

J.B. Martin Middle School

434 South Street, Paradis, LA 70080

2026 - 2027 STUDENT PLANNER/HANDBOOK

MAIN OFFICE & NURSE	985-758-7579
LIBRARY	985-758-2116
CAFETERIA	985-758-7869

J. B. Martin Webpage Address:

<https://jbmartin.wearecpps.org/>

Parent Portal Address:

<http://stcharles.powerschool.com/public>

Cafeteria Meal Pay Address:

www.myschoolbucks.com

Online Payment System Address:

<http://osp.osmsinc.com/StCharlesParish>

District Credo...

Our Core Business...

Teaching & Learning

Our Focus...

Continuous Improvement

Our Commitment...

Learning for Life

This planner belongs to:

Name: _____

Grade: _____

Students: Go to your birthdate in your agenda and write your locker number and combination.

ST. CHARLES PARISH PUBLIC SCHOOLS

School Calendar 2026 – 2027

Fall Semester	
First Day for Students/Begin 1st Quarter (Staggered Start)	8/10 & 8/11
Labor Day Holiday	9/7
Student Holiday	9/16
End of 1 st Quarter	10/9
Fall Break Holiday/Weather Make Up Day	10/12-10/13
Early Dismissal (P/T Conferences)	10/22
Student Holiday	11/11
Thanksgiving Holidays	11/23-11/27
Early Dismissal/ End of 2 nd Quarter	12/22
Christmas/New Year Holidays	12/23-1/5
Spring Semester	
Student Holiday (Professional Learning)	1/6
Classes Resume	1/7
Dr. Martin Luther King Jr. Holiday	1/18
Early Dismissal (P/T Conferences)	2/25
Mardi Gras Holidays	2/8-2/12
Student Holiday	3/10
End of 3 rd Quarter	3/16
Easter Holiday (Spring Break)	3/26-4/2
Last Day for Students/Early Dismissal End of 4 th Quarter	5/26

NOTES:

- Student make-up days for emergencies will be taken from existing holidays.
- The calendar is subject to change.

J.B. Martin Middle School

Administrative Staff 2026 – 2027

Principal	Sean Dwyer
Assistant Principal	Tricia Growl
Assistant Principal	Aubrey Hager
Assistant Principal	Chase Petit
Dean of School Climate and Student Support	
Krystn Charlie	

STUDENT ACTIVITIES

J. B. Martin provides a broad range of activities for Student participation. Students are encouraged to participate in as many activities as possible. The following are provided for Students:

Beta Club (invitation only)	<u>Boys' Sports:</u>	<u>Girls' Sports:</u>
4-H Club	(must tryout)	
Cheerleaders	Football	Volleyball
	Wrestling	
Dance Team	Basketball	Basketball
Pep Squad	Baseball	Softball
Yearbook	Soccer	Soccer
Choir		
Band		
Step Team		
Bible Club		
Dungeons and Dragons (D&D)		

ADVISORY/COUGAR TIME

J.B. Martin's Advisory program supports the social, emotional, and personal development of our students. By fostering small group interactions, the program ensures every student connects with a caring adult advisor and peers dedicated to their total growth.

GOALS

Ensure each student has regular access to a caring adult advocate and small-group opportunities that foster belonging, security, and trust.

Promote a positive school climate by recognizing student accomplishments, encouraging school spirit, and supporting students' growth in self-understanding, relationships, decision-making, study skills, and career awareness.

DAILY SCHEDULE

Regular Bell Schedule (88 minute classes)

7:40-7:50 Bus Arrival
7:50-8:00 Announcements
8:00-8:20 Advisory

8th Grade
8:22-9:50 - 1st Period (9:05)
9:52-11:20 - 2nd Period
11:22-12:50 - 3rd Period
12:50-1:20 - Lunch
1:22-2:55 - 4th Period

7th Grade
8:22-9:50 - 1st Period
9:52-11:20 - 2nd Period
11:22-12:05 - 3.1 Period
12:05-12:35 - Lunch
12:37-1:20 - 3.2 Period
1:22-2:55 - 4th Period
2:52 - Announcements
2:55 - Dismissal Bell
3:00 - Bus Departure

6th Grade
8:22-9:50 - 1st Period
9:52-11:20 - 2nd Period
11:20-11:50 - Lunch
11:52-1:20 - 3rd Period
1:22-2:55 - 4th Period (2:07)

Early Dismissal (No Advisory – 51 minute classes)

7:40-7:50 - Bus Arrival
7:55 - Announcements

8 th Grade	7 th Grade	6 th Grade
7:50-8:51 1 st Period (8:25) 8:53-9:44 2 nd Period 9:46-10:37 3 rd Period 10:39-11:30 4 th Period 11:30-11:50 Lunch	7:50-8:51 1 st Period 8:53-9:44 2 nd Period 9:46-10:11 3.1 Period 10:11-10:31 Lunch 10:33-10:57 3.2 Period	7:50-8:51 1 st Period 8:53-9:44 2 nd Period 9:44-10:04 Lunch 10:06-10:57 3 rd Period 10:59-11:50 4 th Period
	10:59-11:50 4 th Period 11:47 Announcements 11:50 Dismissal 11:55 Bus Departure	

P.M. Activity/Pep Rally Schedule (No Advisory – 75 min. classes)

7:40-7:50 - Bus Arrival

7:55-8:00 Announcements

8th Grade

8:00-9:15 - 1st Period (8:37)

9:17-10:32 - 2nd Period

10:34-11:49 - 3rd Period

11:49-12:19 - Lunch

12:19-1:34 - 4th Period

7th Grade

8:00-9:15 - 1st Period

9:17-10:32 - 2nd Period

10:34-11:10 - 3.1 Period

11:10-11:40 - Lunch

11:42-12:19 - 3.2 Period

12:21-1:34 - 4th Period

6th Grade

8:00-9:15 - 1st Period

9:17-10:32 - 2nd Period

10:32-11:02 - Lunch

11:04-12:19 - 3rd Period

12:21-1:34 - 4th Period (12:57)

1:34-1:45 - Announcements and Move to Gym

1:45-2:45 - P.M. Activity

2:45-2:55 - Return to Class and Dismissal

2:55-3:00 - Bus Departure

Enrichment Periods = 8th grade @ 1st Period, 7th grade @ 3rd period, 6th grade @ 4th period

SPECIAL SCHEDULES

The daily schedule may be revised for special student activities, such as pep rallies or other events; however, dismissal time will remain the same. Parent-teacher conference days will follow an early dismissal schedule.

LATE ARRIVALS

Any student arriving after 7:50 a.m. is considered tardy and must report to the office for an "Admit to Class" slip before going to class. **A parent or adult must sign in the student upon late arrival.**

EARLY SIGN OUTS

Students may not leave campus without office permission. To check out early, a parent or approved adult on the student's contact list must report to the office and sign the student out.

