



Student/Parent Handbook

[last updated and posted to website on 9/30/26]

Lower Campus: 4351 Broadway, Oakland CA 94611

Phone: 510.879.8203 / Fax: 510.450.5428

Upper Campus: 5263 Broadway Terrace, Oakland CA 94611

Phone: 510.654.7116 / Fax: 510.654.7157

OAKLANDTECH.OUSD.ORG

Immediately upon entering campus, ALL visitors must sign in at the Front Desk near the Main Entrance for a visitor's pass, which must remain visible while on campus. If that desk is unstaffed, please go to the Main Office.

Oakland Unified School District provides translators as needed for parents who speak Spanish, Cantonese, Vietnamese, or Cambodian. Speak to a staff member, or call 510-879-8898.

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See additional policies on the School Policies webpage

<https://oaklandtech.ousd.org/about-us/school-policies>

- **Academic Integrity**
- **Attendance**
- **Behavior**
- **Class Change Policy**
- **COVID Info**
- **Dance Policies**
- **Electronic Devices**
- **Emergencies**
- **OT School-Home Compact**
- **Safety & Security**
- **Scooters**
- **Student Discrimination & Sexual Harassment**
- **Textbooks, Lockers, & Gym Clothes**

1. The Big Picture

VISION

Oakland Tech will be a model of equity and access, using high-quality pathways and social-emotional supports to ensure that every student takes ownership over their learning, engages in rigorous academic discourse, and graduates college and career-ready.

GOALS

- 1) Create a safe, respectful, and supportive school environment with clear policies that center healing
- 2) Create an individual and collective identity that develops and supports our culture
- 3) Provide access to resources that benefit student success

- 4) Take time to collaborate to achieve successful and equitable outcomes
- 5) Provide effective and consistent communication

SCHOOLWIDE LEARNER OUTCOMES

As a result of the education they receive at Oakland Tech, all students will become ...

1. Effective communicators who demonstrate proficiency in writing, reading, listening, speaking, and presenting. Indicators:
 - Students use writing as a means of understanding and learning new concepts.
 - Students write expository, persuasive, analytical, and creative pieces.
 - Students prepare oral, written, visual, and artistic presentations.
2. Skillful users of technology who access, organize, process, and evaluate information in both traditional and digital formats from a variety of sources. Indicators:
 - Students conduct research using printed and digital resources with attention to reliability of sources and integrity of others' work.
 - Students communicate with others using a variety of devices.
 - Students use appropriate technology to exhibit their work.
3. Problem-solvers who use algebra and other mathematical strategies to solve both theoretical and real-world problems. Indicators:
 - Students complete Algebra 1 with a C or better by the end of 9th grade.
 - Students complete a minimum of two additional math courses.
 - Students apply problem-solving strategies in their other courses, especially science.
4. Active participants in a career-building/college-going culture who possess a toolkit of skills and information that leads to college admission and entry to interesting careers. Indicators:
 - Students meet or exceed UC "a-g" requirements.
 - Students access the College and Career Center on campus.
 - Students research basic information about a variety of colleges and careers.
 - Students learn basic information about ways to finance a college education.
5. Contributors to the community who live with integrity, show respect for others and exhibit good citizenship. Indicators:
 - Students participate in extracurricular activities such as sports, clubs, drama, dance, and musical performances.
 - Students work together to improve the welfare of others.
 - Students honor diversity and respect individual differences.

THE PILLARS OF OAKLAND TECH

These Pillars state **our expectations and values** as students, staff, and community members of Oakland Technical High School.

We all commit to holding each other accountable to the following Pillars because we believe they will help us all **learn better and succeed together.**

POSITIVE EXPRESSION

We use our words to positively express ourselves and encourage each other, because we all deserve to be heard and respected.

HONOR

We honor each other's voices, beliefs, and personal space, because what is play or affection to one person can be harassment to another.

FOCUS

We commit to keeping each other focused, because we can't excel in our education if we're disengaged or distracted by noise and side conversations.

COMMUNITY

We collaborate to build a supportive community, because a culture of connection and support makes us all stronger.



2. Important Contact Information

Main Number: 510-879-8203

The full directory is available at <https://oaklandtech.ousd.org/about-us/contact-us>.

SAFETY / SECURITY

TO REPORT AN INCIDENT	Oakland Tech Head of Security Rose Whisenton (510)-994-1364 OR Oakland Tech's OUSD School Administration (510) 879-8203
TO REPORT AN EMERGENCY	Oakland Police Department (510) 777-3333 OR In life-threatening emergency, call 911
ANONYMOUS TIP LINE	School district tip line (510) 532-4867 (anonymous)

MAIN OFFICE / ATTENDANCE

MAIN OFFICE @ LOWER/MAIN CAMPUS PHONE: 510-879-8203 FAX: 510-450-5428 4351 Broadway, Oakland, CA 94611	UPPER CAMPUS PHONE: 510-654-7116 FAX: 510-654-7157 5263 Broadway Terrace, Oakland, 94618
REPORT ABSENCES / ATTENDANCE ISSUES (both campuses)	Call 510-450-5400, ext. 154 OR Email techattendance@ousd.org (preferred as it is instant documentation to attach as a note to excuse the absence)

ADMINISTRATORS

Name	Role	Ext.	Email
Martel Price	Principal	126	martel.price@ousd.org
La Donna Williams	Assistant Principal Fashion Academy	113	ladonna.williams@ousd.org
Dionne Embry	Assistant Principal 11th grade Health and RPL Academies	TBD	dionne.embry@ousd.org
Mark Dieter	Assistant Principal 10th Grade Engineering Academy	111	mark.dieter@ousd.org
Africa Williams	Assistant Principal 9th Grade Computer Academy	115	africa.williams@ousd.org
TBD	Assistant Principal 12th Grade	TBD	TBD

ACADEMIES / PATHWAYS / SPECIAL PROGRAMS*

*All students learn about academies and programs during their 9th grade year.

Academy/Program	Director(s)	Email
Computer Academy	Emmanuel Onyeador	emmanuel.onyeador@ousd.org
Engineering Academy	Joseph Senn	joseph.senn@ousd.org
FADA Academy	Anthony Ochoa	anthony.noriegaochoa@ousd.org
Health Academy	Clifford Daigle Katie Bailey	clifford.daigle@ousd.org kathleen.bailey@ousd.org
Paideia program	Douglas Stubblefield	douglas.stubblefield@ousd.org
Race, Policy, and Law Academy	Elaine Bryce	elaine.bryce@ousd.org

DEPARTMENT HEADS

Department	Lead	Email
English	Randal Fraters	randal.fraters@ousd.org
History	Mitchell Varian	mitchell.varian@ousd.org
Math	Alyse Schneider	alyse.schneider@ousd.org
Science	Franco Demarinis	franco.demarinis@ousd.org
Foreign Language	Kate Larson	kate.larson@ousd.org
Special Education	Vacant	
P.E.	Elisha Davis	
VAPA	Colleen Egan	colleen.egan@ousd.org

COUNSELORS

Each student is assigned to one of five counselors. All 9th-graders work with the same counselor. All students in grades 10 through 12 are assigned to a counselor based on the Academy which they are matched with upon entering the 10th grade.

Role	Name	Room/Ext.	Email
All 9th Grade	Shaheed Juman	116	shaheed.juman@ousd.org
Computer Academy	Kimberly Truong	110	
Race, Policy and Law	Zuleyma Rivera	112	zuleyma.rivera@ousd.org
Health	Quynh Tran	108	quynh.tran@ousd.org
Engineering	Meka Cain	114	meka.cain@ousd.org
Fashion	Jorge Calderon	UC	jorge.calderon@ousd.org

STUDENT SUPPORT / COMMUNITY SCHOOLS

Community Schools Manager	Alexis Gray-Lawson, alexis.graylawson@ousd.org
Psychologist	Amanda Hardwick amanda.hardwick@ousd.org Krista Alexander Krista.alexander@ousd.org
Nurses	Ana Ortega ana.ortegabonilla@ousd.org
Parent Liaison, SST Coordinator	Debra Carter-Kelly debra.carter-kelly@ousd.org
Wellness Coordinator	Reginald. Figgs reginald.figgs@ousd.org

After School Coordinator	Ariyanna Moseley ariyanna.moseley@ousd.org
Outside Work Experience	Terrance Holliday terrance.holliday@ousd.org

ATHLETICS

Athletic Directors	Alexis Gray-Lawson alexis.graylawson@ousd.org Karega Hart karega.hart@ousd.org
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CITY-WIDE CONTACTS

Tech's representative on Oakland Unified School District's Board of Education (District 1)	Rachel Latta rachel.latta@ousd.org
School district complaint line	(leave a message) 510-879-KIDS
Oakland Police Dept. School Resource Officer	510-493-6824
To arrange independent study (at school district level)	enroll@ousd.org

3. Graduation and Beyond

GRADUATION REQUIREMENTS

1. **230 credits in required A-G courses** (one semester course = 5 credits; one year course = 10 credits). Students do not get credit for any class in which they receive an "F"
2. **Minimum GPA of 2.0** (grade point average) of 2.0
3. **Capstone Project** — 12th grade students complete a Capstone project in their pathways. The Capstone project is made up of 3 milestones which are completed in their English 4 and/or CTE classes depending on the pathways. For more information for the 2026-27 school year, click on [this link](#).

