

CALLAWAY MIDDLE SCHOOL

Student Handbook
2026-2027 School Year



High Expectations. High Achievement. Every Day.



CALLAWAY MIDDLE SCHOOL

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High Expectations. High Achievement. Every Day.



ONE CALLAWAY

— ONE FAMILY. ONE FUTURE. —





BOARD OF EDUCATION
Ferrell Blair, Chair
Rev. Allen Simpson, Vice Chair
Kevin Dunn
Rev. Claude Foster III
Dr. Dan McAlexander
Anne O'Brien
Mark Thompson

July 22, 2026

Dear TCSS Families:

Welcome to the 2026–2027 school year!

It is with great joy and enthusiasm that I welcome you to another exciting year in the Troup County School System. I am honored to serve this incredible community—one filled with dedicated educators, supportive families, and students who inspire us every day.

At Troup County School System, our commitment is reflected in our guiding tagline: **Our Schools, Our Community, Our Future**. These words represent who we are and what we value. Our schools are strengthened through meaningful partnerships with families and the community, and together we are preparing students with the knowledge, skills, and character they need to thrive in an ever-changing world.

With more than 12,000 students and 1,800 dedicated staff members, Troup County Schools offers the ideal balance of opportunity and personal connection—large enough to provide diverse academic, athletic, fine arts, and extracurricular experiences, yet close-knit enough to ensure every student is known, supported, and encouraged to reach their fullest potential. This year, we look forward to building on our strong foundation through innovative instruction, engaging learning experiences, and programs that inspire creativity, leadership, and lifelong success.

As we prepare to open our doors on **Friday, August 7**, this first day of school will serve as a "soft start" to help students transition into the new year, reconnect with friends, meet their teachers and classmates, and become familiar with daily routines before the first full week of instruction. To help ensure a successful beginning, we encourage all families to verify their child's registration, review school supply lists, and confirm transportation arrangements before the first day.

Thank you for being an essential part of the TCSS family. Your partnership plays a vital role in the success of our students and our schools. Together, we will make the 2026–2027 school year one filled with opportunity, achievement, and memorable experiences for every student. We look forward to an outstanding year together.

Sincerely,

Dr. Rachel B. Hazel
Superintendent

Dr. Rachel B. Hazel, Superintendent of Schools
hazelrb@troup.org | troupp.org
100 North Davis Road, Building C | LaGrange, Georgia 30241
Office: 706.812.7900 | Fax: 706-812-7904



Principal's Welcome

Dr. Clifton Nicholson - Principal



Greetings, CMS family! My name is Dr. Nicholson, and I am honored to continue to serve as the principal of Callaway Middle School. I have worked in education for 26 years as a teacher, literacy coach, assistant principal, and principal, and I am excited to continue this work with the staff and students of Callaway. I firmly believe in creating an inclusive and equitable environment where all students feel valued, respected, and empowered to reach their full potential. I am committed to building relationships with all stakeholders in order to foster a positive learning community. As always, I value your input in making Callaway the best that it can be. Please feel free to contact me at nicholsoncf@troup.org. I look forward to our successful partnership!

C.F. Nicholson Ed.D.

Meet Your Assistant Principals

Dr. Lakeisha Ector - 6th Grade Administrator and Registrar



Dear 6th Grade Students,

Welcome to Callaway Middle School and welcome to Cavalier Nation! I am so excited to be your 6th grade assistant principal this year. Starting middle school is a big milestone, and I know you may be feeling excited, nervous, or a little of both. That is completely normal.

My goal is to help you have an amazing first year. Work hard, be respectful, make good choices, and don't be afraid to ask questions or seek help when you need it. Every day is a new opportunity to learn, grow, and become the best version of yourself.

I can't wait to get to know each of you and celebrate your successes throughout the year. Let's make this your best school year yet!

It's a GREAT day to be a Cavalier!!

Dr. Lakeisha Ector

Mrs. Melanie Hill - 7th Grade Administrator and Safety Coordinator



Dear 7th Grade Students,

Welcome to another exciting year at Callaway Middle School! I am thrilled to welcome both our returning Cavaliers and those joining our CMS family for the first time. This is going to be an amazing year filled with opportunities to learn, grow, make new friends, and create lasting memories. A new school year signals a new start. Whether you faced challenges last year, didn't make a sports team, or simply did not give your best effort every day, this is your opportunity to start a new, embrace changes, and expand your horizons. 7th grade presents possibilities for you to challenge yourself, discover strengths, and prepare for the future. Every day is a chance to make positive choices and become better. As your Assistant Principal, I want you to know that I believe in each and every one of you. My goal is to help make Callaway Middle School a place where everyone feels safe, respected, supported, and inspired to achieve their very best. This year, I challenge you to: Learn something new each day. Try something you consider hard to do. Commit to kindness. Assume positive intent when you are unsure.

Remember High Expectations, High Achievement, Every Day!

Mrs. Melanie Hill

Mrs. Petra Pollard - 8th Grade Administrator and Testing Coordinator



Dear 8th Graders,

It is hard to believe this is my **third year** with many of you. I have had the privilege of watching you grow, mature, overcome challenges, and become leaders. I could not be more excited to walk alongside you during your final year at Callaway Middle School.

Eighth grade is more than just another school year. It is your final chapter before high school. The habits you build, the choices you make, and the effort you give this year will help shape your future. I encourage you to lead by example, embrace every opportunity, and leave a legacy that reflects what it truly means to be a Cavalier.

At Callaway Middle School, our motto is **High Expectations. High Achievement. Every Day.** I challenge you to live that out in the classroom, on the field, in the hallways, and in the way you treat others. I believe in each of you, and I know what you are capable of accomplishing. Let's make this your best year yet. I cannot wait to celebrate your successes, cheer you on, and watch you cross the stage ready for high school.

Let's finish strong. Together.

Mrs. Petra Pollard



CALLAWAY

MIDDLE SCHOOL

*One Callaway.
One Family. One Future.*



VISION

High Expectations.
High Achievement.

Every Day.



MISSION

We are collaboratively
preparing students
for **college** and **careers**.

CONTACT INFORMATION



PHONE NUMBER

706-845-2080



WEBSITES

<https://cms.troup.org/>



<https://facebook.com/cavalierpride>



ADDRESS

2244 Hammett Road
LaGrange, GA 30241



HIGH
EXPECTATIONS.



HIGH
ACHIEVEMENT.



EVERY
DAY.

Cavaliers

LEAD. LEARN. SUCCEED.

Troup County School District Student Calendar

<https://www.troup.org/calendar>



**TROUP COUNTY
SCHOOL SYSTEM**

OUR SCHOOLS • OUR COMMUNITY • OUR FUTURE

2026-2027 Student Calendar

JULY 2026						
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Arrival & Transportation Information

Important: All individuals must pass through a metal detector upon entering the building.

Car Riders

Morning Drop-Off

Drop-off begins at 7:30 AM at the front entrance (Hammett Road).

Please do not drop students off before 7:30 AM, as no supervision is provided.

Before 7:45 AM

Car riders report to the cafeteria.

Breakfast is available.

Students who are not eating breakfast will remain in the cafeteria and/or gym until 7:45 AM.

