Seaside School, Inc. follows the bullying and harassment policy of the WCSD. Please refer to the WCSD Code of Conduct. https://www.walton.k12.fl.us/page/parents

Detention Policy

Detention is issued as a result of inappropriate behavior. An email will be sent and a detention form will be sent home for parent/guardian signature.

Detention will be held before/after school.

- Students must serve the full detention.
- If a student misses their assigned detention without notifying the administration, they will serve two detentions. One to make up for the original detention they missed and a second for missing the first without notification.
- Students will receive a form when detention is assigned. It is the student's responsibility to have the form signed and returned the following day to the teacher/administrator who assigned the detention.
- Students must serve detention on the assigned date. Exceptions for illness or doctor's appointment.
- The student must serve his/her detention even if they have athletic practice or games on the days of detention.
- Students are not permitted to talk, read, or complete homework during detention.

Lunch

Students bring their lunches daily and eat outside weather permitting. Students should bring a healthy lunch with a cold pack, and beverage. There are no microwaves or vending machines available to students. Students are not permitted to leave campus to purchase lunch.

Generally, special lunch days are Friday. Friday is pizza day, $2.00 per slice.
Students are to order and pay for their lunches over the weekend or on Mondays before 8:30am. Lunch information can be found in "Shark Bites" which is sent out each week. Please send the correct amount of money for the orders. **If a family orders lunch, pays, and then is absent no refund or credit will be given.**

Free and Reduced Lunch Program

A free and reduced lunch application must be completed and accepted before students can qualify for a lunch program. Students who have qualified for Free and Reduced lunch through the Walton County School District are encouraged to contact Mrs. Courtney Fail at failc@seasideschools.net for information on our lunch program.

Student Health and Safety

Emergency Illness

In case of emergency or illness, students will report to the office and the school administration will phone the parent/guardian. Students who are ill will wait for parents in the office reception area.

Medication

If your child needs medication administered on a regular basis due to a medical condition, please see school administration in the main office for proper documentation (Request to Administer Medication) to be filled out by parent or guardian. A parent or guardian must bring the medication to the school and hand it to the proper school personnel. Students are not permitted to transport medication to or from school.

Medication Authorization: Medication authorizations shall be received on a standardized authorization form (this form can be obtained from the school administration office). By WCSD Policy, only medications provided by the parents, with accompanying documentation, shall be administered to a student. Any change in the original medication authorization requires a new written authorization and a corresponding change in the prescription label. If

a parent calls indicating that a student did not take a dose at home and the school has authorization to administer that medication at that dosage, then the medication can be administered with proper documentation.

The pharmacist can divide the medication into two containers--one for home and one for school. The original container should be labeled with the student's name, name of the medication, directions for dosage, frequency to be administered, the physician's name, and the date the prescription was filled. Medications in plastic bags or other non-original containers are not acceptable. A parent or guardian must bring the medication to school in its original container where it will be received, counted, and verified by school administration.

Students are not permitted to have nonprescription or prescription medication in their possession on the bus, at school, or on any school sponsored activity.

Parents should:

1. Provide the school with a written authorization that includes the following information:
   Student's name, Name and purpose of the medication, Reason for administering during the school day, Dosage, Hours to be given, Method by which it is to be given, Name of the physician, Date of the prescription, Expected duration of administration of the medication, Possible toxic effects and side effects.
2. Provide the medication in a container labeled as required.
3. Administer the first dose of any new medication at home.
4. Parents are responsible for transporting medication to the school. Unused medication must be picked up by parents within one week of the expiration date. After one week, the school administration shall destroy the medication. Medication given on a daily basis throughout the year will be destroyed if it is not picked up after the last day of school.

Textbook Policy

Lost or Damaged Textbooks: Pursuant to Florida Statute 1006.28(3)(b), The school principal shall collect from each student or student's parent the purchase price of any instructional material the student has lost, destroyed, or unnecessarily damaged. The failure to collect such sum upon reasonable effort by the school principal may result in the suspension of the student from participation in extracurricular activities or satisfaction of the debt by the student through community service activities at the school site as determined by the school principal, pursuant to policies adopted by district school board rule.

Technology And Cell Phone Policies

Cell Phone & Smart Device Policy

Seaside Neighborhood School recognizes that personal electronic devices can be useful tools; however, they can also create distractions and interfere with student learning, safety, and positive peer interactions. Students are expected to keep personal electronic devices stored and unavailable during the school day.