CREDIT RECOVERY

Students who do not successfully complete a required course may have opportunities to recover credits and stay on track for graduation. Credit recovery is available only for courses in which a student received a grade of D or F. Students should meet with their counselor to review their credit status, determine which courses need to be recovered, and identify the option that best supports their graduation plan. Students should not wait until their senior year to address missing credits. The following credit recovery options are listed:

1. **APEX (online credit recovery):** Students may complete up to two APEX courses per semester, with a maximum of four semester courses per school year. Students must meet with their counselor to determine eligibility and receive the appropriate placement. APEX classes occur on campus, in a classroom and students are required to attend the class period physically when it is placed on their schedule.
2. **Summer School:** Students interested in summer credit recovery will be referred by their counselor
3. **Continuation School:** Students who are significantly behind in credits or are at risk of not graduating may be referred to an OUSD continuation school. Continuation schools provide alternative pathways for students to earn credits toward a high school diploma and prepare for college and career opportunities.

NOTE: Students should be aware that a D may earn high school graduation credit but does not satisfy UC/CSU A-G requirements, which generally require a grade of C or better in approved A-G courses. Therefore, students planning to attend a University of California (UC) or California State University (CSU) campus should speak with their counselor about whether repeating a course for a higher grade is recommended.

A-G REQUIREMENTS

NOTE: Even if classes satisfy Tech and OUSD graduation requirements, they may not meet admission requirements for California State University (CSU) or University of California (UC).

*** indicates that a class meets CSU and UC “A-to-G” admissions requirements.**

Subjects “A to G”	OUSD High School Graduation Requirements

A. History/Social Science	3 years total: 1 year of World History* 1 year of U.S. History* 1 year of Government*/Econ
B. English or English Language Development (ELD)	4 years total 4 years of College prep English* (ELD 5 may count for 1 year)
C. Mathematics	3 years total At least Algebra*, Geometry*, and Advanced Algebra* or Intermediate Algebra* (4 years recommended for UC/CSU)
D. Laboratory Science	3 years total 2 of the 3 classes must be Biology*, Chemistry*, and/or Physics*)
E. World Language	2 years total 2 years of the <u>same</u> language (2 years OK for CSU, 3 years recommended for UC*)
F. Visual or Performing Arts	1 year total (must be the same discipline for CSU/UC) 1 year (10 credits)*
G. College Prep Electives	50 credits total At least 1 elective course must be an A-G certified course
Physical Education or Dance	20 credits (2 years or 4 semesters)

To see a list of specific Tech classes that fulfill UC requirements, go to www.ucop.edu/doorways, click on "A-G Course Lists" and enter "Oakland Technical High School." For other colleges, please see their websites.

Here's how to tell if you're making appropriate progress toward a diploma. **Standing in 10th, 11th or 12th grade is based on the number of credits a student has successfully completed. That**

means they've received a final grade better than an "F." (Note Oakland Tech students can earn up to 70 units per year)

- To be considered a 10th-grader, a student must successfully complete: 50 credits
- To be considered an 11th-grader, a student must successfully complete: 110 credits
- To be considered a 12th-grader, a student must successfully complete: 170 credits

DUAL ENROLLMENT/ CONCURRENT ENROLLMENT

Tech students may take courses free through the Peralta Colleges (Laney, Alameda, Merritt, and Berkeley City) on a part time basis, on the recommendation of the principal. Consent from a parent or guardian is required. Please see your counselor for updated information on which courses can be added to the Oakland Tech Transcript. Our agreement with Peralta does not allow students to make up courses in which they earned an F or to take "hobby" or remedial courses.

Dual Enrollment

When students in grades 10 through 12 take Peralta Community College classes on Tech's campus, that's known as "dual enrollment." These classes are selected during the course selection process in the Spring. Dual Enrollment courses cannot replace high school courses. They count as elective credits and are entered on the student's transcript at the end of the semester.

See the counseling office for a list of classes available this year.

NOTE: If a student learns that a dual enrollment course is not a right fit for them, they must drop the class before the Peralta drop deadline (determined by Peralta). Failing to do so will result in a "W" on their college transcript.

Concurrent Enrollment

When students in grades 10 through 12 enroll simultaneously in classes at the Peralta Community Colleges and at Tech, it's known as "concurrent enrollment." These classes are self-managed by students and not facilitated by the high school or school district. Tuition is free but students must pay some fees and textbook costs.

NOTE: As of Fall 2025 and onwards, students are **NOT** allowed to add concurrent courses onto their transcript for credit and/or GPA without a pre-approval form, only under certain circumstances to meet A-G requirements. Students are able to take concurrent courses for advancement in courses at Oakland Tech. (For example, students can take Pre-calculus at a community college in the summer to advance to AP Calculus). Courses taken concurrently will still appear on their Peralta college transcript, which can be reported and submitted to colleges for admission purposes.

Our Dual Enrollment (DE) classes are also one semester each due to the fact that the Peralta College schedule operates in this fashion. Any student who signs up for a DE course for the first semester will automatically be enrolled in another new course offering for the 2nd semester. Students will be scheduled into a DE placeholder class on their schedule with an Oakland Tech teacher. They are expected to report to that teacher every time that period meets, regardless of whether the professor is there or not. Most classes have an asynchronous assignment students will work on during Monday classes, followed by lectures with the professor on the other class meeting times (either T/Th or W/F).

COLLEGE & CAREER CENTER

College & Career Center (CCC): Located in the basement of the Main Building, and open five days a week for students to drop in at any time **(with a valid pass and performing well in that class)** from 8:40 - 4:30 PM. This transformative space is supported with various trusted college access program partnerships who provide information and advising to our Tech scholars. *(Students will be asked to go back to class if they are not seeking support, not working on classwork/post-secondary planning material or being disruptive to the CCC's learning environment).*

Our mission is to ensure students have guidance and access to resources/information that will lead to a successful post-secondary pathway of their choice after graduating high school. Serving with an equity minded approach, we provide comprehensive support in college advising, career exploration, financial aid completion, and workforce readiness. Through strategic partnerships and data-driven programming, the CCC empowers students to make informed decisions and confidently pursue their goals beyond high school.

College Representative Visits: Each fall, admissions representatives from approximately 45 colleges visit Tech during the school day. Dates for these visits and for the events below will be posted on the website and shared in school announcements.

CCC Events: Throughout the year, the College & Career Center (CCC) hosts various informative presentations for our community of all grade levels to join us in learning about the post-secondary options, narrowing the financial gap with scholarships, and how to support their students while attending Tech. The events available are as follows:

- September
 - **Your Options After High School Infosession** – A virtual evening event with information covering ALL the valuable pathways college can bring from Community College, Trades to 4-year Higher Educational Institutions. All grade levels are

welcomed, please do not wait till senior year to learn about the options, resources and terminology.

- **Your Story Matters #1: Tackling the [University Of California's \(UC\) Personal Insight Questions \(PIQs\)](#)** – An in-person evening opportunity to hear LIVE from a UC Berkeley Admissions Representative what they are trained to look out for in the essays. It is not all about grades and competitive courses. How a student tells THEIR story is super important! (Tailored for 12th gr, all grades welcomed)
- **October**
 - **Your Story Matters #2: Navigating the Common App Personal Essays** – A virtual evening infosession which importantly differentiates the style of writing and how to share your story when compared to the UC PIQs. Cannot stress it enough, it is dangerous to hyperfocus on academics and not properly plan and draft the essays required for many [schools found in the common app](#). (Tailored for 12th gr, all grades welcomed)
 - **Funding Your Future: Narrowing the College Expense Gap** – A virtual evening event covering all you need to know when it comes to financial aid to pay for college. Here we talk about what FAFSA and CADAA can provide to students in need of financial aid, scholarships to further narrow the expense gap, and how grades make an impact on the amount of potential aid a student can receive. (All grades welcomed)
 - **OUSD College Fair hosted at Oakland High** – Over 50 college and career representatives all in ONE roof. This is a great opportunity to have all the information in one night! (All grades welcomed)
 - **“Cash 4 College #1”** – We are thinking of having this event both in person and virtually! Cash 4 College is a night where families can get ahead and submit the financial aid application EARLY, with hands-on support throughout the process. Financial Aid opens October 1st, and the [CA Priority Deadline](#) is March 2nd. It is highly recommended to join us for “Funding Your Future” in prep for the starting and submission of financial aid. (12th grade only)
- **November**
 - **Supporting your 9th/10th Grade Scholar at Tech** – This space is intentionally created for parents of 9th/10th graders to have a conversation about ways in which supporting their scholars could look like. To develop strong and intentional work with the college app process as seniors, it is crucial for students to tap into experiences that explore and deepen their curiosity in an academic subject or career (through internships, college access programs and much much more!).
 - **“Turkey College App Crunch Days”** – For the first two days of Thanksgiving Break, seniors are encouraged to join us at the Library for application support before the Nov 30th deadline! With the support of various college access programs who are partnered with us and other trained professionals, students can get closer to submitting their

applications with confidence (including writing personal statements). *Every year Tech offers seniors several days to work on their college applications at school during one of their classes (usually in the English classes). (12th grade only)*

- **January**

- **Cash 4 College #2** – This second Financial Aid Application Support Lab will be held in person at the Library! Cash 4 College is a night where families can receive hands-on college advisor support to get to the application submission finish line. Financial Aid opens October 1st, and the CA Priority Deadline is March 2nd. It is highly recommended to join us for “Funding Your Future” in prep for the starting and submission of financial aid. (12th grade only)