Upon returning to school, the student must bring a written excuse to the office for any missed classes and will receive a paper pass or a pass on Smart Pass.

Late arrivals and early check-outs may prevent a student from earning perfect attendance.

WITHDRAWALS FROM SCHOOL

Parents of Students who plan to withdraw from school should notify the school office as soon as possible so that the required forms may be completed.

ATTENDANCE POLICY AND TRUANCY CONSEQUENCES

Students must attend at least 167 days each school year. Middle school students with more than 10 absences may not be eligible for promotion. Only two parent notes per quarter may be used to excuse absences.

Regular attendance is essential to student learning. Excessive absences may result in loss of credit or retention. Please refer to the Attendance section of the District Code of Conduct Handbook.

MEDICAL EXCUSES FOR PHYSICAL EDUCATION AND/OR PHYSICAL ACTIVITY - MIDDLE SCHOOL

Students well enough to attend school are expected to participate in all classes, including physical education. If a student cannot safely participate in physical activity, the parent/guardian must notify the school and provide a written excuse to the office.

The nurse or administrator will notify appropriate staff, and the student may be given an alternate assignment that does not require physical activity. A physician's note is required if the student needs to be excused for more than five days or needs an elevator pass due to a temporary medical issue. The note must include when the student may return to normal activity.

EXCUSES FOR STUDENTS WITH TEMPORARY LIMITED MOBILITY IN AND AROUND SCHOOL AND CLASSROOMS - MIDDLE SCHOOL

Students well enough to attend school are expected to participate in all classes, including physical education. If a student cannot safely participate in physical activity, the parent/guardian must notify the school and provide a written excuse to the office.

The nurse or administrator will notify appropriate staff, and the student may be given an alternate assignment that does not require physical activity. A physician's note is required if the student needs to be excused for more than five days or needs an elevator pass due to a temporary medical issue. The note for the elevator pass must be given to the school nurse so that they may complete an elevator pass for the student. The note must include when the student may return to normal activity.

INFRACTIONS

Infractions are written for Students for minor violations of school expectations. These are aligned with the report card personal/social indicators.

FIGHTING AT SCHOOL

Students who participate in a fight on campus, at a school-sponsored event, at a bus stop, or on a bus will be suspended and offered the St. Charles Parish Conflict Resolution Diversion Program. Fight suspensions are cumulative during a student's three years at JBM.

Consequences:

- **1st fight:** 20-day suspension and CWA restorative community circle intervention
- **2nd fight:** 25-day suspension and CWA restorative community circle intervention
- **3rd fight:** Expulsion

A student may be recommended for expulsion, regardless of the number of fights, if the incident causes serious harm, involves more than two students, involves a weapon, injures an adult intervening, or meets other expulsion criteria in the Student Code of Conduct.

CELLPHONES/SMART WATCHES/SMART GLASSES/WEARABLE TECHNOLOGY

ACT 313: Possession of Electronic Telecommunication Devices prohibits students from possessing any electronic telecommunication device on the school campus during the instructional day. If a student does bring their cellphone/smart watch to school, it must be powered off and locked up in the student's locker at the beginning of the day and can only be taken out at the end of the day to go home. To maintain a focused learning environment, we provide all students with Chromebooks. Personal communication devices—such as phones, smartwatches, and smart glasses—must remain off and out of sight during the school day. Items in violation of this policy will be confiscated and consequences will follow the student's discipline ladder. Smart watches and other smart devices are only allowed for documented medical needs with a note on file with the school nurse.

Cellphones/Smart Watches/Smart Glasses/Wearable Technology Consequences:

- **1st offense:** Device confiscated and returned to parent; parent signs acknowledgement form
- **2nd offense:** Device confiscated for 5 school days; parent conference required
- **3rd offense:** Device confiscated for 10 school days; parent conference required
- **4th offense:** Device confiscated and returned to parent; student loses device privilege at school
- **5th offense:** Device confiscated and returned to parent at the end of the school year

Refusal to give up a device may result in suspension/ADAPT. The device must be surrendered according to district procedures before the student may return to school.

OFFICE TELEPHONES

Students may call home for illness only after checking in with the nurse. For non-illness reasons, office phone use is limited to the student's lunch period and requires approval from the School Office Specialist.

Students may only use the phone in the attendance office and may not use phones in the library, gym, or band room. Parents should avoid calling to speak with students during instructional time. Messages may be left with the office, but last-minute end-of-day messages cannot be guaranteed.

MAKE-UP WORK

Students with excused absences are responsible for requesting and completing missed assignments, tests, and projects. For extended absences, students should make arrangements with their teachers, who will set deadlines if additional time is needed.

Students absent for only one day should be prepared to turn in assignments or take tests upon returning. Parents may request work for extended absences of three or more days, and assignments will be provided at least 24 hours after the request is made.

PARENT-TEACHER CONFERENCES

Positive communication between home and school is important to student success. Conferences are scheduled twice a year, but parents are encouraged to contact their child's teacher or team whenever concerns arise.

Parents may request a conference by phone or email, and teachers may also request conferences throughout the year. Due to teacher schedules, conferences must be scheduled in advance.

P/T Conference Dates: Oct. 22-23 and Feb. 25-26 (Dismissal at 11:55 a.m.)

PARENT COMMUNICATION

Staff will communicate with parents/guardians using the following lines of communication:

SchoolStatus (text or phone call), email, notes home with student, face-to-face conference, Google Meet (similar to ZOOM) or phone call (SchoolStatus is preferred).

FEES

Not all expenses incurred at the middle school level are funded through state and local funds; therefore, it is necessary for students to assume the cost of these added expenses. Fees for all students:

PE Uniform	\$20 PE shirt and shorts (\$10 each)
Technology	\$20 Maximum of \$40 per family
Planner	\$5 replacement (1 st one is free of charge)
Student ID	\$5 replacement (1 st one is free of charge)

Fees will be collected at the beginning of the year at the J.B. Martin Orientation Day. Fees can be paid with cash, check, money order, or via online payments.

Online payments can be made using credit and debit cards (Visa and Mastercard) at <https://osp.osmsinc.com/StCharlesParish> for a small processing fee.

The School Administration/Principal may reduce or waive certain fees for economically disadvantaged students and students whose families are experiencing economic hardships and are financially unable to pay them.

All requests for economic hardship waivers of student fees and any and all supporting documentation used in considering the validity of any request for a waiver shall be confidential.

A. Procedures for Exemption

Parents or guardians may request an economic hardship waiver for assessed fees associated with specific course participation and/or participation in various student activities. When parents or guardians request an economic hardship waiver for fees, the following procedures must be followed.