This policy is adopted in accordance with Florida law, including Section 1006.07(2)(f), Florida Statutes, regarding student use of wireless communication devices during the school day. Students in grades 5–8 are prohibited from using wireless communication devices during the school day unless there is a documented exception for a medical need, Individualized Education Plan (IEP), Section 504 Plan, or approved educational purpose.

The school day begins when students are released to their first class/activity and ends at dismissal.

Personal Devices Include, But Are Not Limited To:

- Cell phones

- Smart watches or wearable technology with communication capabilities
- Tablets or iPads
- Personal laptops or computers
- Bluetooth headphones, earbuds, and AirPods
- Gaming devices
- Cameras or video-recording devices
- Smart glasses or other internet-connected devices

Expectations

- Personal electronic devices must be powered off or placed on silent mode and stored in backpacks or another designated location approved by the school.
- Devices may not be used, worn, accessed, or visible during the school day unless specifically authorized by a staff member for an approved educational purpose or documented student need.
- Students are responsible for personal devices brought onto campus. Seaside Neighborhood School is not responsible for lost, stolen, or damaged personal electronic devices.
- Parents/guardians needing to contact students during the school day should call the front office. Students should not use personal devices to communicate with parents/guardians during school hours.
- If a device is seen, used, or makes a noise during the school day, it will be collected and sent to the Administration Team. A parent/guardian will be contacted regarding the violation.
- Refusal to surrender a device when directed by a staff member will result in an administrative referral and may result in additional disciplinary consequences.
- Repeated violations may result in additional consequences in accordance with the SNS Behavior Matrix.

Artificial Intelligence Policy

Introduction to Artificial Intelligence (AI)

Artificial Intelligence (AI) involves programming machines to perform tasks that typically require human intelligence, such as language processing, pattern recognition, and problem-solving. In the educational setting, AI can support learning by providing personalized tools and interactive experiences. This policy guides students on the responsible and ethical use of AI in their academic activities.

Purpose and Scope

This policy outlines the appropriate use of AI tools by students within Seaside School, ensuring that AI is leveraged responsibly to enhance learning while protecting students' privacy and promoting ethical conduct. It applies to all AI technologies used by students on school premises, for school-related tasks, or through school-provided devices and networks.

Guidelines for Responsible AI Use

1. **Educational Purpose:** Students must use AI tools solely for educational purposes as directed by teachers or school authorities. AI should be used to support learning, not to complete assignments or submit AI-generated work as their own.
2. **Ethical Conduct:** Students are expected to use AI ethically, adhering to copyright laws and respecting the intellectual property of others. Using AI to plagiarize, cheat, or engage in dishonest practices in academic work is prohibited.

3. **Privacy and Data Protection:** Students should not share sensitive or personal information with AI tools without explicit permission. They must understand the risks associated with data sharing and consult teachers when unsure about any information they are prompted to provide.
4. **Respectful Interaction:** Communication with or through AI tools must meet Seaside School's standards for respectful and appropriate interaction. Students are expected to use AI responsibly and refrain from using it to convey harmful, disrespectful, or abusive content.
5. **Safety and Security:** Students must avoid using AI to access or share harmful or inappropriate content. Any issues, such as encountering inappropriate content or suspicious activities, should be reported to school staff immediately.
6. **Resource Responsibility:** Students are expected to use AI tools thoughtfully, purposefully, and only when explicitly permitted by a teacher. Unless a teacher clearly states that AI use is allowed for a specific assignment or activity, students should not use AI tools. AI should never be used to replace original thinking or complete tasks designed to build critical academic skills. Responsible AI use means using these tools to support learning—not to bypass the learning process itself.

Examples of Acceptable Uses of Generative AI Tools

Students may use AI tools only when directed or permitted by a teacher. When allowed, some appropriate uses include:

- Brainstorming ideas for a story, project, or presentation
- Improving or rewording a sentence you've already written
- Helping you come up with questions for a research project
- Finding general information to help you better understand a topic
- Drafting an outline to organize your thoughts before writing
- Getting feedback on grammar, punctuation, or writing style
- Practicing vocabulary words or summarizing a paragraph you've written

Examples of Unacceptable Uses of Generative AI Tools

Even when AI is available, students should not use it in the following ways:

- Having AI write sentences, paragraphs, or full assignments for you
- Using AI to answer homework questions and turning them in as your own
- Letting AI write your part of a group project without permission from your team
- Copying and pasting AI responses into class discussions, journals, or writing assignments
- Using AI to write emails, chats, or messages in your name
- Relying on AI to do work that helps you learn important skills like writing, thinking, or problem-solving

Monitoring and Compliance

Seaside School may monitor the use of AI tools to ensure they are being used responsibly and in alignment with this policy. Monitoring will be conducted to ensure AI is being used in a way that supports learning and maintains academic integrity. Because classroom expectations may vary, students are required to follow each teacher's specific rules regarding AI use. It is the student's responsibility to ask for clarification if they are unsure whether AI use is permitted for an assignment.

Consequences for Policy Violations

Violations of this policy may result in disciplinary action according to the following guidelines:

- **First Offense**: Zero on assignment and a conference with the teacher.
- **Second Offense**: Zero on assignment, a parent-teacher conference and lunch detention.
- **Third Offense**: Zero on assignment, a conference with school administration, and After-school Detention.
- **Fourth Offense**: Zero on assignment, office referral, In-school suspension, and behavior plan.
- **Additional Offenses:** Zero on assignment, office referral, out-of-school suspension, and behavior plan.

Policy Review and Update

This policy will be reviewed and updated annually to reflect changes in AI technology, ethical standards, and Seaside School's educational goals.

By adhering to this policy, our goal is that students will develop responsible and ethical practices for AI use, respecting Seaside School's values and promoting a safe and productive learning environment.

Attendance Policy – Seaside School, Inc.

General Expectations

All students are required to attend school every day. Unexcused absences and tardies can lead to numerous detrimental consequences, including lower assignment grades, reduced classroom grades, failure to pass classes, or recommendations for removal based on the student's performance contract.

Whether an absence or tardy is excused is determined solely by the school principal or their designee. Submission of falsified excuse documents may result in legal consequences.

Students may not be excused during school hours for private lessons or non-school activities unless specifically approved by the Superintendent or their designee in accordance with Florida law (F.S. 1003.21(2)(b)(2)).

Physician Excused Absences - A Physician's Excused Absence is a school absence due to a medical condition verified by a licensed healthcare provider's written note specifying the dates and necessity of the absence.	**Excused Absences -** Please send us an email (middle school lancem@seasideschools.net or high school wilcoxm@seasideschools.net) or call(850-231-0396) to let us know that your child is absent and the reason.	**Unexcused Absences** Absences without communication from a parent are considered unexcused.
• Nurse Practitioner • Dentist/Orthodontist • Licensed Clinical Psychologist/Therapist • Physician (MD Or DO) • Emergency Room	• Short-term illness or injury • Death in the immediate family • Religious holidays (with principal approval) • Court or legal obligations • Natural disasters (with principal approval) • School-sponsored activities (with principal approval)	• Missing the bus or oversleeping • Shopping or leisure activities • Repeated illness(more than 10 days in total) without a doctor's verification • Failure to provide an excuse(excuses must be provided within 3 days of the absence) • Vacation/travel longer than 3 days without prior approval - Please

	• Financial or other serious family hardship (with principal approval) • Participation in national/ world-class competitions • Communicable diseases (e.g., scabies, pink eye) – up to 5 excused days with proof of treatment and nurse clearance	submit an extended absence form if your child will be out for more than 3 days. Form can be found on our website: https://www.seasideschools.net/student-life/resources

**After a student has been absent 10 days total (excused or unexcused) a physician's note will be required within 3 days of the student's return, or the absence will be unexcused.

Compulsory Attendance

Students aged 6–18 must attend school unless a formal withdrawal is filed (ages 16–18) and signed by the student, parent, and school. Missing school requires a written excuse submitted within 3 school days. If a doctor's note is required, it must also be submitted within 3 school days after return.

Truancy

The school will contact parents for any unknown or unexcused absences.

- After 5 unexcused absences in 30 days or 10 in 90 days, written notice is sent to the parent/guardian.
- Students showing patterns of non-attendance (excused or not) will be referred to the MTSS (Multi-Tiered System of Support) team.

Possible MTSS Interventions:

- Teacher-family communication
- Environmental/class changes
- Mentoring or counseling
- Tutoring
- Attendance contracts
- Referral for family support services

If there's no improvement, the case may be referred to the District Attendance Officer, who may:

- File a truancy petition in court
- Notify the DMV to suspend the student's driver's license

Habitual Truancy

After 15 unexcused absences in 90 days, the student is considered habitually truant, and legal and DMV action will be taken.