At 7:45 AM

Students are released to homeroom.

After 7:45 AM:

Students should report directly to homeroom. Students are tardy at 8:10AM

Afternoon Pick-Up

Pick-up begins at 3:25 PM.

Student Drivers

Students with a valid driver's license are not permitted to drive themselves to school.

Students must ride the bus or be dropped off by a parent or guardian.

Bus Riders

Students must ride the bus assigned to them during registration.

Conduct Expectations

Students are expected to behave safely and appropriately at all times. Disruptive behavior may result in the suspension of bus privileges.

Bus Changes

Requests must be submitted in writing or through a transportation change form to the front office.

Arrival Location

Buses load and unload at the gymnasium doors.

Breakfast Procedures

Students eating breakfast must report directly from the gym to the cafeteria.

Students who are not eating breakfast will remain in the gym until 7:45 AM.

Students may not go to breakfast after being released from the gym.

Transportation with Another Student

If a student plans to ride home with another student, both parents or guardians must submit a signed letter that includes contact information and permission for the transportation change.

Check-In / Check-Out

Students will only be released to individuals listed as approved contacts in Infinite Campus.

A valid photo ID is required for all student check-outs.

Students may not be checked out after 3:00 PM. After this time, parents must use the car rider line.

If a student becomes ill during the school day, a parent or guardian will be contacted.

Attendance Reminder

Checking in after 11:45 AM or checking out before 11:45 AM will be considered a full-day absence.

Tardy Policy

Students arriving after 8:10 AM must report to the front office to obtain a tardy pass before reporting to first period.

Transportation Changes

Transportation changes must be submitted before 1:00 PM using one of the following methods:

Email: cmstranschange@troup.org

Fax: (706) 845-2081 (signed request required)

Important: Transportation changes submitted after 3:00 PM will not be accepted.

Visitors to School

Visitor Policy

All visitors must report to the building administrator's office before entering and leaving school system buildings.

The integrity of the instructional day will be maintained. Visits must be scheduled by or coordinated with the building administrator or his or her designee.

Student Auditing Classes

Students are not permitted to bring non-enrolled student visitors during the school day, except by prior approval of the principal and for a period of no more than five days. Student visitation in excess of one week must have prior approval of the Superintendent or designee.

Classroom Observations

Anyone wishing to visit/observe in a classroom shall be required to schedule the visit/observation with the principal or the principal's designee prior to the visit/observation.

Grading & Academic Information

Grading System

A = 90–100

B = 80–89

C = 70–79

F = 69 and below

Note: Some 8th grade students may take Algebra I, a high school course. For this course, the high school grading policy will apply. Students will earn high school math credit and the grade will count toward the HOPE GPA.

Minimum Grades

No grade lower than a 40 will be entered for attempted work. If a student scores below 40, the actual grade will be recorded in the comments section.

A grade of 0 will be recorded for work not attempted. This includes, but is not limited to:

Not turning in the assignment

Leaving all answers blank

Providing off-topic or patterned responses (e.g., all A's)

Completing less than half of a test

Conduct Grades

S = Satisfactory

N = Needs Improvement

U = Unsatisfactory

Honor Roll

Principal's List: All A's

A/B Honor Roll: All A's and B's

Junior Beta Club: Earn Principal's List or A/B Honor Roll all four 9-week grading periods in 7th grade and maintain performance to remain a member.

Make-Up Work

Students are responsible for all missed assignments and information due to absence.

Upon return, students must ask each teacher for missed work.

For absences of three or more days, parents may call the counselor to request assignments for pickup within 48 hours.

Per TCCS Policy [IHA-R(1)], students may make up missed work (including ISS and OSS) within five days of returning to school.

Board Policy:

<https://simbli.eboardsolutions.com/Policy/ViewPolicy.aspx?S=4162&revid=jsADECBC1N2WDFcAPuD8UA==&ptid=amIgTZiB9plushNjl6WXhfiOQ==&secid=&isPndg=&PG=6>

Exemption Policy

Exemption Policy (Descriptor Code: IHAA)

To promote good attendance, behavior, and instructional time:

Students with fines, ISS/OSS discipline referrals, or bus suspensions are not eligible for exam exemptions in affected classes.

Exemption Criteria

A average with 5 or fewer absences

B average with 4 or fewer absences

C average with 3 or fewer absences

Eligibility is determined by attendance in each class period.

Parental permission is required to exempt a semester exam.

If an eligible student chooses to take the exam, the score will only be counted if it improves their final grade.

Board Policy:

<https://simbli.eboardsolutions.com/Policy/ViewPolicy.aspx?S=4162&revid=NHplusFEYslshWnf6lpusQjI2FnOyw==&ptid=amIgTZiB9plushNjl6WXhfiOQ==&secid=&isPndg=&PG=6>

Promotion & Retention

The Troup County Board of Education hereby authorizes the Superintendent and administrative staff to develop procedures or regulations that specify how the state-adopted assessments and what local promotion criteria will be used in making decisions concerning promotion, placement or retention of students. Such procedures or regulations shall provide for the following:

Each teacher shall be responsible for determining through a variety of assessments whether a student appears to be on grade level or achieving at a level which, with accelerated, differentiated, or additional instruction or interventions, would allow the student to perform at grade level by the conclusion of the subsequent school year.

Where the teacher believes the student is not performing at such level, the teacher must implement remediation efforts as set forth in regulations or procedures.

Parents will be informed of promotion and retention requirements in the student handbook or in other information disseminated to parents.

A mechanism shall be established whereby a school level team will review a student's performance prior to any decision to retain the student.

Prior to a student's retention, the student's parents must be notified of the possibility of retention and given the opportunity to attend a meeting to discuss the matter.

School level retention decisions for grades K-8 may be appealed as follows:

Appeal Process

Within five (5) business days following notification of retention, parent(s) or guardian(s) may appeal in writing to the principal, stating the reason for the appeal.

The principal will convene an appeals committee consisting of the:

Parent or guardian

Teachers for the current school year

Teachers for the subsequent school year

Principal

The decision to place the student in the next grade must be unanimous.

Final Decision: The decision of the appeals committee is final.

Board Policy:

<https://simbli.eboardsolutions.com/Policy/ViewPolicy.aspx?S=4162&revid=Y0ouhbmWovwKPLG2slshTGWjQ==&ptid=amIgTZiB9plushNjI6WXhfiOQ==&secid=&PG=6&IRP=0&isPndg=false>

Assessments in the Troup County School System

The Troup County School System administers state and local assessments to measure student learning, monitor academic progress, and meet state and federal accountability requirements. Assessment results provide valuable information for students, families, teachers, and schools by identifying strengths, areas for growth, and readiness for the next level of learning.

State assessments are administered in accordance with the Georgia Department of Education's Student Assessment Handbook, Georgia State Board of Education Rule 160-3-1-.07 (Testing Programs – Student Assessment), and the Every Student Succeeds Act (ESSA). The Troup County School System follows all state requirements for test security, administration, and reporting.

Required State Assessments

Georgia Milestones Assessment System (GMAS)

Measures student achievement of Georgia's state standards in grades 3-8 (End-of-Grade) and high school (End-of-Course).