1. A written request for an economic hardship waiver must be made and submitted to the school principal/designee or the school counselor.
2. The school principal/designee will conference with the parent/guardian within 5 school days from the receipt of the request for the economic hardship waiver.
3. The school principal/designee will provide a written agreement of the terms of the economic hardship waiver to the parent/guardian within 5 days of the conference.
4. A copy of the written agreement will be given to the parent/guardian and a copy will be maintained at the school.
5. Parent/guardian may appeal the decision using the procedure associated with the School Board's Policy 5.07, Complaints from the Public.

P. E. Uniforms:

P. E. uniforms will be purchased through P.E. classes. These uniforms are standard and are required for all P. E. classes. They must be replaced if lost or if a size change occurs. It is recommended that students put their names (or initials) on the shirts and shorts. The cost is \$10.00 for the shirt and \$10.00 for the shorts. *Students are required to wear tennis shoes during PE class. P.E. shorts may not be worn in lieu of uniform shorts/pants.

Lockers:

Students are responsible for securing their personal belongings and for remembering their locker number and combination. It is suggested that Students write this information in their agenda or some place they can reference if and when they forget.

Each student is assigned a locker for books and school materials. Lockers are school property and may be inspected by administration at any time.

Students may not share or switch lockers, and unauthorized locker decorations are not allowed. Students are encouraged to use lockers instead of carrying all books and materials in their school bag.

PROGRESS REPORTS

Please reach out to your child's teacher if you have questions concerning their grades.

REPORT CARDS

Report cards are given to students five school days after the end of each nine-week period.

GRADING SCALE

The grade a student receives each nine-week period will reflect an average of all the work accomplished in each particular subject.

A – 90–100 B – 80-89 C – 70-79 D – 60–69 F – 59 and below

HONOR ROLL/PRINCIPAL'S LIST

At the end of each nine-week, an Honor Roll List and a Principal's List will be announced. Students who receive all "As" will be recognized on the Principal's List. Those who receive "As" and "Bs" will be recognized on the Honor Roll List. Enrichment classes count toward earning honor roll or principal's list.

Homework is any assignment a student is expected to complete outside of class. Its purpose is to help students practice familiar skills, prepare for new learning, or extend understanding of recently introduced concepts.

Teachers will communicate homework expectations to students and parents, including the purpose, amount, consequences for incomplete work, and appropriate parent involvement.

Responsibility of Teachers: *It is the responsibility of the teacher to:*

1. Comply with the school's expectations for homework.
2. Assign homework that addresses the purposes described above.
3. Communicate (verbally and in writing) homework assignments and timelines for long-range assignments to students.
4. Clearly identify and communicate the purpose of homework assignments to students.
5. Differentiate homework based on the learning needs of students.
6. Assign homework that requires minimal involvement of parents. (While parents may facilitate homework completion, they should not provide too much help for students.)
7. Provide timely and specific oral or written feedback on homework completed.

Responsibility of Students: *It is the responsibility of the Students to:*

1. Acquaint themselves with the homework expectations of the school.
2. Bring all materials home which are necessary for completion of the assignment.
3. Practice good study habits.
4. Complete their own work and not expect others to do the work for them.
5. Keep up with daily and long-range assignments and submit them to the teacher when they are due.
6. Use the Student agenda to keep track of homework and other important information such as due dates, tests and quiz dates, etc.

Responsibility of Parents: *It is the responsibility of the parents to:*

1. Acquaint themselves with the homework expectations of the school.
2. Provide material and a comfortable, quiet, and well-lighted place in which the student may complete homework.
3. Establish a consistent schedule for the student to complete homework.
4. Encourage, motivate, and prompt the student to complete homework.
5. Check with the student daily as to the nature and extent of homework assignments.

6. Confer with the classroom teacher if the student does not consistently bring home assignments or has difficulty in completing homework.

Homework is posted daily on the teacher's google classroom as well in their classrooms. Students must also use their agendas to copy each day's assignments. In the event that you cannot access the internet, the agenda is a sure way to note what students are expected to do for homework.

ATHLETICS / EXTRA-CURRICULAR PARTICIPATION

The purpose of athletics is to promote the physical, mental, moral, social and emotional well-being of students. Athletics offered at J. B. Martin include football, volleyball, basketball, track, wrestling, soccer, baseball, softball, cheer, and dance. Interested students should contact the head coach at the beginning of each season. In order to participate in extra-curricular activities at J. B. Martin Middle, the following eligibility requirements must be met:

- A. Proof of Age: **A student becomes ineligible** for participating in interscholastic athletics if he/she has reached his/her fifteenth birthday before August 1st of that school year. **If he/she becomes fifteen (15) on or after August 1st, he/she is eligible for the remainder of the year.** (exception: Pep Squad)
- B. All Students must maintain a 1.5 grade point average and have not failed more than 1 subject.
- C. A Student must maintain a 2.0 grade point average in conduct each nine weeks.
- D. A completed District Athletic Participation Packet (consent form) and a LHSAA Medical History Evaluation (physical) completed by a physician must be on file prior to tryouts.
- E. Students must be present for at least ½ of the school day in order to participate in practices or scheduled games.
- F. If students are in attendance at the Landry Alternative Center (ADAPT), he/she is **not allowed to participate or attend any after school practice or extracurricular activity/event for those days in attendance at ADAPT. Refer to St. Charles Parish Public Schools Discipline Handbook.**

** Cheerleaders and dance team will follow the St. Charles Parish Cheer/Dance Guidelines. All sponsors and coaches are required to make all students and parents aware of this policy and are responsible for monitoring this policy.

ACCIDENTS

All accidents must be reported immediately to a staff member or to the office/nurse in order to ensure proper care for anyone involved.

FIRE/TORNADO/LOCKDOWN DRILLS

Emergency drills are important safety procedures.

During fire drills, students must follow directions and exit quickly and quietly using the posted route. Students must remain with a faculty/staff member during drills. After exiting, students must line up and wait for the faculty/staff member to account for them. Students must remain supervised by an adult at all times.

During tornado drills, students remain inside their classrooms or a safe area and sit against the hallway wall with heads tucked and hands over their heads. Students must remain supervised by an adult at all times.

During lockdown drills, students stay in locked classrooms with lights off. Students remain silent during this time. Students must remain supervised by an adult at all times.

All emergency drills and events are maintained through the RAPTOR app for faculty and staff.

No student will be dismissed from campus during any emergency drill or real emergency until an "All Clear" has been issued.

EMERGENCY FORMS

By St. Charles Parish Public School District requirements, all students must have an emergency form with emergency contacts on file in the school. These forms are to be completed by the parent online and/or returned within one week to the advisory teacher. Please remember that because emergencies do arise at school, it is important to keep these forms updated at all times. If you need to edit any information, please contact the office at 985-758-7579.