Volunteers (Student, Parent, Community)

The Seaside School, Inc. requests that families of students complete twenty (20) volunteer hours each school year. All parents or extended family members of Seaside students wishing to volunteer must complete the Volunteer/Mentor Application and be cleared through Walton County School District before permission to volunteer is granted. This mandate includes clearance for volunteers in school events such as assistance with special school projects, coaching, fundraising activities, etc. Fingerprinting is required when chaperoning students on overnight field trips and mentoring. Volunteer forms may be picked up in the school administration office. Please use the Family Volunteer Self-Reporting Form to document your volunteer hours. Link to share your volunteer hours: https://forms.gle/kNL2SEUEQzE6To1n7

Parent and Student Signature page for the

Seaside Neighborhood School Student Handbook

We have received, read, and understand the policies and rules presented in the Seaside Neighborhood School Student Handbook 2026-2027.

Please print Student Name _____

Student Grade Level _____

Student signature _____

Parent signature _____

Parent printed name _____

Dear Parents,

Keeping students safer on our school-provided devices and accounts is of paramount importance to us here at the Seaside Neighborhood School. In that regard, we would like to make you aware of a recent step our team is planning to take to monitor school-issued accounts. Bark for Schools is a powerful but free new monitoring service we are utilizing to help us better protect students both at school and at home.

Providing students access to laptops and email accounts opens up an incredible world of learning opportunities — as well as potential dangers that could impact you, our staff and the families in our community. Bark helps us monitor the content our students are creating, sharing, and sending through school-issued accounts. This helps us to detect potentially dangerous situations that students may be facing both in and out of school, including:

- Cyberbullying
- Threats of violence
- Predatory advances
- Sexual content
- Suicidal ideation

Bark is used to assist the school in identifying potential safety concerns involving school-managed accounts.

If you have questions, please feel free to contact us. Thank you for helping us to keep our school safer online and in real life.

Sincerely,
Courtney Fail
SNS Principal

By signing below, I am requesting that my student **NOT participate in this program.
2026-2027

_____ _____ _____
Parent Signature Student Name Student Grade

_____
Parent Printed Name

Go Guardian Letter 2026-2027

Seaside School, Inc is using Chromebooks this school year. To help keep your child safer and more scholarly online, we have adopted online services provided by GoGuardian.

How are we using GoGuardian?
We have chosen Go Guardian services to:

- Help protect students against harmful and inappropriate online material
- Help students stay "scholarly" and more focused when learning online
- Helping assess students' progress towards class assignments [only if your school has GoGuardian Teacher]
- Facilitating communication between teachers and students during class time [if your school has GoGuardian Teacher]

When and how does GoGuardian operate?
GoGuardian's web-based services operate on our school's managed Google Suite for Education Chrome accounts (i.e., when a student is logged into Chrome or a Chromebook with his/her school email address).

What are the school's responsibilities?
Seaside School, Inc selected GoGuardian services to help our students stay safer and more scholarly online. We will work with students during class time to help teach them digital responsibility and safety. Additionally, we will train teachers about how to operate GoGuardian and about our policies and procedures to help protect student privacy.

What are my parental/guardian and child's responsibilities?
We ask that students use their school-managed Google accounts and school-managed devices for educational purposes within the boundaries of Seaside School Inc per our Acceptable Use Agreement .

When a student is off campus, parents are responsible for supervising internet access and usage. We encourage you to discuss rules for appropriate internet usage with your child, and reinforce lessons of digital citizenship and safety with him or her. We also highly encourage you to report any potential cyberbullying or other sensitive issues to us.

Student Name _____

Parent Signature X _____ **Date** _____

Parent Printed Name _____

Student Signature X _____ **Date** _____

Seaside School, Inc.
Google Workspace for Education Acceptable Use Policy
2026–2027 School Year

Overview

Seaside Neighborhood School and Seacoast Collegiate High School provide all students in grades 5–12 with Google Workspace for Education accounts to support instruction. These accounts include access to tools such as Google Docs, Slides, Sheets, Gmail, Calendar, Drive, and Classroom. These services are offered through an agreement between Google and Seaside School, Inc. Instructional staff will use these tools to create, distribute, and collect student work. Students are expected to regularly monitor their Google accounts to stay current with classroom assignments.

