

JMS Library Schedule

Library Monitoring Rubric – Section 2.1; Librarian Growth Rubric – Standard 13; School Library Guide – Section 3.7
The first three weeks in August and the last three weeks in May will be allotted for necessary library maintenance tasks including inventory (books and technology).

Block/Time	Monday	Tuesday	Wednesday	Thursday	Friday
7:00–7:30 Homeroom 7:30– 7:50 <i>(20 minutes)</i>	XL Period Homeroom (Spanish I) <i>(20 minutes)</i>	XL Period Homeroom (Spanish I) <i>(20 minutes)</i>	XL Period Homeroom (Spanish I) <i>(20 minutes)</i>	XL Period Homeroom (Spanish I) <i>(20 minutes)</i>	XL Period Homeroom (Spanish I) <i>(20 minutes)</i>
7:50–8:45 1 st Period <i>(55 minutes)</i>	Spanish I (55 minutes)	Spanish I (55 minutes)	Spanish I (55 minutes)	Spanish I (55 minutes)	Spanish I (55 minutes)
8:48–9:43 2 nd Period <i>(55 minutes)</i>	Open Library Time (55 minutes)	Open Library Time (55 minutes)	Open Library Time (55 minutes)	Open Library Time (55 minutes)	Library Admin (55 minutes)
3rd Period Planning Period (Spanish I) <i>(55 minutes)</i>	Planning Period (Spanish I) <i>(55 minutes)</i>	Planning Period (Spanish I) <i>(55 minutes)</i>	Planning Period (Spanish I) <i>(55 minutes)</i>	Planning Period (Spanish I) <i>(55 minutes)</i>	Library Admin <i>(55 minutes)</i>
10:44–11:39 4 th Period <i>(55 minutes)</i>	Open Library Time (55 minutes)	Open Library Time (55 minutes)	Open Library Time (55 minutes)	Open Library Time (55 minutes)	Library Admin (55 minutes)
11:42–1:12 5 th Period <i>(60 minutes)</i> Lunch: 12:42–1:12 <i>(30 minutes)</i>	Open Library Time (60 minutes) Lunch: 12:42–1:12 (30 minutes)	Open Library Time (60 minutes) Lunch: 12:42–1:12 (30 minutes)	Open Library Time (60 minutes) Lunch: 12:42–1:12 (30 minutes)	Open Library Time (60 minutes) Lunch: 12:42–1:12 (30 minutes)	Library Admin (60 minutes) Lunch: 12:42–1:12 (30 minutes)
1:15–2:10 6 th Period <i>(55 minutes)</i>	Open Library Time (55 minutes)	Open Library Time (55 minutes)	Open Library Time (55 minutes)	Open Library Time (55 minutes)	Library Admin (55 minutes)
2:13–3:10 7 th Period <i>(57 minutes)</i>	Library Admin (57 minutes)	Library Admin (57 minutes)	Library Admin (57 minutes)	Library Admin (57 minutes)	Library Admin (57 minutes)
3:10–3:30 <i>(20 minutes)</i>	Bus Line Duty <i>(20 minutes)</i>	Bus Line Duty <i>(20 minutes)</i>	Bus Line Duty <i>(20 minutes)</i>	Bus Line Duty <i>(20 minutes)</i>	Bus Line Duty <i>(20 minutes)</i>
<i>Daily: 18 minutes daily spent during class changes – on duty in hallway</i>			3:30–4:00 Staff Meetings		