Grades 3–8: English Language Arts and Mathematics

Grades 5 & 8: Science

Grade 8: Social Studies

HS: Literature and Composition II, Algebra: Concepts and Connections, Biology, and United States History

Amira Universal Reading Screener

Amira helps identify students in grades K-3 who may be at risk for reading difficulties. As a screening tool, Amira does not diagnose dyslexia or other reading disabilities. Results are used alongside other academic data to guide instruction and student support.

Georgia Kindergarten Inventory of Developing Skills (GKIDS 2.0)

A formative assessment that measures kindergarten students' progress in literacy, mathematics, and social-emotional development to support instruction and determine readiness for first grade.

WIDA ACCESS for ELLs and WIDA Alternate ACCESS

Administered annually to students identified as English Learners in grades K-12 to measure English language proficiency in listening, speaking, reading, and writing.

Georgia Alternate Assessment (GAA 2.0)

Administered in lieu of the Georgia Milestones assessments to eligible students in grades 3-8 and high school with significant cognitive disabilities who meet the state's participation criteria.

In addition to state assessments, students may participate in district and classroom assessments throughout the school year to monitor academic progress and guide instruction.

Why Participation Matters

The Every Student Succeeds Act (ESSA) requires states to assess students annually and requires school districts to assess at least 95% of eligible students. The Troup County School System is required to administer all state assessments and report participation and results to the Georgia Department of Education. The district cannot waive state assessment requirements or exempt students from participation unless permitted under state policies.

How Assessment Results Are Used

Monitor student academic progress and achievement.

Identify individual student strengths and areas for improvement.

Guide classroom instruction and intervention.

Support placement decisions for academic programs, including gifted education and intervention services.

Measure school and district performance for state and federal accountability.

Provide parents with information about their child's academic progress and readiness for future learning.

Assessment Calendar

<https://drive.google.com/file/d/1Bs8BnfMlCflQrXgAvLjMkvntn1TRf7lj/view>

2026-2027 TCSS Middle School Assessment Calendar				
Grades 6 - 8				
Testing Window	Assessment	Grade	Brief Description	Mandate
August 31 - September 4 (Fall) January 11 - January 15 (Winter)	DRC BEACON	6-8	DRC BEACON is a through-year, formative interim assessment system administered in English language arts (ELA) and mathematics that measures progress throughout the school year, allowing educators to target instruction and make informed decisions.	Local
September 29 - October 6 (Fall) December 8 - December 15 (Winter) February 23-26 and March 2-5 (Spring)	Troup Common Assessment 01 Troup Common Assessment 02 Troup Common Assessment 03	6-8	Troup Common Assessments (TCAs) are quarterly assessments administered in all State Assessed Areas to monitor student progress and provide real-time standard level data to drive instruction. These assessments are created by Troup County Schools Teachers and are administered in a way to mirror the GMAS assessments to practice the EOG testing environment. Students are assessed only on standards for which they have been taught.	Local
October 20 - October 22	Preliminary SAT	7-8 (by sign-up)	The PSAT (Preliminary SAT) is a practice exam that tests students' skills in reading, writing, and math. It helps students prepare for the SAT and serves as the qualifying test for the National Merit Scholarship Program. Middle school students may sign up to take the exam and pay for the assessment.	National
January 11 - February 5	WIDA ACCESS and Alternate ACCESS	6-8	ACCESS for ELLs is the collective name for WIDA's suite of summative English language proficiency assessments. ACCESS is taken annually by English learners in kindergarten through grade 12. WIDA Alternate ACCESS is an individually administered test for English Learners in grades K through 12 with the most significant cognitive disabilities.	State
January 19	Georgia Milestones End-of-Grade Secure Practice Test w/Response Transmission	6-8	DRC Secure Practice Test w/Response Transmission provides an opportunity for students to have experience on the secure testing platform. It also provides the districts an opportunity to test bandwidth in preparation for testing.	State
TBD (if selected)	National Assessment of Educational Progress	8 or Age 13	NAEP is the only ongoing effort to obtain comprehensive and dependable achievement data on a national basis in a uniform and scientific manner. Commonly known as "The Nation's Report Card," NAEP is a congressionally mandated project of the U.S. Department of Education's National Center for Education Statistics (NCES). The assessment is administered to students in randomly selected schools across the nation.	National
January 27-28	360 Writing Assessment	6-8	The 360 Writing Assessment will be given in grades 6-8. It will reflect Day 1 of GMAS. Please note that this assessment will not include a peer revision task. All students will be given an argumentative writing prompt. 360 Writing provides nine weeks of lessons and assessment materials for each of the three techniques (opinion-argumentative, expository, and narrative-poetic).	Local
March 22 - April 23	Georgia Alternate Assessment 2.0	6-8	The Georgia Alternate Assessment 2.0 (GAA 2.0) is designed to ensure that students in grades 3-8 and 11 with significant cognitive disabilities who qualify based on the state eligibility criteria are provided access to the state academic content standards and given the opportunity to demonstrate achievement of the knowledge, concepts, and skills inherent in the standards.	State
April 13	Georgia Milestones End-of-Grade Secure Practice Test	6-8	DRC Secure Practice Test provides an opportunity for students to have experience in the secure testing platform. Students are able to practice using the online testing tools that will be accessible to them during testing.	State
April 26 - May 7	Georgia Milestones End-of-Grade (EOG) Assessment	6-8	Georgia Milestones (GMAS) measures how well students have learned the knowledge and skills outlined in the state-adopted content standards in English language arts, mathematics, science, and social studies. GMAS is a single assessment system that consists of end-of-grade measures in English language arts and mathematics in grades 3-8, end-of-grade measures in science in grades 5 and 8, and end-of-grade measures in social studies in grade 8.	State
April 27 - May 7	Georgia Milestones End-of-Course (EOC) Assessment	8 (Algebra)	Georgia Milestones (GMAS) measures how well students have learned the knowledge and skills outlined in the state-adopted content standards in English language arts, mathematics, science, and social studies. The end-of-course measures are administered at the completion of the course, regardless of the grade level. Middle school students who are enrolled in the high school EOC math course, Algebra: Concepts and Connections, must take the associated Georgia Milestones EOC, which counts as 20% of the student's final grade in the course.	State
June 16 - June 17	Georgia Milestones End-of-Grade (EOG) Retest	8	The Georgia Milestones EOG Retest administration is for students in grades 3, 5, and 8 who did not meet grade-level expectations in reading and/or students in grades 5 and 8 who did not meet grade-level expectations in math on the EOG Spring assessment.	State

Student Attendance

Student Attendance Protocol (Condensed Version)

Georgia law requires all pupils of school age to be in regular attendance. A student who misses school is not able to benefit from important academic instruction that he or she will need in order to be successful in school and ultimately to be a successful citizen.

Pursuant to the Georgia Compulsory Attendance Statute, O.C.G.A. 20-2-690.1, a parent, guardian or other person residing within this state having control or charge of a child ("Responsible Person") who fails to send his or her child to school may be charged with a misdemeanor. A court may impose a fine not greater than \$100.00 and/or imprisonment not to exceed thirty (30) days. Each day's absence is considered a separate offense.