Google Profile Personalization

- Students are required to use their **initials** as their Google profile image. Personalization of the profile beyond this (including photos or emojis) is **not permitted** unless approved by a teacher or administrator.

Access and Monitoring

- Google Workspace services are accessible from any internet-enabled device.
- School staff actively monitor student activity during school hours.
- Parents/guardians are responsible for supervising student use outside of school.
- Students are accountable for responsible behavior while using school-issued accounts at all times.
- Students are only permitted to access their own accounts and should never log in as another user.
- Inappropriate use will be addressed according to the **Seaside Behavior Matrix**.

Email Usage

- Student email addresses follow this format: **firstname.lastname@seasideschools.net**.
- Middle school students may only email within the **@seasideschools.net** domain.
- High school students may have broader email access as determined by administration.
- Email is for educational purposes only.

Chromebook Usage

- Seaside School, Inc. provides Chromebooks to support student learning and use of Google tools.
- Students are expected to care for devices responsibly and will be held accountable for any damage.
- Altering Chromebook settings or interfering with its intended use is prohibited.
- **Camera Use:** No selfies, mirrored use, or video/photo recording without explicit teacher permission.

Acceptable Use Guidelines

Students may **not** use Google Workspace tools for:

- Sharing their login credentials or accessing another student's account.
- Logging in with or using an account that is not their own.
- Using apps/extensions that hide activity or screens from supervision.
- Illegal activity or non-educational financial transactions.
- Accessing or distributing inappropriate, offensive, or sexual content.
- Threatening, harassing, or bullying behavior (cyberbullying).
- Downloading, streaming, or accessing content that may disrupt the school’s network or servers
- Accessing or sharing plagiarized content (including AI-generated work without permission).
- Misrepresenting themselves or the school.

- Accessing social media platforms (e.g., Facebook, Instagram, Twitter, or TikTok) in alignment with Florida law, which prohibits access for minors under 14 and requires parental consent for students aged 14–15.

Privacy and Security

- Staff and administrators have access to student accounts for monitoring and support.
- Students should **not expect privacy** when using school accounts.
- Students must keep passwords secure and not share them with others.

Data Collection

- In accordance with **COPPA**, Seaside School, Inc. may provide consent for limited student data collection (name, username, and school email) for students under 13.
- The information collected will be limited to the student's first and last name, username, and Google email address.
- Google's data policies are outlined in their Cloud Data Processing Addendum.

Account Termination

- Access to Google Workspace for Education is a privilege granted at the discretion of Seaside School, Inc.
- The school reserves the right to suspend or terminate a student's account if there is reason to believe that the student has violated the law or this Acceptable Use Policy.
- Students may appeal account termination decisions to the parent liaison and/or Seaside School Board.
- Upon leaving Seaside School, Inc., student accounts will be deactivated, and data may be deleted. It is the student's responsibility to back up any desired data prior to withdrawal.

Acknowledgment and Consent

I understand that by participating in Google Workspace for Education, information about my child will be collected and stored electronically. I have read, understand, and agree to abide by the provisions of the privacy policies associated with the use of Google Workspace for Education and the preceding Acceptable Use Policy provided by Seaside School, Inc. I understand that I may request the removal of my student's account at any time.

Please indicate your preference:

☐ **Yes**, I give permission for my child to be given a full @seasideschools.net Google Workspace for Education account.

☐ **No**, I do not give permission for my child to be given a full @seasideschools.net Google Workspace for Education account. This means my child will not receive an email account or access to other Google Workspace for Education services such as Docs, Slides, Sheets, Mail, Calendar, Drive, and Classroom.

Student Name: _____ **Grade:** _____

Student Signature: _____ **Date:** _____

Parent Printed Name: _____

Parent/Guardian Signature: _____ **Date:** _____

Community Commitment Contract
2026-2027 School Year

At The Seaside School, Inc., we are proud of our tradition of academic excellence, student leadership, and strong community values. As a school of choice in Walton County, we believe that success comes from a shared commitment between students, families, and staff. By choosing to attend Seaside Neighborhood School or Seacoast Collegiate High School, your family is making a commitment to meet the standards that help us maintain a high-quality educational environment. This agreement outlines the expectations for continued enrollment and partnership.