TRANSPORTATION

WALKERS:

Students who live near the school may walk to school with parent permission. Walkers should arrive between **7:40–7:50 a.m.** and **may not arrive before 7:40 a.m.**

At dismissal, walkers must report to the courtyard, sign in, and wait to be dismissed by a faculty/staff member. A parent note or walker permission form is required.

Students who live north of Highway 90 may not walk home. **No exceptions.**

BICYCLES:

Students are allowed to ride bikes to school. A bike rack is located in front of the A Building. Students must get permission from the school and have a bike permission form on file. Bikes should be locked up while Students attend classes. Students must wear helmets and helmets must be placed in their lockers while Students attend classes.

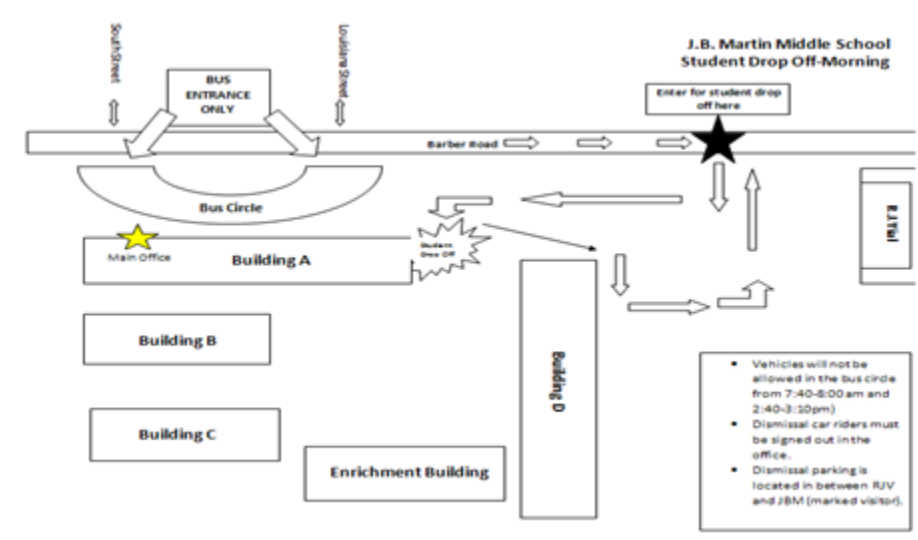
CAR RIDERS:

Daily car riders dismiss from outside the D Building lobby at their assigned time. Parents/guardians must park near the back-side exit of the D Building and sign out their child each day.

Students who are not daily car riders but are being picked up at dismissal must be signed out in the Attendance Office in the A building. Students may not walk directly to a parent's car or leave campus without being signed out.

In order to ensure safety for all, students who are dropped off/picked up at JBM by private vehicles must follow the procedure below:

1. Cars must enter the driveway in between J.B. Martin and R.J. Vial schools. This entrance is easily accessible via Barber Road or Eula Drive. (In front of R.J. Vial)
2. After entering the RJV parking lot, veer right towards JBM.
3. The drop-off point is marked with a sign, “**Drop Off**”, on the passenger side. This point is located at the end of the covered walkway in the D building parking lot.
4. After drop-off proceed around the D building parking lot loop, exiting back through the parking lot of RJV. Use the same roadway that you entered through.



*****Cars should never enter the bus circle at drop-off or dismissal.****

**No cars are allowed in the front of JB Martin between the hours of
7:20 am – 8:00 am and 2:15-3:10 pm.**

**Please use the parking area
between RJV and JBM.**

BUS RIDERS:

Students who ride the school bus must abide by certain district/state regulations including:

1. obeying the driver at all times
2. being on time to get on the bus
3. not throwing objects on the floor of the bus or defacing it
4. avoiding any unnecessary conversation or actions that will alarm the bus driver
5. keeping arms and head inside the bus windows and legs and other belongings out of the aisle
6. being seated while the bus is in motion, facing the front
7. riding only the bus assigned to him/her
8. getting off bus only at his/her regular stop
9. not throwing materials in or outside of the bus

10. follow all other school and bus rules and expectations

A student found to have violated any of the above rules may receive a school consequence ranging from detention through recommendation for expulsion. Further, the student may be prohibited from riding the bus temporarily or permanently.

HALL PASSES

Students must use the digital Smart Pass system to log all hallway movement, including visits to the restroom, water fountain, nurse, office, library, gym, or another classroom/location. If the digital system is unavailable, students must carry their agenda or a paper hall pass signed by a staff member, detailing their name, the Student's name, current, destination, and departure and return times.

STUDENT I.D. CARDS

According to School Board Policy, students must wear their I.D. cards to board the school bus and must visibly wear the card at all times while on campus or during a school sponsored event when necessary. (ie. field trips, etc.) **The name and picture must be visible at all times.** The I.D. card serves the following purposes:

1. It identifies the student as a member of the J. B. Martin Student Body as part of the District Safe Schools Policy.
2. It serves as instant identification if a faculty member stops the student at any time during the school day or during school activities.
3. It gives the student a means to identify himself/herself as a student at sports activities played at other schools.
4. It serves as a means of identification for students who have no other means of I.D.
5. It will serve to identify the student when checking out library books.
6. It serves as the school lunch card.
7. It serves as a check on and off the bus

If a student loses or needs a new I.D. upon arrival to school, they will purchase one for \$5.

The maximum ID charge for the entire school year is \$20.

After a student reaches \$20 in I.D. replacement fines, any additional request for a replacement I.D. will result in a discipline infraction in addition to the replacement fee. Consequences will be assigned according to the progression below:

1st I.D. Infraction - Lunch Detention

2nd I.D. Infraction - Lunch Detention

3rd/+ Infractions - After School Detention

Students must not deface their ID in any way. This includes:

- Covering the photo, name, or other items on the ID with stickers
- Decorating the ID in any way
- Coloring, marking, or scratching out anything, including the photo, on the ID
- Using their ID in any manner other than for identification purposes

WATER BOTTLES

Only school bought and disposable water bottles will be allowed. Please see the order form or you can purchase water bottles from the school for \$5.