The school principal will designate personnel to administer this protocol.

Excused Absences

In accordance with Georgia Board of Education Rule 160-5-1.10, students may be temporarily excused from school for the following reasons:

- Personally ill and attendance would endanger the student or others.
- Serious illness or death in the immediate family.
- Governmental orders, including military preinduction physicals and court orders.
- Observation of religious holidays.
- Hazardous conditions affecting health or safety.
- Registering to vote, voting, or serving as a Page of the Georgia General Assembly.
- Military connection of a parent or legal guardian.
- Foster care court proceedings.
- Participation in the Student Teen Election Participant (STEP) Program (up to two days per year).
- Participation in a 4-H sponsored activity or program.

Attendance Enforcement

The Troup County School System Attendance Protocol will be enforced as outlined below:

- At the beginning of the school year, the Responsible Person and students age 10 or older will sign the Troup County Attendance Protocol.
- No later than the third unexcused absence, unexcused tardy, or unexcused dismissal, the Responsible Person will be notified and offered support resources.
- If two reasonable notification attempts receive no response, an Attendance Notice will be mailed and/or the student referred to appropriate support personnel.
- After five (5) excused/unexcused absences, seven (7) unexcused tardies, or seven (7) unexcused early dismissals, a referral will be made and a conference requested.
- Five (5) consecutive excused/unexcused absences will result in a referral to the School Social Worker.
- Following the conference, the next excused/unexcused absence, unexcused tardy, or unexcused early dismissal will result in notice of referral to the school-based Attendance Review Team.
- Upon reaching seven (7) excused or unexcused absences, the student will be referred to the District Attendance Review Team.

If noncompliance continues for students ages 6–16, the school may initiate the warrant referral process and file an Educational Dependency or CHINS complaint.

When a student reaches ten (10) unexcused or excessive excused absences, an Educational Dependency or CHINS complaint may be filed. The Final Notification of Truancy Letter will be sent.

After eleven (11) or more unexcused or excessive excused absences, the school should collaborate with DFCS or Juvenile Court.

The school may submit a warrant request to the appropriate court, subject to approval by the Director of Prevention and Intervention.

Acknowledgement

_____	_____
Parent/Guardian/Responsible Person Signature	Date
_____	_____
Student's Signature (If 10 years or older)	Grade
_____	_____
Student's Printed Name	

Revised 7/2/2025

Board Policies:

Board Policy JB: Student Attendance

<https://drive.google.com/file/d/1tFf6Ar2HUH-1Q8ADiFiHuD1WEzr9zuTG/view>

Board Policy JBA: Compulsory Attendance Ages

<https://drive.google.com/file/d/1HCjdFaluDSgKvPTMdSTtgQQdTUg70Tet/view>

Board Policy JBD: Absences and Excuses

https://drive.google.com/file/d/1u_D9W4M0bNHP79tj5elorw8LfkL15srH/view

Board Policy JBE: Truancy

<https://drive.google.com/file/d/1EOxGWDqenIV2Bb6Ug4ogIHpyuLirNYsn/view>

Student Records

Your Rights Under FERPA & PPRA

- The Troup County School System complies with the Family Educational Rights and Privacy Act (FERPA) and the Protection of Pupil Rights Amendment (PPRA). These federal laws protect the privacy of student education records and provide parents and eligible students with specific rights regarding access to records, student surveys, instructional materials, and the release of student information.

Student Records (FERPA)

- • Parents and eligible students have the right to inspect and review student education records.
- • Student records are kept confidential and are only released as permitted by law.
- • Records may be shared with school officials who have a legitimate educational interest and in other situations authorized by federal law.
- • Student records are transferred to another school upon official request when a student enrolls.

Directory Information

- The school system may designate certain student information as directory information unless a parent or eligible student submits a written request to opt out.

May Be Released	Will Not Be Released
Student name	Home address
Grade level	Telephone numbers
School	Email address
Age	Student ID/Social Security number
Participation in clubs/sports	Date and place of birth
Height/weight of athletes	
Dates of attendance	
Awards received	

Protection of Pupil Rights (PPRA)

- • Parents may inspect certain surveys before they are given to students.
- • Parents may review instructional materials used in the curriculum upon request.
- • Parents may opt students out of certain surveys, marketing activities, and non-emergency invasive physical examinations as permitted by law.

Board Policy:

<https://drive.google.com/file/d/1wQVS-6ufHXfyXp9TtAQTErI54j1TKQRG/view>

Family Educational Rights and Privacy Act (FERPA)

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that the Troup County School System (TCSS), with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the TCSS may disclose appropriately designated "directory information" without written consent, unless you have advised the system to the contrary in accordance with system procedures. The primary purpose of directory information is to allow the TCSS to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local education agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses, and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want the TCSS to disclose directory information from your child's education records without your prior written consent, you must notify the principal in writing. Troup County Schools has designated the following information as directory information:

(Note: an LEA may, but does not have to, include all the information listed below.)

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- Participation of officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- The most recent educational agency or institution attended

These laws are: Section 9528 of the ESEA (20 U.S.C. 7908), as amended by the *No Child Left Behind Act of 2001* (P.L. 107-110), the education bill, and 10 U.S.C. 503, as amended by section 544, the National Defense Authorization Act for Fiscal Year 2002 (P.L. 107), the legislation that provides funding for the Nation's **armed forces**.

Americans with Disabilities Act

<https://www.ada.gov/law-and-regs/ada/>

Individuals with Disabilities Education Act (IDEA)

<https://sites.ed.gov/idea/>

Section 504

<https://www.ed.gov/laws-and-policy/individuals-disabilities/section-504>

Complaints and Grievances Form

<https://drive.google.com/file/d/1F1eXfjCMrgCcBUf6lvAt06Nuh1McBF8u/view>

Parents' Bill of Rights

Parent Rights Regarding Instructional Materials

Definition

Instructional material—As used in this policy, the term "instructional material" means:

- a. Instructional materials and content which constitute the principal source of study for a state funded course to be used in the various grades in Georgia's public schools, including the elementary grades and high school grades;
- b. Locally approved instructional materials and content which constitute the principal source of study for a state funded course, not including supplementary or ancillary material, which is adopted by a local board of education or used by a local school system.

Supplementary or ancillary material includes, but is not limited to, articles, online simulations, worksheets, novels, biographies, speeches, videos, music, and similar resources in any medium, including both physical or digital.

Requirements

The Board of Education promotes parental involvement in school district schools.

Review Student Records

Review records relating to his or her minor child.

Review Instructional Materials

Learn about his or her minor child's courses of study, including parental access to instructional materials intended for classroom use. Such instructional materials will be made available for parental review during the first two weeks of each grading period, either online or on site upon a parent's request made during the review period.

Object to Instructional Materials

Object to instructional materials intended for use in his or her minor child's classroom or recommended by his or her minor child's teacher.

Sex Education

Withdraw his or her minor child from the school's prescribed course of study in sex education by providing a written objection. Parents will be notified in advance of course content.

Photographs, Video, and Voice Recordings

Provide written notice that photographs or video or voice recordings of his or her minor child are not permitted, subject to applicable public safety and security exceptions.

