AISD is committed to the protection of all children and young people from harm. We recognize that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, practices, and activities. We require all staff and faculty applicants to undergo stringent selection and screening processes before being allowed to work with children.

AISD Child Protection Policy

Position Title: SECONDARY MATH / IBDP MATHEMATICS

Position Summary: Are you ready to ignite a passion for problem-solving and inspire the next generation of global thinkers? We are seeking an energetic, visionary International Baccalaureate Diploma Programme (IBDP) Math Teacher who brings dynamic enthusiasm to the classroom and transforms abstract concepts into thrilling intellectual discoveries. In this role, you will do far more than teach calculus and statistics—you will guide curious, high-achieving students through the rigor of IB Analysis & Approaches and Applications & Interpretation, fostering inquiry, critical thinking, and real-world mathematical modeling. If you thrive on mentoring young minds, making challenging material engaging and accessible, and creating a vibrant, supportive learning environment where students love to explore the "why" behind the numbers, we want you to lead our mathematics community into its next exciting chapter.

Qualifications:
Education:

- U.S. or Equivalent Certification.
- Bachelor's or Master's degree or equivalent preferred.
- Valid teaching certification/licensure preferred.

Experience: At least three years of experience preferably in International settings. IB Diploma or experience in some type of external selection board will be preferred.

Reports to and is evaluated by: Secondary School Principal

Employment Arrangements: Teacher Salary Schedule

Skills & Competencies: Experience in a similar position

MAJOR AREAS OF RESPONSIBILITY INCLUDE

Curriculum:

- Plan and prepare throughout the year for effective instruction within the classroom.
- Provide a classroom environment that is conducive to learning.
- Effectively teach the curriculum.
- Effectively manage each group of students while providing for a variety of learning styles, ability levels, and educational/linguistic background.
- Individualize the content when necessary to meet each student's learning needs.
- Maintain the highest and most appropriate learning expectations of all students at all times.
- Accurately assess student progress.
- Continuously monitor student learning and make appropriate modifications of goals and strategies to meet students' needs.
- Maintain up-to-date and accurate records of student progress and attendance and classroom supplies and materials.
- Engage parents and students in the learning process through frequent and meaningful communication about student progress.

- Be available to parents and students during and outside of school hours.
- Interact cooperatively with other staff members in the development of cohesive curriculum materials and the establishment of instructional goals.
- Keep current in education through coursework, in-service programs, and by attending professional meetings and conferences.
- Employ technology (computer, video, internet, etc.) as appropriate to enhance instruction.
- Engage with the administration in a committed effort to improve one's own instructional skills.
- Engage with students in meaningful activities beyond the classroom which extend learning experiences for students (coaching, organizing field trips, sponsorship of clubs, events, or community service projects, etc.)
- Abide by all school policies and procedures.
- Act as a positive role model for students.

Relationships and Communication:

- Collaborate with all the members of the Math Department for planning.
- Participate on a grade level team to monitor student progress and plan social emotional learning opportunities for students.
- Provide Advisory lessons for a small group of students and accompany them on a Discovery Week trip.

Assessment:

- Maintain, update, and keep a record of the student's behavior and performance in various assessments.
- Provide constructive and timely feedback to students.
- Demonstrate competence in planning and preparing for different learners in the classroom.
- Use strategies to deliver instruction that meets the multiple learning needs of students.

Environment:

- Create a safe learning environment that is conducive to student learning.
- Create a flexible learning environment where students may choose where and how they learn.
- Allow students voice and choice in the classroom.
- Provide movement or brain breaks for students throughout the block periods.

Professional Responsibilities:

- Demonstrate commitment to personal continuous professional growth and development.
- Engage with students in meaningful activities beyond the classroom.
- Abide by all school policies and procedures.
- Act as a positive role model for students.
- Undertake any other duties within the department as directed by the Principal.

Assignment of Duties:

Teaching assignments and outside of class duties will be determined by the administration in accordance with school policy. Normally, teachers will have the equivalent of at least one "prep period" and one other non-teaching "duty" period, on average, per day.

Duties Beyond the Classroom:

Classroom teaching is the fundamental responsibility of every staff member. In addition, involvement with students and other staff members in meaningful activities beyond the classroom, especially in the areas of student activities, sports, and clubs, curriculum development, and planning special events, is a vital part of an AISD teacher's job.

Inspired? We certainly hope so. Our team is waiting to hear from you at applyjob@aisdhaka.org. Send us your one-page response to the above, along with your CV, all in one tidy PDF document.

MISSION: AISD creates an academic and social environment based on American educational principles. We challenge students from an international community to achieve their potential, become life-long learners and contribute to a changing global society.

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