- **February**

- **HBCU Caravan** – Oakland Tech hosts a Historically Black Colleges and Universities College Fair where various OUSD scholars join along and meet with HBCU College Reps! On this day, reps are known to give on the spot admissions AND scholarships to qualifying/eligible students (12th grade focused. Tech prints unofficial transcripts for the students who signed the interest form {RSVP}. *In 2026, more than \$6,145,582 worth of on the spot scholarships were provided to more than 300 students.*)
- **Cash 4 College #3** – Could’t make the 1st or 2nd C4C night? The final Financial Aid Application Support Lab will be held in person at the Library! Cash 4 College is a night where families can receive hands-on college advisor support to get to the application submission finish line. The CA Priority Deadline is March 2nd. Emails to students/households who have not finished a financial aid application will be sent invitations to join us for this last night of Financial Aid Support with tons of folks to help out in one night. (12th grade only)
- **Preparing as Rising 12th Gr Parents** – For this virtual night, the CCC will be providing a presentation about what the future from March on forward will look like as their student transitions to 12th grade. Prepping the students is only half the preparation for the nerve wracking college application phase. Informed parents are key in enhancing this experience for the household as a whole. College jargon, deadlines, required documents, summer plans...the CCC has your back! (11th grade focused)

COLLEGE RESOURCES

- Grade Level Specific College Prep Checklist – All students and families are encouraged to check out the College Prep Checklist specifically for the grade in which their student is in. [You can find a folder with the many checklists by clicking here](https://bit.ly/4v1S9U7) or typing in your web browser **bit.ly/4v1S9U7**.
- Personal Statement Help – All senior English teachers require that students write a personal statement as an assignment. Help with essays is also available on a drop-in basis depending

on advisor capacity (or intentional appointment w/ an advisor), [college essay mentorship programming special to Tech](#), the “Turkey Break College App Crunch” open labs, and summer virtual workshops provided by [The College Guy](#) for FREE to all rising seniors.

- SAT/ACT Test Prep – Each year, in the fall & spring, People’s Test Preparation, students can check-out the latest 2027 and older SAT/ACT Princeton Review and CollegeBoard prep books.
- Services <http://www.ocf.berkeley.edu/~ptps/> provides free SAT (and sometimes ACT) prep classes after school at Tech. The classes typically start in September and February, and last 6–8 weeks.
- The Bullhorn – Weekly email with lots of information about activities and opportunities at Oakland Tech and in the community. There is always a college and scholarship section with deadlines and events listed. Sign up for the Bullhorn by emailing bullhorn@oaklandtech.com.
- Scholarship Bulletin – The scholarship coordinator works alongside a college access program who has [their own scholarship database](#). In an attempt to showcase more scholarships, the [CCC also has their own database](#). Students and families can access these databases through the google classroom and soon on the schools website.

COLLEGE APPLICATION CHECKLIST

The college planning process can begin in 10th grade, but it’s never too late to start. For a super helpful month-by-month checklist of what to do, please check the [folder with grade level specific checklist](#) here or by typing in your web browser bit.ly/4v1S9U7.

KEY DATES:

- In October of junior year: take the PSAT; start talking with friends, family and counselor about your college plans, their experiences, and how they might help; and attend the college Information Day (for all students) at UC Berkeley.
- In October of senior year: schedule standardized testing several months ahead, certainly by October of senior year.
- In November: CSU and UC applications must be filed by NOVEMBER 30th of senior year, while many other colleges have later deadlines.

In December: Every student should start preparing a financial aid application using the federal form called the FAFSA in December of senior year; they can be filed between January and March.

4. Staying On Top of Academics

ATTENDANCE

Daily attendance is critical to student success at Tech. To achieve and earn credits, it is vital that students attend every class on time every day. OUSD uses Aeries as a way to keep you up to date on your child's attendance in several ways. 1) You can track your child's attendance on the attendance tab in your Aeries Parent Portal. 2) Aeries will call you with an automated message when your child misses a class (please check with their teacher of record if you have a question or concern) as a means of keeping you informed of your students attendance

ABSENCES

If a student is absent from school (part or whole day), **a parent must submit a valid excuse to the attendance office within 48 hours of their return.** A valid excuse needs:

- The start and end dates/times
- The reason for the absence
- Parent/guardian signature (with a daytime phone number).

Excusable absences

Student absences may be excused in cases of:

- student illness
- Student mental health/anxiety
- quarantine required by the city or county health department
- a student medical or dental appointment
- the funeral of a member of the student's immediate family (1 day within California; 3 days if outside of the state)
- failure to provide evidence of immunization (up to 5 days)
- participation in religious instruction or exercises
- court appearance
- religious observance/retreat
- student is incarcerated, awaiting a DHP, or on suspension

How to excuse an absence

There are several ways that you can excuse your child's absence.

- 1) Call the school at (510)879-2305, and dial 1 to reach the attendance office.
- 2) Provide a note written by a parent or guardian. **The note must be taken to the Attendance Office before 9:00 a.m. the first day the student is back at school. It should state the first and last name of the pupil, the reason for the absence and the date(s) the child was absent.**

3) Send an email to techattendance@ousd.org

NOTE:

- Excusing your child's absences is IMPORTANT because we have an attendance policy that will have **consequences on students that have 3 or more unexcused or uncleared absences** (which eventually are unexcused to the State/Federal Government); We have to do this because of our open campus and we know that if we don't set a limit some of our scholars will not return to class as they should.

ATTENDANCE CONSEQUENCES (ACADEMIC)

Students with unexcused absences (not cleared within 48 hours) **may not be allowed to make up classwork** (including quizzes or exams). Additionally these students are subject to disciplinary action, including lunch detention, after school detention, Saturday school and/or in school suspension.

If your child misses more than 30% of their classes or a student has 6 or more UNEXCUSED absences in one class during a marking period, they will receive a failing grade for the marking period or the semester.

Failing grades will affect the student's ability to participate in Extra Curricular activities at school. This includes participation in extracurricular activities such as sports, drama, and our formal events. A student MUST have above a 2.0 GPA to participate in these events so attendance is critical!

ATTENDANCE CONSEQUENCES (SCHOOL ACTIVITIES)

- In order for students to participate in extra-curricular activities students must be present at school at least 80% of the day on the day of the event.
- This year, both tardies and unexcused absences will impact citizenship grades, and those citizenship grades will impact your ability to attend (and participate in) extra-curricular events, including sports.
- Tardies & Unexcused absences impact your citizenship grades as follows:

TARDIES

- 0-1 tardies = **Outstanding**, 2-3 tardies = (**O** or **Satisfactory**); 4-5 tardies = (**S** or **Needs Improvement**); 6-7 tardies = **Needs Improvement**; 7 or more tardies = **Unsatisfactory**

UNEXCUSED ABSENCES

- 1-2 unexcused absences - No higher than a “S”.
- 3-5 unexcused absences - No higher than an “N”
- 6 or more unexcused absences- Will receive a “U”

HOW TO CLEAR TARDIES/UNEXCUSED ABSENCES TO IMPROVE CITIZENSHIP GRADES

Tardies and unexcused absences can be cleared with teachers and administrators through several options.

With teachers:

- Students can clear **tardies** directly with teachers (up to teacher discretion) by performing detention or community services within their classroom.
- A teacher may elect to host detention in their classroom before school, during Lunch Time, or after school. Students with shortened schedules may stay longer and complete detention, if it is confirmed they do not have a scheduled class during that time.
- Each tardy can be cleared with 15 minutes of service doing detentions or community service with the teacher.
- The teachers should then make a note of these efforts and give the student a grade of N (needs improvement), S (Satisfactory), or O (Outstanding).
 - **NOTE:** We cannot legally go back into Aeries or the attendance records and change the TARDY in the records of the student. A teacher must make the notation on their own or we keep records internally using a Google Form.

Behavioral CONSEQUENCES for Tardies/Cutting/Unexcused Absences

1st Incident

- 1st time student-teacher conference/conversation about impact

2nd Incident

- The teacher will contact the parent/guardian (phone call or email).

3rd Incident

- The student will be assigned detention by the Community Schools Manager.

We will be also running queries on Friday to catch students who are absent or Tardy. If they miss a detention, then they get one chance to make it up. If they don't make it up, it becomes Saturday School. **If Saturday School is missed, it will become an “In School Suspension”.** **Dr. Woolridge will email AP over students and AP will document in Aeries. During the week, students will not be allowed at games until tardies are cleared.**

ATTENDANCE CONTRACT

Dear Oakland Tech Families,

We know all of our families understand how important school is for all children, especially your own. We know students who are not at school miss out on their education. With a recent pandemic so many students missed valuable time learning over the past 4 years. Our school is committed to preparing all of our students for success in middle school, and into high school. We cannot do that if students are not here. Our school goal this year is for all students to be at school **EVERYDAY** and **ON TIME (8:30 AM)**.

Why is this important?

- It helps to reduce stress in young people.
- Students are able to have stronger relationships with their teachers and other students.
- Students are able to stay on top of their school work better.
- Students who are chronically absent are at a higher risk of dropping out of high school.

What we need from our families

- Help your student(s) get to school **EVERYDAY** and **ON TIME (8:40 AM)** by setting and maintaining a reasonable bedtime.
- Help your student(s) get to school **EVERYDAY** and **ON TIME (8:40 AM)** by having a plan, and back-up plan, for transportation (especially on rainy days).
- Help your student(s) get to school **EVERYDAY** and **ON TIME (8:40 AM)** by helping them stay healthy; that includes their medical appointments and healthy eating habits.
- If a student absolutely has to be absent, call our attendance office each and everyday to update us on the reason for their absence **(510) 879-3219**.
- Please request Independent Studies 2 weeks in advance for planned trips of 5 or more days when school is in session.
- ★ ***We are only successful together!*** ★

Student Name /Student Signature

Parent Name

Parent Signature

Date

Parents should send their student to school with a note the following day or call the Attendance Office at 510-450-5400.