Availability of Procedures

The procedures required by this policy will be posted on the school district's website and made available for review on site upon request of a parent.

Board Policy:

<https://drive.google.com/file/d/1HkAbuVI6llmjVGAsNMh5wvN2-XuGtVX/view>

School Admissions

Residency Requirements

Students attending Troup County Schools must reside in Troup County and attend the school assigned to their attendance zone. Exceptions may apply for certain special education placements, approved local district assignments, and children of Troup County School System employees who are Georgia residents.

Enrollment Eligibility

A parent, legal guardian, or authorized individual acting in loco parentis may enroll a student. Students must meet Georgia age eligibility requirements and provide required enrollment documentation. Homeless students will be enrolled immediately in accordance with the McKinney-Vento Act, even if documentation is not immediately available.

Enrollment Documentation

The following documentation may be required during enrollment:

- Proof of residency
- Proof of age
- Immunization certificate
- Vision, hearing, dental, and nutrition screening certificate
- Social Security number (or waiver)
- Additional documentation as required by Georgia law

Students experiencing homelessness will receive assistance obtaining required records.

Residency Verification

Proof of residency is required upon initial enrollment, annual registration, and whenever a change of residence occurs. Residency requirements do not apply to students qualifying under the McKinney-Vento Homeless Assistance Act.

Students in State Custody

Students placed by the Department of Human Resources (DHR) or the Department of Juvenile Justice (DJJ) will be enrolled and served in accordance with Georgia law and State Board of Education requirements. Placement decisions will consider the student's educational needs and applicable federal and state regulations.

Provisional Enrollment

Students may be granted provisional enrollment while required documentation is being obtained. Families must provide the required records within the designated timeline established by the school system or the student may be withdrawn in accordance with Georgia law.

Board Policy:

https://drive.google.com/file/d/1AWIF4th-Jk_JShTtoYA_d_EjRNlSA5GE/view

Title 1 Information

Callaway Middle School

Parent & Family Engagement Policy

2026-2027 School Year

Dr. Clifton Nicholson, Principal
2244 Hammett Road
(706) 845-2080
cms.troup.org

Plan Revised April 10, 2026

What is Title I?

Callaway Middle is identified as a Title I school as part of the Every Student Succeeds Act (ESSA). Title I is designed to support State and local school reform efforts tied to challenging state academic standards to reinforce and enhance efforts in improving teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support parent and family engagement.

Title I schools must jointly
develop with all parents
a written Parent &
Family Engagement
Policy.

School Plan for Shared Student Achievement

What is it?

This is a plan that describes how Callaway Middle School (CMS) will provide opportunities to improve parent and family engagement to support student learning. CMS values the contributions and involvement of parents and families to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that CMS will support parent & family engagement and how parents can help plan and participate in activities and events to promote student learning at school and at home.

How is it revised?

In the spring, CMS will invite all families to attend our School Improvement Forum to review and revise this parent & family engagement policy, the school improvement policy, and the parental involvement budget. In addition to the spring forum, parent input and comments regarding this policy are welcome during the school year through a form available in the Parent Resource Center. The policy is posted on our school website for parents and families to view and submit feedback throughout the year. All parent feedback received during the year will be used to revise the plan for the next school year.

Who is it for?

All students participating in the Title I, Part A program, and their families, are encouraged and invited to fully participate in the opportunities described in this plan. CMS will provide full opportunity for the participation of parents with limited English, parents with disabilities and parents of migratory children.

Where is it available?

Our 2026-2027 Parent and Family Engagement Policy is available in many ways. The plan is housed in the Parent Resource Room. The plan will also be posted on the school website. Copies of the plan will be available at our Title I meetings as well.

2026–2027 District Goals

Goal 1: Strengthen High-Quality Instruction and Student Achievement

Goal 2: Foster a Supportive, Engaging, and Future-Ready Learning Environment

Goal 3: Build Professional Capacity Through Collaborative Leadership and Data-Driven Practices

District Values

Connection	Equity
Achievement	Resilience
Integrity	Compassion

School-Parent Compacts

As part of this plan, CMS and our families will develop a school-wide parent compact. This is an agreement that parents, teachers, and students will develop that explain how all parties will work together to make sure all our students reach academic standards and goals. The compacts will be reviewed and updated annually based on feedback from parents, students and teachers during the beginning of each school year.

Families will receive a copy of the compact to keep at home.

Compacts will be reviewed with parents during the year as well.

Let's Get Together!

Callaway Middle School will host the following events to build the capacity for strong parent and family engagement to support a partnership among the school, parents, and the community to improve student academic achievement. Many meetings for parents will be offered at 2 different times to accommodate parents. We may also be able to offer childcare during meetings if needed. Please call the school office about this service.

Annual Title I Parent Meeting – Beginning of the Year

We invite you to an evening of learning and sharing about our Title I program, including our parent & family engagement policy, the schoolwide plan, the school-parent compacts, and parents' requirements. Invitations will come home with students, will be posted on the website, and mentioned in school newsletters.

Parent Workshops- Throughout the Year

We will host parent workshops during the year to present parents with academic information that will inform and enhance their knowledge of curriculum. The topics of workshops will be determined by using parent input. Invite flyers will come home with the students and events will be mentioned in newsletters. Some of these workshops include Family Math Night, Family Literacy Night, and Preparing for the GMAS Family Informational Night.

Conferences- October, 2026

In October, we invite parents to student-led conferences to share student progress and provide opportunities for greater understanding of grade level requirements. 6th-8th graders will have student-led conferences with parents to share academic accomplishments. In addition to these set conference times, all parents are welcome to schedule conferences with teachers as often as desired throughout the school year.

Other Family Involvement Activities- Throughout the Year

CMS recognizes the value of involving our families on a regular basis. We will host events throughout the year to welcome families.

School Improvement Forum- Spring of 2027

Families will be invited to review and provide feedback on our School Improvement Plan/Schoolwide plan, our Parent & Family Engagement Policy, and our Title I budget for the next school year. Invite flyers will come home with students and the dates will be posted on the website as well.

Parent Resource Center

*Our parent resource center is located in room 403 on our 6th Grade hallway.
Hours of operation are 9:00 A.M. until 3:00 P.M.*

Parent & Family Engagement

CMS believes that parent & family engagement is the participation of parents in regular two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- That parents play an integral role in assisting their child's learning.
- That parents are encouraged to be actively involved in their child's education at school.
- That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
- The carrying out of other activities as described in this plan.

CMS is committed to helping our parents attend the parental activities listed in this plan. Please call or email us if you miss a meeting and would like a copy of the minutes.

