

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for July 21, 2026

Call to Order: 8:30 AM - Red Bank Charter School Conference

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press and Two River Times Newspapers.

Roll Call:

Present: Lara Garrett, John LeFever, Jayla Berry, Matthew Taetsch (Arrived 9:15am), Joselyn Rojas, Anna-Maria Pittella, Barbara O'Donnell, & Patrick Dorsey

Absent: Kerri Darling

Pledge of Allegiance:

Swearing in of New Board Members Joselyn Rojas & Jayla Berry

Commitment Statement: As stakeholders in our educational enterprise, we accept responsibility for the success of our students and our mission to provide an extraordinary educational opportunity for all.

Public Comments:

Resolutions/Action Items:

NOMINATION AND ELECTION OF PRESIDENT

The Board Secretary calls for nominations for President.

Anna-Maria Pittella nominates Patrick Dorsey.

There are no other nominations.

Motion: Anna-Maria Pittella Second: John LeFever

ROLL CALL VOTE:

Yes: Lara Garrett, John LeFever, Jayla Berry, Joselyn Rojas, Anna-Maria Pittella, Barbara O'Donnell, & Patrick Dorsey

Absent: Absent: Kerri Darling & Matthew Taetsch

Patrick Dorsey is elected President of the Board of Trustees

NOMINATION AND ELECTION OF VICE-PRESIDENT

The President calls for nominations for Vice-President.

Patrick Dorsey nominates Barbara O'Donnell.

There are no other nominations.

Motion: Patrick Dorsey Second: John LeFever

ROLL CALL VOTE:

Yes: Lara Garrett, John LeFever, Jayla Berry, Joselyn Rojas, Anna-Maria Pittella, Barbara O'Donnell, & Patrick Dorsey

Absent: Absent: Kerri Darling & Matthew Taetsch

Barbara O'Donnell is elected Vice-President of the Board of Trustees

Resolutions/Action Items:

Motion to Approve Minutes

- Regular Meeting - May 12, 2026
- Regular Meeting - June 16, 2026

Motion: Anna-Maria Pittella Second: John LeFever

ROLL CALL VOTE:

Yes: Lara Garrett, John LeFever, Anna-Maria Pittella, Barbara O'Donnell, & Patrick Dorsey

Abstain: Joselyn Rojas & Jayla Berry

Absent: Kerri Darling & Matthew Taetsch

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A2. Motion to approve the updated Staff Handbook as attached.

A3. Motion to approve the updated Family/Student Handbook as attached.

A4. Motion to approve the update Preschool Handbook as attached.

A5. Motion to approve the Emergency Preparedness Plan as attached.

Motion: John LeFever Second: Anna-Maria Pittella

ROLL CALL VOTE:

Yes: Lara Garrett, John LeFever, Jayla Berry, Joselyn Rojas, Anna-Maria Pittella, Barbara O'Donnell, & Patrick Dorsey

Absent: Absent: Kerri Darling & Matthew Taetsch

B. FACILITIES

B1. Motion to approve the emergency/fire drill reports for June 2026 as submitted by the Head of School:

6/15/26	Fire Drill	12:45 pm	Active Shooter
6/16/26	Security Drill	1:12 pm	Evacuation to West street

Motion: Barbara O'Donnell

Second: John LeFever

ROLL CALL VOTE:

Yes: Lara Garrett, John LeFever, Jayla Berry, Joselyn Rojas, Anna-Maria Pittella, Barbara O'Donnell, & Patrick Dorsey

Absent: Absent: Kerri Darling & Matthew Taetsch

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to advise the Board of Trustees that there were no over expenditures for June 2026.

C2. Motion to approve the following school nurse substitutes for the 2026-2027 school year:

Kellie O'Keefe at the rate of \$45.00/hour

Marguerite Tragnitz at the rate of \$45.00/hour

Bayada Home Health Care, Inc. at a rate of \$75.00 /hour

C3. Motion to approve the stipend rate of \$35.00 per hour to cover classes during prep periods or after school activities for the 2026-2027 school year.

C4. Motion to approve Therapy Coaches in Motion, LLC, for physical therapy services at a rate of \$100 per hour and \$450 per evaluation.

C5. Motion to approve "Math Coaching" with *Innovamat* for 1 half day Pro-D and 8 full coaching days (1 per month) at the total cost for the 2026-2027 school year \$15,300.00.

C6. Motion to approve the Curricula Renewals and Related Services for the 2026-2027 school year as follows:

Company	Description	2026-2027 Quote
Learning A-Z	Raz Plus 7 Licenses	\$1,909.60
Brain Pop	BrainPopSubscriptions	\$3,600.00