REPORT CARDS AND TRANSCRIPTS

Students receive two progress report cards during each semester before the report card at the end of the semester. Please review your child's progress, and meet with your student's counselor or teachers as soon as possible if you have concerns. Students can follow their progress in their [Aeries Student portal](#) and parents can do so using their [Aeries Parent portal](#) account as well.

An 'F' on a semester report card means the student will not earn credit for the course. (And colleges will not accept a 'D' as a passing grade in academic core classes.) The semester report card is part of the student's permanent record.

You should expect a report card in the mail at the end of each semester (the fall semester ends in late January each year, and the spring semester ends in early June). You also should receive a report within two weeks after the end of each marking period (check the school website calendar for the dates).

To obtain a transcript, AT LEAST 5 DAYS BEFORE you need it (or it needs to be postmarked), place an order with the District school Registrar . *Request official transcripts here:*

<https://ousdca.scribder.com/>

CHECK YOUR GRADES ON Aeries.net

Each student must set up his or her own [AERIES.net student account](#).

Aeries gives parents online access to information about their student's grades and attendance. Parents receive access information at registration in August. After registration, email aeries@oaklandtech.com for information on access to Aeries.

Parents without Internet access can use the computers in the Library.

Through the [AERIES.net parent portal](#), parents can view:

- Events calendar, nightly homework and class assignment scores
- Standardized test scores and results
- Class schedules
- Report cards and progress reports
- Graduation status reports and unofficial transcripts
- Daily attendance for each class
- Student contact information
- Current class assignments and grades (through the Gradebook portion of the site).

SCHOOL TREASURER

Tech's Treasurer manages funds for student-related items and services, including: uniform sales, yearbook sales, lost textbook payments, PSAT and Advanced Placement exam fees, prom/dance ticket sales, sports event ticket sales, and student club funds. Rosemary Whisenton, extension 119, is Tech's Treasurer.

The Treasurer accepts cash only. We also. Receipts are provided for payments that apply to one individual only, such as payments for lost textbooks. Payments are logged on a master list when many students are paying for the same item, such as yearbooks and test registration fees (PSAT, Advanced Placement exams). Receipts are not provided for tangible items, such as uniforms or event tickets. The Treasury is open for students and parents during lunchtime and after school most days. On minimum days, it's open only after school. On game days, it is closed after school.

5. Information & Communication

HOW TO GET INFORMATION

<https://oaklandtech.ousd.org/about-us/communications-at-tech>

PARENTSQUARE & STUDENTSQUARE-

ParentSquare and StudentSquare are the primary source of news and information for students and families at Oakland Tech. You can access information via emails, texts, or through their website and app. Receive official school communications from Oakland Tech and OUSD, and The Bullhorn E-Newsletter.

<https://oaklandtech.ousd.org/about-us/communications-at-tech/parentsquare-official-school-communications>

AERIES

Information specific to your student such as grades, classes, and attendance can be found in your Aeries account:

<https://oaklandusd.aeries.net/student/LoginParent.aspx>

WEBSITES

Main site: OaklandTech.OUSD.org

Athletics: OaklandTechBulldogs.com

Tech's History: OaklandTechHistory.com

CALENDARS

Links to calendars can be found here: oaklandtech.ousd.org/calendar

"OUSD District Calendar" - district-wide events such as holidays

"Oakland Tech Public Events" - school-related events such as rallies and games

"Oakland Tech PTSA" - PTSA-related events such as the auction and fundraising parties

GOOGLE GROUP

A PTSA managed listserv that allows parents to ask questions to other parents and the administration. Sign up by sending an email to OaklandTech@groups.io from the address where you wish to receive messages.

INSTAGRAM

Main Account: @othsconnections

Athletics: @otathletics

College & Career Center: @Oaklandtech_CCC

Many other accounts exist for teams, clubs, and academies

6. Parent Involvement

OAKLAND TECH PTSA

Oakland Tech's Parent Teacher Student Association provides essential time and funding to support Tech's rich and diverse academic, social and extracurricular programs. The PTSA also provides a forum for parents, guardians, teachers, students, staff and community members to share ideas and concerns. For more information go to oaklandtech.ousd.org/ptsa

Here are some of the ways you can get involved:

- Attend a General Meeting - see website for dates, times and location
- Join a Committee: some of them include:
 - Fundraising & Auction - help to raise funds for Tech
 - Communications - help to spread the word via The Bullhorn, website, etc.
 - Staff Appreciation - craft events that celebrate Tech's teachers and staff
 - Tech Events - spearhead student events like Senior Sunrise
 - Campus Improvements - plan and execute site renovations and improvements
 - College and Career Center - help facilitate college visits and other activities
- Volunteer for events like Back-to-School Night or Beautification Days
- Join the Board - help to lead the organization

FIELD TRIP CHAPERONES

Field trips don't happen without adult chaperones. Teachers will send out requests to parents when needed.

COLLABORATIVE SCHOOL SITE COUNCIL (CSSC)

This team of three parents and one community representative, four students, five teachers, two non-teaching staff, and the principal oversees the "Single Plan for Student Achievement" and state and federally funded programs. The CSSC provides excellent opportunities for leadership experiences, especially for students. Members serve for two years.

Elections to the CSSC are held at the first PTSA meeting of the year. If you are interested in sitting on the council, please contact Martel Price.

AFRICAN AMERICAN STUDENT ACTION PLANNERS (AASAP) BLACK FAMILY SUMMIT(S)

Parents, teachers, administrators, and students that work to support students of African descent and increase the number who graduate from Oakland Tech with the necessary skills to attend college.

AUDITORIUM COMMITTEE

Now entering Phase 4 of their multimillion dollar restoration project, this committee was instrumental in updating the auditorium's technology and seating. It continues to support the performing arts program with short term and long term planning.

LEAVING CAMPUS DURING SCHOOL HOURS

Oakland Tech has dual campuses with an open lunch policy in place. While there are many access points, we try to limit them in an effort to secure our school. In addition, we always make a concerted effort to hold our students accountable for their attendance and to these expectations for their own safety.

If a student wishes to leave campus for a verified valid reason, they should obtain a "Permit to Leave" beforehand. Students can obtain a "Permit to Leave" by 1) emailing the attendance office at techattendance@ousd.org, or 2) by providing a note written by a parent/guardian, to the Attendance Office before school or during lunch. 3) Parents can also call the attendance office, however as they are constantly busy, a note is preferred. *The note must state the date, time and reason the student is to leave campus* This procedure must be followed even if the student plans to leave during lunch. When he/she returns, the "Permit to Leave" can be used as a note to receive a pink slip for the hours missed from the attendance office. Students are discouraged from being off campus aside from travelling between the two campuses and during lunch time. Students who choose to go off campus at a time when they are not required or allowed to do so, will receive a consequence such as detention or Saturday School or even suspension if warranted.

8. Community School and Student Supports

FULL SERVICE COMMUNITY SCHOOL

As outlined in Oakland Unified School District's Strategic Plan, Community Schools invite the community in and extend their boundaries into the community in order to accelerate academic achievement; they share responsibility for student, family and community success. Through the dedication and commitment of Oakland Tech's administration, community school leadership, faculty,

staff, and partner organizations, Tech has risen to be one of Oakland's premiere community schools. Our Community Schools Manager can be reached at alexis.grawlawson@ousd.org.

It is our goal as a Full-Service Community School to:

1. Offer a coordinated and integrated system of academic and support services
2. Become a safe and healthy center of the community
3. Foster trusting, intentional relationships and partnerships
4. Build the capacity of adults and students to share responsibility for leadership and decision making, and
5. Tailor the specific approach and mix of services to each community through a process of understanding and addressing inequities.

We are committed to the following Foundational Elements:

- Equity
- Coordination
- Continuous Improvement
- Collaborative Leadership
- Partnerships, and
- Resource Alignment;

And to these Core Elements:

- Academic and Social Emotional Learning
- School Culture and Climate
- Youth Leadership
- Health and Wellness
- Expanded Learning
- Family Engagement and Support and
- School Readiness and Transitions

FREE BREAKFAST PROGRAM

Because a hungry student cannot learn, Oakland Tech offers a FREE hot breakfast to all students in the cafeteria. A FREE bag breakfast is served from 8:00 to 8:25am in the lower campus cafeteria and in the upper campus front office.

TECHNICLINIC - 510-450-5400, ext. 179

The TechniClinic provides medical, mental health, health education, case management and youth development services to students of Oakland Tech for FREE. It is managed by La Clínica de La Raza. All TechniClinic services are voluntary.

Students must request a blue pass from their teacher during class time to access clinic services. For mental health services, please use a COST (Coordination Of Services Team) referral form, found in the office, or speak to a teacher.

Services include:

- First aid/triage, treatment of minor illness or injury
- Physical exams/sports physicals
- Vision, hearing and dental screening
- Management of chronic illness
- Family planning services
- STD screening and treatment, as well as HIV testing
- Therapy, crisis intervention, consultation
- Alcohol and other drug counseling
- Immunizations
- Health education on a wide variety of topics
- Health insurance enrollment
- Youth development program including Peer Health Education and Male Involvement Program (MIP)

ADDITIONAL MENTAL HEALTH SERVICES

Lincoln Child Center also provides mental health services to Tech students. Request services via a COST form, found in the office, or speak to a teacher.

SUBSTANCE ABUSE INTERVENTION PROGRAMMING

Located in the Community Schools Office, Room 235, substance abuse counselors are available to offer support to students striving to stop using drugs and alcohol, as well as tobacco through our TUPE (Tobacco Use Prevention Education) Program.