(706) 845-2080 or
cms.troup.org
Email: dantzlervn@troup.org

CMS: Cooperative, Mindful & Successful

Callaway Middle will take the following measures to promote and support parents and families as an important foundation of the school in order to strengthen the school and reach our school goals. We will:

- ✓ Ensure that all information related to school and parent programs, meetings, and other activities is communicated with families. We will also be sure information is posted on the school website for parents as well as being sent out through School Status and weekly newsletters.
- ✓ Provide regular information for staff during faculty meetings and in staff updates on strategies to improve communication with parents and ideas to increase family engagement. Staff will also share best practices during regularly scheduled faculty meetings.
- ✓ Partner with elementary schools and high schools to help prepare parents and their child for middle school and improve school transition.
- ✓ Share information in grade level newsletters and on the website for parents and families to understand the school's academic standards and assessments as well as the ways parents can monitor their child's progress and work with educators.
- ✓ Communicate with all families and the community on a regular basis regarding school wide events and activities, through phone messages, social media, and flyers.
- ✓ Work with our parents to develop relevant trainings and helpful presentations to educate our staff on the importance of parent & family engagement.
- ✓ Provide necessary materials and handouts for parents at conferences, meetings, and activities to help parents work with their child to improve their child's achievement.
- ✓ Provide translated materials and interpreters during meetings and conferences to the extent possible to help parents work with their children to improve achievement.
- ✓ Use our Partners in Education, School Council, and Title 1 Parent Advisory Council (PAC) to improve awareness of the activities and events listed in the school parent and family engagement policy.
- ✓ Share information about literacy and computer classes for parents to help further enhance their various educational levels.
- ✓ Collect feedback from parents at all events and post a suggestion form on the school website in order to respond to parents' requests for additional support for parental involvement activities.

Family Liaison

We have a Family Liaison in our building who strives to strengthen ties between home and school. Debbie Lanier is an asset to our school. Her main goals are to be available to parents based on their needs, coordinate parent programs, and maintain the necessary Title I documentation for the system and state. If you have not met our family liaison, please come by the office to do so very soon!

Title 1 Parent Advisory Council

CMS invites all parents and family members to join the Title 1 Parent Advisory Council (PAC) to share ideas and ways to involve other parents and to build partnerships with school, families, and the community. The council meets several times during the school year. Dates will be posted on our website and social media.

Title 1 Parent Advisory Council

- ☐ Yes, I am interested and wish to join the Title 1 Parent Advisory Council (PAC)
- ☐ Please contact me so I can learn more joining the Title 1 PAC
- ☐ Please send me notifications about future meetings and updates

Name: _____

Child's Name and Grade: _____

Phone Number: _____

Email address: _____

Share Your Thoughts

We want to hear from you. If you have any suggestions or if there is any part of this plan that you feel is not satisfactory with the students' and the school's goals for academic achievement, please complete the form linked below.



Internet & Technology Use

The Troup County School System provides students with access to technology and the Internet to support teaching and learning. Students are expected to use all district technology responsibly, safely, ethically, and for educational purposes only.

Student Expectations

- Use school technology for educational purposes.
- Follow all teacher and staff directions when using technology.
- Protect usernames and passwords.
- Respect the privacy and intellectual property of others.
- Practice appropriate digital citizenship and online behavior.

Prohibited Uses

- Access inappropriate, harmful, or illegal content.
- Cyberbully, harass, or threaten others.
- Attempt to bypass Internet filters or security measures.
- Access social media or install unauthorized applications on school-issued devices unless approved for instructional purposes.
- Damage, misuse, or interfere with school technology or networks.

Internet Safety

- The Troup County School System uses Internet filtering and monitoring tools to help provide a safe digital learning environment.
- Students receive annual instruction in digital citizenship, online safety, cyberbullying prevention, and responsible technology use.

Consequences

- Failure to comply with the Internet Acceptable Use Policy may result in the loss of technology privileges and disciplinary action in accordance with the Troup County School District Code of Conduct.

Board Policy:

- <https://drive.google.com/file/d/1wcYE9q1WqvH8XeQgE-G3-tkA8SAdDu8w/view>
- <https://drive.google.com/file/d/1umG7EPM5xscXDyi8WnP6w5w6sxYTUxs/view>

Harassment, Discrimination, & Sexual Harassment

Callaway Middle School is committed to providing a safe, respectful, and inclusive learning environment for all students. Harassment, discrimination, intimidation, and sexual harassment are strictly prohibited and will not be tolerated.

Student Expectations

Treat all students and staff with dignity and respect.

Help maintain a safe and welcoming school environment.

Report harassment, discrimination, or inappropriate behavior immediately.

Reporting Concerns

Students, parents/guardians, employees, or community members who believe harassment or discrimination has occurred should report the concern promptly to the principal, school counselor, or any administrator.

Reports will be investigated promptly and confidentially to the extent possible.

Retaliation against anyone who reports a concern or participates in an investigation is strictly prohibited.

Consequences

Students who violate this policy will be subject to disciplinary action in accordance with the Troup County School District Code of Conduct.

Board Policy:

<https://drive.google.com/file/d/198gJ41RLzmXCrEEMgpDBuJ9Ru-RNzTTC/view>

School Safety & Security

At Callaway Middle School, the safety and well-being of every student and staff member is our highest priority. We are committed to providing a safe, secure, and welcoming learning environment where students can learn and thrive.

Safe & Secure Campuses

All visitors must check in through the Front Office and present a valid photo ID.

Exterior doors remain secured during the instructional day.

Students and staff participate in safety procedures designed to maintain a secure campus.

Emergency Preparedness

Students and staff participate in regular safety drills, including fire, severe weather, lockdown, and evacuation drills.

These drills help prepare everyone to respond calmly and safely during an emergency.

Student Safety & Well-Being

School counselors, administrators, and support staff work together to promote students' physical, emotional, and social well-being.

Students are encouraged to report concerns to a trusted adult.

See Something, Say Something

Students and families should immediately report threats, bullying, harassment, weapons, unsafe social media posts, self-harm concerns, or suspicious activity.

Reports may be made to a teacher, counselor, administrator, School Resource Officer, or another trusted school employee.

Transportation Safety

Follow all traffic patterns and staff directions during arrival and dismissal.

Use designated drop-off and pick-up locations.

Never pass a stopped school bus with flashing lights.

Attendance Supports Safety

Regular attendance helps students stay connected, engaged, and successful in school. Every day matters.

Working Together

Families play an important role in school safety by keeping emergency contact information current, reinforcing respectful behavior, discussing online safety, and encouraging students to report concerns.

BACK-TO-SCHOOL SAFETY & SECURITY UPDATE

for Families

2026-2027
SCHOOL YEAR



A SAFE START BEGINS WITH ALL OF US

As we begin a new school year, the Troup County School System remains committed to providing every student and staff member with a safe, welcoming, and supportive learning environment.

School safety is a shared responsibility. While our schools work every day to prepare, train, and respond, families are an essential part of keeping our schools safe. Together, we can ensure every student is ready to learn and thrive.

★ WHAT WE'RE DOING TO KEEP STUDENTS SAFE ★



SECURE CAMPUSES

- All schools maintain controlled entry during the school day.
- Visitors are required to check in through the front office and present a valid photo ID.
- Exterior doors remain locked during instructional hours.



SAFETY PARTNERSHIPS

TCSS works closely with:

- Local law enforcement agencies
- Emergency management personnel
- Fire and EMS departments
- Community safety partners

These partnerships help ensure coordinated responses and ongoing safety planning.



EMERGENCY PREPAREDNESS

Throughout the year, students and staff participate in age-appropriate safety drills, including:

- Fire drills
- Severe weather drills
- Lockdown drills
- Evacuation procedures

These drills are designed to build confidence, preparedness, and calm responses during emergencies.



