

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, New York 14760
<http://www.oleanschools.org>

(716) 375-8032 (HR Office)
(716) 375-8916 (HR Fax)



JOB DESCRIPTION

SPEECH LANGUAGE PATHOLOGIST

QUALIFICATIONS:

1. NYS Speech & Hearing Certification
2. Teacher of Speech & Hearing Handicapped Certificate
3. NYS License (ASHA Certification) preferable

RESPONSIBLE TO: Director of Special Education

JOB GOALS: To identify specific speech/language deficits in students. To reduce or eliminate speech and hearing delays that interfere with the student's ability to derive full benefit of their educational program.

GENERAL RESPONSIBILITIES:

- A. To conduct speech and language evaluations of students referred by parents, Principals, or the Director of Special Education and provide results and reports in a timely fashion.
- B. To meet with parents of referred students to review speech and language evaluations.
- C. To conduct classroom observations of students, as required.
- D. To conduct other assessments and screenings as needed including Pre-Kindergarten.
- E. To be a resource for district employees for information relating to a student's diagnosis or disability and offer suggestions on ways to better facilitate learning for students.
- F. To attend CSE, CPSE, and 504 committees, as needed.
- G. To provide individual and/or small group therapy sessions to students.
- H. To make referrals to local and regional agencies, as needed.
- I. To maintain confidentiality.
- J. To establish and maintain cooperative, positive relationships with those contacted in the course of work.

- K. To carry out other duties as required by the Director of Special Education and Department Chair.
- L. To assist in upholding and enforcing school rules, administrative regulations and Board of Education policy.
- M. To maintain accurate, complete, and correct records as required by law, District policy and administrative regulation.

TERMS OF EMPLOYMENT: Ten-month position; Salary and work year to be established by the Board.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

Approved by: _____

Date: _____

Reviewed and agreed to by: _____

Date: _____