Mount Arlington Public Schools
235 Howard Boulevard
Mount Arlington, NJ 07856
973-398-4400
https://www.mtarlingtonk8.org/

K–8 Student Technology Responsible Use Agreement

Purpose: Mount Arlington Public Schools is committed to preparing students to be responsible digital citizens while providing access to technology that enhances learning, creativity, communication, and collaboration. District-issued technology is intended to support instructional activities aligned with the New Jersey Student Learning Standards and district curriculum. This agreement outlines the responsibilities of students and parents/guardians regarding the use and care of district technology. Please refer to the following relevant Board of Education Policies:

- **2361 - ACCEPTABLE USE OF COMPUTER NETWORKS/COMPUTERS AND RESOURCES (M)**
- **7523 - SCHOOL DISTRICT PROVIDED TECHNOLOGY DEVICES TO STUDENTS**

Student Responsibilities

Students agree to:

- Use district technology for educational purposes.
- Bring their charged device to school each day when required (grades 6-8).
- Keep their username and password confidential.
- Report damaged, lost, or stolen devices immediately.
- Keep food and drinks away from devices.
- Use only district-approved applications and websites.
- Follow all district policies regarding internet safety and digital citizenship.

Students will NOT:

- Share passwords with others.
- Attempt to bypass district internet filters or security settings.
- Install software, extensions, or applications without permission.
- Access inappropriate or offensive material.
- Cyberbully, harass, threaten, or intimidate others.
- Damage, deface, or intentionally misuse district equipment.
- Record or photograph students or staff without permission.

Care of District Devices

Students are expected to:

- Transport devices carefully.
- Keep devices away from extreme temperatures and moisture.
- Clean screens only with microfiber cloths.
- Charge devices nightly (grades 6-8).

Internet and Network Use

Students understand that:

- Internet use is filtered and attempts to circumvent district filtering are prohibited.
- The district monitors use of district-owned devices and accounts.
- Students should have no expectation of privacy while using district technology.

Digital Citizenship

Students are expected to demonstrate:

- Respect
- Responsibility
- Integrity
- Kindness
- Academic honesty

Students should remember that posting online leaves a permanent digital footprint.

Artificial Intelligence (AI) Guidelines, Grades 4–8

AI tools can support learning when used responsibly. AI should enhance student thinking, not replace it. Students may use teacher-approved AI tools only when approved for instructional purposes.

Examples of appropriate AI use include:

- Brainstorming ideas
- Generating practice questions
- Receiving explanations of difficult concepts
- Improving grammar and writing after completing original work
- Studying vocabulary or mathematics concepts
- Practicing foreign language skills

Students may NOT use AI to:

- Complete assignments that are expected to represent their own thinking.
- Write essays, reports, projects, or responses without teacher permission.
- Generate answers during quizzes, tests, or assessments.
- Submit AI-generated work as their own.
- Upload confidential student information or personal information into AI tools.
- Use AI to create inappropriate, harmful, discriminatory, or offensive content.

Students should understand:

- AI can make mistakes and information must always be verified.
- Teachers may require students to explain their work or demonstrate their understanding.
- Improper AI use may be considered academic dishonesty and may result in disciplinary or academic consequences consistent with district policy and Student Code of Conduct.

Privacy and Security

Students agree to:

- Never share home addresses, phone numbers, passwords, or personal information online.
- Report suspicious emails or online activity immediately.
- Notify a teacher if inappropriate content is encountered.

Damage, Loss, or Theft

Students must immediately report:

- Accidental damage or malfunctions
- Lost devices
- Theft: *Police reports may be required for stolen devices.*
- Missing parts/chargers

Financial Responsibility: The district recognizes that accidents occur. Charges may be assessed when damage results from negligence, intentional misuse, repeated incidents, or failure to return district property. The Superintendent or designee may reduce or waive fees in extraordinary circumstances.

Actual charges will reflect the district's repair/replacement cost at the time of service. Parents will be charged for the devices via PaySchools. Parents will be notified prior to the charge by the school principal if the device cannot be repaired in school by district personnel.

Item	**Estimated Replacement Costs** *(based on age of device)*
Chromebook (complete device)	$399.80
Chromebook Screen	$95
Keyboard	$65
Touchpad	$55
Battery	$75
Charger/Power Adapter	$30
Charging Cable	$15

Consequences for Misuse: Failure to comply with this agreement may result in the following:

- School disciplinary action including temporary or permanent loss of technology privileges under the district Student Code of Conduct
- Restitution for damages
- Referral to law enforcement when applicable

Parent/Guardian Responsibilities

Parents/guardians agree to:

- Review this agreement with their child.
- Encourage responsible digital citizenship.
- Monitor technology use at home.
- Ensure devices are charged before school (grades 6-8).
- Report lost or damaged equipment promptly.
- Accept financial responsibility when damage or loss results from negligence or intentional misuse.

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K–8 Student Technology Responsible Use Agreement
School Year: 2026–2027

Grades 1-8 Student Agreement

I understand that use of district technology is a privilege and that I am expected to use district equipment responsibly, respectfully, safely, and for educational purposes. I understand that failure to follow these expectations may result in disciplinary action and/or loss of technology privileges.

Student Name: _____ Grade: _____

Student Signature: _____ Date: _____

Parent/Guardian Agreement

I have reviewed this agreement with my child. I understand the expectations for appropriate technology use and acknowledge my responsibility to support my child's responsible use of district technology. I understand that financial responsibility may apply when district property is lost or damaged due to negligence or intentional misuse.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____

Working together, we prepare students to become responsible learners, ethical digital citizens, and productive members of an increasingly technology-rich world.