STUDENT DRESS

The Student Dress Code Policy for the school year is approved by the St. Charles Parish School Board. Refer to the Code of Conduct District Handbook section entitled:

STUDENT DRESS CODE POLICY

All Students will receive a copy of the Code of Conduct District Handbook in August. Some provisions of this policy are listed below:

- A. Any apparel – male or female – should be worn as designed, i.e., School Identification Card, (I.D.s), belts buckled, pants at waist, shoestrings tied, shoes fastened, etc. All Students must conform to the official school uniform guidelines that state:
1. **No hoods allowed. Hoodies or jackets with hoods will require a parent to come to school to pick it up if worn to school. Students may not tuck in the hood so that it is not visible.** Jackets, sweatshirts, or any other pullover with hoods will not be allowed at school. If it is cold outside, Students can wear “ski-caps”, but will need to remove them once they arrive on campus. Ski-caps can be worn outside during P.E. or during lunch time when it is cold outside (below 50°F).
 2. **Shirts/Blouses**
Shirt: Collared white or designated school color (navy blue) shirt dress/oxford or polo/golf-type shirt, or school/team/spirit t-shirts. ***All buttons must be fastened with the exception of the top button.**
Blouse: Collared white or designated school color (navy blue) blouse dress/oxford or polo/golf-type shirt or school/team/spirit t-shirts. ***All buttons must be fastened with the exception of the top button.**
 3. **Pants/Skirt/Shorts/Skort/Jumper/JBM Joggers:** Navy or khaki (no shorter than 2” above the top of the knee cap) Navy blue or white leggings may be worn under skirts/shorts. P.E. shorts may only be worn during P.E. ****No Cargo Pants Allowed**
 4. **I.D. Card:** Must be worn appropriately, as designed.
 5. J. B. Martin Middle School’s designated school color for shirts, blouses, sweatshirts, and pullover sweaters is **navy blue and/or white.**
 6. Sweatshirts/Pullovers – **No sweatshirts/pullovers/jackets with hoods are allowed even if the hood is tucked in.** Only school purchased JBM sweatshirts/pullovers or plain white or plain navy blue sweatshirts/pullovers may be worn over the uniform.
 7. Jackets – jackets that unzip or unbutton the length of the jacket are allowed. They must be unzipped or unbuttoned while on campus. **No hoods are allowed.**
 8. If pants cannot remain at the waist level, a belt must be worn.
 9. White or navy undershirts can be worn under a uniform shirt or jumper. ***Undershirts should NOT be visible below the hem of the outer shirt.**
 10. Shirts must remain appropriately buttoned and **tucked completely into the waist-band** of the pants
 11. Reasonably sized logos/labels which are not distracting are permitted. Manufactures’ logos (such as Hollister, Under Armor, Aeropostale, etc.) should not exceed 3”x3”.
***Rule of thumb: logos should not be larger than your fist.**
 12. Pants (including capri), skirts, shorts, jumpers (sleeveless dress worn with a blouse underneath), and skorts must be hemmed. Side slits above the knee are not permitted. Clothing must be solid navy or khaki with no trim or adornments.

13. When wearing outerwear with "Branding" or logos other than J.B. Marin spirit wear, the logo should be no larger than your fist. No wording across the front of the jacket/shirt (Ex. LSU, Pink) **No hoods are allowed.**
14. Any non-uniform clothing and/or prohibitive item(s) will be taken by school officials and returned to the parent or guardian. P.E. shorts may only be worn during P.E.
15. Transfer students will be given ten (10) school days to acquire a proper uniform.
16. Further rules and regulations concerning dress may be specified for special events (i.e., spirit days, etc.) activities or field trips. Pants (jeans, sweatpants, regular school pants, JBM joggers, etc).

The principal will make the final decision as to whether a student's dress is acceptable

- B. School purchased spirit/team shirts that are white and/or navy blue are acceptable in place of regular school shirts at the principal's discretion.
- C. Footwear must have solid, hard soles and **cover the entire foot**, such as tennis shoes. No slippers, sandals, or crocs are allowed.
- D. The following items are not allowed at school.
 1. Toys (including, but not limited to fidget toys, spinners, Rubik's cubes, slime/goop, etc.) are not allowed as they become a distraction in class. All toys will be confiscated and can be picked up by a parent at the **end of the school year**.
 2. Visible underwear, tank tops, halter tops
 3. See-through shorts/blouses
 4. Bare shoulders; bare midriffs; bare side and backs
 5. Clothing with holes torn and/or worn in them and frayed clothing
 6. Jeans (No blue or khaki allowed). Jeans may only be worn on school approved dress down days. Jeans or other pants/shorts with holes or frays are never allowed.
 7. Baggy, sagging or oversized clothes
 8. Garments that are immodestly too small or too short
 9. Trench coats, khaki/navy uniform shirts worn as jackets
 10. Leggings, jeggings/biker shorts, athletic, sweat and/or wind pants, parachute pants, and overalls, P.E. shorts outside of P.E. class.
 11. Sunglasses, smart glasses, smart watches, and any smart technology
 12. Bandannas, caps, hats, gloves, waist pouches, head bands, and wrist bands
 13. Slogans or advertising of alcohol, tobacco, or drugs
 14. Satanic cult or gang-related symbols or paraphernalia
 15. Profane, obscene, or sexually-oriented language
 16. Ornate or cumbersome jewelry is not permitted. Jewelry requiring visible body piercing, such as and not limited to nose rings, eyebrow rings, lip rings, cheek rings, tongue rings, etc. is not permitted (with the exception of earrings).
 17. Clothing that is shorter than 2 inches above the top of the kneecap.
 18. Graffiti on school apparel, including, but not limited to school bags, purses, etc.

****The wearing of hoods and/or hats is prohibited on school grounds****

SPECIFIC DRESS CODE RULES FOR J. B. MARTIN:

1. **No hoods are allowed, even when the hood is tucked into the back. Hoodies or jackets with hoods will be require a parent to come to school to pick it up if worn to school.**
2. Only prescription eye wear and protective eye wear for specialized classes are permitted. Novelty contact lenses and smart glasses are not permitted.

3. Special groups may be required to conform to other standards (athletics, cheerleaders, pep squad, etc.)
4. Jewelry constitutes a potential danger when worn during P.E. class. **All jewelry (including earrings) must be removed during P. E. class.** The wearing of earrings becomes a safety issue. In order to be able to keep a recent ear piercing in during PE, a note from a doctor must be provided stating that the piercing must remain in and the date in which it can be removed. Only a small piercing will be allowed (no larger than 3mm in diameter). The earring must be covered (band-aid, tape, etc.) in order to participate in class. Only one piercing per ear will be excused – multiple piercings will be required to be removed. If a Student refuses to remove their earrings, they will not be allowed to participate and will not receive participation credit for the day's lesson.
5. Wallet chains, excessive jewelry (large initial plates, medallions worn around the neck that can cause a disruption or injury) are prohibited.
6. P. E. uniforms must be worn in P. E. class only and are not allowed to be worn outside of P. E. classes during the school day, unless approved by school administration.
7. No "Crocs", slides, slippers, sandals, or moccasins.
8. Shoes must cover the entire foot.

*****Dress code policy changes are possible pending board approval.**

Dress Down Days – All school rules still apply. No hoods or jeans with holes/frays are allowed. Shoes must conform to regular school guidelines.