STUDENT WELL-BEING

Physical and emotional safety go hand in hand. Our schools provide support through:

- School counselors
- Social workers
- School psychologists
- Behavioral and mental health supports
- Threat assessment teams when concerns arise

HOW FAMILIES CAN HELP



Keep emergency contact information current.



Talk with your child about reporting concerns to a trusted adult.



Reinforce respectful behavior both in person and online.



Follow all visitor procedures when visiting school campuses.



Help students arrive on time and ready to learn each day.

NEW CELL PHONE EXPECTATIONS

All K-12 campuses will be
DISTRACTION-FREE.



All devices must remain OFF and OUT OF SIGHT while on campus.

This helps students stay engaged, build stronger relationships, and focus on what matters most—learning.

SEE SOMETHING. SAY SOMETHING.

Students and families are encouraged to report concerns when something doesn't seem right.

Examples include:

- ✓ Threats or concerning statements
- ✓ Bullying or harassment
- ✓ Weapons
- ✓ Unsafe social media posts
- ✓ Self-harm concerns
- ✓ Suspicious activity on or near campus

Never assume someone else has already reported a concern. When in doubt, speak up.



Contact:

- Your child's principal
- School counselor
- School resource officer
- Any trusted school employee



Report anonymously using STOPit.

Students can submit reports 24/7 about safety concerns, bullying, threats, or anything that impacts their well-being.



In an emergency, always call 911.



TRANSPORTATION SAFETY

- Arriving at bus stops early.
- Waiting a safe distance from the roadway.
- Following driver instructions.
- Never passing a stopped school bus with flashing lights.
- Using designated parent pickup and drop-off locations.

Patience during the first few weeks of school helps keep traffic flowing safely for everyone.



DIGITAL SAFETY MATTERS

Families can help students become responsible digital citizens by:

- Monitoring online activity.
- Discussing appropriate social media behavior.
- Reminding students that online threats or inappropriate posts may have serious school and legal consequences.
- Encouraging kindness and respect in all digital interactions.



ATTENDANCE SUPPORTS SAFETY & SUCCESS

Regular attendance allows students to:

- Build positive relationships with trusted adults.
- Stay connected to learning.
- Access school supports when needed.
- Feel a greater sense of belonging.

Every day matters.



RESOURCES & MORE INFORMATION

For more information on safety resources, policies, and handbook details, please contact your child's school or district office.



OUR DISTRICT SAFETY DIRECTOR
Andrew Calhoun

is committed to ensuring safe, secure



WORKING TOGETHER
The safest schools are built on strong partnerships between

ONE TROUP.
Safe Schools.

Medication Policy

To protect the health and safety of all students, medications administered during the school day must follow Troup County School District procedures.

Medication Procedures

All prescription and over-the-counter medications must be brought to the Front Office by the parent/guardian or student upon arrival.

Medications must be in the original pharmacy or manufacturer-labeled container with the student's name, medication name, dosage, and administration instructions.

Student Possession of Medication

Students may not possess prescription or over-the-counter medication unless specifically authorized by district policy.

Students with approved medical documentation may carry and self-administer asthma inhalers, epinephrine auto-injectors (EpiPens), and diabetes-related medical supplies with required parent and physician authorization.

Parent Responsibilities

Provide all required physician and parent authorization forms before medication can be administered or self-carried.

Notify the school of any medication changes and provide updated documentation as needed.

Important Reminder

Students may never sell, share, or give medication to another person.

Improper possession or misuse of medication may result in disciplinary action in accordance with the Troup County School District Code of Conduct.

Board Policy

<https://drive.google.com/file/d/1qi6xyVulnNZMNUKxv3X62gzYU8-AMcgy/view>

Athletic Eligibility

Purpose

To support student-athletes in balancing academics and athletics, promoting success in both areas.

Eligibility Requirements

1. Academic Standing

Students must pass at least 75% of their classes to participate.

2. Grade Checks

Eligibility is based on progress reports (4½ weeks) and report cards (9 weeks).

Grades are reviewed each athletic season.

3. Academic Probation

Students not meeting grade requirements are placed on academic probation.

During probation, students must attend study hall instead of practice and are ineligible for games.

Coaches, teachers, and administrators will monitor progress.

4. Returning from Probation

A student may return to practice/games only after a teacher signs a release confirming academic improvement.

Failure to improve results in ineligibility for the remainder of the season.

5. Attendance

Regular school attendance is required.

Excessive absences may affect eligibility and will be reviewed by administration.

6. Behavior Expectations

Student-athletes must follow the school's code of conduct.

Serious behavior issues may result in immediate ineligibility pending administrative review.

Appeals

Students/parents may appeal eligibility decisions through the athletic director.

Appeals will include a review of grades and other relevant info.

Roles & Responsibilities

Students: Maintain eligibility, attend study hall (if needed), practices, games, and follow conduct rules.

Coaches: Monitor academics and communicate eligibility updates.

Teachers: Share timely progress updates and notify coaches of concerns.

Implementation

The athletic director or designee will oversee enforcement.

Regular check-ins with coaches and staff will help track student-athlete progress.

CLUBS / PARENT RIGHT TO DENY PARTICIPATION

No student shall be allowed to participate in any school sponsored extra-curricular activity, organization, or club if the student's parent or guardian has indicated in writing that the parent will not allow the student to participate and has provided a copy of such written notice to the school principal prior to the student joining the activity, organization, or club. An "opt out" form for the purpose of this documentation is also available upon request.

Personal Electronic Device Policy

Personal Electronic Devices

In accordance with Georgia House Bill 1009 and the Troup County School District Code of Conduct, personal electronic devices are prohibited during the instructional day.

Student Expectations

Cell phones and other personal electronic devices must be turned off or silenced and secured in the student's assigned locker during the school day.

Personal electronic devices may not be on a student's person during the instructional day.

This expectation includes, but is not limited to: cell phones, smartwatches, tablets, headphones, earbuds, earphones, ocular or other electronic listening devices, and other personal electronic communication devices.

Violations

Unauthorized possession, displaying, or use of a personal electronic device during the school day is a violation of school and district policy.

Students are expected to immediately surrender a device when directed by a school administrator or staff member.

Refusal to surrender a device or misuse of technology, including recording or sharing images or videos without permission, may result in more serious disciplinary consequences.

Consequences

Violations of the personal electronic device policy will be addressed in accordance with the Troup County School District Code of Conduct. Consequences may increase based on the nature or severity of the violation.



CALLAWAY

— MIDDLE SCHOOL —

**HIGH EXPECTATIONS.
HIGH ACHIEVEMENT.
EVERY DAY.**



CELL PHONE & ELECTRONIC DEVICE POLICY



CELL PHONES AND ELECTRONIC DEVICES MAY NOT BE ON A STUDENT'S PERSON.

WHERE SHOULD DEVICES BE?



- ✓ STORED IN YOUR LOCKER
FOR THE ENTIRE SCHOOL DAY
- ✓ TURNED OFF OR SILENCED

THIS INCLUDES:



SMART WATCHES
(WHEN CONNECTED
TO A PHONE OR IN USE)



AIRPODS / EARBUDS /
HEADPHONES



META GLASSES



OTHER ELECTRONIC
COMMUNICATION
DEVICES

WHY?



