



Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63

192 Forest Road Lyndeborough, NH 03082
603-732-9227

Peter Weaver
Superintendent of Schools

Ned Pratt
Director of Student Support Services

Kristie LaPlante
Business Administrator

TO: The WLC School Board
FROM: Peter Weaver
DATE: September 30, 2026
RE: Nomination for LCS School Nurse

Please accept this as the nomination of Nicole Leahy as the School Nurse for LCS. Ms. Leahy has experience working with young children at summer camp and before and after school programs. She has completed her clinical training rotations at St. Joseph Hospital, Lamprey Health Care and Hampstead Hospital. Ms. Leahy has an Associate of Science Nursing Degree and is licensed as a Registered Nurse in New Hampshire.

There have been two applicants this year for the part-time position. The budgeted salary for this position is \$35,250. I recommend a motion to appoint Nicole Leahy as the School Nurse at LCS at a salary of \$30,000, Bachelors, Step 1.

Wilton-Lyndeborough Cooperative School District provides a safe and educational environment that promotes student exploration, critical thinking and responsible citizenship.

NICOLE LEAHY

Registered Nurse, RN

Nashua, NH 03064 • (978) 888-8728 • nicoleleahy@yahoo.com

PROFESSIONAL SUMMARY

Compassionate, detail-oriented Registered Nurse with clinical training spanning pediatrics, primary care, labor and delivery, and behavioral health settings. Skilled in patient assessment, health screenings, family communication, and accurate documentation, with a calm, patient, and nurturing approach well-suited to working with young children. Brings excellent organizational skills and nearly two decades of experience building trust and rapport with the public. Eager to bring dedication and a genuine love of working with children to a School Nurse role supporting Preschool, Pre-K, and Kindergarten students.

CORE SKILLS

- Pediatric & Early Childhood Care
- Health Screenings & Immunization Records
- Family & Parent Communication
- Electronic Health Record Documentation
- First Aid & Emergency Response
- Patience & Calm Under Pressure
- HIPAA & Infection Control
- Basic Life Support (BLS)
- Working Independently

CLINICAL TRAINING

Pediatric Rotation | Elliot Hospital — Manchester, NH

Clinical Rotation

- Performed pediatric assessments and vital sign monitoring, working directly with children and their families in a hospital setting.
- Supported patient and family education specific to the developmental and emotional needs of pediatric patients.

Labor & Delivery Rotation | St. Joseph Hospital — Nashua, NH

Clinical Rotation

- Assisted with newborn assessments and supported new parents with education on infant care, feeding, and recovery expectations.

Primary Care Rotation | Lamprey Health Care — Nashua, NH

Clinical Rotation

- Performed patient screenings and reviewed records and immunization history to support continuity of care.
- Communicated clearly with patients and families regarding health concerns and provider recommendations.

Behavioral Health Rotation | Hampstead Hospital — Hampstead, NH

Clinical Rotation

- Delivered patient-centered care with patience and a calm, reassuring presence within an interdisciplinary team.

WORK EXPERIENCE

Customer Service Associate | Souhegan Woods Golf Course — Amherst, NH

04/2023 – 10/2025

- Delivered friendly, patient service to a wide range of guests, including families, in a busy day-to-day environment.
- Demonstrated reliability, adaptability, and strong interpersonal skills while handling day-to-day needs accurately under time pressure.

Service Specialist Administrator | Continental Resources Inc. — Bedford, NH

06/2006 – 09/2016

- Provided administrative and operational support for high-volume sales and service teams, managing confidential documentation.
- Facilitated communication across departments, vendors, and clients, exercising strong organizational skills in a deadline-driven environment.

EDUCATION & LICENSURE

Associate Degree in Nursing (ASN) — Registered Nurse | Rivier University — Nashua, NH

Completed 2026

Associate Degree in Business Administration

Active Registered Nurse (RN) License — State of New Hampshire

CERTIFICATIONS

BLS/CPR Certified (American Heart Association) • First Aid & CPR Certified • HIPAA & Infection Control Trained • MOAB (Management of Aggressive Behavior)

REFERENCE

Jamie Locicero, Manager, Continental Resources — 617-799-7800