Town Plan and Zoning Commission
Town of West Hartford
50 South Main Street, Room 208, West Hartford, CT 06107
P: (860) 561-7555 www.westhartfordct.gov

Issued: 9/4/26

TOWN PLAN AND ZONING COMMISSION
REGULAR MEETING
WEDNESDAY, SEPTEMBER 9, 2026
LEGISLATIVE CHAMBER, ROOM 314
TOWN HALL, WEST HARTFORD, CT 06107

AGENDA

Legal Notice

CALL TO ORDER/ROLL CALL: 7:00 P.M.

MINUTES:

1) Approval of Minutes:

   a) Minutes of the Regular TPZ Meeting, Monday, August 3, 2026

COMMUNICATIONS:

2)

   a) **20 Greenridge Lane** – IWW Notice of Violation & Wetland Impact/Restoration Report.

NEW BUSINESS:

3) **1678 Asylum Avenue** – Application (SUP #1381-LB-26) of Bill Willsey, on behalf of the University of Saint Joseph, requesting TPZ review and look-back of compliance with the conditions of SUP #1381. Originally approved in July of 2022 for the installation of a new gravel parking area (Submitted for TPZ receipt on September 9th, 2026).

1678 Asylum Avenue
This link provides access to the following application materials:

- Application
- As-Built Survey
- Site Photos
- Original Plans
- Site Observation Report

4) **1678 Asylum Avenue** – Application (SUP #1399-LB-26) of John McMeeking, on behalf of the University of Saint Joseph, requesting TPZ review and look-back of compliance with the conditions of SUP #1399. Originally approved in February of 2023 for the installation of a turf baseball field (Submitted for TPZ receipt on September 9th, 2026).

1678 Asylum Avenue

This link provides access to the following application materials:

- Application
- Narrative
- As-Built Survey
- Site Photos
- Original Plans
- Owner Authorization Form
- Architect Certification Letter
- Engineer Certification Letter

5) **238 Steele Road** – Application (SUP #1416-LB-26) of The University of St. Joseph on behalf of the Town of West Hartford (R.O.), requesting TPZ review and look-back of compliance with the conditions of SUP #1416. Originally approved in June of 2023 for the expansion of a playground at the School for Young Children (Submitted for TPZ receipt on September 9th, 2026).

238 Steele Road

This link provides access to the following application materials:

- Application
- Narrative
- Original Plans

6) **Fern Street Bridge** - Application (IWW #1127-R1-26) of the Town of West Hartford requesting approval of an Inland Wetlands and Watercourses Permit to conduct certain regulated activities, which may have an adverse impact on a wetland regulated area. The Town is seeking an amendment to the previously issued IWW permit #1127 in order to re-route an existing 42" watermain, which is currently suspended beneath the existing bridge, to a new location underneath the west branch of Trout Brook and located immediately south of the proposed bridge location. The work is proposed within the 150 ft. upland review area and directly within the watercourse and within the previously approved limits of disturbance for the project. (Presented for a determination on whether the proposed modification falls within the scope of the originally approve permit or if a formal amendment to the original permit is required via a determination of potential significance).

Fern Street Bridge

This link provides access to the following application materials:

- Application
- Narrative
- Original Plans
- Amendment Plan

OLD BUSINESS/PUBLIC HEARINGS:

7) **176 Newington Road** – Application (SUP #1431-R1-26) of GreenDrop, requesting approval of a Special Use Permit to place a +/-358 square foot mobile "GreenDrop" donation trailer within the existing undeveloped pad site within the existing shopping plaza. This use was previously approved by temporary SUP in January, 2024. (Submitted for TPZ receipt on August 3, 2026. Suggest required public hearing be scheduled for September 9, 2026).

176 Newington Road

This link provides access to the following application materials:

- Application
- Narrative
- Staff Report
- Site Plan

TOWN COUNCIL REFERRAL:

8) None

TOWN PLANNER'S REPORT:

9) Zoning Ordinance Updates - Preliminary Discussion

INFORMATION ITEMS:

10) None

REMINDER OF FUTURE TPZ REGULAR AND SPECIAL MEETINGS:

- TPZ Regular Meeting, October 5, 2026 @ 7:00 PM
- TPZ Regular Meeting, November 9, 2026 @ 7:00 PM
- TPZ Regular Meeting, December 7, 2026 @ 7:00 PM

Anyone requiring auxiliary aid or service for effective communication or modification of policies or procedures to participate in a meeting, service, program or activity of the Town of West Hartford, should contact Suzanne Oslander, ADA Coordinator, at suzanneo@westhartfordct.gov or (860) 561-7580, as soon as possible, preferably seven days beforehand.