8. Extracurricular Activities

AFTER-SCHOOL PROGRAM

The after-school program helps sponsor clubs and provides Academic Tutoring and Credit Recovery. It meets Mondays through Fridays from 3:30 p.m. to 5:30 p.m. starting in October. It is located in room 2 in the basement and can be accessed from the Auditorium patio area as well.

Schedules are announced in September. Here's a small sample of after-school activities at Tech:

Bay Area Urban Debate League (BAUDL): The members practice and compete in statewide competitions that emphasize the techniques of debate and public speaking.

REAL HARD: A year-round, citywide, multiracial youth leadership development program that provides training and support for students to change their relationships to themselves, to their peers, and to their education. At Tech, members of Real Hard developed the Four Pillars of Tech to support a positive school climate.

Techbridge: In this after-school program, girls get to work on fun, hands-on technical projects, make friends, meet role models, take field trips, and explore career options in science, technology and engineering fun! It meets Monday afternoons.

Tech Techies: Members of this group work backstage in the theater, building and moving scenery and props, and working lights and sound for drama, dance, music, and outside groups.

Performing Arts: Students experience Music, Drama, and Dance as arts electives, there are extracurricular aspects of these classes in the form of rehearsals and performances.

JOINING AND FORMING CLUBS

Any group of students may apply for permission to form a club. All clubs must have a purpose, hold regular meetings, and have a constitution that outlines policies and rules. All clubs must submit a new application and constitution each school year. Students learn about the clubs at Oakland Tech at a club day at the beginning of each year. Club meeting dates are determined at the first meeting of the year.

STUDENT LEADERSHIP

Student Council

Each 3rd period class elects a member of the Student Council in September of each year. Monthly Student Council meetings focus on upcoming events, ideas for making Oakland Tech a better place, and expressing student concerns to the administration.

Associated Student Body

The Associated Student Body (ASB) plans and manages dances, rallies, spirit week and other school spirit activities. It provides announcements during the third period and manages bulletin boards, a student store, food sales, homecoming, and clubs day. Members also organize Black History Month and Breast Cancer Awareness Month activities, plus holiday activities such as a canned food drive, toy drive, and holiday 'grams.' ASB also serves as a forum for student opinions and concerns with input from all class representatives. Students who volunteer for student leadership may receive an elective credit through the Third Period Leadership class.

ASB officers are the liaisons between the student body, parents, and school administration. They participate in Leadership Class, attend monthly PTSA meetings, and send representatives to attend the Faculty Council meetings every other week.

Class Officers

Class officers develop class spirit and school pride, organize fundraising events for their class, and plan the Junior Prom, Senior Ball, and other class activities. Class officers meet at least twice each month (they're not required to attend Leadership Class). They work on fundraisers and other spirit activities. All members of each class are welcome to attend class meetings.

Elections

ASB elections are held by October for officers of the 9th grade, student council, and any unfilled ASB vacancies, and in April for officers of grades 10 through 12 for the following year.

COMPETITIVE AND CLUB SPORTS

The following sports are offered at Oakland Tech and managed by the school.

Boys Fall Sports	Coach/Contact Info
Cross Country Varsity	Lucy Andrews lucyrandrews@gmail.com
Football Varsity	Anthony McCrady anthony.Mccrady@ousd.org
Football JV	KC O'Keith Okeith24@comcast.net

Girls Fall Sports	Coach/Contact Info
Cheerleading Varsity	Rose Whisenton rosemary.whisenton@ousd.org
Cross Country Varsity	Marisa Rudolph rudolph.maris@gmail.com
Tennis Varsity	Keith Debro keith.debro@ousd.org
Volleyball Varsity/JV	Christina Burden christinaburden@att.net

Winter Sports Boys	Coach/Contact Info
Basketball Varsity	Karega N. Hart karega.hart@ousd.org
Basketball JV	Lonnie Price lonnie.price@ousd.org
Wrestling Varsity	Ashlee Sherman ashlee.sherman@ousd.org
Soccer Varsity	Joel Higgins joel.higgins@ousd.org

Spring Sports Boys	Coach/Contact Info
Baseball Varsity	Chris McClarty coachchrisbulldogs@gmail.com
Baseball JV	TBD
Golf Varsity	Jason Delaney coachjasonotgolf@yahoo.com
Lacrosse Varsity	TBD
Swimming Varsity	Naji Ali najiswimsti@gmail.com
Tennis Varsity	Keith Debro

	keith.debro@ousd.org
Track and Field Varsity	Antonia Currington antoniacurrington@gmail.com

Spring Sports Girls	Coach/Contact Info
Badminton Varsity	Ashlee Sherman ashlee.sherman@ousd.org
Lacrosse Varsity	TBD
Softball Varsity	Rosemary Whisenton Rosemary.Whisenton@ousd.org
Swimming Varsity	Naji Ali najiswimsti@gmail.com
Track and Field Varsity	Antonia Currington antoniacurrington@gmail.com

The following sports are offered exclusively to Tech students but are not managed or funded through Oakland Tech:

OT ROWING
ICE HOCKEY
ULTIMATE FRISBEE
MOUNTAIN BIKING
DEBATE TEAM

9. School Policies

GROUND'S FOR DISCIPLINARY ACTION

All students are subject to disciplinary action when involved in any of the acts listed below, while on school grounds or at a school activity, during lunchtime (on or off campus), or while going to or coming from school or any school activity. Severe behavioral infractions may lead to immediate suspension and/or recommendation for expulsion.

- ALL acts of academic dishonesty (cheating, changing grades, etc.)
- fighting or threatening to fight

- electronic recording and posting fights to social media sites
- using force or violence upon another
- possession of a dangerous object
- possession, selling, or being under the influence of a controlled substance (including marijuana in all forms)
- committing or attempting to commit robbery, stealing, or extortion
- causing damage to school or private property
- stealing or attempting to steal school or private property
- possessing or using tobacco or nicotine products
- committing an obscene act or engaging in habitual profanity
- possessing or selling drug paraphernalia
- disrupting the learning environment
- refusing to leave a classroom when asked
- plagiarism (using someone else's work without citing the source)
- disruption of school activities or defiance of authority
- knowingly receiving stolen property
- possession of ANY FIREARM including imitation and play firearm
- committing or attempting to commit sexual assault or harassment
- harassing, threatening, or intimidating a student who will be a witness at a Pupil

Disciplinary Hearing Panel (PDHP).

School administrators will determine the appropriate disciplinary action after considering the severity of the infraction and other factors. If a sanction more severe than a five day suspension is considered appropriate, the administration may recommend expulsion to the Pupil Disciplinary Hearing Panel (PDHP).

Any student involved in a fight will lose out on their extra curricular privileges (attendance to functions afterschool). These privileges can only be gained back if the student(s) agree to have a Restorative Justice conversation, restorative actions, along with maintaining a good grade point average (2.5 at least) and 90% present attendance rate for a marking period or period 6 weeks.

Discipline & Intervention Matrix - Student & Family Version

Category A: Behaviors that should not result in suspension

- Dress code violation*
- Picking on, bothering, or distracting other students
- Technology violation (i.e., using cell phone in class without permission)*
- Use of profanity or vulgarity (not directed toward adults)
- Failure to follow directions (all grades)*
- Cutting class or repeatedly truant*
- Possessed or used tobacco including vape pens with tobacco

Category B: Behaviors that may result in suspension

Suspension is discouraged and not permitted unless tiered interventions have been provided and failed. If so, suspension permitted 1-2 days

- Repeated behavior from Category A (except those that fall under defiance/disruption - marked with (*)above)
- Use of profanity toward adults
-
- Harassment Level 1 (teasing, name calling, excluding, giving dirty looks, gossiping)
- Sexual Harassment Level 1 (verbal, written, or electronic comments that are sexually offensive or degrading); Note: K-4 students may not be suspended for harassment or sexual harassment

One-day suspension optional

- Intentional destruction of school property including graffiti or tagging
- Possession of firecrackers (non-projectile)
- False activation of fire alarm

Parent consultation expected; Suspension discouraged, unless tiered interventions have been provided and failed. If so, suspension permitted 1-2 days

- Repeated behavior from Category B
- Failure to follow directions when it causes an unsafe situation (no mental or physical harm to others)

Parent consultation and optional 1-2 day suspension; Expulsion discouraged unless secondary findings are present

- Bullying/Harassment Level 2 (bullying based on race, disability, sexuality, and other protected classes, or pushing, poking, tripping, shoving, or making threats)
- Sexual Harassment Level 2 (touching that is inappropriate, embarrassing, and/or offensive but does not rise to the level of sexual battery - including electronic sexual harassment) (Note: Contact legal for Title IX guidance prior to any discipline; K-4 students may not be suspended for harassment or sexual harassment)
- Stole or attempted to steal school or private property (not directly from a person but from an unattended location such as a backpack or without force or intimidation)
- Possessed or sold drug paraphernalia including vape pens
- Engaging in consensual sexual behavior on campus
- Attempted to cause, or threatened to cause physical injury to staff or students (not involving threats re weapons)
- Fighting Level 1 (mutual combat resulting in minor injuries such as cuts, scrapes; or instigating a physical altercation)
- Intoxication (may be referred for substance abuse assessment and supports - Expulsion not permitted)
- Possessing and/or using marijuana (with no intent to sell) including vape pens with cartridge

Category C: Behaviors likely to result in suspension; Expulsion permitted depending on safety threat and mitigating or secondary factors¹

- Assault - resulting in minor injuries such as cuts, scrapes
- Bullying / Harassment Level 3 [severe or pervasive conduct, including online conduct, that has a substantially detrimental effect on physical or mental health or as described in 48900(r)]
- Sexual Harassment Level 3 (severe or pervasive conduct of a sexual nature as described in 48900.2) - electronically sending/forwarding explicit pictures of another student (Note: Contact