Students not conforming to dress code will be issued an infraction and will be required to call home. If appropriate clothing is not provided, Students will be assigned to in-school detention until the dress-code violation can be corrected. P.E. shorts may not be worn in lieu of uniform shorts/pants.

CHROME BOOKS/NOVELS

Any damaging of chrome books or defacing of novels will result in the student being charged up to and including the full cost to repair/replace the chrome book or novel. Students may not put personal stickers on chrome books.

IMPORTANT INFORMATION PLEASE READ CAREFULLY Student Handbook Information

The St. Charles Parish Public School System offers nutritious breakfast and lunch meals each school day. In addition, a variety of food items are offered as "extra sales." Students may pay for extra items daily or the cashier may deduct the sale from the student's prepaid account. Please contact the cafeteria manager at your child's school if you **do not** wish for your child to purchase extra sale items.

Pre-Payment Procedures

The procedure for paying for meals is to PRE-PAY by the day, week, month, or year. To save time, monthly payments are preferred. A check, cash, or money order should be sent in a sealed envelope with the student's first and last name (no nicknames please) and the amount enclosed written on the outside of the envelope. Payment envelopes can also be obtained from the cafeteria manager. **Money must be in the account before receiving a**

meal. NO CHARGES will be accepted. This policy is for everyone: Students, staff, and visitors. **To ensure that all checks for meal payments clear prior to the end of school, no checks will be accepted after May 1.** There will be a \$15.00 charge for all NSF checks. At the end of the school year, parents may receive a refund of unused money from the student's account by requesting it, in writing, from the cafeteria manager prior to the last day of school; or the funds may remain in the student's account for use in the following school year.

Automated Meal Payment System

Information concerning the online school meal payment system can be found on the Child Nutrition web page at:

<https://www.stcharles.k12.la.us/Page/726>

or

<https://www.myschoolbucks.com/ver2/getmain?requestAction=home>

Removal of Food from the School's Cafeteria

Food and beverages purchased or provided from the school cafeteria must be consumed on the school's premises, with the exception of school-sponsored meetings and field trips.

Food and Beverages Brought Into the School's Cafeteria

Carbonated beverages are not allowed in the school's cafeteria during student meal times by students, staff, or visitors. Only milk, water, 100% juice products, and other beverages consisting of 50% real fruit juice may be allowed in meal service areas during student meal times for all grade levels.

Prohibited Foods and Beverages

Doughnuts, Danish pastries, and other fried or fat laden breads **are not to be provided** to students starting 30 minutes prior to the start of the school day through 30 minutes after the end of the school day for all grade levels. In elementary schools, parents are encouraged to limit the frequency of cakes, cookies, cupcakes, candy and other high sugar, high fat foods and to increase the number of whole grains and fresh fruits provided in bag lunches and other meals or snacks.

Non-discrimination Statement

The U.S. Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

CAFETERIA RULES

The cafeteria is a place for dining and quietly talking with friends. In order to make the lunch period pleasant and relaxed, students are expected to practice these simple rules of good manners and courtesy.

1. Students must have their I.D. card on to get a lunch.
2. Cutting in line or misbehaving while in line can result in the student facing disciplinary action.
3. Cafeteria workers and lunch monitors are to be treated with dignity and respect at all times.
4. Students are expected to observe appropriate dining room manners while in the cafeteria.
5. Before leaving the cafeteria, students should push their chairs under the table and be sure that their dining area is left clean.
6. Students must empty and return their trays to the specified area.
7. Students may not lend I.D. cards to other students for any reason.

LIBRARY SERVICES

The J.B. Martin Library supports students as readers, researchers, and digital users. The library offers print and electronic resources, including fiction, nonfiction, graphic novels, reference materials, Louisiana collection texts, online databases, and an electronic catalog.

The library media specialist works with teachers to help students locate, evaluate, use, and ethically communicate information from print and digital sources. The library webpage can be accessed from the J.B. Martin homepage under the "For Students" link.

Students may check out up to four items at a time. Most books are checked out for two weeks, back issues of magazines for three school days, and overnight reference materials are due the next school day. Overdue books and fines must be cleared before additional items may be checked out. Young Adult Fiction is reserved for 7th and 8th grade students.

The library is available during lunch for computer use and book circulation. A yellow flag means students may only check books in or out and must leave once finished.

A red flag means the library is closed during lunch and books may be returned in the book drop box, but no check out of materials is allowed. A green flag means that the library is open for business.

Overdue books are charged a late fee of 2 cents per day for books with a 2 week check out period. Overnight books are charged 10 cents per day. Magazines are charged 10 cents per day. Lost or damaged books will result in a charge of the cost of the lost or damaged item.

COUNSELING SERVICES

The J.B. Martin Middle School Counseling program supports students' academic, personal/social, and career development. Counselors provide individual counseling, group counseling, and guidance lessons throughout the school year.

J.B. Martin has a counselor for each grade level and one mental health professional. Students may also use the reset room during lunch or other approved times to relax in a quiet, distraction-free space.

SCHOOL NURSE

The nurse serves several functions including counseling individual students about health problems, developing a health program, organizing various health screening examinations and serving as a resource person with teachers in health instruction.

Louisiana Statute 16:170 makes it mandatory that every child attending St. Charles Parish Public Schools to be properly immunized as per state guidelines. If your immunization records are incomplete, immunizations may be obtained from your private physician or the local health unit. For up-to-date immunization guidelines, see the immunization section on: <http://www.dhh.louisiana.gov/>

It is seldom necessary for a student to take medicine at school. In circumstances where special medication is indicated, a form completed by the doctor and a form completed by the parent is required for the child to receive medicine at school. These forms can be obtained from the office or nurse.

Children who are acutely ill will be sent home. Any student who is required to take medication during the regular school day must comply with school regulations as per district policy. For information contact your school nurse.

Any student visiting the nurse must make a pass in Smart Pass and carry a signed paper nurse pass. Students who regularly take medication at a set time at school do not need a paper pass.

WELLNESS CENTER

Students who attend J.B. Martin have the opportunity to see the health professionals at the Wellness Center, which is located on our campus. In order to be seen at the Wellness Center, **a student must have a signed consent form on file.** Consent forms can be found on the J.B. Martin webpage under the "For Families" tab. **Consent forms are valid for all years while attending J.B. Martin. Any changes/updates to medications, allergies, consent, etc. must be made in writing and given to the Wellness Center - 985-306-0414.**

The Wellness Center offers services for sick students, physicals, mental health care, as well as other services. Please make sure that you have a signed consent form on file and please call the Wellness Center if you have any questions - 985-306-0414.