By acknowledging receipt and signing this document, our family agree to abide by the following:

- **Academics**: We understand that academics are important and the student must have a passing score in all core academic areas. Students who fall below this requirement will be expected to participate in academic interventions. For high school students, a minimum of 3.0 cumulative GPA at the completion of 9th grade and every semester thereafter must be achieved. High school students in grade 10 and above must also have scores indicating proficiency on college entrance exams.
    - Students required to follow grad plan
- **Attendance**: We understand that attendance is a vital part of student development and success. Students must not have more than 5 unexcused absences or 5 tardies in a 30 day period or 10 unexcused absences or 10 tardies in a 90 day period. Families not meeting this attendance policy will be required to attend a meeting with the MTSS team.
- **Student Pickup:** We understand that we need to pick our student up at the school designated time at the school designated location, to ensure safety and smooth operations.
- **Discipline**: In order to maintain a positive and safe learning environment, we understand that the Seaside Neighborhood School and Seacoast Collegiate High School each have a school based behavior matrix. Students must adhere to these policies and procedures.
- **Civility:** Seaside School Inc. prioritizes a civil environment built on mutual respect and orderly conduct, for students, parents and employees.
- **Volunteer Hours**: Our family understands that we are required to volunteer at least 20 hours annually with Seaside School, Inc. and ask that you volunteer during Race Weekend.

We understand that these are the expectations for the 2026-2027 school year. It is our intent to meet these expectations, should we fail to comply with any one of the above standards, my child´s enrollment in The Seaside School, Inc. may be recommended for removal by the Seaside School Board, and they would return to their home zoned district school. **This commitment contract is valid for the current school year only.**

Parent Signature _____ **Student Signature** _____

Parent Printed Name _____ **Student Printed Name** _____

Seaside Neighborhood School and Seacoast Collegiate High School

Photo Release

2026 - 2027

Student Name _____

Please check one box, sign and date form, and return with registration materials.

☐ **YES**, I give permission for my child's photograph, video image, and voice to be recorded while in school or during school-related activities outside the school, and be published in print and digital form along with my child's first name by the school.

By checking "yes" and signing this consent form, I give permission for my child's photograph, video image, and/or voice to be recorded while in school or during school-related activities outside the school and used, along with my child's first name, in any print or digital form, including but not limited to publications, presentations, videos, websites, or news releases by the school, or by organizations working with the school to promote the school and its school related activities. I acknowledge that the school has the right to crop, edit, or modify the photograph, video, or voice at its discretion, and I waive any right to preview or approve such before publication. I also understand that once my child's photograph, video image, or voice is published on a website or other digital form, it can be downloaded by any computer user.

I release all intellectual property rights in my child's image and voice used under this release, and release the school, its employees, its board of directors, and any organizations or persons working with the school from any and all claims and liabilities associated with or resulting from the recording and publishing of my child's photograph, video image, voice, and/or name.
OR

☐ **NO**, I do NOT give permission for my child's photograph, video image, and voice to be recorded while in school or during school-related activities outside the school, and be published in print and digital along with my child's first name by the school.

Annual school yearbooks are considered internal school publications and are not subject to these restrictions. If you wish your child's name/photo not to be included in the annual school yearbook, please notify your school principal in writing.

Date _____

Parent Signature _____

Parent Printed Name _____

One to One Student Chromebook Agreement
2026-2027 School Year

Seaside Neighborhood School provides a one-to-one computer program during school hours. Through our device checkout system, each student has access to a school-owned laptop for educational use. Laptops will be stored in students' 7th Block classrooms. Each morning during transition, students will go to their 7th Block classroom to pick up their device, and at the end of the day, they will return it and plug it in for charging. All laptops will remain on campus.

No student should use a Seaside School, Inc. Chromebook for personal use of any kind.
The following procedures will serve as guidelines for student use of the Chromebooks. All students and their parents will be required to sign this form acknowledging that they have read and agree with the Seaside School, Inc.'s Chromebook assignment procedures before a Chromebook can be assigned to them for school use.

1. All use of the school Chromebook must be for educational purposes. Students are not to use the computers for personal use.

2. Students assigned a Chromebook assume full responsibility for basic care of the device.

3. Students assigned a Chromebook assume full responsibility for reporting device problems, breakage, damage, loss or theft immediately.

4. Students assigned a Chromebook assume full responsibility for repair or replacement cost due to intentional damage or damage due to neglect.