¹ Any behavior that is not listed under Category D must have "secondary findings" to allow for expulsion. Secondary findings are defined as 1) Other means of correction are not feasible or have repeatedly failed to bring about proper conduct or 2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.

legal for Title IX guidance prior to any discipline; K-4 students may not be suspended for harassment or sexual harassment)

- Possessing and/or using a controlled substance other than marijuana
- Possession of an imitation firearm such as a BB gun(that does not project a metallic object), igniting or selling firecrackers/fireworks.
- BB gun that projects metallic object
- Committed harassment, threats, or intimidation against a student witness (including gang-related behavior)
- Threatening to cause physical injury with a weapon (This includes social media)
- Possession of a knife, taser, stun gun, or other dangerous object (brandishing a knife and possessing
- firearm/explosive listed separately)
- Caused serious physical injury to another student except in self-defense
- Committed an assault or battery on a school employee
- Committed robbery (taking property by force or intimidation directly from someone)
- Furnishing a controlled substance other than marijuana

Category D: Behaviors for which a referral for expulsion is required by state law

- Brandishing a knife (Waving or pointing in a threatening manner)
- Committed or attempted sexual assault or battery (Title IX) (Note: Contact legal for Title IX guidance prior to any discipline)
- Selling a controlled substance (this includes marijuana)
- Possessing, selling, or furnishing a firearm
- Possession of an explosive (i.e. bomb, grenade, missile, poison gas). This does not include fireworks/firecrackers

DRESS CODE

Overview

Oakland Technical High School's student dress code supports equitable educational access and is written in a manner that does not reinforce stereotypes. To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently and in a manner that does not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income, or body type/size.

Please know that we ask our community members to be aware of the following basic principles:

- All students and staff should understand that they are responsible for managing their own personal "distractions" without regulating individual students' clothing/self expression.
- Staff should make sure that all students are treated equitably regardless of race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income or body type/size.

- Student dress code enforcement should not result in unnecessary barriers to school attendance.
- Students must comply with dress codes where protective or supportive clothing is required for physical safety, such as chemistry/biology (eye or body protection), dance (bare feet, tights/leotards), or PE (athletic attire/shoes).
- Students are allowed to wear clothing of their choice that is comfortable.
- Students are allowed to wear clothing that expresses their self-identified gender.
- Students are allowed to wear religious attire without fear of discipline or discrimination.

What is not in alignment with our dress code: ([more detailed information in appendix](#))

- Clothing or accessories with offensive images or language, including hate or racist speech, fighting or threatening speech, profanity, and pornography.
- Clothing or accessories that denote, suggest, display or reference alcohol, drugs or related paraphernalia or other illegal conduct or activities.

What is required: ([more detailed information in appendix](#))

- A Shirt or top with opaque fabric in the front, back, and on the sides under the arms,
- Pants/jeans or the equivalent (for example, a skirt, sweatpants, leggings, a dress, or shorts),
- Shoes
- Certain body parts must be covered for all students at all times. Clothes must be worn in a way such that genitals, buttocks, breasts/chest, and nipples are fully covered with opaque fabric. However, cleavage does not have coverage requirements.

Dress Code Enforcement

To ensure effective and equitable enforcement of this dress code, school administration and staff shall not have discretion to vary the requirements in ways that lead to discriminatory enforcement. Students should not be shamed or required to display their body in front of others (students, parents, or staff) in school.

Once it is determined that the dress code has been violated, here are the next possible steps:

- Teachers can talk to students privately and ask them to put on their own alternative clothing, if already available at school, to be dressed more to code for the remainder of the day. DO NOT call out the student in front of the class.
- Teachers can provide students with temporary school clothing to be dressed more to code for the remainder of the day. It's recommended that teachers provide something that can be worn over the clothing (sweaters, hoodies, oversized shirts, etc), as opposed to requesting the student to leave the classroom to change.

- If necessary, students' parents may be called during the school day to bring alternative clothing for the student to wear for the remainder of the day.
- If students refuse to comply or continue to violate the dress code, teachers can write a referral to an administrator. A parent will be contacted and the student will be subject to assignment to detention, Friday Night School or suspension.

BULLYING

Bullying is ***defined as deliberate cyber, physical, or verbal acts that are severe or pervasive and that cause a student to be reasonably fearful of harm to person or property, to experience a substantially detrimental effect on physical or mental health, or to experience substantial interference with academic performance.*** This includes cyberbullying. Students whose bullying behavior disrupts the learning environment, creates substantial disorder, or invades the rights of students or school personnel by creating a hostile environment will be disciplined. This includes disruption caused by students' behavior and choices on the internet, including Instagram, Facebook, Twitter, and all other social networking sites. Please be mindful of your interactions on social media **as harm can be a two way street.** Students that are found to be engaged in Bullying are subject to assignment to detention, Friday Night School, suspension, or even a DHP.

DRUGS AND ALCOHOL

It is illegal for students or anyone on the school's campus or attending any school sanctioned event to possess, use, or be under the influence of any controlled substance.

Students that are found to be in possession or under the influence of Drugs and/or alcohol are subject to assignment to counseling, suspension, a DHP and/or arrest. Furthermore any student in possession or under the influence of any controlled substance at a school event is subject to suspension and will be prohibited from attending any other school events (dances, proms, athletic competition) for the remainder of the school year. A student can regain these privileges by agreeing to meet with OUSD provided substance abuse counselors, who will support students with drug, alcohol, social and academic issues. These students are referred by the Tech staff, security, parents and other students to learn to cope and overcome these issues in a safe environment where they can find acceptance, control and awareness of their issues. Our counselors aspire to motivate these students to move forward and focus on their education through brief intervention counseling and an ongoing commitment to their needs. Referrals can be made through the student's counselor by parents as well.

GAMBLING

Gambling, shooting dice and electronic games where money is exchanged on or around the school grounds will not be tolerated. Students who choose to gamble and/or observe such activities are subject to assignment to detention, Friday Night School or suspension.

HARASSMENT

The school reserves the right to discipline a student for actions committed off campus if the actions are intended to have an effect on a student or they adversely affect the safety and well being of a student while in school. This policy prohibits student to student harassment whenever it is related to school activity or attendance. Any student who engages in the harassment of another student is subject to disciplinary action up to and including verbal and/or written warnings and reprimands, counseling, suspension, and expulsion.

JAYWALKING

Oakland Tech is located on one of the busiest thoroughfares in the city. While jaywalking is no longer criminalized, students are advised to cross the street at controlled intersections. Adults visiting the school are expected to set a good example.

ELECTRONIC DEVICE POLICY

Oakland Tech officially has a no cell phone policy. Oakland Tech assumes no responsibility for lost or stolen cell phones, Ipads, AirPods, etc..

As such, we do strictly enforce a no cell phone policy during school hours. Cell phones should not be used during class time. The only time they should be used is only with permission of a teacher. If a teacher requests a student to take or hold a student cell phone after repeated warnings to stop the behavior, that student may be sent out of class on referral. Pursuant to California Education Code Section 51512, the use of any electronic listening or recording device in an educational setting without prior consent of the teacher and/or principal is prohibited.

In addition, any device (bluetooth speakers, air pods, etc.) that interferes with the educational process should not be brought to school. Teachers, security, and school officials may confiscate these items. Confiscated items may be held for the day or until the end of the semester, or they may be returned to a parent or guardian upon a conference with an administrator. Students that are found to be in violation of the cell phone policy are also subject to assignment to detention, Friday Night School, suspension.

Recording: Students must not use electronic devices for the purpose of making audio and/video recordings which infringe on the privacy rights of other students or staff. Students who record fights and /or post to social media will be subject to discipline.

iPads and personal computers are used at students' own risk and only with permission of a teacher.

CELL PHONE USAGE

California's Phone-Free School Act (AB 3216), Required all school districts in California to develop policies that limit student use of cell phones during the school day. As a result, Oakland Unified School

District has adopted a new Mobile Communication Device Policy to create safe, focused, and engaging learning environments for all students.

OUSD Board Policy 5131.8 recognizes that while smartphones can support learning and well-being, they "may also be disruptive to the instructional program and school environment." Under the policy, students may not use smartphones or other personal communication devices during the school day. This rule includes iPads, watches, earbuds and bluetooth headphones, as well as personal computers. Devices must be turned off / silenced, and kept in a designated pouch for the entirety of the school day. There are some limited exceptions, mainly for students with explicit needs in their Individualized Education Plan. Specific questions can be directed to your child's special education case manager, or assistant principal.

At Oakland Tech, all students are assigned Yondr pouches for the year. They are expected to use their pouch daily for the year and return it at the end of the year, just as we pass out and collect textbooks. Students will secure their phones, smartwatches, earbuds, AirPods, and other personal electronic devices in the pouch upon arriving at school (iPads and personal laptops are best left at home, but students will not be disciplined if they are off and away. Yondr pouches will remain locked throughout the school day, including lunch, and will be unlocked at dismissal. While Oakland Tech has open campus lunch, we are obligated to align with the OUSD policy of being phone free all day. Students should bring cash or cards if they choose to pay for food off-campus. Phones will not be unlocked during lunch hours and students seen using their phone during lunch hours will also receive consequences.

If you need to reach your student during the school day, please contact the Main Office at (510) 879-2305, and we will ensure your message is delivered. In case of emergency, students who need to contact home may do so through a teacher or the office. In the event of a schoolwide emergency, phones will be unlocked when it is safe to do so.