STUDENT RESPONSIBILITIES

Every student has the right to receive an education in an environment which is **safe** and **conducive to learning**. In order to maintain that right for everyone, it is necessary for each Student to uphold certain responsibilities. As a student at J. B. Martin Middle School, you are responsible for the following:

1. To attend school every day and be on time to all classes.
2. To come to school prepared with a charged chrome book, books, paper, pencils, and any materials and homework assignments as directed by teachers.
3. To maintain a positive attitude toward learning and believe in your ability to persevere.
4. To respect yourself and honor the rights, dignity, and property of others.
5. To keep our school and grounds free of litter and graffiti.
6. To turn over any discovered money or contraband to the office or a teacher.
7. To display courteous, dignified, and respectful behavior in all areas of the school at all times.

(NOTE: If you have discovered any illegal contraband accidentally brought to school, you must report this to a teacher or the office immediately.)

In order to provide an environment in which teachers can teach and students can learn, it is necessary that students refrain from bringing certain items to school. Below is a list of items which will not be allowed at school. **Students having these items will have them confiscated and could be subject to disciplinary action: [NOTE: Contraband items not claimed by June 1st (following the end of the school year) will be donated.]** During the year, the school reserves the right to add items to this list.

Hats	Aud./Video Equip./Speakers	Yeti Cups/Coffee Mugs
Gum	Scarves	Cameras
Playing Cards	Sunglasses	Any Laser Device
Soft Drinks	Matches/Lighters	Visible tattoos
Metal Combs	Picks	Trading Cards
Water Guns	Rubber Bands	Electronic/Smart Devices
Knives	Stuffed Animals	Breath Sprays
Toys	Cough Drops	Throat Lozenges
Dice	Wrist Bands	Fidget Toys
Blankets	Spinners	Rubic's cubes
Anything resembling fireworks		Slime/goop
Jewelry (beyond limits set by the dress code)		Vape's/E-cigarettes/Juuls
Any medications (prescription or non-prescription)		

NOTE: Possession of certain items above could result in disciplinary consequences ranging from parent conference to suspension or expulsion.

Anything considered inappropriate, disruptive, and dangerous or having the potential to be used as a weapon will be confiscated, and the Student will be subject to disciplinary action.

HALLWAY EXPECTATIONS:

When moving in the hallway, students are expected to:

1. Stay to the right

2. Speak quietly
3. Say, "Excuse me" and use manners when passing and interacting with others
4. Do not linger or wait for friends near classrooms, lockers, and in hallways
5. Practice hands-off behavior
6. When going to advisory, make sure you get breakfast, visit your locker, turn in excuse notes, use the restroom, etc. before entering the advisory classroom. Once you enter your advisory classroom, you may not leave
7. When in the hallway or leaving a classroom, students must have a Smart Pass and a lanyard pass. If the system is unavailable, you must carry a signed agenda or note that includes your name, the date, departure/arrival times, destination, and a faculty signature
8. Wait in line to use the water-fountain and to get breakfast
9. Maintain a clean hallway. Dispose of and pick up trash. Breakfast trash belongs in the large hallway trash cans

RESTROOM EXPECTATIONS:

Students are provided with two restroom passes per day. Students must use a digital Smart Pass.

When using the restroom, students are expected to:

1. Use the restroom promptly; come in, use restroom, leave, and respect the privacy and dignity of others
2. Wash your hands
3. Clean up
4. Report any graffiti, mess, or suspicious activity to your teacher or the office

Do not horseplay, use cell phones, or socialize in the restroom.

DECK/OUTSIDE EXPECTATIONS:

To maintain a clean, safe, and supervised outdoor area, the following expectations will be in place for students using the deck/outside area:

1. **Food must remain in the cafeteria.** Students may not eat on the deck or outside the cafeteria. All food and drinks, except water, must be consumed inside the cafeteria.
2. **Students must walk at all times.** Running, chasing, horseplay, throwing objects, or playing with balls is not allowed on the deck.
3. **Students are responsible for keeping the area clean.** Students are expected to throw away their own trash and help pick up trash they see before leaving the area.
4. **Outdoor activities must be safe and non-contact.** Any games or activities outside must be appropriate, supervised, and no-contact. Pushing, tackling, wrestling, or rough play is not allowed.

5. Students must stay in designated areas. Students may not leave the deck/outside area or enter unauthorized areas without permission from an adult. Students may not enter the main office, A building hallways, C building, or D building hallways without permission from an adult during this time. The B building will be open during this time pending the status of the Reset Room/library.

The red flag outside the library indicates that the library is closed, if it's green, the library is open, and if it's yellow, only limited activities can occur. A sign will be posted outside the B building when the reset room is open.

If the Reset Room is open, signage and/or an announcement will be made.

6. Students must follow adult directions the first time. Failure to follow deck/outside expectations may result in loss of outside privileges or other disciplinary action.

7. Report any issues to the nearest adult.

CURRENCY

Students have the right to have in their possession adequate funds to meet their monetary needs during the course of the school day. The principal or designee shall: inform parents when a large amount of money is determined to be held by a Student. If needed, an investigation will be held and findings will be handled accordingly in conjunction with the SCPSO.

LOCKER SEARCH POLICY

Lockers may be searched at any time. *Refer to the Code of Conduct District Handbook section titled: **Searches-Students and School Property.***

DISCIPLINE PHILOSOPHY AND CONSEQUENCES

The Board recognizes the necessity for reasonable control and discipline over the conduct of Students under its jurisdiction. Refer to the Code of Conduct District Handbook section entitled: **Discipline Policies/ Procedures: I. Discipline, A.**

PLAGIARISM and CHEATING

Plagiarism is the presenting of someone else's ideas or words as one's own. The following are incidences that may be considered plagiarism and/or cheating:

- Lifting phrases, sentences, or paragraphs
- Using AI (Artificial Intelligence) to write papers, do homework, etc. that is not the student's work and/or without the permission from a faculty and/or staff member
- Sharing documents or work with another student without permission. Sharing documents via Google and copying another student's work or allowing another student to copy your work is considered cheating.
- Copying the structure of an essay and using a thesaurus to change key words

- Copying character analyses and theme analyses from sources such as Cliffs Notes or Spark Notes
- Copying encyclopedias or information from the Internet
- Copying the entire work
- Copying other Students' work
- Copying and pasting from a source without crediting the source

Consequences: Plagiarism and/or cheating will result in an office referral.

JURISDICTIONAL STATEMENT

Consequences apply for offenses on any school campus as well as off campus school-sponsored activities.

VIOLENCE PREVENTION PROGRAM

A Violence Prevention Program is in place in all middle and high schools to promote the physical and psychological safety of all Students and adults. Detailed information on the program is sent to parents of middle and high school students each year.



