STUDENT INCIDENT REPORT

Birmingham PUBLIC SCHOOLS Achievement Character Community

Date of Report: _____

School: _____

Date of Incident and Time: _____

Name of Student Involved: _____

Age: _____ Grade: _____ Telephone Number: _____

Address (Street and City): _____ test _____

Teacher in Charge: _____

Relevant Facts

Nature of Incident: _____

Where did incident occur? Give specific location: _____

Was special equipment involved? _____

☐ In School Building ☐ Playground ☐ Outside of School Property

☐ Not on School Property ☐ Camping or on a trip ☐ On the Bus

Doctor's Name: _____

If Taken to Hospital, Hospital Name: _____

By Whom Taken to the Hospital? _____

How was Parent Notified? _____

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Narrative Report

Provide a short narrative of the general circumstances leading up to the events surrounding this incident. Also, please describe the nature and extent of the injury to the best of your ability. Note the presence of the teacher at the time of the incident. Note what the teacher was doing at the time of the incident.

Signature of Person Reporting: _____

Signature of Principal: _____