

BOARD OF TRUSTEES
HUMBOLDT COUNTY SCHOOL DISTRICT

REGULATION 6005
INSTRUCTION

INSTRUCTIONAL MATERIALS

Basic Textbooks:

Basic textbooks will be selected by the Textbook Selection Committee. The Committee members shall be appointed in accordance with NAC 390.010.

Members shall receive training to include, but not limited to, the following: review of District policies as well as state and federal laws; review of Nevada Department of Education guidelines and requirements of textbook selection and adoption; preview of state and federal law which impacts textbook selection and adoption decisions; review of current District competency and curriculum goals and objectives for subject areas and appropriate sections of Nevada Course of Study; and use of rating and evaluation tools for selection process.

The Committee will receive planning assistance to include, but not limited to, the following: a timeline for the selection and adoption process; establishment of individual responsibilities for committee members, including presentation of products, reports, and recommendations to appropriate boards and/or committees; establishment of the times, places, durations, and purposes of committee meetings.

A committee established to review textbooks must submit to the Department of Education, in the form prescribed by the Department, an evaluation of any textbooks being recommended for adoption. The evaluation must meet the requirements outlined in NAC 390.020.

Electronic Media Materials

The following guidelines will be used in the selection and use of films, videotapes and other media materials in the classroom:

- A. The teacher must preview the media material.
- B. The teacher must be able to demonstrate that the showing of the media material is appropriate to the age and maturity level of the student, that it contributes to an appropriate classroom instructional objective, and that it does not consume an inordinate amount of instructional time.
- C. It is the responsibility of the school principal to ensure that district guidelines are being followed.

Elementary K-5:

- A. When G rated films are shown in the classroom, the principal must be notified.
- B. PG rated films will not be shown in the elementary schools unless the principal determines that the film/video is appropriate. Parents must be notified in writing and their written approval given.
- C. The parental notification letter must include assurance that refusal to grant permission to view a film or video will not negatively affect a student's grade in the class. The letter must also identify what alternative learning experience will be provided for that student.
- D. PG 13 and R rated films will not be shown in the elementary schools.

Middle School 6-8

- A. When G rated films are shown in the classroom, the principal must be notified.
- B. When PG rated films are shown in the classroom, the principal must be notified. Parents must be notified in writing and their written approval given.
- C. PG-13 rated films will not be shown in the middle school unless the principal determines that the film/video is appropriate. Parents must be notified in writing and their written approval given.
- D. The parental notification letter must include assurance that refusal to grant permission to view a film or video will not negatively affect a student's grade in the class. The letter must also identify what alternative learning experience will be provided for that student.
- E. R rated films will not be shown at the middle school level.

High School 9-12

- A. When G rated films are shown, the principal must be notified.
- B. When PG and PG-13 films are shown, the principal must be notified. Parents must be notified in writing and their written approval given.
- C. C.R rated films will not be shown in the high school unless the Superintendent or Superintendent Designee determines that the film/video is appropriate. Parents must be notified in writing and their written approval given.
- D. The parental notification letter must include assurance that refusal to grant permission to view a film or video will not negatively affect a student's grade in the class. The letter must also identify what alternative learning experience will be provided for that student.

NC-17 and X rated films will not be shown in the schools at any level.

When unrated commercial films and videos from an outside source are shown in the classroom at any grade level, the principal must be notified and his/her written approval given. The principal will determine whether written parental approval shall be required.

When materials recorded from TV/cable/satellite are used in the classroom, they must be used in compliance with PL 94 553, Sections 106 and 107, of the Copyright Revision of 1976. (Fair Use and Other Limitations and Exemptions on Exclusive Rights)

Specific materials used in established district programs, such as sex education and AIDS education should be used only in accordance with state statute and district policy.

The Board of Trustees and Administration believe that the showing of movies in their entirety is not generally the best use of instructional time. It is recognized that appropriate excerpts of certain movies may be of value to support the instruction. Both full length and movie clips require approval as defined above.

Electronic Media - Primary Basis of Instruction:

If electronic media is the primary basis of instruction, the District shall notify the Department of Education of its intent to use such materials and will comply with the requirements outlined in NAC 390.025. A committee must be established in accordance with NAC 390.010 to review electronic media and submit to the Department of Education, in the form prescribed by the Department, an evaluation of any electronic media being selected for use as the primary basis of instruction.

Teacher Appeal:

Any teacher may appeal the principal or superintendent's decision regarding his/her request to show a film or video. He/she shall follow the same procedures outlined for "Review of Material." However, the material in question shall not be used in the classroom during the appeal process and the determination of the appeal is final.

Public Review:

NAC 390.030 provides that members of the community must be given an opportunity to review textbooks and electronic media and submit comments. See Humboldt County School District Policy and Regulation for information about the review process.

Adopted 3/12/19