

Port Angeles School District #121
REQUEST FOR STUDENT/STAFF PARTICIPATION
OR DISTRIBUTION/ POSTING OF MATERIALS

Please complete the following to request distribution or posting of materials through the Port Angeles School District:

- 1) Complete and return this request to Quinn Perry at qperry@portangelesschools.org or drop off at the Lincoln Center (district office). Attach a copy of your materials to this request. **Be sure to include the following disclaimer at the bottom of your announcement:**

"This is NOT a school-sponsored activity. The Port Angeles School District has neither reviewed nor approved the sponsoring organization or its program, personnel, and activities announced in this flyer. The sponsoring organization and participants agree to protect, indemnify, and hold harmless the District, its board of directors, employees and agents, from any and all claims, liabilities, damages, expenses or rights of action, directly or indirectly attributed to the organization, or its program, personnel, and activities. Permission to distribute this flyer should not be considered an endorsement or recommendation of the program by the District." Policy No. 4060

- 2) We will contact you once your material is approved. If approved, please use the numbers on the reverse side of this form to determine proper amounts. Bundle your materials, label with school name, and attach a copy of this form to each bundle.
- 3) You may deliver bundles directly to each school or to the Lincoln Center (905 West 9th Street). For same week distribution, materials need to be delivered on Monday by 9am to the Lincoln Center or 3pm to the school.

Name of person making request: _____

Sponsoring Organization: _____

Phone: _____ Email: _____

Purpose: _____

Non-Profit: _____ Yes _____ No Directly related to educational program of the school? _____ Yes _____ No

Request for:

_____ Posting of Materials _____ Student distribution _____ Staff Distribution _____ District Newsletter

_____ PASD Web/Community Bulletin Board https://portangelesschools.org/community/community_bulletin_board

District Action:

Appropriate for the age of the students involved _____ Yes _____ No

Material or project is approved for:

_____ Student Participation _____ Distribution _____ Posting

_____ Staff Participation _____ Distribution _____ Posting

District approval signature _____ Date _____

2026-27 District Student Count

Building	QTY	Format
Dry Creek	347	Prefers a stack of flyers (not bundles)
Franklin	344	Prefers a stack of flyers (not bundles)
Hamilton	333	Prefers a stack of flyers (not bundles)
Jefferson	203	Prefers a stack of flyers (not bundles)
Roosevelt	360	Prefers a stack of flyers (not bundles)
Seaview Academy	1	Prefers a single digital PDF
Stevens MS Grade 7	219	Prefers a stack of flyers (not bundles)
Stevens MS Grade 8	242	Prefers a stack of flyers (not bundles)
Port Angeles High School	944	Prefers a stack of flyers (not bundles)
Lincoln High School	45	Prefers a stack of flyers (not bundles)
Total	3017	

2026-27 Elementary Grade Level Count

Grade Level	Dry Creek	Franklin	Hamilton	Jefferson	Roosevelt	Total
TK	12	NA	NA	NA	13	25
K	44	40	61	21	45	211
Grade 1	39	45	49	31	42	206
Grade 2	52	48	43	29	37	219
Grade 3	51	50	35	26	56	218
Grade 4	50	50	39	28	53	220
Grade 5	52	57	55	40	58	262
Grade 6	59	54	51	28	48	240
Total	347	344	333	203	360*	1601

*with pre-kindergarten programs