By acknowledging receipt of this letter, I acknowledge that I have read the One to One Student Chromebook Assignment Procedures above and agree to comply with them as stated. I also understand that any violation of these procedures may constitute my child not having future access to a Chromebook assigned to them and other arrangements will be made.

Student Name _____ Student Signature _____ Date _____

Parent Name: _____Parent Signature _____ Date _____

Seaside Neighborhood School
Possession of Wireless Communication Devices
STUDENT AND PARENT CONTRACT

Should a student not have this signed contract on file, he/she will lose the opportunity for a warning and have cell phone and smart watch privileges revoked for the remainder of the school year.

Maintaining the integrity of the learning environment is the top priority. Students will be permitted to have cell phones and smart watches in their possession throughout the school day and while being transported by school bus; however, during school hours, phones/ watches must be off and not visible.

Should a student be observed using a cell phone/smartwatch, or a cell phone rings during the school day, disciplinary action will include, but is not limited to, an office discipline referral and confiscation of the device. The device will only be returned when retrieved by a parent or guardian. Additionally, a student's repeated abuse of this policy will result in the student losing the privilege to be able to carry a device permanently, or for a period of time as determined by an administrator.

During times of testing and other student evaluations, teachers will request that students remove their device from their possession, either by returning to a locker, placing under a desk or placing on teacher's desk, thereby reducing the possibility of compromised test security.

Fire drills, assemblies, or other school evacuations are considered device phone blackouts. During such contingencies, there will be absolute ZERO TOLERANCE on device use. Usage of a device during blackout periods will be considered a major infraction and result in formal consequences.

STUDENT/PARENT CONTRACT

I, _____ (student's printed name) understand that possession of a wireless communication device including a cellular telephone on school campus is a privilege, and that it may be revoked at any time by the administration for violating this school policy regarding such possession, which I have been provided with and read. Furthermore, I understand that the school and its employees are in no way responsible for any theft or damage of any communication device while on school grounds. The school is not obligated to investigate the loss or damage of any phone. Should my cell phone be confiscated, I understand that it will only be returned when a parent/guardian comes to the school to retrieve it.

Student Name _____ Student Signature _____ Date _____

Parent Name: _____Parent Signature _____ Date _____

2026-2027 School Event Calendar
Seaside Neighborhood School

August 2026						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August	
3-10	Pre-Planning for Staff
11	First Day of School for Students
25	**ELA FAST Progress Monitoring 1 Assessment**
26	**Math FAST Progress Monitoring 1 Assessment**

September 2026						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

September	
4	Seaside Writes + Early Release Day for Students/ PD for Staff
7	Labor Day (No School)

October 2026						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October	
5-8	**1st Nine Weeks Exams**
9	Early Release Day for Students/ PD for Staff
12	No School
13	Teacher Work Day (students out)

November 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

November	
11	Veterans Day
12-13	Lion King Performances
19	Thanksgiving Feast
23-27	Thanksgiving Break

December 2026						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

December	
9	**ELA FAST Progress Monitoring 2 Assessment**
14-17	**Semester 1 Exams**
18	End of 2nd Nine Weeks/ End of 1st Semester
21-1/5	Christmas/ New Year's Holiday Break

January 2027						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January	
4	Teacher Work Day (students out)
5	PD for Staff (students out)
6	Students Return
7-8	SNS Amazing Shake (Rounds 1 & 2)
12	**Math FAST Progress Monitoring 2 Assessment**
18	MLK, Jr. Day (No School)

February 2027						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

February	
12	Seaside School Half Day
12-14	Seaside Race Weekend
13	Race Expo
14	Seaside School Half Marathon + 5K
15	President's Day (No School)

March 2027						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

March	
12-17	**3rd Nine Weeks Exams**
18	Early Release Day for Students/ PD for Staff
19	Teacher Work Day (students out)
22-26	Spring Break
30	**BEST Writes Grades 6 & 7**
31	**BEST Writes Grades 5 & 8**

April 2027						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

April	
26-30	Teacher Appreciation Week

May 2027						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May	
11	**ELA FAST Progress Monitoring 3 Assessment**
12	**Math FAST Progress Monitoring 3 Assessment**
18	**Statewide Science Grades 5 & 8**
18	**7th Grade Civics EOC**
19	**Algebra 1 EOC**
17-21	**Semester 2 Exams**
25	8th Grade Graduation
28	Last Day for Students