To summarize:

1. Students have been assigned a Yondr pouch, which they should bring to school each day.
2. Students should turn their phones off and insert them (as well as smart watches and earbuds) into the pouch and lock it when they enter campus, regardless of time.
3. Students should be prepared to show their Yondr pouch and ID to staff, when asked
4. Students who are found to have their devices out of the pouch during the day will have them confiscated and their family will be called to pick up their device
5. Student who loose their Yondr pouch will be issued another pouch and will be charged
6. Students who leave their Yondr pouch at home will be issued a loaner and will be charged if it is not returned

- 2) If a phone is seen out of the Yondr pouch or being used on our campus, the student will be asked to turn the phone over to the teacher or staff member who observed the misbehavior. Failure to comply can and will lead to additional consequences for the student.
- 3) The teacher or staff member will then turn the phone over to an Assistant Principal.
- 4) If this is the 1st infraction, the Assistant Principal will then call a parent or guardian listed in Aeries to come pick up the phone by the end of the day while asking for an in person or phone conference with a caregiver listed in Aeries (21+) to review the policy before giving the phone back.
- 5) If there is a 2nd infraction, we will add progressive discipline (detention) to address the concern. We will ask for another meeting with the student and caregiver to review and re-sign Yondr Contract and sign out the phone.
- 6) If there is a 3rd infraction, we will continue with progressive discipline (detentions/possible loss of a privilege) while requiring the student to turn in your phone in the office at the beginning of every school day for 2 weeks.

During the first week of school, we will gently remind students of the new rule/new law if they are seen with their phones on campus, but once week two begins, we fully expect compliance and will institute the above mentioned consequences.

Our goal is simple: to maximize learning, strengthen relationships, and create classrooms where students are fully present and engaged. We appreciate your partnership as we implement this important change and thank you for your continued support of Oakland Tech.

If you have any questions, comments, or concerns, please do share them here or email me or your students pathway Assistant Principal and we will do our best to address it in a timely manner.

STUDENT ID BADGES

All staff and students are required to have their picture identification badges on their person at all times. Every student must have his/her picture taken for this ID badge upon registration at Tech. Students must be able to produce their ID badges at all times while they are on campus.

VISITING CAMPUS

All visitors to Oakland Tech must sign in at the school office to obtain a visitor's badge before proceeding on to campus. Siblings or visitors under 21 years of age, unless accompanied by a parent or adult, are not allowed on campus.

All Classroom visits other than IEP meetings must be pre-arranged with the teacher. Please make arrangements to meet with your student's teachers ahead of time using email. Other visitors will be assisted in one of the offices. Visitors must obtain a visitor's badge in the school office upon entering the school and display it at all times while on campus.

REPORTING INCIDENTS

To report a security incident, contact Tech's head of security Rose Whisenton, (510) 879-8203, or Tech's OUSD School Resource Officer (510) 874-7777 (nonemergency).

OUSD Anonymous Tip Line (510) 532-4867 • Emergency situations (510) 450-5445.

MEDICATIONS & MINOR EMERGENCIES

Tech has a school nurse (stationed in room 110A) and also offers on-site health services through the TechniClinic, managed by La Clínica de la Raza. If a student becomes too ill to remain in class, he or she must obtain a blue pass from the teacher and report to 110 to get support from the nurse.

- TechniClinic staff will provide immediate care for minor emergencies.
- Administration of prescription medication during school hours is also managed through the TechniClinic, provided a note from the child's physician and parent is on file and the medication is in the original container.

MAJOR EMERGENCIES AND DISASTERS

School closing information will be conveyed by radio (KCBS/740 AM; KGO/810 AM; or KNBR/680 AM), and Parent Square. Additionally the school or district will call families about safety incidents that occur. Oakland Tech has a School Site Safety Plan on file in the Principal's office. In a major disaster:

- Oakland International High Schools Baseball field is the neighborhood Disaster Command Post.
- All students will walk down to that location in the event that the facility must be evacuated. The school will contact parents to ask that students be picked up. Students will only be released to individuals who are listed on the student's "Contacts" screen in Aeries. All adults coming to pick up students in the case of an emergency **MUST** show their identification card.
- **In the event of a disaster, please do not call the school or make personal arrangements with your child without contacting a school official.** As soon as possible, someone from the school will contact parents following a disaster, or information will be conveyed via emergency radio stations, such as KCBS (740 AM), KGO (810 AM) or KNBR (680 AM).

EMERGENCY CONTACTS

Only parents, guardians, or individuals who are listed on a student's Contacts screen in Aeries may sign out a student from school. Please be sure yours is up to date! To make changes to your Contacts screen go to your Aeries Parent Portal and add the information. If necessary email your child's pathway AP or techattendance@ousd.org

TRANSPORTATION

AC Transit provides bus service to Tech via routes 12, 51A, 61, 651, 657 and 696. Routes in the 600s are special school routes. See the AC Transit website, www.actransit.org, for route maps and schedules. Oakland Tech students are eligible for Alameda CTC's Student Transit Pass Program. The monthly bus pass allows the student to ride any AC Transit bus line in the East Bay an unlimited number of times during a calendar month. Students/Families can apply for those passes at this site: <https://www.alamedactc.org/programs-projects/studentpass/apply>.

LOCKERS

Oakland Technical High School has a limited number of hall lockers. Students are assigned a locker on a first come basis at registration and at the beginning of the school year if any are available. Students are not permitted and discouraged from sharing lockers. Do not share your combination with others and refrain from putting valuable items (iPods, cell phones, purses, etc.) in your locker. Personal locks are not permitted on lockers and will be removed if used. P.E. locks, which must be used on P.E. lockers, will be distributed and collected by P.E. teachers. There is a \$7 charge for any lock that is not returned. Oakland Technical High School is not responsible for lost or stolen items. Students must make sure that their locker is secure before they leave.

VALUABLES

Students are not to bring items of value or large sums of money to school. Valuable items are often stolen, lost or damaged. The school is not responsible for any personal items brought on campus, and will not be responsible for the investigation of stolen items. Instruction will not be stopped to recover items.

PARKING

Oakland Tech does not provide parking for students. Students who drive must park on the street. The City of Oakland will cite all cars on campus not displaying a valid parking permit and those belonging to students. Two-hour parking and bi-monthly street sweeping days are strictly enforced by the city around campus.

CLASS CHANGES

Students may not change classes for teacher or period preferences. Class changes will be made in the first three weeks of the semester by counselors to:

- rectify scheduling errors,
- address graduation and/or AG requirements,
- balance classes.

No class changes will be made after the third week of the semester except by petition and permission of the Assistant Principal or Principal. From the fourth week after school starts through the end of the week following the first marking period, class changes can be made by petition for withdrawal for only two reasons:

- lack of requisite preparation in the subject area (as determined by school faculty); and
- hardship, such as long term illness, family trauma, or other potentially debilitating circumstances.

An administrator will make the decision in consultation with the student, parent, counselor, and teachers and by examination of transcript and test scores. The first priority is to hold students to the expectations and workload of the current class.

CLASS WITHDRAWAL

 class change request form.3rd week.docx.8.27.2025 (1).pdf -first semester

 class change request form.2nd semester.pdf -second semester

Class drops or changes after the 3rd week must be discussed with a counselor and be approved by the parent/guardian, the Assistant Principal, and counselor. After the petition deadline, withdrawal from any class without formal permission will result in an "F" grade for the semester.

Requests based on extenuating circumstances occurring after the deadline must be documented and presented to the student's grade-level administrator. If a request is denied, the student must appeal directly to the principal.

Second Semester: Only two traditional classes at Tech are one semester long (American Government and Economics, which are paired in senior year). Students who earn a "D" or "F" in the first semester of any other class may petition to change to a lower level of the same class or to drop the class in the second semester if it is not a graduation requirement. The deadline for this type of petition is the end of the first week of the second semester.

Please note OUSD regulation AR5121: *A student who drops a course during the first six weeks of the semester may do so without any entry on his/her permanent record card. A student who drops a*

