



GEORGETOWN ISD

Home of the most inspired students, served by the most empowered leaders.

2026-2027 Elementary Grading Guidelines

MISSION

Inspiring and Empowering every learner to Lead, Grow, and Serve.

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Prekindergarten–1st Grade

Students in PK-1 are graded based on achievement of standards. The grading scale for PK-1 is:

Reading, Writing, Math, Science, and Social Studies (Language and Communication for PK)

- **MS:** Met Standards
- **AS:** Approaching Standards
- **DS:** Developing Standards
- **DNM:** Did Not Meet Standards
- **N/A:** Not Yet Assessed

Art, Music, PE, Health, and Technology Applications (All Grades)

- **MS:** Met Standards
- **AS:** Approaching Standards
- **DS:** Developing Standards
- **DNM:** Did Not Meet Standards
- **N/A:** Not Yet Assessed

2nd–5th Grade

Students in 2nd-5th grade are graded based on achievement of standards. The grading scale is numeric on a 0-100 scale. Grades of 70-100 are considered passing, and no grade above 100 will be recorded. The grading scale in the core subjects is:

Reading/Language Arts, Math, Science, Social Studies

- **100–90:** A
- **89–80:** B
- **79–70:** C
- **Below 70:** F

Minimum Number of Grades Per Core Subject Course, Per Nine Weeks

A minimum number of 9 grades per subject is required, with three of those being major grades, test grades, or project grades.

Grading Guidelines

1. The report card will reflect the grade assigned by the classroom teacher.
2. No test and/or project shall make up more than 20% of the grading period grade.
3. Individual grades on *assignments, progress reports, and report cards* are reported in Skyward as the actual grades earned based on mastery of the skills.
4. All grades (taken) on assignments, tests, and/or projects shall be recorded in Skyward.
5. Grades will be updated in Skyward weekly.
6. All grades should reflect students' mastery of the Texas Essential Knowledge and Skills.
7. Teachers will not change grades unless an error has been made. Principal review is required to change grades for all grading periods.

For reading, math, social studies, and science, averages are calculated as follows:

- **40%** Classwork and daily activities (minor)
- **60%** Assessments, projects, and tests (major)

Make-up Work

Students will be given one day for each day absent to complete and turn in make-up work. For multiple absences, students are expected to contact their teacher for due dates on make-up work. Students shall be expected to make up assignments and tests after absences. Teachers may extend the time allowed according to the individual circumstances of the student.

Make-up Tests

Make-up tests should be administered and supervised by the teacher. It is recommended that make-up testing be done before or after school, or during the student's lunch period. Teachers have the discretion to allow students to complete a make-up test during class time; however, the student may miss important instruction when making up the test during class time. Students shall receive a zero for tests not made up within the allotted time.

Make-up Work for Truant Students

The grade for make-up work after a truancy shall be a zero. For purposes of this regulation, truancy is defined as being absent from school without the parent's/guardian's permission or absent from school without the principal's permission.

Unexcused Absences

Contact the principal regarding unexcused absences.

Late Assignments / Late Work

Late work is classified as work not turned in on time, but not due to an excused/unexcused absence. The penalties for late work apply to students not turning in work on time. Late work will be accepted up to 5 school days after the original due date with no penalty. After the five days, students may turn in late work for a maximum grade of a 70.

Retake / Retest Policy

TEC 28.0216 allows districts to permit students to retake/redo assignments within procedures established by the District. Georgetown ISD allows students a reasonable opportunity to retest/redo an assignment for which they received a failing grade ([EIA-Local](#)). **Students will be allowed to redo a major grade or assessment for which the student scored below an 85.** Our goal is to provide another opportunity for students to demonstrate mastery of essential knowledge and skills through teacher consultation, focused preparation, and timely in-class corrections.

- **Assessment Score Improvement Eligibility:** Students who score below 85 on a major unit exam will be provided the opportunity to improve their grade through reteach and independent corrections in class. This opportunity is not available for projects or beyond the current nine-week mark.
- **Procedures:** A reteach or intervention session is required prior to completing independent in-class test corrections.
- **Timeframe:** After receiving test grade notification, students have five (5) school days to complete the intervention and corrections.
- **Frequency:** Students are provided one opportunity to improve a grade below 85 on each major unit exam.
- **Resulting Grade:** Upon completing the intervention and corrections, a student can earn up to an 85 based on demonstrated improvement in mastery.

Progress Reports

- Campuses will send written notices to each student regarding the student's progress in each subject area. The notice will provide for the signature of the student's parent/guardian and be returned to the District.
- Per Senate Bill 858, parents/guardians of students whose progress is "consistently unsatisfactory" (failing or borderline failing - 75 or below) in foundation courses must be notified by teachers, in writing, at least once every three weeks.
- Teachers may provide additional progress reports at any time as a means of communicating student learning to parents/guardians.

Report Cards to Parents

Teachers shall send out a written notice (report card) to parents every publicized grading period. The notice provides a place for a signature of the student's parent/guardian. Teachers shall request a conference with parents any time the student is in jeopardy of failing a course. All teachers must mark the appropriate comments on the SIS report card for students who receive:

- Limited assignments on grade level work
- Below grade level work
- Gifted and Talented instruction

Promotion & Retention

Promotion and retention are addressed in board policy EIE (Local):

- **Prekindergarten:** Students in prekindergarten shall not be retained unless a parent elects to retain a student in accordance with law.
- **Kindergarten–Grade 1:** Promotion to the next grade level shall be based on a determination of "approaches" or "met standard" in language arts and mathematics.
- **Grades 2–5:** Promotion to the next grade level shall be based on an overall yearly average of at least 70% in 2nd–5th grades and the designation of "at or above benchmark/average" on grade level benchmarks in language arts and mathematics.

Incomplete Grades

An "I" recorded on the report card indicates an incomplete grade that must be cleared within the appropriate specified time or will become a failing grade. It is recommended that an incomplete should be cleared within 5 days. It is the student's responsibility to make arrangements with the teacher to clear any grade of incomplete. The principal retains the authority to extend time for completion in extenuating circumstances.