In the event of severe weather or school closings, please use the following news outlets for Official St. Charles Parish Public School District information:

- Cox Cable Channel 8
- Cox Cable Channel 6
- All four major tv stations
- WWL 870 AM
- 985-785-6289
- www.stcharles.k12.la.us

Developed by the Public Information Department



Crisis Intervention & Use of Physical Restraint and Seclusion

St. Charles Parish Public Schools complies with Louisiana's Act 479 (2025) and Bulletin 1706, Sections 540-543, to prioritize student safety and promote positive behavioral development. Each school's guidelines for crisis intervention—including the appropriate use of seclusion and physical restraint—are outlined in this addendum to the student handbook.

Crisis Intervention

The goal of crisis intervention is to prevent and minimize behavioral incidents through proactive strategies.

- **Prevention:** Staff ensure students' basic needs are met in organized, predictable environments. Staff provide engaging activities, meaningful choices, and supportive relationships.
- **Minimization:** Staff learn each student's triggers and early warning signs (body language, tone, engagement) to respond before behavior escalates.
- **De-escalation Techniques:** Staff use the following techniques to prevent a student from moving to the crisis level:
 - Stay calm, respectful, and professional.
 - Maintain personal space and non-threatening body language.
 - Redirect or ignore minor, undesired behavior.
 - Offer clear choices, reasonable limits, and allow students to express feelings verbally.
 - Focus on calming the student and maintaining dignity, not immediate compliance.

Crisis Intervention & Use of Physical Restraint and Seclusion

Physical Restraint & Seclusion

Every effort should be made by staff to prevent the need for using seclusion or restraint techniques. Environments should be structured and focused on positive interventions and supports to greatly reduce, and in many cases eliminate, the need to use seclusion or restraint. Physical restraint and seclusion should only be used as a last resort when a student poses an imminent risk of harm to self or others.

Physical Restraint

Physical Restraint should only be used when a student's behavior presents a threat of imminent danger of serious physical harm to self or others, and only as a last resort to protect the safety of self or others.

Seclusion

Seclusion should only be used as a last resort, if and when less restrictive crisis intervention techniques such as positive behavioral supports, constructive and non-physical de-escalation, and restructuring of a student's environment have failed to stop a student's actions that pose an imminent risk of harm to self or others.

Guidelines and Procedures for Crisis Intervention and Implementing Seclusion/Restraint Techniques can be accessed on the District's website at wearescpss.org.

Intervención en crisis y uso de la contención física y el aislamiento

Las Escuelas Públicas del Parroquial St. Charles cumplen con la Ley 479 (2025) y el Boletín 1706, Secciones 540–543, de Louisiana, para priorizar la seguridad de los estudiantes y promover el desarrollo de comportamientos positivos. Las pautas de cada escuela para la intervención en crisis, incluido el uso adecuado del aislamiento y la contención física, se describen en este anexo al manual del estudiante.

Intervención en crisis

El objetivo de la intervención en crisis es prevenir y minimizar los incidentes de comportamiento mediante estrategias proactivas.

- **Prevención:** El personal se asegura de que las necesidades básicas de los estudiantes se satisfagan en entornos organizados y predecibles. El personal ofrece actividades atractivas, opciones significativas y relaciones de apoyo.
- **Minimización:** El personal aprende los desencadenantes y las señales de alerta temprana de cada estudiante (lenguaje corporal, tono, participación) para responder antes de que el comportamiento se intensifique.
- **Técnicas de reducción de la tensión:** El personal utiliza las siguientes técnicas para evitar que un estudiante pase al nivel de crisis:
 - Mantener la calma, ser respetuoso y profesional.
 - Mantener el espacio personal y un lenguaje corporal no amenazante.
 - Desviar o ignorar comportamientos menores y no deseados.
 - Ofrecer opciones claras, límites razonables y permitir que los estudiantes expresen sus sentimientos verbalmente.
 - Centrarse en calmar al estudiante y mantener la dignidad, no en el cumplimiento inmediato.

Restricción física y aislamiento

El personal debe hacer todo lo posible para evitar la necesidad de utilizar técnicas de aislamiento o restricción. Los entornos deben estar estructurados y centrados en intervenciones y apoyos positivos para reducir en gran medida, y en muchos casos eliminar, la necesidad de utilizar aislamiento o restricción. La contención física y el aislamiento solo deben utilizarse como último recurso cuando un estudiante represente un riesgo inminente de daño a sí mismo o a otros.

Contención física

La contención física solo debe utilizarse cuando el comportamiento de un estudiante presente una amenaza de peligro inminente de daño físico grave a sí mismo o a otros, y solo como último recurso para proteger la seguridad de sí mismo o de otros.

Aislamiento

El aislamiento solo debe utilizarse como último recurso, si y cuando las técnicas de intervención en crisis menos restrictivas, como los apoyos positivos para el comportamiento, la desactivación del conflicto de manera constructiva y no física y la reestructuración del entorno de un estudiante, no hayan logrado detener las acciones de un estudiante que representen un riesgo inminente de daño a sí mismo o a otros.

Puede acceder a las Directrices y procedimientos para la intervención en crisis y la implementación de técnicas de aislamiento/restricción en el sitio web del distrito en wearescpss.org

Enrichment classes alternate on A/B days.

PERIOD	SUBJECT	TEACHER	A/B	ROOM #
ADVISORY	ADVISORY			
1st				
2nd				
3rd				
4th				
1 st Enrichment				
2 nd Enrichment				

IMPORTANT INFORMATION

Locker #/Combination _____

PE Locker #/Combination _____

Parent/Guardian Phone # _____

Helpful Hint: Turn to your birthday in your agenda and write the above information on that page so you can turn straight to it when needed.

Parent/Guardian Handbook Acknowledgement

I acknowledge that I have read and reviewed the student handbook with my child. I understand that my child is responsible for following the policies, procedures, and expectations outlined in the handbook. I understand that if I have any questions, to reach out to the school at 985-758-7579.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Student Name: _____

Date: _____

Student: Please remove this page and return it to school.

Student Handbook

Behavioral Health Services

St. Charles Parish Public Schools recognizes the importance of students' social, emotional, and mental well-being and supports access to appropriate behavioral health services.

In accordance with Louisiana law and School Board policy, parents/guardians may request that an approved behavioral health provider deliver medically necessary behavioral health services to their child during the school day when appropriate. Services must be coordinated with the school and provided in a manner that protects instructional time, student confidentiality, campus safety, and the orderly operation of the school.

All behavioral health providers must meet applicable legal, licensing, background-check, training, documentation, and School Board requirements before providing services on a school campus. Providers must also comply with District policies, procedures, and any required Memorandum of Understanding (MOU).

For students enrolled in Pre-K, Early Learning, or Head Start programs, providers may be subject to additional state and federal requirements, including criminal background clearances, program-specific training, supervision, and health and safety standards.

Parents/guardians interested in requesting behavioral health services for their child should contact your child's school administration for information regarding the service coordination process.

For complete requirements, refer to St. Charles Parish School Board Policy 6.06.03: Behavioral Health Services for Students.