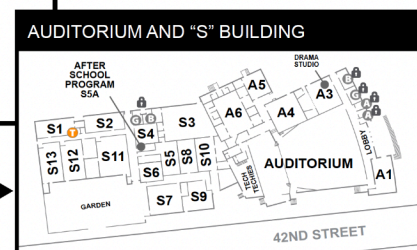
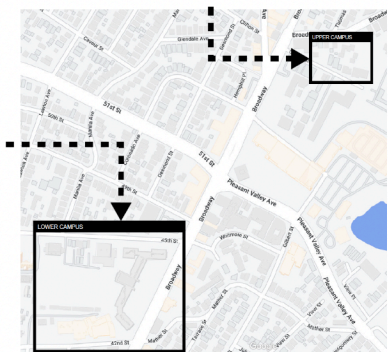
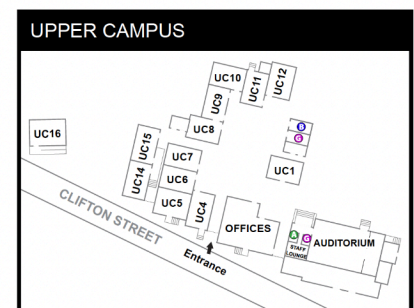
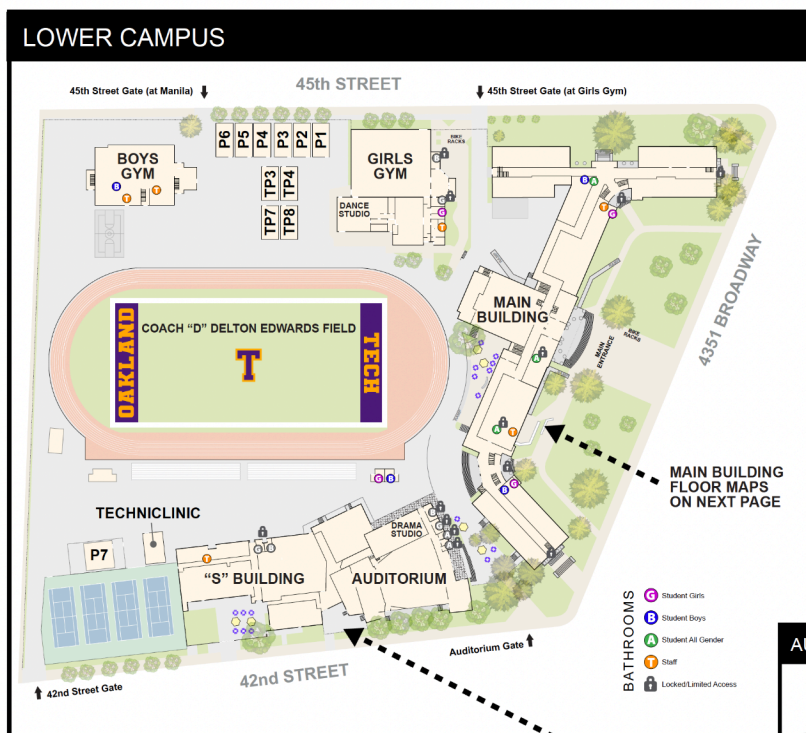
course after the first six weeks of the semester shall receive an F grade on his/her permanent record, unless otherwise decided by the principal or designee because of extenuating circumstances.

It is the intent of this policy to hold students to high expectations, while taking into consideration extenuating circumstances. The teaching faculty and school community as a whole will provide high support to all students in holding them to these high expectations, and they will make every effort to schedule students into appropriate classes.

Additionally, our Dual Enrollment (DE) classes are also one semester each due to the fact that the Peralta College schedule operates in this fashion. Any student who signs up for a DE course for the first semester will automatically be enrolled in another new course offering for the 2nd semester.

10. CAMPUS MAPS

Oakland Technical High School Oakland, California

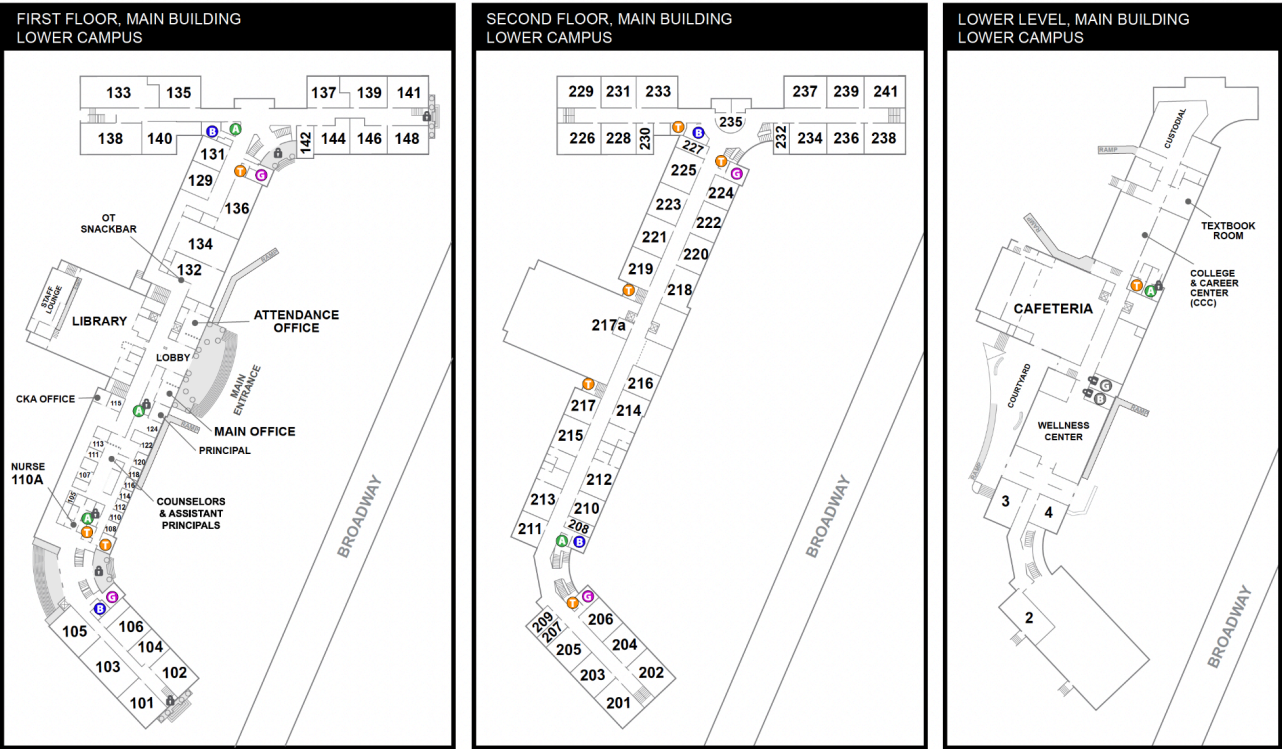


View and download
at www.ousd.org/otmaps

7/1/26

Oakland Technical High School

Oakland, California



View and download
at www.ousd.org/otmaps
7/1/26

- BATHROOMS
- Student Girls
 - Student Boys
 - Student All Gender
 - Staff
 - Locked/Limited Access

School-Parent Compact

2026-27

This School-Parent Compact has been jointly developed with parents and family members and outlines how parents, the entire school staff, and students will share in the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State of California's high academic standards.

This School-Parent Compact is in effect for the 2026-27 school year. It gets reviewed and approved by the School Site Council yearly.

School Responsibilities

The school agrees to carry out the following responsibilities to the best of their ability:

- 1) Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the students served under Title I, Part A to meet the State of California's challenging academic standards.**
 - through the use of state-approved and board-adopted curriculum and instruction that is consistent with the Oakland Effective Teaching Framework
- 2) Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement.**
 - through Back to School Night and teacher-scheduled conferences
- 3) Provide parents with frequent reports on their children's progress and assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children.**
 - through the online Aeries Parent Portal, emails from teachers to parents, and the Tech Parent University
- 4) Provide parents reasonable access to staff.**
 - through the online Aeries Parent Portal which provides teacher email addresses and teacher-parent conferences

- 5) Provide all parents and family members, including those with limited English proficiency and those with disabilities, with opportunities to volunteer and participate in their child's class, and to observe classroom activities.
 - through arrangement with the teacher and/or school administration
- 6) Provide parents with materials and training to help them improve the academic achievement of their children.
 - through the Tech Parent University and Student Success Team meetings
- 7) Educate staff members in the value of parent and family member contributions, and in how to work with parents and family members as equal partners.
 - through professional development training provided to staff members, parent booster groups, and the Parent Teacher Student Association
- 8) Ensure regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
 - through the use of the Parent Square messaging system which includes translation into home languages, robocalls, and email

Teacher Responsibilities

We, the teachers, support staff, and administration of Oakland Technical High School:

- Agree to provide a safe, supportive, and effective learning environment for all students.
- We will do this by making clear our expectations for student performance both in and outside the classroom, and reviewing these expectations on a regular basis.
- We agree to provide curriculum and instruction that is of high quality and is designed to enable all students to meet the state's academic achievement standards.
- We agree to continually work on our teaching strategies so that we can successfully teach all students.
- We agree to hold a meeting with parents at least once each year (for example, on Back to School Night or at Registration or Parent Workshops) during which this compact will be discussed in relation to their students' achievement.
- We agree to notify parents or guardians promptly when attendance or academic problems arise for their students.
- We agree to provide reports on student progress no less than three times each semester.
- We agree to provide reasonable access to staff and appropriate orientation and opportunities for parents who wish to volunteer, participate, or observe in their students' classrooms.
- We agree to follow school policies and show respect for every person at the school.

Parent Responsibilities

As a parent, I will support my child's learning in the following ways:

- Volunteer in my child's classroom if possible.
- Participate in decisions related to the education of my child.
- Promote positive use of my child's extracurricular time.
- Accept responsibility for supporting our students' learning.
- We agree to monitor our students' attendance and assure attendance is maximized.
- We agree to monitor the study environment at home and assure that our students have at least 3 hours in a quiet environment to do homework each day.
- We agree to monitor the time our students spend with television or other electronic entertainment.
- We agree to encourage our students to make positive use of their extracurricular time.
- We agree to respond promptly to messages from the school.
- We agree to attend Back-to-School Night and other conferences that are arranged with our students' teachers or administrators.
- We agree to follow school policies and show respect for every person at the school.

Student Responsibilities

We, the students of Oakland Technical High School:

- Agree to be on time for each of our classes every day.
- We agree to come to each class with completed homework and the required materials.
- We agree to write down each homework assignment and to set aside at least 3 hours each day to complete homework assignments.
- We agree to let our teachers, parents, or guardians know if we are having difficulty in a class and to ask for help if we need it.
- We agree to carry information between the school and our homes.
- We agree to follow school policies and show respect for every person at the school.

This Compact was adopted by Oakland Tech on September 6th, 2023, and will be in effect for the period of August 8, 2023 to May 24, 2024.

The school will distribute the Compact to all parents and family members of students participating in the Title I, Part A program on or before September 30, 2023.

Martel J. Price

Martel J. Price

9/6/23

Principal's Name

Signature of Principal

Date