Quaver Ed	Music Curriculum	\$3,000.00
DeltaMath Solutions	Schoolwide License	\$375.00
EMath Instruction	Membership & Workbook	\$1174.00
Wilson Language	Fun Hub Subscription	Pending Quote
Wilson Language	Foundations Consumables K-1	Pending Quote
Teaching Strategies	Pre-K Ready Rosie/Gold Bundle	\$2,353.90
Studies Weekly	Studies Weekly Renewal	\$1,355.19
IXL Learning	Math, ELA, Science licenses	\$3,100.00
Education.Com	Subscription Renewal-Kindergarten	Renews February 2026
Amplify	Science - 2 year payment plan-DONE	License good through 6/30/2029
Open Up Resources	EL Education Materials	\$3,960.00
Amplify	mCLASS DIBELS Screener & PD	\$1579.40
LinkIt!	Advanced Assessment Sys	\$15,050.00
Genesis Education Services	Genesis SIS System	\$5,293.50
Active Internet Tech/Finalsite	Blackboard Connect	\$506.00
Active Internet Tech/Finalsite	Communication Core Platform-Year 3 of 5 year agreement	Renewed 12/2025 @ \$5,500.00
OnCourse Sys for Educ	Lesson Planner/Web site hosting	\$3,489.90
Lunchtime Software	Annual Hosting Service	\$1,695.00
NASSP	National Jr. Honor Society	\$385.00
APITC	Budgeting/Payroll Service	\$10,900.00
Securly, Inc.	Web Filter	\$4,581.60
Class Gaga		\$3,570.00

C7. WHEREAS, the Board of Trustees of the Red Bank Charter School (hereinafter “Board”) has reviewed the Grant Application for IDEA FY 27 in the following amounts:

Basic Grant Award - \$44,474
Pre-K Grant Award - \$1,017

Total Award - \$45,491

WHEREAS, the Board certifies that the grant shall be used for the purposes described in the grant application in compliance with the structure of the grant,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey that Red Bank Charter School agrees to accept and apply for the IDEA - B allocation.

C8. WHEREAS, the Board of Trustees of the Red Bank Charter School (hereinafter “Board”) has reviewed the Grant Application for ESEA FY 27 in the following amounts:

Title I-A Award - \$69,835

Title IIA Award - \$6,636

Total Award - \$76,471

WHEREAS, the Board certifies that the grant shall be used for the purposes described in the grant application in compliance with the structure of the grant,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey that Red Bank Charter School agrees to accept and apply for the FY27 ESEA Grant Awards for Title I, Title IIA, & Title IV.

C9. WHEREAS, the Board of Trustees of the Red Bank Charter School (hereinafter “Board”) has reviewed the Grant Application for ESEA FY 27 in the following amounts:

Title III Award - \$5,451

Total Award - \$5,451

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey that Red Bank Charter School refuses to accept and apply for the FY27 ESEA Grant Awards for Title III.

C10. APPROVAL OF VENDED MEAL SERVICE FOR THE 2026-2027 SCHOOL YEAR

Motion to approve Vended Meal Services contract, for school breakfast and lunch, to be extended for an optional fourth year (one year extension) with Karson Food Service Inc. from July 1, 2026 through June 30, 2027 at an estimated cost of \$153,090 for the 2026-2027 school year.

Breakfast: \$ 2.09 per meal

Lunch \$ 3.58

Motion: John LeFever

Second: Anna-Maria Pittella

ROLL CALL VOTE:

Yes: Lara Garrett, John LeFever, Jayla Berry, Joselyn Rojas, Anna-Maria Pittella, Barbara O'Donnell, & Patrick Dorsey

Absent: Absent: Kerri Darling & Matthew Taetsch

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to approve the following school bus drivers at a rate of \$30.00/hour July 1, 2026 through June 30, 2027:

John Chestman and Margaret Giglio

D2. Motion to retroactively appoint Robert Donato as Administrative Assistant to the Business Administrator at the annual salary of \$65,000.00 effective July 1, 2026.

D3. Motion to approve Anastasia Horner to teach summer enrichment at the rate of \$700.00/week.

D4. Motion to approve Michele Tiedmann, LDTC, at a per diem rate of \$85.00/hour and \$400.00 per evaluation.

D5. Motion to authorize Dr. Kristen Martello, Head of School, to hire staff during the periods July 21, 2026 until the September 15, 2026 Board Meeting; with the understanding that these requests for appointments will be brought before the full Red Bank Charter School Board of Trustees at the next regularly scheduled board meeting.

Motion: John LeFever Second: Barbara O'Donnell

ROLL CALL VOTE:

Yes: Lara Garrett, John LeFever, Jayla Berry, Joselyn Rojas, Anna-Maria Pittella, Barbara O'Donnell, & Patrick Dorsey

Absent: Absent: Kerri Darling & Matthew Taetsch

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

June: 0

E2. Motion to accept the Annual Report for the 2025-2026 school year to be submitted to the New Jersey Department of Education and the Red Bank Borough School District by August 3, 2026.

Motion: John LeFever Second: Anna-Maria Pittella

ROLL CALL VOTE:

Yes: Lara Garrett, John LeFever, Jayla Berry, Joselyn Rojas, Anna-Maria Pittella, Barbara O'Donnell, & Patrick Dorsey

Absent: Kerri Darling & Matthew Taetsch

F. DEVELOPMENT AND SUSTAINABILITY

New Business:

- Board Retreat

Adjournment: 12:14pm

Motion: Matthew Taetsch Second: Patrick Dorsey

ROLL CALL VOTE:

Yes: Lara Garrett, John LeFever, Jayla Berry, Matthew Taetsch, Joselyn Rojas, Anna-Maria Pittella, Barbara O'Donnell, & Patrick Dorsey

Absent: Kerri Darling

Next Meeting: Tuesday, September 15, 2026 at 6:00pm