- ✓ PROMOTES FOCUSED LEARNING
- ✓ REDUCES DISTRACTIONS
- ✓ SUPPORTS STUDENT SUCCESS
- ✓ KEEPS OUR LEARNING
ENVIRONMENT SAFE



PARENT PICK UP REQUIRED & DEVICE CONFISCATED

If a student is found in possession of a cell phone or other prohibited electronic device during the school day, a parent/guardian will be required to pick up the device.

Repeated violations will be addressed in accordance with the **Troup County School District Code of Conduct.**



ONE CALLAWAY



Dress Code Policy

Student Dress Code

Callaway Middle School expects students to dress in a manner that promotes a safe, respectful, and distraction-free learning environment. Students are expected to wear clothing that is appropriate for school and supports a positive educational setting.

General Expectations

Clothing must fully cover the chest, back, stomach, and midriff. See-through or transparent fabrics do not count as coverage.

Pants, shorts, skirts, skorts, and dresses must be long enough to cover the mid-thigh - finger-tip length.

Undergarments must remain fully covered at all times.

Clothing may not display profanity, hate speech, sexual content, or images promoting alcohol, drugs, weapons, or other inappropriate content.

Appropriate Attire

Shoulders and straps must be covered. Thin straps must be layered with an opaque garment.

Leggings, tights, and similar garments must be worn with a top that fully covers the hips, buttocks, and genital area.

Shoes must be worn at all times. Shoes with wheels or rollers, slippers, and sleepwear are prohibited.

Bonnets, wave caps, hats, hoodies, blankets, and face coverings that obscure identification are not permitted inside the building, except for approved religious attire.

Safety

Clothing or accessories that could be used to harm others, including chains, chokers, or hanging straps, are prohibited.

Administration reserves the right to determine whether attire is appropriate for the school environment.

Dress Code Procedures

Parents/guardians may be contacted to bring appropriate clothing if a student is not in compliance with the dress code.

Students may be provided an opportunity to change into appropriate attire before returning to class.

Repeated dress code violations may result in disciplinary action in accordance with the Troup County School District Code of Conduct.

Board Policy: https://drive.google.com/file/d/1rmh_3KoXZ8XoVanJ8aiHa05zdesHhT5o/view



CALLAWAY

— MIDDLE SCHOOL —

DRESS CODE

DRESS WITH PURPOSE. LEARN WITH PRIDE.

Callaway Middle School expects students to dress in a manner that promotes a safe, respectful, and distraction-free learning environment. Students who violate the dress code will be required to correct the issue before returning to class. **Repeated violations may result in disciplinary action.**



GENERAL GUIDELINES



Clothing must not display inappropriate language, images, or messages that promote drugs, alcohol, tobacco, vaping, gang activity, violence, or other inappropriate content.



Clothing must fully cover all undergarments at all times, including bras, underwear, and boxers.



Pants must be worn at the waist.
Sagging is not permitted.



Shirts and tops must fully cover the chest, back, and midriff.
Crop tops, half shirts, tube tops, and other midriff-baring clothing are not permitted.



Shorts, skirts, dresses, runner shorts, athletic shorts, biker shorts, compression shorts, boxer-style shorts, and similar garments must be at least fingertip length when the student's arms are resting naturally at their sides.



Clothing with holes, rips, or tears above fingertip length is not permitted unless appropriate clothing is worn underneath.



Pajamas, sleepwear, blankets, and bedroom attire are not permitted during the school day except on approved spirit days.



HEAD COVERINGS & ACCESSORIES



Head coverings are not permitted inside the building. This includes, but is not limited to, bonnets, scarves, hats, and toboggans.



Hoods must remain down while inside the building.



Sunglasses may not be worn indoors unless medically required.



Ski masks are prohibited on campus.



Chains, spiked accessories, and any items that could be used as weapons are prohibited.



ADDITIONAL GUIDELINES



Tops must have straps that are at least two fingers wide. Spaghetti straps, halter tops, strapless tops, and similar styles are not permitted.



Athleisure wear, including leggings, tights, yoga pants, flared leggings, and jeggings, must be worn with a shirt or top that extends to fingertip length in both the front and back.



Shoes must be worn at all times. Bedroom slippers and cleats are not permitted.



Students must wear attire appropriate for all school activities, including Physical Education (PE), where athletic clothing and sneakers are required.



ADMINISTRATION DISCRETION

Administration reserves the right to determine whether a student's attire is appropriate for the school environment. Students may be required to change clothing that is determined to be disruptive, unsafe, or inconsistent with the school's dress code.



DRESS CODE VIOLATIONS

Students who are not in compliance with the dress code will be permitted to contact a parent or guardian to bring appropriate clothing. While awaiting a change of clothes, the student will be assigned to In-School Suspension (ISS) to minimize disruptions to the instructional day. If appropriate clothing is not provided, the student will remain in ISS for the remainder of the school day. Repeated dress code violations may result in additional disciplinary action in accordance with the **Troup County School District Code of Conduct**.



Student Code of Conduct

Callaway Middle School is committed to maintaining a safe, respectful, and positive learning environment where every student has the opportunity to succeed. The Troup County School District Student Code of Conduct outlines student expectations, disciplinary procedures, and due process for addressing inappropriate behavior.

Student Expectations

Show respect for others, school staff, and school property.
Follow directions from teachers and staff.
Come to school prepared to learn each day.
Demonstrate appropriate behavior in classrooms, hallways, buses, cafeterias, and school-sponsored activities.
Accept responsibility for your actions and make positive choices.

Progressive Discipline

Level 1: Minor classroom or school disruptions typically addressed through teacher interventions and corrective actions.
Level 2: More serious or repeated behaviors requiring administrative involvement and appropriate disciplinary consequences.
Level 3: Severe behaviors threatening the safety or well-being of others and may result in suspension, disciplinary tribunal hearings, law enforcement involvement, or other significant consequences.

Examples of Conduct Violations

Disrespect or insubordination
Fighting or physical aggression
Bullying or cyberbullying
Academic dishonesty
Dress code violations
Possession of prohibited items
Tobacco, vaping, alcohol, or drug violations
Threats, intimidation, harassment, or violence
Damage to school property
Technology misuse

Working Together

Parents and guardians are encouraged to review the complete Troup County School District Student Code of Conduct with their child each school year.
A strong partnership between home and school promotes responsible decision-making, positive behavior, and student success.

Board Policy (Review the Student Code of Conduct Here - Board Approved):

https://drive.google.com/file/d/1BdriaE2jI_nLcZ1xOg_sMElciVf9lt-J/view

Troup County School System

Middle and High School

Parent Acknowledgement Form

2026-2027

The Parent Acknowledgement/Consent Form verifies that you have received the

2026-2027 Student Handbook with the required documents, notices, administrative

regulations and protocols. Your signature below indicates that you agree to the specified regulations and protocols including all Title II components and Complaint Procedures.

Parent/Guardian Name (Please Print)

Parent/Guardian Signature

Student Name

Grade_____ Date_____