MANHATTAN PUBLIC SCHOOLS

VACANCY ANNOUNCEMENT

JOB TITLE:
American Sign Language Interpreter

COMPENSATION:
$26.85 hourly

POSTING DATE:
08/20/2026

POSITION SUMMARY:
This position is responsible for facilitating communication between users of English (spoken and/or written) and users of sign language including American Sign Language (ASL) and English-based sign systems. Interpreters provide individuals who are deaf, hard of hearing, or deafblind with appropriate access to classroom instruction and communication with all school staff and students in the school environment. Interpreters also assist individuals in learning to use an Interpreter, the development of self-advocacy skills, and the development of independence across all settings as appropriate.

DESIRED MINIMUM QUALIFICATIONS:
Associate's Degree preferably in a related field, such as ASL-English Interpretation or Deaf Studies as well as experience working in schools and knowledge of the Deaf community and Deaf culture. Successful applicants will be able to handle stressful situations and maintain confidentiality of employment and student matters.

REPORTING RELATIONSHIP:
Reports to the Special Education Director and building level Principal.

TERMS OF EMPLOYMENT:
1. This position is up to 32 hours per week during the school year, Monday thru Thursday, based on a 4-day school week.
2. Vacation and Sick Leave are earned pursuant to Montana Law.
3. Position qualifies for insurance and retirement benefits.

CLOSING DATE:
Open Until Filled

EQUAL EMPLOYMENT OPPORTUNITY:
Manhattan School District #3 is an equal opportunity employer and does not discriminate in regards to race, color, religion, nationality, sex, age, marital status, or disability.

APPLICATION PROCEDURE:
Complete a classified application which is available on the school website www.rollontigers.org/employment or in the Manhattan School District Office. Please submit your application to the Manhattan District Office, or you may email or mail your documents. Please address all documents to Kristie Pierce, Special Education Director. Upon recommendation for hire, candidates will be provided a packet of payroll forms to include a fingerprint background check.

CONTACT INFORMATION:
Email all application materials to info@mhstigers.org or mail to Manhattan School District Office, Attn: Kristie Pierce, PO Box 425, Manhattan, MT 59741.